

From: Roger Stancil
Sent: Tuesday, April 10, 2018 7:15 PM
To: Allen Buansi; Donna Bell; Hongbin Gu; Jeanne Brown; Jess Anderson; Karen Stegman; Town Council; Michael Parker; Nancy Oates; Pam Hemminger; Rachel Schaevitz; Roger Stancil; Ross Tompkins
Cc: Amy Harvey; Beth Vazquez; Carolyn Worsley; Catherine Lazorko; Christina Strauch; Dwight Bassett; Flo Miller; Mary Jane Nirdlinger; Rae Buckley; Ralph Karpinos; Ran Northam; Roger Stancil; Sabrina Oliver
Subject: Dates for meetings for Manager search
Attachments: 2018 April Proposed Dates for Manager Search.docx

Council Question: We received an email on Friday from the Mayor indicating that June 11th may be a date on which we would host one of three final candidates over a meal. Does this resolution to amend the 2018 calendar mean that this will be moved to a different date?

Staff Response: *No. The resolution in the agenda packet intended to remove a different meeting to make room for interview meetings. Because we did not yet have feedback on Council Member availability, the resolution does not address the other meetings. For your reference, I am showing the Mayors email below and the proposed list of dates as an attachment. She was seeking feedback on your availability for the meetings in her attachment by Monday, April 9. This email can be a reminder if you have not yet responded. The resolution in the agenda packet can then be revised for your consideration accordingly. If you have questions, feel free to contact Deputy Manager Flo Miller.*

From: Pam Hemminger
Sent: Thursday, April 05, 2018 2:59 PM
To: Karen Stegman <kstegman@townofchapelhill.org>; Hongbin Gu <hgu@townofchapelhill.org>; Donna Bell <dbell@townofchapelhill.org>; Michael Parker <mparker@townofchapelhill.org>; Pam Hemminger <[p he mminger@townofchapelhill.org](mailto:phe mminger@townofchapelhill.org)>; Jess Anderson <janderson@townofchapelhill.org>; Nancy Oates <noates@townofchapelhill.org>; Rachel Schaevitz <rschaevitz@townofchapelhill.org>; Allen Buansi <abuansi@townofchapelhill.org>
Cc: Flo Miller <fmiller@townofchapelhill.org>; Ralph Karpinos <rkarpinos@townofchapelhill.org>; Amy Harvey <aharvey@townofchapelhill.org>
Subject: Manager Search Dates - Please respond by Monday

Council Colleagues:

Below (and attached) please find a list of proposed dates for the Town Manager Search.

Please note: Everyone needs to be in attendance at the meetings highlighted in yellow so please let me know, by next Monday, April 9th, if you have any conflicts that cannot be resolved.

Thank you.

Pam

Date/Time	Group	Activity
-----------	-------	----------

04/12/18	DA	Review of Town Manager applications by Development Associates (DA)
04/18/18 5:00 p.m.	Council	Closed Session: First Level Screening 15 applicants considered
04/27/18 12:30 p.m.	Subcommittee of Council	Identify Constituents for Assessment Centers
04/30/18 7:00 p.m.	Council, DA	Listening Session Council encouraged to attend Chapel Hill Public Library
05/02/18 5:00 p.m.	Council	Closed Session: Second Level Screening 6 applicants considered
5/31/18 – 6/01/18	DA	Assessment Center Conducted
5/31/18 8:30 – 11:00	Council	Assessment Center Training (optional) Council invited to attend
6/1/18 12:30 – 5:00	Council	Closed Session: Assessment Center Debrief Lunch provided
6/11/18	Council	Closed Session: One of three candidates Meet and have a meal with council, tour Chapel Hill facilities
6/12/18	Council	Closed Session: One of three candidates Meet and have a meal with council, tour Chapel Hill facilities
6/14/18	Council	Closed Session: One of three candidates Meet and have a meal with council, tour Chapel Hill facilities
6/18/18 – 6/22/18	Council	Closed Session: Select candidate to extend conditional offer of employment.
6/27/18	Council	Council Meeting: Announce the new Town Manager



Pam Hemminger
Mayor

[Town of Chapel Hill](http://www.chapelhill2020.org)
405 Martin Luther King Jr Blvd
Chapel Hill, NC 27514-5705

Phone: (919) 968-2714
Fax: (919) 969-2063

Help create a new Comprehensive Plan at <http://www.chapelhill2020.org>