



TOWN OF CHAPEL HILL

Town Council Meeting Agenda

Town Hall
405 Martin Luther King Jr.
Boulevard
Chapel Hill, NC 27514

Mayor Jessica Anderson
Mayor pro tem Amy Ryan
Council Member Camille Berry
Council Member Melissa McCullough
Council Member Paris Miller-Foushee

Council Member Theodore Nollert
Council Member Adam Searing
Council Member Elizabeth Sharp
Council Member Karen Stegman

Wednesday, June 25, 2025 6:00 PM

RM 110 | Council Chamber

Language Access Statement

For interpretation or translation services, call 919-969-5105.

ဘာသာပြန်ဆိုခြင်းနှင့် စကားပြန်ခြင်းအတွက်၊ (၉၁၉) ၉၆၉-၅၁၀၅ ကိုဖုန်းခေါ်ပါ။

Para servicios de interpretación o traducción, llame al 919-969-5105.

如需口头或
书面翻译服
务，请拨打
919-969-5105.

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In-Person Meeting Notification

View the Meeting

- View and participate in the Council Chamber.
- Live stream the meeting - <https://chapelhill.legistar.com/Calendar.aspx>
- Spectrum is replacing 1998 encoder that transmits programming to cable channel 18. It remains offline until complete.
- The Town of Chapel Hill wants to know more about who participates in its programs and processes, including Town Council meetings.
- Participate in a voluntary demographic survey before viewing online or in person - <https://www.townofchapelhill.org/demosurvey>

Parking

- Parking is available at Town Hall lots and the lot at Stephens Street and Martin Luther King Jr. Boulevard.
- See <http://www.parkonthehill.com> for other public lots on Rosemary Street
- Town Hall is served by NS route and T route, and GoTriangle Routes of Chapel Hill Transit.

Entry and Speakers

- *Entrance on the ground floor.*
- *Sign up at the meeting starting at 5:30 PM with the Town Clerk to speak.*
- *If more than 14 people sign up for an item, Council will reduce speaking time from 3 minutes to 2 min./person.*
- *Please do not bring signs.*

ROLL CALL

OPENING

1. Proclamation: Parks and Recreation Month

[\[25-0343\]](#)

ANNOUNCEMENTS BY COUNCIL MEMBERS

PUBLIC COMMENT FOR ITEMS NOT ON PRINTED AGENDA AND PETITIONS FROM THE PUBLIC AND COUNCIL MEMBERS

Petitions and other similar requests submitted by the public, whether written or oral, are heard at the beginning of each regular meeting. Except in the case of urgency and unanimous vote of the Council members present, petitions will not be acted upon at the time presented. After receiving a petition, the Council shall, by simple motion, dispose of it as follows: consideration at a future regular Council meeting; referral to another board or committee for study and report; referral to the Town Manager for investigation and report; receive for information. See the Status of Petitions to Council webpage to track the petition. Receiving or referring of a petition does not constitute approval, agreement, or consent.

CONSENT

Items of a routine nature will be placed on the Consent Agenda to be voted on in a block. Any item may be removed from the Consent Agenda by request of the Mayor or any Council Member.

2. Approve all Consent Agenda Items

[\[25-0344\]](#)

RESPONSIBLE STAFF, TITLE, DEPARTMENT

Brenton Hodge, Assistant Town Clerk, Town Clerk's Office

STAFF RECOMMENDATION

Staff recommends that Council adopt R-1 to approve routine items in a single action.

3. Approve the Budget and Project Ordinance
Amendments to Recognize Series 2025 General
Obligation Bond proceeds

[\[25-0345\]](#)

RESPONSIBLE STAFF, TITLE, DEPARTMENT*

Amy Oland, Director, Business Management Department

STAFF RECOMMENDATION*

Staff recommends that Council:

- Enact the attached project ordinance amendment to establish a budget for the 2024 Public Facilities Bond Fund; and
- Enact the attached project ordinance amendment to establish a budget for the 2024 Affordable Housing Bond Fund; and
- Enact the attached project ordinance amendment to establish a budget for the 2024 Streets & Sidewalks Bond Fund; and
- Enact the attached project ordinance amendment to establish a budget for the 2024 Parks & Recreation Bond Fund; and
- Enact the attached budget ordinance to amend the budget for the Stormwater Fund to recognize Series 2025 Stormwater referendum bonds.

4. Approve the Miscellaneous Budget Ordinance
Amendment to Adjust Various Fund Budgets for FY
2024-25.

[\[25-0346\]](#)

RESPONSIBLE STAFF, TITLE, DEPARTMENT*

Amy Oland, Director, Business Management Department

STAFF RECOMMENDATION*

That the Council:

- Enact the attached budget ordinance amendment to adjust the Climate Action Fund and Grants Fund; and
- Enact the attached project ordinance amendments to adjust the Community Development Block Grant Fund and the 2024 Streets & Sidewalks Bond Fund.

5. Award Bid to Sunrock Industries LLC for Street
Patching, Milling, Resurfacing, and Re-Striping on
Town-Maintained Streets.

[\[25-0347\]](#)

RESPONSIBLE STAFF, TITLE, DEPARTMENT

Lance Norris, Director, Public Works Department

Michael Wright, Streets and Construction Superintendent, Public Works
Department

STAFF RECOMMENDATION *

Adopt the attached resolution awarding a bid and authorizing the Town Manager to execute a contract with the lowest responsive, responsible bidder and to extend the base bid contract twice at the same base unit price by a one-year contract addendum if mutually agreeable to both parties (Town of Chapel Hill and the Contractor). (Unit prices for the bid alternates can be resubmitted with each contract extension addendum.)

6. Authorization to Increase the Construction Contract
with 5th Pocket Skateparks Inc. above the Ten
Percent Threshold for the Skatepark Reconstruction
Project at Homestead Park.

[\[25-0348\]](#)

RESPONSIBLE STAFF, TITLE, DEPARTMENT

Atuya Cornwell, Director, Parks and Recreation Department

Kevin Robinson, Senior Manager of Planning & Park Operations, Parks and
Recreation Department

STAFF RECOMMENDATION

Adopt the attached resolution authorizing the Town Manager to go above the ten percent threshold on the construction contract for the Skatepark Reconstruction

Project at Homestead Park and increase the construction contract by \$100,000 for a total amount of \$709,750. The project will start August 2025 and the increase in the contract amount will allow completion of the overall project that includes a skateable connection path between the original skatepark site and the new bowl amenity.

7. Approve an Amendment to the Town of Chapel Hill's Portion of the Overall HOME Local Match for 2024-2025 HOME Funding [\[25-0349\]](#)

RESPONSIBLE STAFF, TITLE, DEPARTMENT*

Sarah Osmer Viñas, Director, Affordable Housing and Community Connections (AHCC) Department

Emily Holt, Affordable Housing Manager, AHCC Department

Melissa Peters, Funding Programs Coordinator, AHCC Department

STAFF RECOMMENDATION*

Staff recommends that the Council adopt R-4 approving an amendment to the Town of Chapel Hill's portion of the overall HOME local match for 2024-2025 HOME funding.

8. Adopt Minutes from April 9 and 23, and May 7, 14, and 21, 2025 Meetings [\[25-0350\]](#)

RESPONSIBLE STAFF, TITLE, DEPARTMENT

Amy Harvey, Deputy Town Clerk, Town Clerk's Office

STAFF RECOMMENDATION

Staff recommends that Council adopt the consent agenda resolution, which includes a resolution to approve the attached summary minutes of past meetings.

9. Approve the Recommended Funding Plan for the Human Services Funding Program. [\[25-0351\]](#)

RESPONSIBLE STAFF, TITLE, DEPARTMENT*

Sarah Osmer Viñas, Director, Affordable Housing and Community Connections (AHCC) Department

Ryan Campbell, Assistant Director, AHCC Department

Jackie Thomson, Community Connections Manager, AHCC Department

STAFF RECOMMENDATION*

Staff recommend that Council adopt the resolution, approving the recommended funding plan for the Human Services Funding Program for FY 2026.

DISCUSSION

10. Reopen the Hearing and Consider a Conditional Zoning Application for 200 South Elliott Road [\[25-0352\]](#)

RESPONSIBLE STAFF, TITLE, DEPARTMENT

Josh Mayo, Planner II, Planning Department

STAFF RECOMMENDATION

Reopen the legislative hearing, receive public comment, provide feedback on the application, and consider action.

11. Resolution of Appreciation to Karen Stegman (no attachment) [\[25-0353\]](#)

**REQUEST FOR CLOSED SESSION TO DISCUSS ECONOMIC DEVELOPMENT,
PROPERTY ACQUISITION, PERSONNEL, AND/OR LITIGATION MATTERS**