



# TOWN OF CHAPEL HILL

## Board of Adjustment Meeting Minutes

Town Hall  
405 Martin Luther King Jr.  
Boulevard  
Chapel Hill, NC 27514

Chair Daniel Hatley  
Vice Chair Thomas Grasty  
James Faron  
Judith Miller

Andrew Strada  
BJ Warshaw  
Thomas Wortman

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Thursday, June 20, 2024

6:30 PM

RM 110 | Council Chamber

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### Language Access Statement

For interpretation or translation services, call 919-969-5105.

ဘာသာပြန်ဆိုခြင်းနှင့် စကားပြန်ခြင်းအတွက်၊ (၉၁၉) ၉၆၉-၅၁၀၅ ကိုဖုန်းခေါ်ပါ။

Para servicios de interpretación o traducción, llame al 919-969-5105.

လၢတၢ်ကတိကျိးထံ မ့တမၢ် လၢတၢ်ကွဲးကျိးထံအတၢ်မၤစၢ်အဂီၢ် ၂ ကိးဘၣ် (၉၁၉)-၉၆၉-၅၁၀၅

如需口头或  
书面翻译服  
务，请拨打  
919-969-5105.

### Opening

### Roll Call

James Baker (Assistant Town Attorney) served as the Attorney to the Board. Tas Lagoo (Principal Planner) served as the Staff Liaison to the Board.

**Present** 7 - Chair Daniel Hatley, Vice-Chair Thomas Grasty, James Faron, Judith Miller, Andrew Strada, BJ Warshaw, and Thomas Wortman

### Approval of Agenda

A motion was made by Wortman, seconded by Grasty, to approved the agenda for the June 20, 2024, meeting. The motion carried by a unanimous vote.

### Announcements

### Petitions

### Approval of Minutes

1. Approval of the June 6, 2024, Draft Meeting Minutes

[\[24-0389\]](#)

A motion was made by Miller, seconded by Faron, to approve the minutes of the June 6, 2024, meeting. The motion carried by a unanimous vote.

**Old Business****2. Approval of Decision on Variance: 401 Cobb Terrace** [\[24-0390\]](#)

A motion was made by Wortman, seconded by Miller, to approve a draft decision granting variances for the property located at 401 Cobb Terrace. The motion carried by a unanimous vote.

**New Business****3. Officer Elections** [\[24-0391\]](#)

The Board is asked to elect a Chair and Vice-Chair.

A nomination was made by Wortman, seconded by Miller, for Grasty to serve as Chair of the Board. Grasty accepted the nomination.

A motion was made by Wortman, seconded by Faron, to close the floor for nominations. The motion carried by a unanimous vote.

Grasty was elected Chair of the Board by a unanimous vote.

A nomination was made by Strada, seconded by Miller, for Wortman to serve as Vice-Chair of the Board. Wortman accepted the nomination.

A motion was made by Faron, seconded by Miller, to close the floor for nominations. The motion carried by a unanimous vote.

Wortman was elected Vice-Chair of the Board by a unanimous vote.

*Adjournment*

Next Meeting - September 5, 2024

*Order of Consideration of Agenda Items:*

- 1. Staff Presentation*
- 2. Applicant's Presentation*
- 3. Public Comment*
- 4. Board Discussion*
- 5. Motion*
- 6. Restatement of Motion by Chair*
- 7. Vote*
- 8. Announcement of Vote by Chair*

*Public Charge: The Advisory Body pledges its respect to the public. The*

*Body asks the public to conduct themselves in a respectful, courteous manner, both with the Body and with fellow members of the public. Should any member of the Body or any member of the public fail to observe this charge at any time, the Chair will ask the offending person to leave the meeting until that individual regains personal control. Should decorum fail to be restored, the Chair will recess the meeting until a genuine commitment to this public charge is observed.*

*Unless otherwise noted, please contact the Planning Department at 919-968-2728; [planning@townofchapelhill.org](mailto:planning@townofchapelhill.org) for more information on the above referenced applications.*

*See the Advisory Boards page <http://www.townofchapelhill.org/boards> for background information on this Board.*