

# Town of Chapel Hill Employee Housing Incentive

## Rental Assistance Program Overview

### Who does the program serve?

#### Eligibility Requirements

The Rental Assistance program serves households that meet the following criteria:

- Permanent employees with a household income at 80% of the Area Median Income and below
- Seek housing in the Town of Chapel Hill Corporate Limits
- Need assistance with security deposits, utility connection fees, and other applicable fees
- Have a lease term of at least 12 months
- Provide the required documentation when they apply for assistance

### What assistance is provided through the program?

#### Assistance Provided

Employees can apply to the Town for a one-time payment from the Town of Chapel Hill:

- Two-bedroom home or less maximum grant: \$1,250
- Three-bedroom home maximum grant: \$1,650
- Four or more bedrooms home maximum grant: \$1,850

Example of eligible rental and utility connection fees include:

- Security deposits for the lease agreement
- Electric, gas, internet, or water service connection fees

### What documentation is required to receive assistance?

#### Required Documentation

Households that seek assistance are required to provide the following information in order to receive assistance:

- Official documentation showing the amount of the security deposit, utility connection fees, and/or other applicable fees
- Official documentation verifying household income
- A copy of the signed lease agreement
- Once official documentation is provided, the Town will make a check payable to the landlord, utility company, or service provider

### How to apply for assistance?

For questions and information on how to apply, contact Nate Broman-Fulks at [nbfulks@townofchapelhill.org](mailto:nbfulks@townofchapelhill.org) or 919-969-5077.

