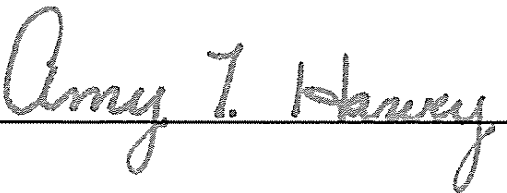


**I, Amy T. Harvey, Deputy Town Clerk of the Town of Chapel Hill, North Carolina, hereby certify that the attached is a true and correct copy of (2022-06-08/R-13) adopted by the Chapel Hill Town Council on June 08, 2022.**

**This the 9th day of June, 2022.**

  
\_\_\_\_\_

**Amy T. Harvey  
Deputy Town Clerk**



## RESOLUTION A

(Approving a Standing Advisory Board Membership Policy Update)

### **A RESOLUTION MODIFYING REMOTE PARTICIPATION PARAMETERS OF THE STANDING ADVISORY BOARD MEMBERSHIP POLICY TO ALLOW BOARDS TO ACT TO APPROVE OR DENY MATTERS BEFORE THEM AS GENERAL PRACTICE AND IN ACCORDANCE WITH THE PROVISIONS OF G.S. 166A-19.24 (2022-06-08/R-13)**

WHEREAS, on April 1, 2020, the Town Council adopted Resolution (2020-04-01/R-1) reinstating a program for remote participation by members of Town Advisory Boards in Advisory Board meetings; and

WHEREAS, on May 20, 2020, the Town Council adopted Resolution (2020-05-20/R-4) allowing the Board of Adjustment and Historic District Commission to conduct quasi-judicial evidentiary hearings where required for matters before these Boards and allowing other Boards to approve or deny matters before them during the State-declared State of Emergency and pursuant to G.S. 166A-19.24; and

WHEREAS, the Town Advisory Boards have generally held fully remote meetings since that time, with positive outcomes for public participation, meeting productivity, and Board member morale; and

WHEREAS, members of multiple Town Advisory Boards have made a recommendation to the Town Council to continue allowing remote participation and action on matters before the Boards in a remote format following the conclusion of the State of Emergency.

NOW, THEREFORE, BE IT RESOLVED by the Council of the Town of Chapel Hill that the Council amends the Standing Advisory Board Membership Policy as follows:

**SECTION 1-** Parameters of Remote Participation is hereby amended to read as follows:

On March 6, 2017, the Town Council passed a resolution establishing a pilot program for remote participation by members of Town advisory boards in advisory board meetings. Resolutions (2020-04-01/R-1), ~~and (2020-05-20/R-4),~~ and (2022-06-08/R-#) amended this policy as follows.

Only Boards and Commissions shall be included, not the Council.

Some or all of the Members of said Boards and Commissions may **attend meetings remotely and** fully participate in **all discussions and votes on business of the body.** ~~and vote at meetings in which they participate remotely, and would~~ **Said members shall** be counted toward a quorum.

**Remote** participation in voting on non-quasi-judicial applications by Boards and Commissions shall include ~~these~~ **the following** situations in which the Boards and Commissions are reviewing plans:

- **Cases where the body makes** ~~and making~~ recommendations to the Town Council ~~and, during State-declared States of Emergency,~~
- **Cases** where the body has the **administrative** authority to approve or deny. ~~Where the action being considered is approval or denial of,~~ for example, a minor subdivision by the Planning Commission or a certificate of appropriateness by the Community Design Commission for **the** Blue Hill

~~district, a board member attending remotely could participate in the conversation but would not vote on any decision except during such a State of Emergency and pursuant to the provisions of G.S. 166A-19.24.~~

**For members of the Board of Adjustment and Historic District Commission, remote participation shall not include voting on quasi-judicial applications, nor shall quasi-judicial hearings be held without a quorum of members present in person,** ~~may not conduct hearings or make decisions on quasi-judicial applications~~ except during a State-declared State of Emergency and pursuant to the provisions of G.S. 166A-19.24.

**This policy does not limit the number of scheduled meetings that a Board or Commission member may participate in remotely, nor does it limit the number of Board or Commission members who may participate remotely in a given meeting.**

These meetings shall provide an opportunity for the public to participate and comment during the meetings by remote methods, including email, telephone and other methods, to the extent practical.

BE IT FURTHER RESOLVED that these policies shall supersede any provisions of the Council Procedures Manual inconsistent herewith.

BE IT FURTHER RESOLVED that these policies shall remain in effect unless otherwise amended by the Council.

This the 8<sup>th</sup> day of June, 2022.