



TOWN OF CHAPEL HILL

Town Council Meeting Agenda

Town Hall
405 Martin Luther King Jr.
Boulevard
Chapel Hill, NC 27514

Mayor Pam Hemminger
Mayor pro tem Jessica Anderson
Council Member Donna Bell
Council Member Allen Buansi
Council Member Hongbin Gu

Council Member Nancy Oates
Council Member Michael Parker
Council Member Karen Stegman
Council Member Rachel Schaevitz

Wednesday, November 7, 2018 7:00 PM **RM 110 | Council Chamber**

OPENING

0. Veterans Day Ceremony. (no attachment) [\[18-0903\]](#)

PETITIONS FROM THE PUBLIC AND COUNCIL MEMBERS

Petitions and other similar requests submitted by the public, whether written or oral, are heard at the beginning of each regular meeting. Except in the case of urgency and unanimous vote of the Council members present, petitions will not be acted upon at the time presented. After receiving a petition, the Council shall, by simple motion, dispose of it as follows: consideration at a future regular Council meeting; referral to another board or committee for study and report; referral to the Town Manager for investigation and report; receive for information. See the Status of Petitions to Council webpage to track the petition. Receiving or referring of a petition does not constitute approval, agreement, or consent.

PUBLIC COMMENT - ITEMS NOT ON PRINTED AGENDA

ANNOUNCEMENTS BY COUNCIL MEMBERS

CONSENT

Items of a routine nature will be placed on the Consent Agenda to be voted on in a block. Any item may be removed from the Consent Agenda by request of the Mayor or any Council Member.

1. Approve all Consent Agenda Items. [\[18-0892\]](#)

By adopting the resolution, the Council can approve various resolutions and ordinances all at once without voting on each resolution or ordinance separately.

- 2.** Award the Same Pay Increase Approved for all Employees to the Town Attorney. [\[18-0893\]](#)

By adopting the resolution, the Council awards the same pay increase approved for all employees to the Town Attorney.

- 3.** Call for a Public Hearing for December 5, 2018 to Consider a Request to Close a Portion of the Public Right-of-Way on Aberdeen Drive for the Expansion of the Lumina Theater. [\[18-0894\]](#)

By adopting the resolution, the Council calls a Public Hearing at 7:00 p.m. on Wednesday, December 5, 2018 in the Council Chamber at Town Hall, 405 Martin Luther King Junior Boulevard, Chapel Hill, North Carolina to receive public comment on the proposed closing of a portion of right-of-way on Aberdeen Drive and hereby authorizes the Town Manager to arrange publication, posting and mailing of notices of the Public Hearing as required by law.

INFORMATION

- 4.** Receive Upcoming Public Hearing Items and Petition Status List. [\[18-0895\]](#)

By accepting the report, the Council acknowledges receipt of the Scheduled Public Hearings and Status of Petitions to Council lists.

DISCUSSION

- 5.** Accept the Chapel Hill Nine Subcommittee Commemorative Marker Recommendation. [\[18-0896\]](#)

PRESENTER: Molly Luby, Special Projects Coordinator, Library Ken Broun, Chair, Historic Civil Rights Commemorations Task Force

RECOMMENDATION: That the Council accept the recommendation from the Chapel Hill Nine Subcommittee for a physical marker commemorating Chapel Hill's first sit-in and the Chapel Hill Nine, refer the recommendation to the Town Manager for implementation, and dissolve the Committee.

- 6.** Initial Public Forum: Housing and Community Development Needs and Use of 2019-2020 Community Development Block Grant Funds. [\[18-0897\]](#)

PRESENTER: Renee Moye, Community Development Program Manager

RECOMMENDATION: That the Council receive comments on housing and community development needs for the Town and the use of FY2019-20 federal Community Development Block Grant (CDBG)

- program funds.
- 7.** Consider Approving an Employee Housing Incentive Pilot Program Proposal. [\[18-0898\]](#)
- PRESENTER: Sarah Osmer Viñas, Assistant Director
Nate Broman-Fulks, Affordable Housing Manager
- RECOMMENDATION: That the Council approve a pilot program for Town Employee Housing Incentives.
- 8.** Prototype Review: Connected Community Strategic Goal Prototype. (*Reissued from 10/24/18) [\[18-0867\]](#)
- PRESENTER: Bergen Watterson, Transportation Planning Manager
Donnie Rhoads, Captain
- RECOMMENDATION: That the Council provide feedback about the Connected Community Strategic Goal Prototype.
- 9.** Consider a Resolution to Support the NCDOT Improvement Project at the W. Franklin St./E. Main St./Merritt Mill Rd./Brewer Ln. Intersection. [\[18-0899\]](#)
- PRESENTER: Pat Wilson, Division Project Engineer, NCDOT
- RECOMMENDATION: That the Council adopt the attached resolution in support of the NCDOT improvement project at the intersection of W. Franklin St./E. Main St./Merritt Mill Rd./Brewer Lane.
- 10.** Consider Approving Launch Accelerator and Co-Working Support Renewal and Increased Funding. [\[18-0900\]](#)
- PRESENTER: Dwight Bassett, Economic Development Officer
Amy Linnane, Interim Director, Launch, Inc.
- RECOMMENDATION: That the Council adopt the resolution renewing and increasing funding for this economic development work and redirect the funds to the new non-profit.

REQUEST FOR CLOSED SESSION TO DISCUSS ECONOMIC DEVELOPMENT, PROPERTY ACQUISITION, PERSONNEL, AND/OR LITIGATION MATTERS



TOWN OF CHAPEL HILL

Town Hall
405 Martin Luther King Jr.
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Chapel Hill, NC 27514

Item Overview

Item #: 1., **File #:** [18-0892], **Version:** 1

Meeting Date: 11/7/2018

Approve all Consent Agenda Items.

Staff:

Sabrina M. Oliver, Director and Town Clerk
Amy T. Harvey, Deputy Town Clerk

Department:

Communications and Public Affairs

Overview: Items of a routine nature to be voted on in a block. Any item may be removed from the Consent Agenda by the request of the Mayor or any Council Member.



Recommendation(s):

That the Council adopt the various resolutions and ordinances.

Fiscal Impact/Resources: Please refer to each agenda item for specific fiscal notes.

Council Goals: Please refer to each agenda item for specific Council Goals.



Attachments:

- Resolution

**A RESOLUTION ADOPTING VARIOUS RESOLUTIONS AND ENACTING VARIOUS ORDINANCES
(2018-11-07/R-1)**

BE IT RESOLVED by the Council of the Town of Chapel Hill that the Council hereby adopts the following resolutions and ordinances as submitted by the Town Manager in regard to the following:

2. Award the Same Pay Increase Approved for all Employees to the Town Attorney. (R-2)
3. Call for a Public Hearing for December 5, 2018 to Consider a Request to Close a Portion of the Public Right-of-Way on Aberdeen Drive for the Expansion of the Lumina Theater. (R-3)

This the 7th day of November, 2018.

The Agenda will reflect the text below and/or the motion text will be used during the meeting.

By adopting the resolution, the Council can approve various resolutions and ordinances all at once without voting on each resolution or ordinance separately.



Item Overview

Item #: 2., **File #:** [18-0893], **Version:** 1**Meeting Date:** 11/7/2018

Award the Same Pay Increase Approved for all Employees to the Town Attorney.

Overview: In June 2018, the Town Council adopted a 2018-19 budget that includes a pay increase, designed to attract and retain excellent personnel, for all classified Town employees. The increase was effective July 1, 2018. The Town Council has traditionally deferred the award of a pay increase to the Town Attorney until after the annual evaluation of this Council-appointed employee. That is the case in this 2018-19 budget year as well. The Town Council recently completed this evaluation and is prepared to move forward with the same market increase, with the same effective date of July 1, 2018, that it approved for all employees.

**Recommendation:**

That the Council award the same pay increase approved for all employees to the Town Attorney, retroactive to July 1, 2018.

**Attachments:**

- Resolution

A RESOLUTION TO AWARD THE SAME PAY INCREASE APPROVED FOR ALL EMPLOYEES TO THE TOWN ATTORNEY (2018-11-07/R-2)

WHEREAS, the Town Council adopted the 2018-19 Budget including a pay increase for all classified Town employees with a 3% increase effective July 1; and

WHEREAS, this increase is a market increase, designed to attract and retain excellent employees by staying consistent with market pay; and

WHEREAS, in taking this action, the Town Council consistently acknowledges that the excellent service the Town receives is a result of the good work of excellent employees; and

WHEREAS, the Town Council has traditionally deferred the award of the budget-adopted pay increase for the Town Attorney until after the annual evaluation of this Council-appointed employee; and

WHEREAS, the Town Council recently completed a satisfactory evaluation of the Town Attorney.

NOW, THEREFORE, BE IT RESOLVED by the Council of the Town of Chapel Hill that the Council awards the same pay increase approved for all employees to the Town Attorney.

BE IT FURTHER RESOLVED that the pay increase shall be retroactive to July 1, 2018, the same effective date approved for all employees.

This the 7th day of November, 2018.

The Agenda will reflect the text below and/or the motion text will be used during the meeting.

By adopting the resolution, the Council awards the same pay increase approved for all employees to the Town Attorney.



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Town Hall
405 Martin Luther King Jr.
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Item Overview

Item #: 3., **File #:** [18-0894], **Version:** 1

Meeting Date: 11/7/2018

Call for a Public Hearing for December 5, 2018 to Consider a Request to Close a Portion of the Public Right-of-Way on Aberdeen Drive for the Expansion of the Lumina Theater.

Staff:

Lance Norris, Director
Chris Roberts, Manager of Engineering and Infrastructure

Department:

Public Works

Overview: Bryan Properties (Manager of Market Street Association and assisting in the Lumina Theater expansion project) along with the owner of the Lumina Theater have requested closure of a small area of sidewalk on Aberdeen Drive in front of the theater to allow for the theater expansion. The Lumina Theater is located at the intersection of Market Street and Aberdeen Drive in Southern Village, and the requested sidewalk closure is within the public right-of-way on Aberdeen Drive.

North Carolina General Statute Sec. 160A-299 "Procedures for Permanently Closing Streets and Alleys" sets the process for closing public rights-of-way (see copy attached). The steps outlined in this report and the attached resolution follow the statutory requirements.



Recommendation(s):

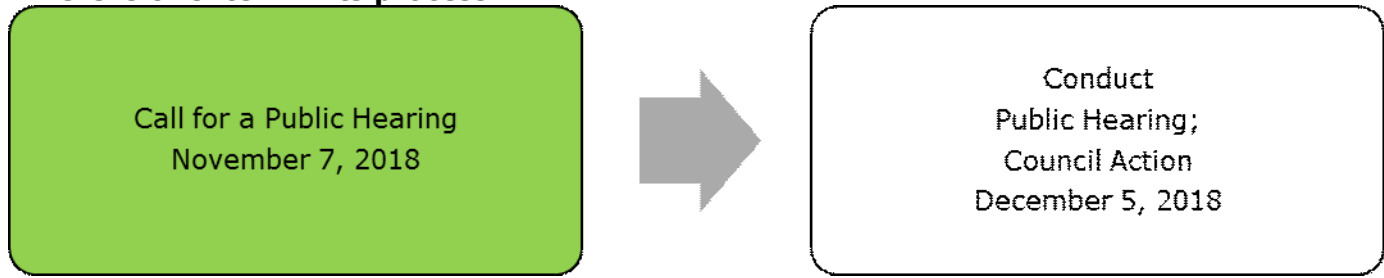
That the Council adopt the resolution to call a Public Hearing for December 5, 2018 to consider closing a portion of the public right-of-way on Aberdeen Drive for the expansion of the Lumina Theater.

Key Issues:







- This right-of-way closure will require converting two on-street parking spaces on Aberdeen Drive into a sidewalk to continue to meet the sidewalk width requirement outlined in the Southern Village Special Use Permit.
- The overall project expansion will require closing an additional two parking spaces on Market Street.
- Bryan Properties polled the area tenants and reported that they have no concern with this right-of-way closure. Market Street Association (the Southern Village business association) and the Town of Chapel Hill Police Department have also reviewed this plan and have no concerns.
- The theater expansion project request is also moving through the planning approval process. An application for a zoning compliance permit was submitted for the expansion.

Fiscal Impact/Resources: Impacts to future investments are unknown. Priority attention to this item utilizes staff resources.

Where is this item in its process?



Council Goals:

<input checked="" type="checkbox"/>		Create a Place for Everyone	<input checked="" type="checkbox"/>		Develop Good Places, New Spaces
<input type="checkbox"/>		Support Community Prosperity	<input type="checkbox"/>		Nurture Our Community
<input type="checkbox"/>		Facilitate Getting Around	<input type="checkbox"/>		Grow Town and Gown Collaboration



Attachments:

- Resolution
- Closure Request Letter from Dixon Pitt, Bryan Properties
- Plan for Requested Right-of-Way Closure
- Approved Southern Village Special Use Permit
- NC Statute 160A-299

A RESOLUTION TO CALL FOR A PUBLIC HEARING FOR DECEMBER 5, 2018 TO CONSIDER A REQUEST TO CLOSE A PORTION OF THE PUBLIC RIGHT-OF-WAY ON ABERDEEN DRIVE FOR THE EXPANSION OF THE LUMINA THEATER (2018-11-07/R-3)

WHEREAS, the Town of Chapel Hill has received a request to close a portion of the public right-of-way on Aberdeen Drive to accommodate an expansion of the Lumina Theater; and

WHEREAS, Market Street Association and the Town of Chapel Hill Police Department have reviewed this plan and have no concerns; and

WHEREAS, this right-of-way closure will result in two on-street parking spaces on Aberdeen Drive being converted into sidewalk areas to meet the sidewalk width requirement set forth in the Southern Village Special Use Permit.

NOW, THEREFORE, BE IT RESOLVED by the Council of the Town of Chapel Hill that the Council hereby declares its intent to consider closing the subject portion of the Aberdeen Drive public right-of-way.

BE IT FURTHER RESOLVED that the Council calls a Public Hearing at 7:00 pm on Wednesday, December 5, 2018 in the Council Chamber at Town Hall, 405 Martin Luther King Junior Boulevard, Chapel Hill, North Carolina to receive public comment on the proposed closure of said right-of-way and hereby authorizes the Town Manager to arrange publication, posting and mailing of notices of the Public Hearing as required by law.

This the 7th day of November, 2018.

The Agenda will reflect the text below and/or the motion text will be used during the meeting.

By adopting the resolution, the Council calls a Public Hearing at 7:00 p.m. on Wednesday, December 5, 2018 in the Council Chamber at Town Hall, 405 Martin Luther King Junior Boulevard, Chapel Hill, North Carolina to receive public comment on the proposed closing of a portion of right-of-way on Aberdeen Drive and hereby authorizes the Town Manager to arrange publication, posting and mailing of notices of the Public Hearing as required by law.

BRYAN PROPERTIES, INC.

400 Market St., Suite 115
919.933.4422

Chapel Hill NC 27516
Fax: 919.869.2702

August 16, 2018

Mr. Chris Roberts, PE
Manager of Engineering & Infrastructure
Town of Chapel Hill Public Works Department
6850 Millhouse Road
Chapel Hill, NC 27514

Subject: Lumina Theater Expansion

Dear Chris,

We are interested in making some changes to the Lumina Theater in Southern Village. Given the current environment of the movie business, we want to remain competitive in the market and continue being one of the anchor tenants on Market Street. There are currently five movie screens and a police substation located within the current building footprint. We have found a partner that is willing to open and run a taphouse in the space that is currently occupied by our 5th (and smallest) screen and the police substation. These two spaces are contiguous.

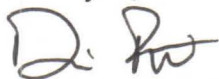
In order to make the space work better for the end user, we are interested in expanding the building footprint 10' onto the existing sidewalk on Aberdeen Drive. This will also cause two on-street parking spaces to be removed in order for sidewalk access to remain. Lastly, there are two parking spaces on Market Street that we are proposing to remove to enlarge the corner island.

It is our understanding that the Town Council must approve the right-of-way abandonment and you must initiate this process. To support our request, I have attached the following item:

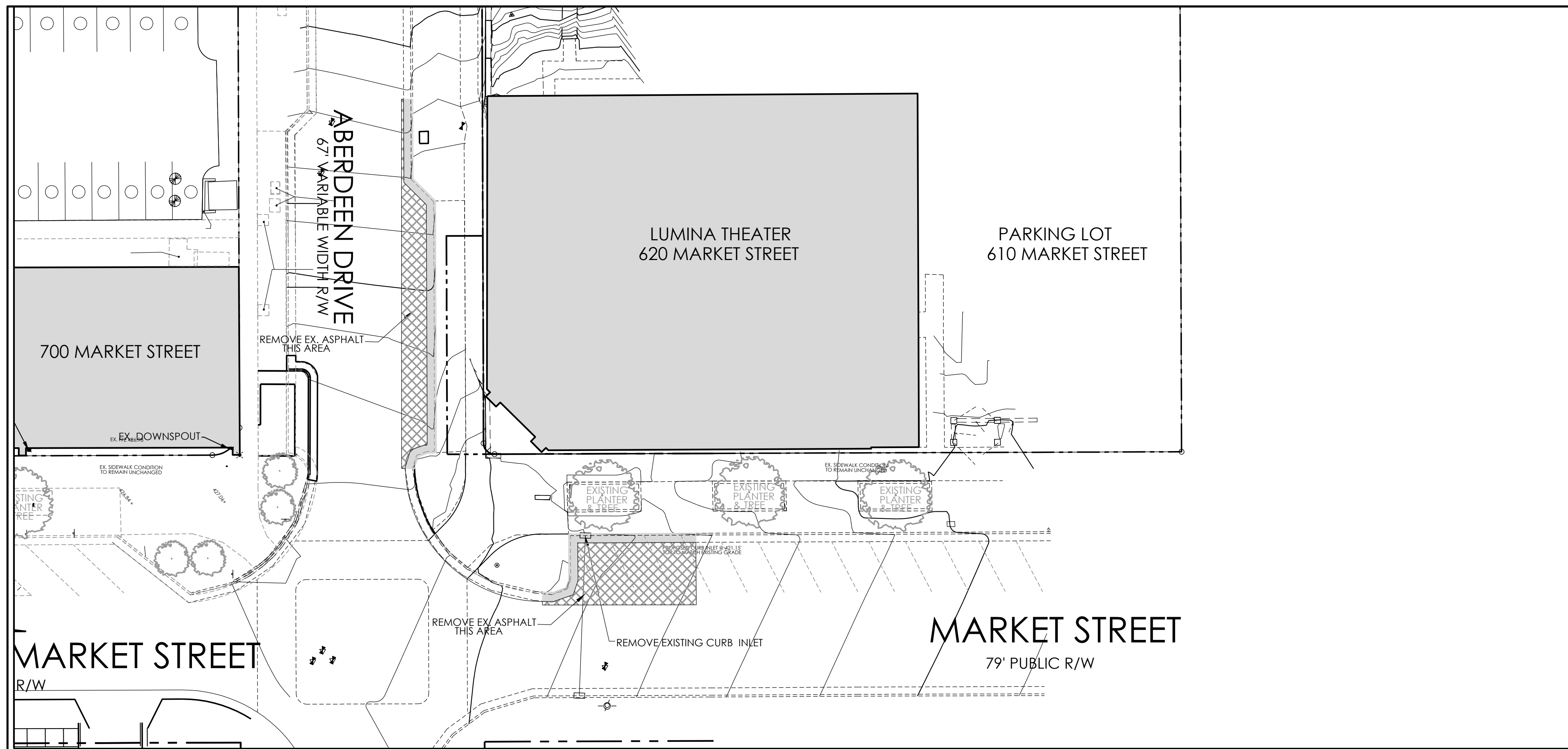
- Plans showing existing and proposed conditions

These same modifications were completed on the Weaver Street Market in Southern Village at the end of 2016 and first of 2017. The end result has been a tremendous success. We believe these changes to the Lumina Theater will have equal success.

Thank you,

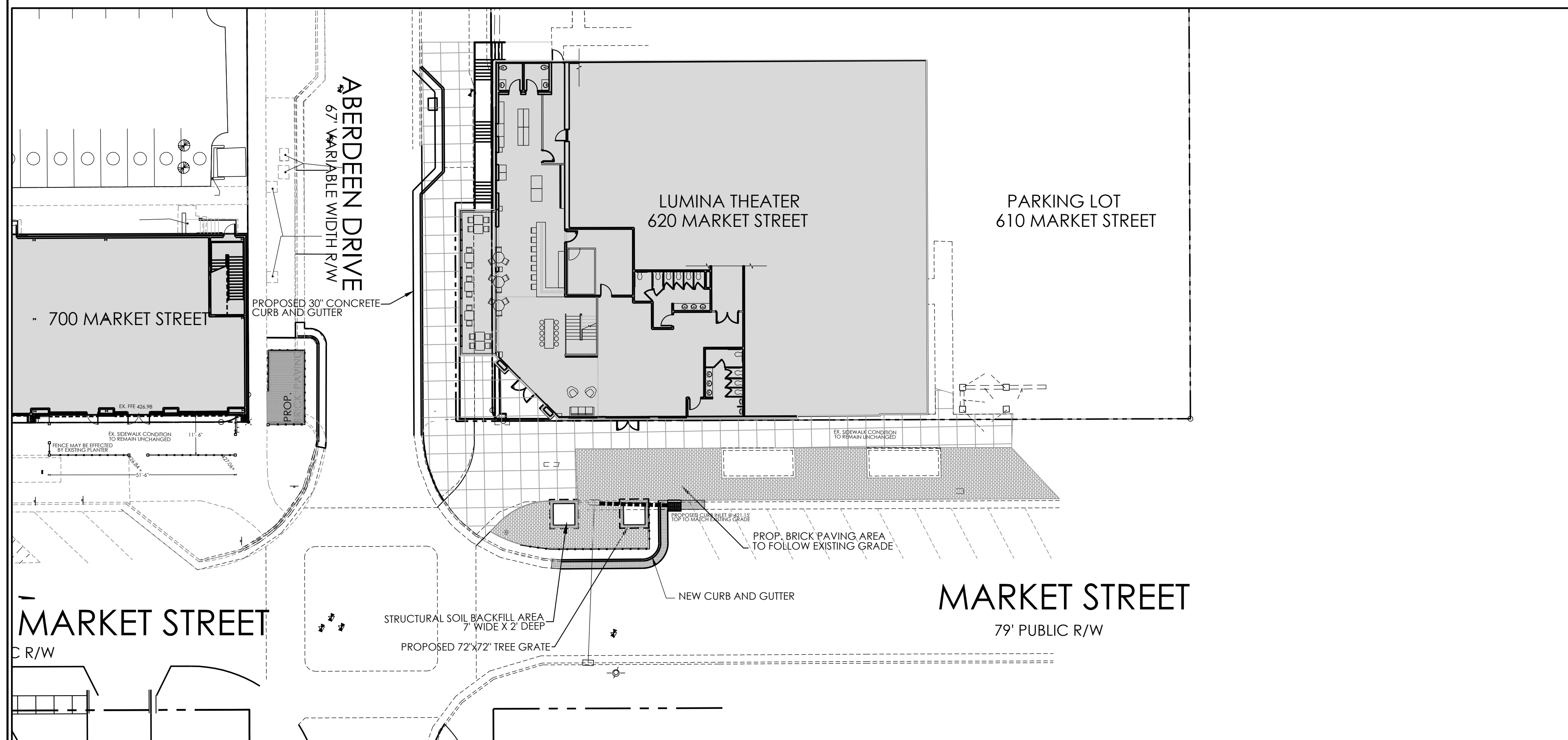


Dixon B. Pitt



DEMOLITION PLAN

SCALE 1"=20'



PROPOSED SIDEWALK REPAIRS

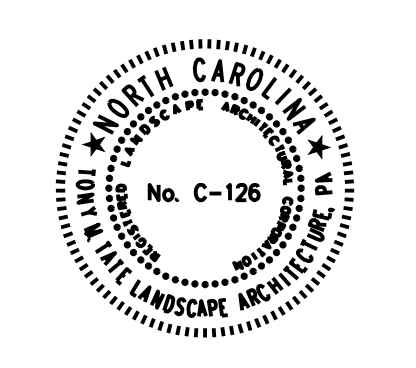
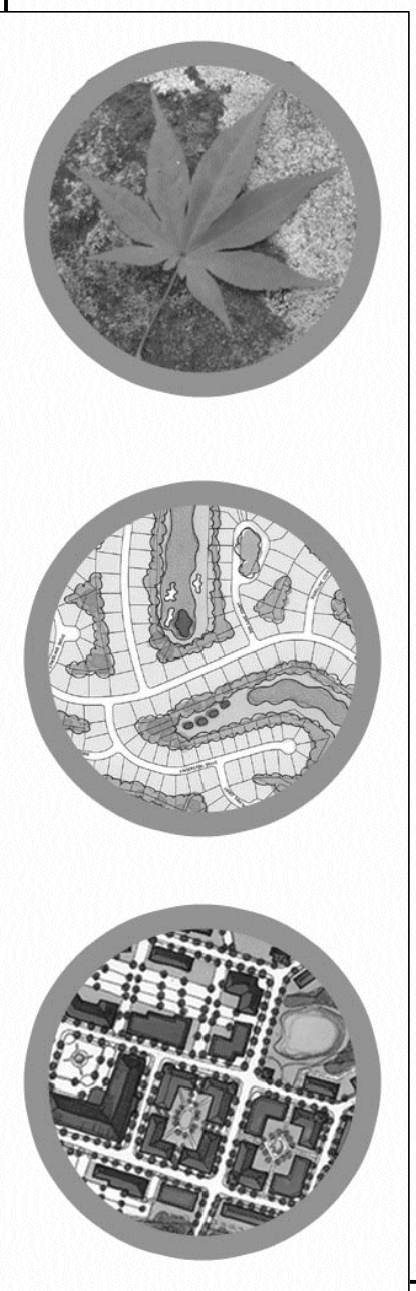
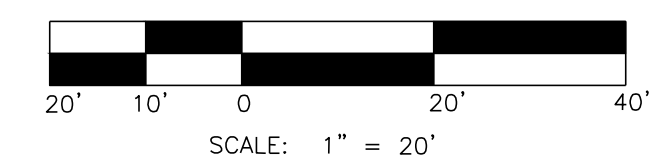
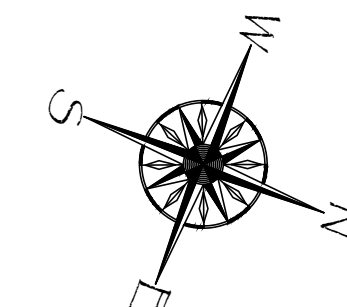
SCALE 1"=20'

GENERAL DEMOLITION NOTES:

1. The contractor shall be responsible for clearance and demolition of any existing elements which are in conflict with the proposed new construction. This includes, but is not limited to, fences, paving, concrete sidewalk, curband gutter, drainage structures, poles, vegetation, signage, walls and other miscellaneous site elements.
2. Unless otherwise directed, the contractor shall protect all trees that are to remain and fence those which may risk damage from construction equipment or work. Tree Protection Fencing shall be installed shown on the site plan.
3. All trees which are to be removed shall be done in a manner which will not injure plant material to remain. Stumps shall be completely removed and hauled off.
4. Contractor shall strip topsoil and stockpile for later use.
5. The contractor shall provide all of the temporary utilities that are required by the Town of Chapel Hill and OWASA.
6. The contractor shall field locate and protect all existing utilities and shall have them located prior to construction.
7. Contractor shall dispose of all construction materials in accordance with all local, State and Federal requirements.
8. All erosion control measures shall be in place prior to construction. Call for inspection.
9. At least 7 calendar days prior to construction it will be necessary to contact Jerry Neville in the Traffic Services Division to provide a pedestrian management plan and apply for a sidewalk closure permit.

SITE CONSTRUCTION NOTES:

1. All site elements, boundary, topographic information, utilities were field located by Sullivan Surveying, dated August 2018.
2. All construction shall be in strict conformance with the Town of Chapel Hill and OWASA standards and specifications.
3. Prior to construction, Contractor shall be responsible for obtaining all necessary permits for the completion on this project.
4. A Final Plat of the acquisition of Public Right of Way shall be recorded prior to obtaining building permits for the project.
5. Contractor shall contact the utility locating service for locations of underground utilities and shall be responsible for the protection of all existing utilities.
6. Contractor shall utilize signs, barricades, flagmen or guards as required to protect the safety of all vehicular and pedestrian traffic during construction.
7. Contractor shall contact the Chapel Hill Engineering Department at least 7 days prior to any work in the right of way to apply for an Engineering Construction Permit.
8. Contractor shall contact the Chapel Hill Engineering Department at least 7 days prior to any street lane closure to apply for a Lane Closure Permit.
9. Contractor shall be responsible for layout of all work as illustrated on the plans. If existing conditions differ from those illustrated on the plans, notify the Architect prior to construction.
10. Any discrepancies found in the field shall be called to the attention of the Architect prior to proceeding with work.
11. All dimensions are referenced from back of curb or face of building unless otherwise noted. Refer to architectural documents by Finley Design for detailed dimensions.
12. All project stakeout shall be performed by a Registered Professional Surveyor paid by the contractor.
13. Contractor shall furnish all materials to complete the work illustrated on the drawings.
14. Contractor shall maintain positive drainage away from all structures.
15. No changes may be made to the approved drawings without permission from the permit issuing authority.
16. All handicap spaces shall conform to the N.C. Building Code, Volume 1-C, Accessibility Code, latest edition.
17. All building dimensions shall be taken from drawings by Finley Architects.
18. At least 7 calendar days prior to construction it will be necessary to contact Jerry Neville in the Traffic Services Division to provide a pedestrian management plan and apply for a sidewalk closure permit.



7-18-16

REVISIONS:

NO.	DESCRIPTION

DEMOLITION & SITE PLAN
600 MARKET STREETSCAPE
 600 MARKET STREET, CHAPEL HILL, NC
 SV Center, LLC 400 Market St. Ste 115, Chapel Hill, NC

SCALE:
 N.T.S.
 DRAWN BY:
 T.M.T.
 PROJECT #
 18091
 DATE:

SHEET
L-2
 OF 1

TONY M. TATE LANDSCAPE ARCHITECTURE, PA
 5011 SOUTHPARK DRIVE, STE. 200 - DURHAM, NC 27713
 p: (919) 484-8880 f: (919) 484-8881 e: tony@tmtla.com

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TOWN OF CHAPEL HILL

306 NORTH COLUMBIA STREET
CHAPEL HILL, NORTH CAROLINA 27516
Telephone (919) 968-2728

ORANGE COUNTY

NORTH CAROLINA

MODIFICATION OF SPECIAL USE PERMIT (Corrected)

KNOW ALL MEN BY THESE PRESENTS, that the undersigned property owner(s) Southern Village Limited Partnership, having applied to the Town of Chapel Hill for modification of the existing Special Use Permit recorded in Book 1197, beginning on page 498, at the Office of the Register of Deeds, said modification was granted by the Town of Chapel Hill on October 22, 1996; the terms of said modification being as follows:

NAME OF PROJECT: Southern Village - Village Core Storefront District and Village Green Entranceway District
TYPE OF SPECIAL USE: Planned Development - Mixed Use
NAME OF DEVELOPER: Bryan Properties, Inc.

DESCRIPTION OF PREMISE

LOCATION: West of U.S. Highway 15-501, north of Dogwood Acres
TAX MAP REFERENCE: Chapel Hill Township Tax Map 126, Block A, Lots 4 and p/o 4K; and Chapel Hill Township Tax Map 126E

DESCRIPTION OF DEVELOPMENT

GROSS LAND AREA: 25 acres OFFICE SPACE: 145,000 sq. ft.
COMMERCIAL SPACE: 62,500 sq. ft. RESIDENTIAL SPACE: 162,500 sq. ft.

SPECIAL TERMS AND CONDITIONS

Development according to the Site Plan for the Southeast Tract, Sheet SE-3, stamped "received March 2, 1993"; the general principles outlined in the "Traditional Neighborhood Design Guidelines" (submitted by the applicant and subject to the revisions listed below); the plans dated November 10, 1995; and the special terms and conditions listed below:

SPECIFIC TERMS

Modification to Section 14.6.7 of the Development Ordinance, Minimum Off-Street Parking Requirements, which stipulates the minimum number of off-street parking spaces required, to:

- reduce the non-residential parking number requirements by half; and
- count both on-street and off-street parking toward fulfillment of parking number requirements for both residential and non-residential development.

Modification to Section 13.7 of the Development Ordinance, Land Use Intensity (LUI) Ratios, to allow the application of Use Group B, Town Center-1 zoning district Land Use Intensity Ratios to development in the Village Core subject to the following overall limitations:

- 162,500 square feet of residential floor area;
- 62,500 square feet of commercial floor area;
- 145,000 square feet of office floor area.

Stipulations Specific to the Development

1. Construction Deadline: That construction begin by June 28, 1998 with a valid Master Land Use Plan approval and be completed by June 28, 2008.

2. Required Improvements:

- a. That one half of a 120-foot right-of-way along the Highway 15-501 frontage be dedicated, with additional right-of-way dedicated at the project entrance off Highway 15-501 if determined to be necessary by the Town Manager. The dedication shall occur prior to issuance of a Zoning Compliance Permit for the first phase of development.
- b. That the developer install a traffic signal or provide a payment-in-lieu to the Town for the intersection of Highway 15-501 and the entrance to the village core. The signal shall be installed or payment-in-lieu made to the Town prior to issuance of a Zoning Compliance Permit for the first phase of development using this intersection as primary access.
- c. That the developer add a left turn lane and a right hand deceleration/turn lane on Highway 15-501 at the entrance into the village core.
- d. That the entrance off Highway 15-501 be constructed at a width which accommodates four lanes: - one lane into the development, one lane for right turns onto Highway 15-501, and two left turn lanes onto Highway 15-501. The entrance shall initially be striped to accommodate three lanes: one lane into the development, one lane for right turns onto Highway 15-501, and one left turn lane onto Highway 15-501.
- e. That sidewalk be installed on at least one side of each public street, except the alleys and the highway.
- f. That any public parks and public recreation areas be dedicated and deeded to the Town.
- g. That adequate transit stops, with benches and possible shelters, be provided as appropriate. The Town Manager shall determine the number and location of transit stops to be located within the site as more is learned about the use of future buildings and potential transit needs. The streets shall be built to Town standards, and shall be dedicated as public streets.
- h. That each road stubout to a subsequent phase be extended (cleared and graded) at least 100 feet into the adjacent future phase(s). Signage shall be located at each roadway stubout that indicates the roadway will be extended for future development.
- i. That traffic control signage and pavement markings conform to the standards in the Manual of Uniform Traffic Control Devices (MUTCD). The developer shall be responsible for maintaining the signs until the development is annexed by the Town.
- j. That wet detention basins and/or other stormwater management facilities be provided in accordance with all applicable Town regulations, including the Town's Water Supply Protection regulations, State regulations, and Federal (FEMA) regulations.

Design and construction of any stormwater management facility shall be approved by the Town Manager. All plans and final plats shall include dedication of permanent easements for ingress/egress as necessary for maintenance operations and equipment.

3. Ownership and Responsibilities of Common Areas: That an owners' association be created for the maintenance and regulation of the private (residential, office, park, landscape, and commercial) areas. All property owners (owning property within the area of the Master Land Use Plan approval), excluding governmental bodies, must be represented in the owners' association. This owners' association may have maintenance responsibilities for development elements which affect the entire development, including the stormwater management facility.

In addition, separate neighborhood association(s) and/or owners' association(s) for the Village Core Storefront District and Village Green Entranceway Transition District shall be created for the maintenance and regulations of the residential, office, and commercial areas. The documents creating these entities shall be reviewed for approval by the Town Manager, and shall be recorded in the Orange County Register of Deeds Office prior to issuance of a Zoning Compliance Permit for the first phase of development.

The responsibilities of these entities shall include the ownership and maintenance of the private alleys, private green spaces, private parks or recreation space, existing cemeteries and grave sites, and the perimeter buffers. These entities shall also be responsible for any "add-on fees" charged by Duke Power for special street lighting.

4. Impervious Surface: As part of every application for Final Plan Approval and Zoning Compliance Permit, the developer shall provide an up-to-date cumulative total for impervious surfaces in the applicable drainage sub-basin.

5. Design-Related Stipulations: The following revisions/additions shall be incorporated into the applicant's Traditional Neighborhood Development Design Guidelines. A revised copy of the Guidelines shall be submitted to the Town's Planning Department, and shall supersede the original set of guidelines. The

revised guidelines must be received and approved by the Town Manager prior to issuance of a Zoning Compliance Permit for the first phase of development. Subsequent revisions may be reviewed for approval by the Town Manager.

- a. All sidewalks with public rights-of-way shall be at least 5 feet in width. Or, the Town Manager may approve a narrower width in situations where there are topographical or other constraints.
- b. Landscape protection measures shall be to Town standards. The Town Manager may review and approve other methods on a case by case basis.
- c. Include specific street construction standards and materials; maximum slopes and vertical curve data; curb type; drainage methods; and typical cross-sections.
- d. That all one-way streets should include islands at the intersections to help direct traffic flow.
- e. Address landscaping of street side slopes and traffic islands.
- f. Address lighting of streets and alleys.
- g. All alley/street intersections must be at least 100 feet apart. The Town Manager may approve narrower separations on a case by case basis.
- h. No alleys shall intersect a street at a point where the street slopes over 15%.
- i. Widths of the right-of-way for public alleys shall be:
 - with no curb and gutter - 30 feet
 - with curb and gutter - 24 feet.
- j. That all driveway locations, for residential and non-residential uses, be reviewed for approval by the Town Manager.
- k. Parking areas shall be located behind the buildings in the storefront district and the entranceway district where possible.
- l. Provide more specifics on the provisions for refuse storage and recycling containers, pads, access and other refuse management issues including trash compactors.
- m. That all signage shall be reviewed for approval by the Town's Appearance Commission.
- n. That the building setbacks for the perimeter of the 312-acre site be in accordance with Subsection 18.8.9.4 of the Development Ordinance. All other setbacks shall be as described in the Traditional Neighborhood Design Guidelines.
- o. That the floor area limits for different uses within the Village Core Storefront District shall be in accordance with the submitted TND Guidelines, except that the grocery store/pharmacy may be increased to 15,000 square feet of floor area.

6. Land-Use Related Stipulations:

- a. Land uses within these two districts (Village Core Storefront and Village Green Entranceway Transition) shall be limited to those described in the uses shown on the approved Master Plan (included in the Traditional Neighborhood Development Design Guidelines) and Subsection 12.3 (schedule of uses) of the Chapel Hill Development Ordinance. In cases where the Master Plan and Traditional Neighborhood Development Design Guidelines list a use not included in Subsection 12.3 of the Development Ordinance, the use shall not be permitted. Uses shall be in accordance with those defined in Article 2 of the Development Ordinance.

Notwithstanding the above limitations on land use in the Village Core Storefront District, the central block (bounded by Market Street, Aberdeen, and Kildaire) may be used for parking.

- b. That the south central square in the Village Storefront District may be used for a fire station, but for no other drive-through use.
- c. That for the Village Core District, the percentage of retail floor area may be increased by up to 20%, and the floor area of the alternate component(s) accordingly be reduced, so that there is no net increase in floor area.
- d. That the development identified with this Special Use Permit Modification application shall be required to comply with the Land Use Intensity requirements of the underlying zoning district, but individual site-by-site applications for development within the boundary of the Special Use Permit Modification shall not be required to demonstrate compliance with the Land Use Intensity requirements.

- e. That, in the Village Core Storefront District, the Development Ordinance parking regulations for non-residential uses be modified to reduce the minimum required parking space number by 50%, so that the following requirements would apply:
- 1 parking space per 700 square feet of office space,
 - 1 parking space per 500 square feet of non-restaurant commercial space,
 - 1 parking space per 8 restaurant seats,
 - 1 parking space per 8 theater seats.

For residential parking, the Development Ordinance minimum requirements shall apply.

For both residential and non-residential uses, on-street parking may be counted towards fulfilling the minimum parking number requirements.

- f. That the maximum number of dwelling units for the entire Southern Village development shall not exceed 1,388.
- g. That the maximum commercial space for this district shall be 62,500 square feet of floor area; the maximum office space shall be 145,000 square feet of floor area; and the maximum residential space shall be 162,500 square feet of floor area.
7. Review Process: For subphases and blocks and building within the Storefront District and the Entranceway Transition District, all development shall be approved by the Planning Board as Site Plan Reviews. All signage shall be approved by the Appearance Commission.

In the approval of future Site Plan application(s) for the district, the Planning Board shall have authority to retain or delete the section of the alley between Brookgreen Drive and Aberdeen Street.

8. Stormwater Management Plan: That a general stormwater management plan for the entire 312-acre site be approved by the Town Manager prior to issuance of the first Zoning Compliance Permit. A detailed stormwater management plan, based on the Town's Hydros program, shall be submitted with the final plan application for approval by the Town Manager.
9. Steep Slopes: That each submittal for Site Plan approval or Zoning Compliance Permit include a map showing lots and street segments on slopes of 10% or more and indicating how the development and construction will comply with the steep slopes regulations in the Development Ordinance:
- for slopes of 10-15%, site preparation techniques shall be used which minimize grading and site disturbance;
 - for slopes of 15-25%, demonstrate specialized site design techniques and approaches for building and site preparation; and
 - for slopes of 25% or greater, provide a detailed site analysis of soil conditions, hydrology, bedrock conditions, and other engineering/environmental aspects of the site.

Each final plan application shall demonstrate compliance with the steep slopes regulations in the Development Ordinance. The Town Manager shall decide if the proposed building and site engineering techniques are appropriate.

10. Encroachment Agreements: That any required State or local encroachment agreements (for landscaping and other required improvements) be approved prior to issuance of a Zoning Compliance Permit.

Stipulation Related to Recreation Area

11. Recreation Space Requirements for Residential Component: That recreation space of sufficient area and type be provided for the residential components within this phase of development in accordance with Article 13 of the Development Ordinance. The plans for the recreation area shall be reviewed for approval by the Town Manager. The developer shall remain responsible for the recreation area unless the Town or owners' association accepts the property.

Stipulation Related to Service Stations

12. Service Stations: That for any service station within this development, the following stipulations shall apply:
- a. That all applicable Town regulations, including those pertaining to water supply watershed protection, be complied with.
 - b. That all applicable Town regulations, including those pertaining to water supply watershed protection, storm drainage, and hazardous materials be complied with. Following is a partial list:

- an emergency contingency plan must be prepared, in accordance with the requirements of Federal regulations, as part of the development application. The report must be updated annually;
 - any storage container for hazardous materials (such as gasoline) shall be equipped with leak detection devices and shall be double-walled or have other secondary containment features;
 - storage areas shall be protected by a dike of appropriate size; and
 - all floor drains that might collect hazardous materials must be connected to a tank or catch basin of appropriate size, and shall not be open to the site's natural drainage system.
- c. That the plans and operation of the gas station comply with Subsection 18.7.15 of the Chapel Hill Development Ordinance and include the following standards for service stations:
- the lot must be at least 20,000 square feet in area;
 - the lot must front and have direct access to an arterial or collector street;
 - provisions must be made for ventilation and dispersion and removal of fumes, and for the removal of hazardous chemicals and fluids; and
 - the service station driveways must be at least 300 feet from any intersecting street, and at least 750 feet from any other service station driveway.
- d. Additional protective measures for stormwater quality:
- that surface runoff from the gas station be routed to an oil-sand separator for liquid waste collection to filter the grease, oils, and other pollutants from the stormwater above the stormwater inlets;
 - provisions for a waste disposal plan, addressing disposal methods and record-keeping for solid waste, waste trapped in the oil-sand separator, grease traps (and/or other filtering devices), and liquid waste in accordance with Federal, State, and local regulations. The plan and records are to be provided to the Town annually;
 - for the fuel tanks: provision of double-walled piping with automatic leak detectors, and double-walled tanks with interstitial monitoring and automatic alarm systems; registration with the State and annual tank fees paid to the State; and
 - provision of monitoring well(s) with a regular monitoring program.

Stipulations Related to State and Federal Government Approvals

13. State or Federal Approvals: That any required State or Federal permits and encroachment agreements (including but not limited to those needed for improvements to Highway 15-501, for stormwater management and erosion control, for water and sewer extension, and for development in the Water Supply Protection Area) be approved and copies of the approved permits and agreements be submitted to the Town of Chapel Hill prior to the issuance of a Zoning Compliance Permit for the subject phase of development.
14. NCDOT Approvals: That plans for improvements to State-maintained roads be approved by NCDOT prior to issuance of a Zoning Compliance Permit for the subject phase of development.

Stipulations Related to Landscape Elements

15. Landscape Protection Plan: That a detailed landscape protection plan be approved by the Town Manager prior to issuance of a Zoning Compliance Permit.

This plan shall include areas of vegetation to be preserved; the anticipated clearing limit lines; proposed grading; proposed utility lines; a detail of protective fencing; and construction parking and materials staging/storing areas.

The plan shall show the use of tree protection fencing between infrastructure construction and existing vegetation in:

- all required buffers
- all common areas (public or private)

- all areas designated to be used for multifamily (including townhouses) and nonresidential, or mixed use development.
- other areas, to be determined by the Town Manager.

16. Street Tree Plantings: That the developer shall provide street tree plantings in the following locations:

- along the storefront district streets
- at the entranceway on Highway 15-501
- along the entrance road from Highway 15-501 into the storefront district
- in the central public green

In addition, street tree plantings shall be provided where no existing trees are shown as remaining within twenty feet of the curb on the Landscape Protection Plans submitted with final plan applications.

These trees will be installed to Town standards as detailed in the Town's Design Manual and/or approved by the Town Manager.

17. Landscape Plan Approval: That detailed landscape plans (including buffers and street tree plantings), landscape maintenance plans, and lighting plans be reviewed by the Town Manager for approval prior to issuance of a Zoning Compliance Permit.

The following buffers shall be provided, and that if any existing vegetation is to be used to satisfy the buffer requirements that this vegetation will be protected by fencing from adjacent construction:

- Type D buffer (minimum width 75', as measured from the new right-of-way line) along Highway 15-501

Supplemental plantings may be necessary to fulfill the requirements for buffers, screening, and entranceway plantings.

18. Plantings along the Highway Frontage: That plantings be provided and existing vegetation preserved along the highway frontage in general compliance with the Town's Master Landscape Plan for Entranceway Corridors along U.S. 15-501.

Stipulations Related to Water, Sewer and Other Utilities

19. Fireflow: That a preliminary fire hydrant plan and fireflow report for the 25-acre site be submitted with the final plans for this phase.

A detailed hydrant plan and fireflow report shall be required prior to the issuance of a Zoning Compliance Permit for this phase. The following flows and pressures shall be provided:

- For non-residential: 2,500 - 12,000 gallons per minute, at 20 pounds per square inch residual pressure;
- For multifamily: 1,500 - 2,500 gallons per minute, at 20 pounds per square inch residual pressure; and
- For single-family: 750 gallons per minute, at 20 pounds per square inch residual pressure.

20. Utility Service Laterals: That prior to paving streets, utility service laterals (including cable and telephone) shall be stubbed out to the front property lines of each lot.

21. OWASA Easements: That easement documents as required by OWASA and the Town Manager be recorded before final plat approval.

22. Utility/Lighting Plan Approval: That the final utility/lighting plan be approved by Orange Water and Sewer Authority, Duke Power, Time Warner Cable, Public Service Company, Southern Bell, and the Town Manager, before issuance of a Zoning Compliance Permit. The property owner shall be responsible for assuring these utilities, including cable television, are extended to serve the development. Plans may include installation of empty duct banks for future street lights and signal cable along internal streets.

Miscellaneous Stipulations

23. Solid Waste Management Plan: That a detailed solid waste management plan, including a recycling plan and plan for managing and minimizing of construction debris, be approved by the Town Manager prior to issuance of a Zoning Compliance Permit.

24. Transportation Management Plan: That prior to issuance of a Zoning Compliance Permit for any portion of the proposed office or commercial uses, the applicant prepare, for approval by the Town Manager, a Transportation Management Plan. Required components of each Transportation Management Plan may include:

- a. Provision for designation of a Transportation Coordinator;
- b. Provisions for an annual Transportation Survey and Annual Report to the Town Manager;
- c. Quantifiable traffic reduction goals and objectives;
- d. Ridesharing incentives; and
- e. Public Transit incentives.

25. Detailed Plans: That final detailed site plans, grading plans, utility/lighting plans, stormwater management plans (with hydrologic calculations), landscape plans, and landscape maintenance plans be approved by the Town Manager before issuance of a Zoning Compliance Permit, and that such plans conform to plans approved by this application and demonstrate compliance with all applicable regulations and the design standards of the Development Ordinance and the Design Manual.

The Town Manager may require adjustments to the street design to enhance safety and maintenance operations.

26. Certificates of Occupancy: That no Certificates of Occupancy be issued until all required public improvements are complete; and that a note to this effect shall be placed on the final plat.

If the Town Manager approves a phasing plan, no Certificates of Occupancy shall be issued for a phase until all required public improvements for that phase are complete; no Building Permits for any phase shall be issued until all public improvements required in previous phases are completed to a point adjacent to the new phase; and that a note to this effect shall be placed on the final plat.

27. Sight Triangle Easements: That sight triangle easements be provided on the final plat.

28. New Streets - Traffic Signs: That the property owners shall be responsible for placement and maintenance of temporary regulatory traffic signs including street name signs before issuance of any Certificate of Occupancy until such time that the street system is accepted for maintenance by the Town.

29. New Street Names and Numbers: That the name of the development and its streets and house/building numbers, be approved by the Town Manager prior to issuance of a Zoning Compliance Permit.

30. Erosion Control: That a general soil erosion and sedimentation control plan for the 312-acre site be reviewed by the Orange County Erosion Control Officer with the review of the final plans for the first phase of development.

A phase-specific detailed erosion control plan shall be submitted with each final plan application for review and approval by the Orange County Erosion Control Officer.

31. Silt Control: That the applicant take appropriate measures to prevent and remove the deposit of wet or dry silt on adjacent paved roadways.

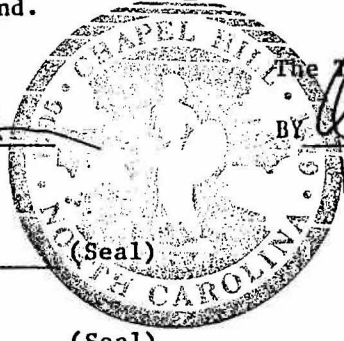
32. Continued Validity: That continued validity and effectiveness of this approval is expressly conditioned on the continued compliance with the plans and conditions listed above.

33. Non-Severability: That if any of the above conditions is held to be invalid, approval in its entirety shall be void.

IN WITNESS WHEREOF, the Town of Chapel Hill has caused this instrument to be executed in its name as evidence of the issuance of said permit, and the undersigned being all of the property owners of the property above described, have executed this instrument in evidence of their acceptance of said Special Use Permit Modification as covenant running with the land.

ATTEST

Peter M. J. Richardson
Town Clerk



The Town of Chapel Hill
BY W. Calvin Horton
KB

ACCEPTED

Owner

Owner

ATTEST

Secretary

Corporate Name
BY _____
Title

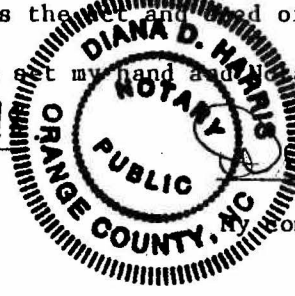
ORANGE COUNTY

NORTH CAROLINA

I, Diana D. Harris, a Notary Public in and for said County and State do hereby certify that W. Calvin Horton, Town Manager of the Town of Chapel Hill, and Peter M. J. Richardson, Town Clerk, duly sworn says each for himself that he knows the corporate seal of the Town of Chapel Hill and that the seal affixed to the foregoing instrument is the corporate seal of the Town of Chapel Hill, that W. Calvin Horton, Town Manager of said Town of Chapel Hill, and Peter M. J. Richardson Town Clerk for the Town of Chapel Hill, subscribed their names thereto, that the corporate seal of the Town of Chapel Hill was affixed thereto, all by virtue of a resolution of the Chapel Hill Town Council, and that said instrument is the _____ of the Town of Chapel Hill.

IN WITNESS WHEREOF, I have hereunto set my hand and Notarial Seal this the

26th day of June, 1998



Diana D. Harris
Notary Public
Commission expires: 10-5-98

ORANGE COUNTY

NORTH CAROLINA

I, _____, a Notary Public in and for said State and County do hereby certify that _____ owners, personally appeared before me this day and acknowledged the due execution of the foregoing instrument.

WITNESS my Hand and Notarial Seal, this _____ day of _____, 19____

Notary Public
My commission expires: _____

ORANGE COUNTY

NORTH CAROLINA

THIS _____ day of _____, 19____, personally come before me, _____, a Notary Public of Orange County, North Carolina, who being by me duly sworn, says that he knows the common seal of the _____, and is acquainted with _____, who is President of said corporation and he, _____, who is Secretary of said corporation, and saw the

President sign the foregoing instrument and he, the said _____, signed his name in attestation of the execution of said instrument in the presence of said President of said corporation.

WITNESS my hand and Notarial Seal, this the _____ day of _____, 19____.

Notary Public
My commission expires: _____

§ 160A-299. Procedure for permanently closing streets and alleys.

(a) When a city proposes to permanently close any street or public alley, the council shall first adopt a resolution declaring its intent to close the street or alley and calling a public hearing on the question. The resolution shall be published once a week for four successive weeks prior to the hearing, a copy thereof shall be sent by registered or certified mail to all owners of property adjoining the street or alley as shown on the county tax records, and a notice of the closing and public hearing shall be prominently posted in at least two places along the street or alley. If the street or alley is under the authority and control of the Department of Transportation, a copy of the resolution shall be mailed to the Department of Transportation. At the hearing, any person may be heard on the question of whether or not the closing would be detrimental to the public interest, or the property rights of any individual. If it appears to the satisfaction of the council after the hearing that closing the street or alley is not contrary to the public interest, and that no individual owning property in the vicinity of the street or alley or in the subdivision in which it is located would thereby be deprived of reasonable means of ingress and egress to his property, the council may adopt an order closing the street or alley. A certified copy of the order (or judgment of the court) shall be filed in the office of the register of deeds of the county in which the street, or any portion thereof, is located.

(b) Any person aggrieved by the closing of any street or alley including the Department of Transportation if the street or alley is under its authority and control, may appeal the council's order to the General Court of Justice within 30 days after its adoption. In appeals of streets closed under this section, all facts and issues shall be heard and decided by a judge sitting without a jury. In addition to determining whether procedural requirements were complied with, the court shall determine whether, on the record as presented to the city council, the council's decision to close the street was in accordance with the statutory standards of subsection (a) of this section and any other applicable requirements of local law or ordinance.

No cause of action or defense founded upon the invalidity of any proceedings taken in closing any street or alley may be asserted, nor shall the validity of the order be open to question in any court upon any ground whatever, except in an action or proceeding begun within 30 days after the order is adopted. The failure to send notice by registered or certified mail shall not invalidate any ordinance adopted prior to January 1, 1989.

(c) Upon the closing of a street or alley in accordance with this section, subject to the provisions of subsection (f) of this section, all right, title, and interest in the right-of-way shall be conclusively presumed to be vested in those persons owning lots or parcels of land adjacent to the street or alley, and the title of such adjoining landowners, for the width of the abutting land owned by them, shall extend to the centerline of the street or alley.

The provisions of this subsection regarding division of right-of-way in street or alley closings may be altered as to a particular street or alley closing by the assent of all property owners taking title to a closed street or alley by the filing of a plat which shows the street or alley closing and the portion of the closed street or alley to be taken by each such owner. The plat shall be signed by each property owner who, under this section, has an ownership right in the closed street or alley.

(d) This section shall apply to any street or public alley within a city or its extraterritorial jurisdiction that has been irrevocably dedicated to the public, without regard to whether it has actually been opened. This section also applies to unopened streets or public alleys that are shown on plats but that have not been accepted or maintained by the city, provided that this section shall not abrogate the rights of a dedicator, or those claiming under a dedicator, pursuant to G.S. 136-96.

(e) No street or alley under the control of the Department of Transportation may be closed unless the Department of Transportation consents thereto.

(f) A city may reserve a right, title, and interest in any improvements or easements within a street closed pursuant to this section. An easement under this subsection shall include utility, drainage, pedestrian, landscaping, conservation, or other easements considered by the city to be in the public interest. The reservation of an easement under this subsection shall be stated in the order of closing. The reservation also extends to utility improvements or easements owned by private utilities which at the time of the street closing have a utility agreement or franchise with the city.

(g) The city may retain utility easements, both public and private, in cases of streets withdrawn under G.S. 136-96. To retain such easements, the city council shall, after public hearing, approve a "declaration of retention of utility easements" specifically describing such easements. Notice by certified or registered mail shall be provided to the party withdrawing the street from dedication under G.S. 136-96 at least five days prior to the hearing. The declaration must be passed prior to filing of any plat or map or declaration of withdrawal with the register of deeds. Any property owner filing such plats, maps, or declarations shall include the city declaration with the declaration of withdrawal and shall show the utilities retained on any map or plat showing the withdrawal. (1971, c. 698, s. 1; 1973, c. 426, s. 47; c. 507, s. 5; 1977, c. 464, s. 34, 1981, c. 401; c. 402, ss. 1, 2; 1989, c. 254; 1993, c. 149, s. 1; 2015-103, s. 1.)



23
TOWN OF CHAPEL HILL

Town Hall
405 Martin Luther King Jr.
Boulevard
Chapel Hill, NC 27514

Item Overview

Item #: 4., File #: [18-0895], Version: 1

Meeting Date: 11/7/2018

Receive Upcoming Public Hearing Items and Petition Status List.

Staff:

Sabrina Oliver, Director and Town Clerk
Amy Harvey, Deputy Town Clerk

Department:

Communications and Public Affairs



Recommendation(s):

That the Council accept the reports as presented.

Background:

Two pages on our website have been created to track:

- public hearings scheduled for upcoming Council meetings; and
- petitions received, including their status and who you can call for information.

The goal is to provide, in easily available spaces, information that allows people to know when Council will be seeking their comments on a particular topic of development and to know the status of a petition submitted at Council meetings.

In addition to being on the website, these pages will be included in each agenda for Council information,

Fiscal Impact/Resources: Staff time was allocated to create the semi-automated web pages, and additional staff time will be needed for maintenance.

Council Goals: Foundational Program: Govern with quality and steward public assets



Attachments:

- [Scheduled Public Hearings <https://www.townofchapelhill.org/town-hall/mayor-and-council/council-minutes-and-videos/scheduled-agenda-items>](https://www.townofchapelhill.org/town-hall/mayor-and-council/council-minutes-and-videos/scheduled-agenda-items)
- [Status of Petitions to Council <https://www.townofchapelhill.org/town-hall/mayor-and-council/council-minutes-and-videos/petition-status>](https://www.townofchapelhill.org/town-hall/mayor-and-council/council-minutes-and-videos/petition-status)

The Agenda will reflect the text below and/or the motion text will be used during the meeting.

By accepting the report, the Council acknowledges receipt of the Scheduled Public Hearings and Status of Petitions to Council lists.

Scheduled Public Hearings

This webpage lists public hearings that are scheduled for a *specific Council meeting date*, although periodically, some may be continued to a future date. Public hearings may relate to the Land Use Management Ordinance (LUMO), Residential or Commercial Development, Budget, Transportation, or Housing issues. Meeting materials are posted at [Council Meeting Agendas, Minutes and Videos](#).

Interested in a development project not yet scheduled for Council review? See the [Development Activity Report](#) for the project's current status.

November 7

- Housing and Community Development Needs and Use of 2019-2020 Community Development Block Grant (CDBG) Funds

November 14

- Open the Public Hearing: Land Use Management Ordinance Text Amendment - Articles 8.3 Board of Adjustment and 8.4 Historic District Commission.
- Open the Public Hearing: Application for Special Use Permit Modification, Tri- City Medical Building, Commercial - Retail Development, 5002 Barbee Chapel Road
- Concept Plan Review: Habitat/ Carol Woods Residential Development, 7516 Sunrise Road

November 28

- Consider an Application for Zoning Atlas Amendment - Active Adult Apartments, 2217 Homestead Road.
- Consider an Application for Special Use Permit - Active Adult Apartments, 2217 Homestead Road.
- Consider an Application for Land Use Management Text Amendment: (Project #18-023) Allow Conditioned-Self Storage in Office/Institutional-2 District, and Increase Floor Area Ratio in Office/Institutional-2 Zoning District

STATUS OF PETITIONS TO COUNCIL

Petitions submitted during the Town Council meetings are added to the list below, typically within five business days of the meeting date.

To contact the department responsible, click on the department name. Meeting materials are posted at [Council Meetings, Agendas, Minutes and Videos](#).

Meeting Date	Petitioner	Petition Request	Departments Responsible	Petition Status
10/24/2018	Susana Dancy	Regarding Town-owned Properties in Southern Area.	Planning & Development Services Ben Hitchings , Director Phone: 919-968-2731	Staff is preparing information to respond to this request.
10/24/2018	Jeff Charles	Regarding Request for Traffic Impact Study on Homestead Road.	Planning & Development Services Ben Hitchings , Director Phone: 919-968-2731	Staff is preparing information to respond to this request.
10/24/2018	Justice in Action Committee	Request Regarding a New Location for the Teen Center of Chapel Hill.	Housing & Community Loryn Clark , Executive Director Phone: 919-969-5076 Community Arts and Culture	A staff workgroup, in coordination with the Mayor's Office, has been gathering data and seeking input from teens, service providers, and other stakeholders. The staff group plans to share findings and recommendations with Council in early 2019.
10/24/2018	Elizabeth O'Nan	Request for Extending Comment Period Regarding Proposed Permit for UNC Coal Power Plant.	Mayor Pam Hemminger , Mayor Phone: 919-968-2714 Planning & Development Services Ben Hitchings , Director Phone: 919-968-2731	On 10/25/18, the Mayor sent a letter to the North Carolina Division of Air Quality requesting a 60-day extension of the public comment period on a Title V Air Quality Permit that is being considered for the UNC-Chapel Hill

Meeting Date	Petitioner	Petition Request	Departments Responsible	Petition Status
10/24/2018	Jeff Charles	<u>Regarding Extended Speaking Time for Individuals with Disabilities.</u>	Mayor <u>Pam Hemminger.</u> Mayor Phone: 919-968-2714 Town Manager <u>Ross Tompkins.</u> Assistant to the Town Manager Phone: 919-968-2707	Staff is preparing information to respond to this request.
10/10/2018	Jeff Charles	<u>Regarding Creating Citizen Advisory Board for Seniors.</u>	Town Manager <u>Ross Tompkins.</u> Assistant to the Town Manager Phone: 919-968-2707	Staff is preparing information to respond to this request.
10/10/2018	Whit Rummel	<u>Regarding Rezoning Property on Estes Drive.</u>	Planning & Development Services <u>Ben Hitchings.</u> Director Phone: 919-968-2731	Staff is preparing information to respond to this request.
09/19/2018	Hank Elkins of Orange County Justice United Affordable Housing Team	<u>Regarding Master Leasing Proposal.</u>	Housing & Community <u>Loryn Clark.</u> Executive Director Phone: 919-969-5076	Staff is preparing information to respond to this request.
09/19/2018	Julie McClintock of CHALT	<u>Regarding Land Use Intensification.</u>	Planning & Development Services <u>Ben Hitchings.</u> Director Phone: 919-968-2731	Staff is preparing information to respond to this request.
06/27/2018	Susanne Kjemtrup / Brian Hageman	<u>Transportation and Connectivity Advisory Board Request for an Electric Vehicle Provision in the Land Use Management Ordinance.</u>	Planning & Development Services <u>Ben Hitchings.</u> Director Phone: 919-968-2731	Staff is preparing information to respond to this request.

Meeting Date	Petitioner	Petition Request	Departments Responsible	Petition Status
06/13/2018	Mayor pro tem Jessica Anderson	Request to Amend Bus Advertising Policy.	Transit Brian Litchfield , Transit Director Phone: 919-969-4908	Staff is preparing information to respond to this request.
06/13/2018	Julie McClintock	Regarding Potential Purchase of P.H. Craig's 77-acre Tract of Land.	Town Manager Ross Tompkins , Assistant to the Town Manager Phone: 919-968-2707	Staff is preparing information to respond to this request.
06/13/2018	Jeff Charles	Request to Form Study Group to Upgrade BikePed Path on Homestead Road.	Planning & Development Services Ben Hitchings , Director Phone: 919-968-2731	Staff is preparing information to respond to this request.
06/13/2018	Mayor Pam Hemminger	Regarding Reviewing Policies, Procedures, and Practices for Development.	Planning & Development Services Ben Hitchings , Director Phone: 919-968-2731	Staff is preparing information to respond to this request.
06/13/2018	Ondrea Austin	CHALT's Request to Revise the Tree Ordinance.	Planning & Development Services Ben Hitchings , Director Phone: 919-968-2731	Staff is preparing information to respond to this request.
06/13/2018	Steve Moore	Accessibility of Historical Old Chapel Hill Cemetery Files.	Parks & Recreation Linda Smith , Interim Director Parks and Recreation Phone: 919-968-2849	During Summer 2018, staff digitized the files and made them available to view and download on the Town's web site. A hard copy of the records will also be shared with the Chapel Hill Historical Society.

Meeting Date	Petitioner	Petition Request	Departments Responsible	Petition Status
05/23/2018	Mt. Carmel Church Road Residents	Request Regarding Chapel Hill Cooperative Preschool	Planning & Development Services Ben Hitchings , Director Phone: 919-968-2731 Town Attorney Ralph Karpinos , Attorney Phone: 919-968-2746	Staff is preparing information to respond to this request.
05/23/2018	Jenn Weaver and Julia Sendor	Request for Funding a Position at the Orange County Food Council	Town Manager Ross Tompkins , Assistant to the Town Manager Phone: 919-968-2707 Housing & Community Loryn Clark , Executive Director Phone: 919-969-5076	The County and Town Managers are reviewing a draft Food Council interlocal agreement. If the County establishes this position and hires an employee, and the Council is interested in partially funding the position, the Town can allocate funds at that time.
05/23/2018	Matt Tynan	Request Regarding Traffic Safety/Calming Measures	Police Chris Blue , Police Chief Phone: 919-968-2766 Public Works Lance Norris , Public Works Director Phone: 919-969-5100	Staff forwarded this request to the NC Department of Transportation, who maintains this road.
05/09/2018	Maria Palmer	Request for Town of Chapel Hill to Stop Support of UNC Sports until Silent Sam Statue is Removed.	Police Chris Blue , Police Chief Phone: 919-968-2766 Town Manager Ross Tompkins , Assistant to the Town Manager Phone: 919-968-2707	Via a 09/21/18 letter sent to Chancellor Carol Folt, the Council reaffirmed the Town of Chapel Hill's request for relocation of the Silent Sam monument and noted "an unsustainable strain on our mutual aid agreement for public safety."

Meeting Date	Petitioner	Petition Request	Departments Responsible	Petition Status
04/11/2018	Transportation and Connectivity Board and Planning Commission	Request the Town Adopt a Vision Zero Policy.	Planning & Development Services Ben Hitchings , Director Phone: 919-968-2731	The Town was selected to participate in the national "Road to Zero" program, which helps communities develop road systems and pedestrian safety plans aligned with Vision Zero.
03/14/2018	Council Members Anderson, Gu, and Schaevitz	Request Regarding Addressing Blue Hill District Community Interests.	Planning & Development Services Ben Hitchings , Director Phone: 919-968-2731	At the 06/27/18 business meeting, the Council enacted ordinance amendments to encourage non-residential development and address building size in the district. Remaining items are scheduled to come to Council in early 2019.
02/21/2018	Kimberly Brewer	Request to Make Tiny Homes a Legal and Affordable Housing Option.	Housing & Community Loryn Clark , Executive Director Phone: 919-969-5076 Planning & Development Services Ben Hitchings , Director Phone: 919-968-2731	Staff has met with the petitioner and is preparing additional information to respond to this request.
11/29/2017	Council Members Anderson and Parker	Regarding East Rosemary Street Design Guidelines.	Planning & Development Services Ben Hitchings , Director Phone: 919-968-2731 Town Manager Ross Tompkins , Assistant to the Town Manager Phone: 919-968-2707	Staff is preparing information to respond to this request.

Meeting Date	Petitioner	Petition Request	Departments Responsible	Petition Status
11/15/2017	Whit Rummel	Request to Reconsider Land Use of Certain Properties along Estes Drive.	Planning & Development Services Ben Hitchings , Director Phone: 919-968-2731	Staff met with the petitioner and shared information about the rezoning process.
09/06/2017	Tom Henkel from the Environmental Stewardship Advisory Board	Request for Modification to the Ephesus-Fordham Form-Based Code for the Purposes of Energy Efficiency.	Planning & Development Services Ben Hitchings , Director Phone: 919-968-2731	Where feasible, modifications will be considered as part of the development process for the Blue Hill Design Guidelines.
02/13/2017	Transportation and Connectivity Advisory Board	Request for Increased Staff Time to the Town Staff Bicycle and Pedestrian Committee; and Request for a Process to Update and Modify Bicycle and Pedestrian Projects Reviewed by the Board.	Town Manager Ross Tompkins , Assistant to the Town Manager Phone: 919-968-2707 Planning & Development Services Ben Hitchings , Director Phone: 919-968-2731	Regular updates on bicycle and pedestrian projects are now being provided at board meetings. Staff will propose a way to consider future staffing resources at an upcoming board meeting.
01/23/2017	Transportation and Connectivity Advisory Board	Request to Support Low/No Vision Guidelines to be Included in the Town's Engineering Manual as Stated in the April 11, 2016 Petition to Council	Public Works Lance Norris , Public Works Director Phone: 919-969-5100 Planning & Development Services Ben Hitchings , Director Phone: 919-968-2731	Request incorporated into process to update Public Works Engineering Design Manual.

Meeting Date	Petitioner	Petition Request	Departments Responsible	Petition Status
11/07/2016	Heather Payne	Regarding Development Proposed at 111 Purefoy Road.	Planning & Development Services Ben Hitchings , Director Phone: 919-968-2731 Town Attorney Ralph Karpinos , Attorney Phone: 919-968-2746	A revised application was submitted to the Town on 04/30/2018. A public information meeting was held 05/16/18. At its 10/16/18 meeting, the Planning Commission denied the applicant's request for site plan approval.
11/07/2016	Mayor Hemminger	Regarding Parking and Transit Needs in Downtown Area.	Planning & Development Services Ben Hitchings , Director Phone: 919-968-2731 Police Chris Blue , Police Chief Phone: 919-968-2766 Public Works Lance Norris , Public Works Director Phone: 919-969-5100	Staff shared information about different strategies and best practices and will return with recommendations in Fall 2018.
05/09/2016	Stormwater Management Utility Advisory Board	Request for Orange County Commissioners to Increase Staffing in Soil and Erosion Control Division and Improve Efficiency of Temporary Soil Erosion and Sediment Controls During Construction.	Public Works Lance Norris , Public Works Director Phone: 919-969-5100	Petition forwarded to Orange County. Consider changes to soil erosion and sediment control as part of Public Works Engineering Design Manual updates.
04/11/2016	Transportation and Connectivity Advisory Board	Request to Incorporate Proposed No-Vision and Low-Vision Pedestrian Facilities Guidelines into Design Manual and Development Code as Required	Public Works Lance Norris , Public Works Director Phone: 919-969-5100	Request incorporated into process to update Public Works Engineering Design Manual.

Meeting Date	Petitioner	Petition Request	Departments Responsible	Petition Status
04/11/2016	Transportation and Connectivity Advisory Board	Request for Senior Citizen Pedestrian Mobility and Complete Street Implementation	Public Works Lance Norris , Public Works Director Phone: 919-969-5100	Request incorporated into process to update Public Works Engineering Design Manual.
02/22/2016	Ken Larsen	Regarding Town Formulas for Development Parking Space	Planning & Development Services Ben Hitchings , Director Phone: 919-968-2731	Referred to the Future Land Use and Land Use Management Ordinance rewrite process, which began in Fall 2017.

Last modified on 10/31/2018 3:15:07 AM



Item Overview

Item #: 5., File #: [18-0896], Version: 1

Meeting Date: 11/7/2018

Accept the Chapel Hill Nine Subcommittee Commemorative Marker Recommendation.**Staff:**

Molly Luby, Special Projects Coordinator
 Jerry Neville, Traffic Engineering Technician
 Susan Brown, Executive Director for Community Arts and Culture

Department:

Library
 Public Works
 Library

Overview: On [June 13, 2018 <https://chapelhill.legistar.com/LegislationDetail.aspx?ID=3524643&GUID=92E17B12-FE69-4FEC-978C-C9FC42FDF67E&Options=&Search=>](https://chapelhill.legistar.com/LegislationDetail.aspx?ID=3524643&GUID=92E17B12-FE69-4FEC-978C-C9FC42FDF67E&Options=&Search=>), Town Council received the final report from the Historic Civil Rights Commemorations Task Force and authorized the Chapel Hill Nine Subcommittee to make a recommendation for a commemorative marker to Council in Fall 2018. This marker will commemorate Chapel Hill's first sit-in and the Chapel Hill Nine, the first young people arrested in Chapel Hill for demonstrating against segregation.

The purpose of this item is to provide the Council with the Subcommittee's recommendation, included in the attached report.

**Recommendation(s):**

That the Council accept the recommendation from the Chapel Hill Nine Subcommittee for a physical marker commemorating Chapel Hill's first sit-in and the Chapel Hill Nine, refer the recommendation to the Town Manager for implementation, and dissolve the Committee.







Key Issues:

- Historically, there has been a lack of clarity about who participated in Chapel Hill's first sit-in on February 28, 1960. The Chapel Hill Nine subcommittee's first goal was to reconcile historical accounts and to clarify the historical record based on primary sources, firsthand accounts, and existing oral histories.
- The subcommittee met a total of 12 times between June 26 and October 10, 2018 to review, question, and reach consensus on the historical record about events that occurred on February 28, 1960.
- Based on this work, the subcommittee has concluded that the Chapel Hill Nine were: Harold Foster (18), William Cureton (18), John Farrington (17), Earl Geer (16), David Mason Jr. (17), Clarence Merritt Jr. (17), James Merritt (16), Douglas Perry (17), and Albert Williams (16). Additionally, the subcommittee concluded that these nine young men were the participants of the Chapel Hill's first sit-in at Colonial Drug, Co. on February 28, 1960.
- The contribution of young, black high school students in sparking the direct-action movement in Chapel Hill is notable community history. Dr. Reginald Hildebrand, chair of this subcommittee, writes, "What set Chapel Hill apart was the remarkably mature leadership of an extraordinary group of high school students, who grew up in the community."
- The subcommittee asserts that this history should be commemorated for the benefit of the whole community and future generations.
- Design recommendations included in the attached report are based on the interests of the community and stakeholders.

- Implementation by staff will include technical considerations such as proposed Town streetscaping, state and local regulations including DOT right-of-way and ADA accessibility, and design review by appropriate boards and commissions.

Fiscal Impact/Resources: No fiscal resources are required to review the report and discuss next steps. If additional resources are required to implement recommendations, staff will work to identify funding and return to the Council with a request for a budget ordinance amendment.

Council Goals:

<input checked="" type="checkbox"/>		Create a Place for Everyone	<input checked="" type="checkbox"/>		Develop Good Places, New Spaces
<input type="checkbox"/>		Support Community Prosperity	<input checked="" type="checkbox"/>		Nurture Our Community
<input type="checkbox"/>		Facilitate Getting Around	<input type="checkbox"/>		Grow Town and Gown Collaboration



Attachments:

- Resolution
- Draft Staff Presentation
- Report and Recommendation

A RESOLUTION TO ACCEPT THE RECOMMENDATION OF THE COUNCIL SUBCOMMITTEE ON HISTORIC CIVIL RIGHTS COMMEMORATIONS, REFER IMPLEMENTATION TO TOWN MANAGER AND STAFF, AND DISSOLVE THE SUBCOMMITTEE (2018-11-07/R-4)

WHEREAS, on June 13, 2018 the Council of the Town of Chapel Hill accepted the report of the Historic Civil Rights Commemorations Task Force; and

WHEREAS, the Council further authorized the Task Force's Chapel Hill Nine Subcommittee to develop a recommendation for a physical marker commemorating the first sit-in in Chapel Hill and the Chapel Hill Nine, the first young people arrested in Chapel Hill for demonstrating against segregation; and

WHEREAS, the Subcommittee developed a recommendation for a marker informed by community input, documented historical research, and wider community interests.

NOW, THEREFORE, BE IT RESOLVED by the Council of the Town of Chapel Hill that the Council accepts the recommendation of the Chapel Hill Nine Subcommittee.

BE IT FURTHER RESOLVED that that the Council refers the recommendation to the Town Manager and staff for implementation, and that staff will keep Council updated on implementation progress.

BE IT FURTHER RESOLVED that the Council thanks Subcommittee members and Chair, Reginald Hildebrand, for their commitment and contributions. Other members include Nancy Oates, Town Council Member; Ken Broun, Chair of the Historic Civil Rights Commemorations Task Force and former Mayor; James Britt; Dianne Jackson; Danita Mason-Hogans; OJ McGee; Mae McLendon; Cecelia Moore; Megan Stanley.

BE IT FURTHER RESOLVED that the Council finds that the Chapel Hill Nine Subcommittee has fulfilled its charge, its work is deemed complete and the Subcommittee is dissolved.

This the 7th day of November, 2018.

The Agenda will reflect the text below and/or the motion text will be used during the meeting.

PRESENTER: Molly Luby, Special Projects Coordinator, Library
Ken Broun, Chair, Historic Civil Rights Commemorations Task Force

RECOMMENDATION: That the Council accept the recommendation from the Chapel Hill Nine Subcommittee for a physical marker commemorating Chapel Hill's first sit-in and the Chapel Hill Nine, refer the recommendation to the Town Manager for implementation, and dissolve the Committee.



Historic Civil Rights Commemorations Task Force Chapel Hill Nine Recommendation



DRAFT

HCRC Task Force³⁷

HCRC Task Force
Sep. 2017—June 2018



- Engage community
- Develop timeline

CH Nine Subcommittee
June—Oct. 2018



- Reconcile history
- Develop marker recommendation

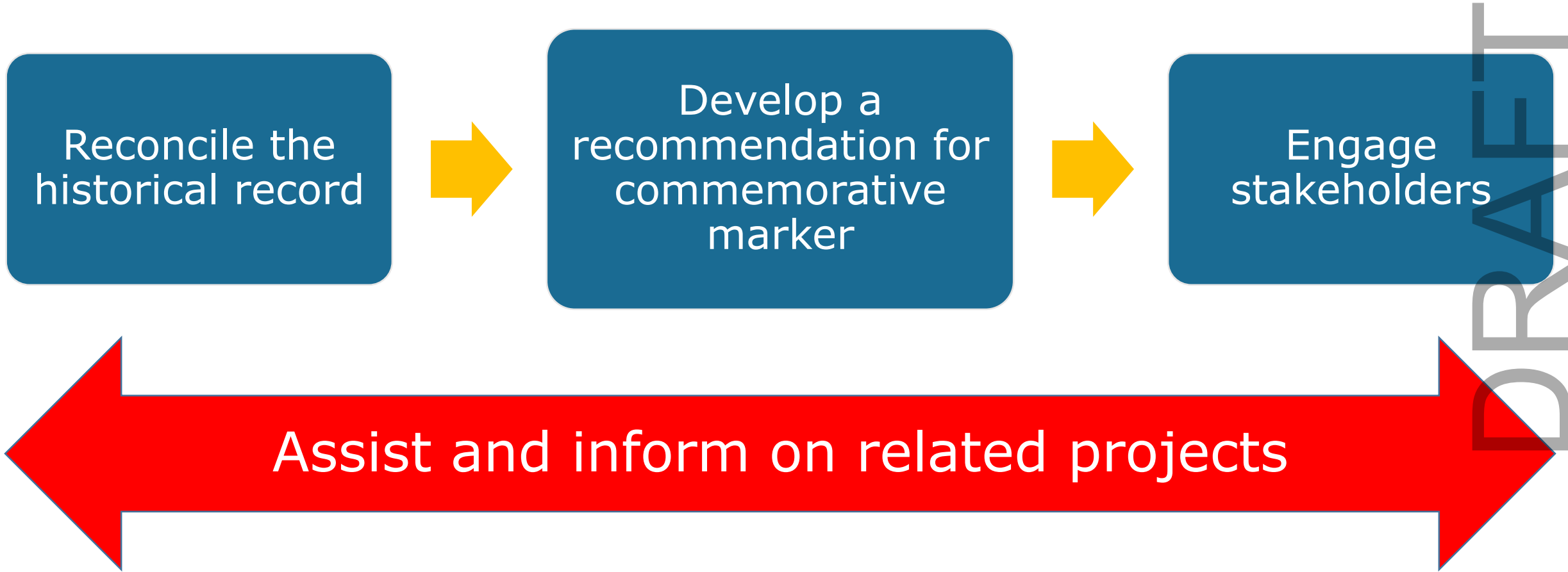
Implementation
Nov 2018—Feb. 2020



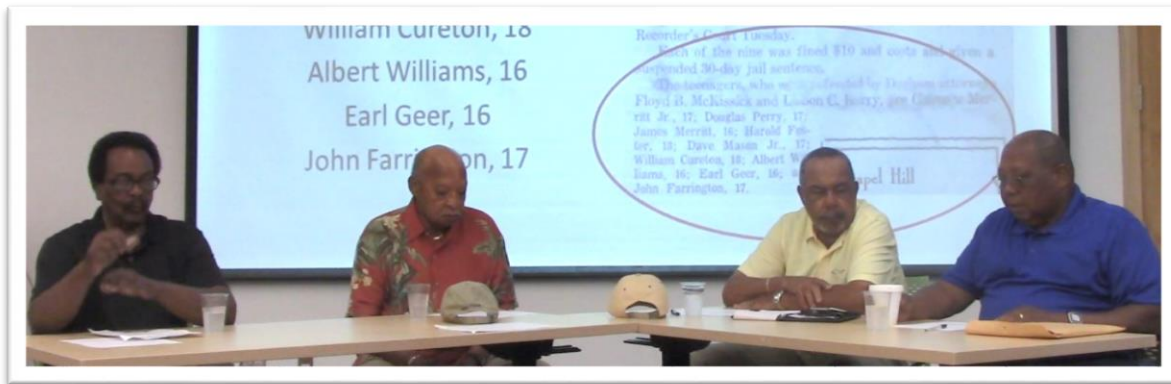
- Share & Engage
- Honor history makers
- Commemorate significant events

CH 9 Subcommittee Goals

38



Reconcile Historical Record



- Intensive review secondary sources, oral histories, & primary source documents
- Interview living members of Chapel Hill Nine
- Reach agreement with historians, community

DRAFT

Findings⁴⁰

In Racial Demonstrations

Teenagers Stand Trial Tomorrow

Nine Negro teenagers charged with trespass in last week's spontaneous sitdown demonstrations at Colonial Drug Store will be tried Tuesday morning in Chapel Hill Recorder's Court.

Legal counsel for the youths will be Floyd B. Durham Negro attorney also representing Chapel Hill families in integration suit.

Colonial Drug Store attorney Carswell, who signed warrants against the demonstrators retained attorney wards as private

The nine teenagers, 11 Negro boys who were arrested last week after the sitdown at the drug store

Again

s Arrested Here Demonstration

February 16.

Another teenager, John Farrington, has been charged along with the eight. But Police Chief William D. Blake said the warrant had not been served on him yesterday.

at the auspices of the group conducting the demonstrations.

The Negro drug store was closed Monday and Tuesday. Mr. Carswell

Young Chapel Hill Negroes Protest At Lunch Counters

By Dwayne Walls

The sitdown strike in protest against segregated lunch counter service erupted in Chapel Hill last week with Lincoln High

staged their demonstration shortly after noon yesterday at Howard Johnson's restaurant on the Durham Boulevard.

Their strike was short-lived,

18-year-old Lincoln senior Harold Foster, said the demonstration would be resumed next week with adult Negro leadership.

He said the group organized Tuesday



Negro Teenagers Are Found Guilty Of Trespassing

Nine Negro teenagers charged with trespass as the result of a spontaneous sit-in demonstration at Colonial Drug Store last month were found guilty in Chapel Hill Recorder's Court Tuesday.

Each of the nine was fined \$10 and costs and given a suspended 30-day jail sentence.

The teenagers, who were defended by Durham attorneys Floyd B. McKissick and Lawson C. Barry, are Clarence Merritt Jr., 17; Douglas Perry, 17; James Merritt, 16; Harold Foster, 18; Dave Mason Jr., 17; William Cureton, 18; Albert Williams, 16; Earl Geer, 16; and John Farrington, 17.

Chapel Hill

41 Recommendation

Install a commemorative marker

This history should be permanently commemorated for the benefit of the whole community and future generations.

DRAFT

Recommendation

Text & Photos

On this site on Sunday, February 28, 1960, nine young men from Lincoln High School entered what was then the Colonial



Harold Foster (18)
William Cureton (18)
John Farrington (17)

Earl Geer (16)
David Mason Jr. (17)
Clarence Merritt Jr. (17)

James Merritt (16)
Douglas "Clyde" Perry (17)
Albert Williams (16)

Recommendation

Materials & Permanence

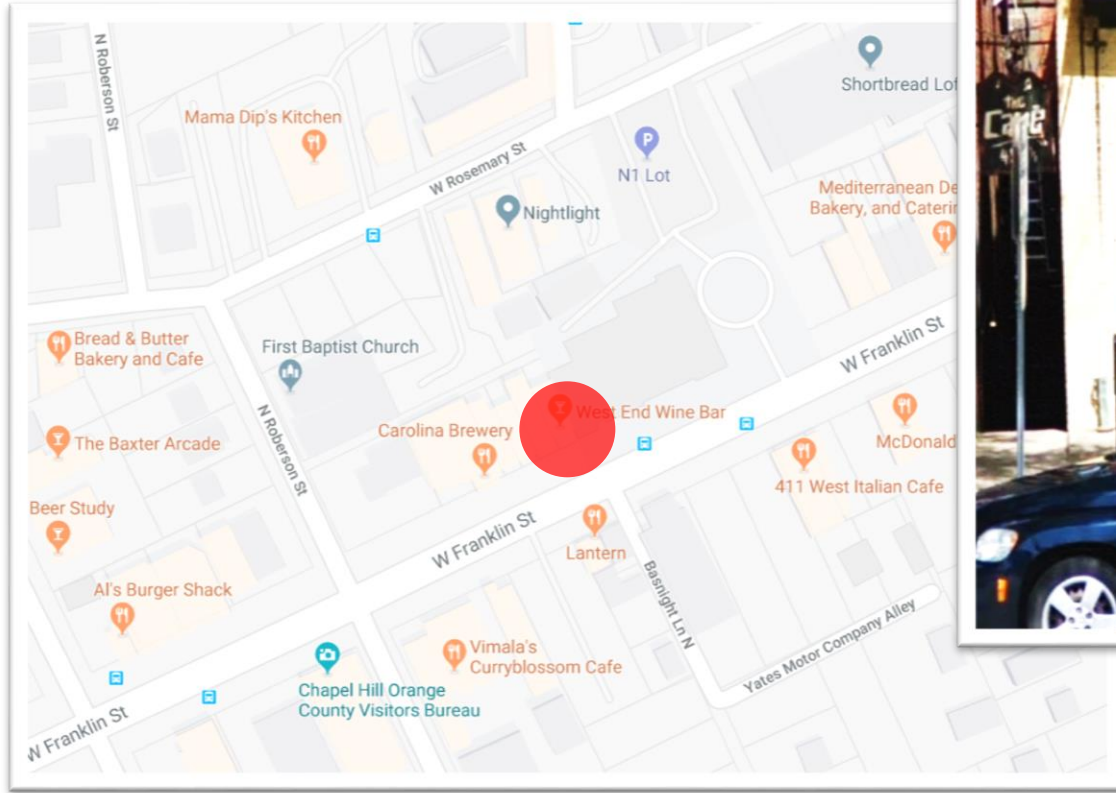


“In the hallways of Lincoln High School, after school at M `n N’s Grill, and late at night on the **Rock Wall**, black teenagers were talking, reflecting on the protest movement that was spreading across the state, and reaching decisions, both personal and collective, about how to act.”

DRAFT

Recommendation

Location



Recommendation ⁴⁵

Stakeholders



WEST END ENTERTAINMENT
601 W MAIN ST, SUITE E
DURHAM, NC 27701
919.636.8543



October 12, 2018

Town Council
Town of Chapel Hill
405 Martin Luther King Jr. Blvd
Chapel Hill, NC 27514

Dear Council Members,

I am writing in support of the Chapel Hill Nine Committee's proposed commemorative marker honoring the first sit-ins in Chapel Hill.

In 1960, 450 West Franklin Street was home to Colonial Drug Co., the site of the first sit-in protesting the segregated lunch counter housed inside the drugstore. As the current owner of the building and the business, West End Wine Bar, now located at 450 West Franklin Street, I fully support the commemoration of this event with the proposed marker.

The general manager of my companies has met with members of the Chapel Hill Nine Committee to learn about the concept behind the commemorative marker, its proposed location, and initial design concept. The proposed plan has my full support and the support of the general manager, Olivia Gray.

We are honored to be part of this process and proud for this location to be recognized as the site of such an important historical event for the Town of Chapel Hill and its community.

Kind Regards,



Jared Resnick
Owner

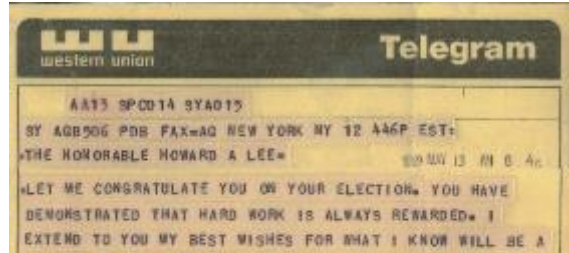


Olivia Gray
General Manager

West End Entertainment, LLC
601 West Main St, Suite E, Durham, NC
919-636-8543 | olivia@westendwinebar.com

DRAFT

Share & Engage



DRAFT

Local History Trading Cards

Share & Engage



Visual timeline

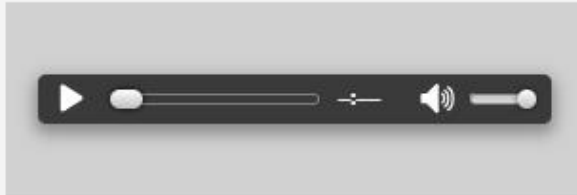
Share & Engage ⁴⁸

SPOTLIGHT: QUINTON BAKER



In 1963, CORE leader Floyd McKissick asked Quinton Baker, one of his most trusted organizers, to go to Chapel Hill and teach effective non-violent tactics

Quinton Baker Oral History



Quinton Baker, Pat Cusick, and John Dunne: "[Gay youths, Black & white, led North Carolina fight](#)"



describing his childhood in the

Online & Interactive

DRAFT

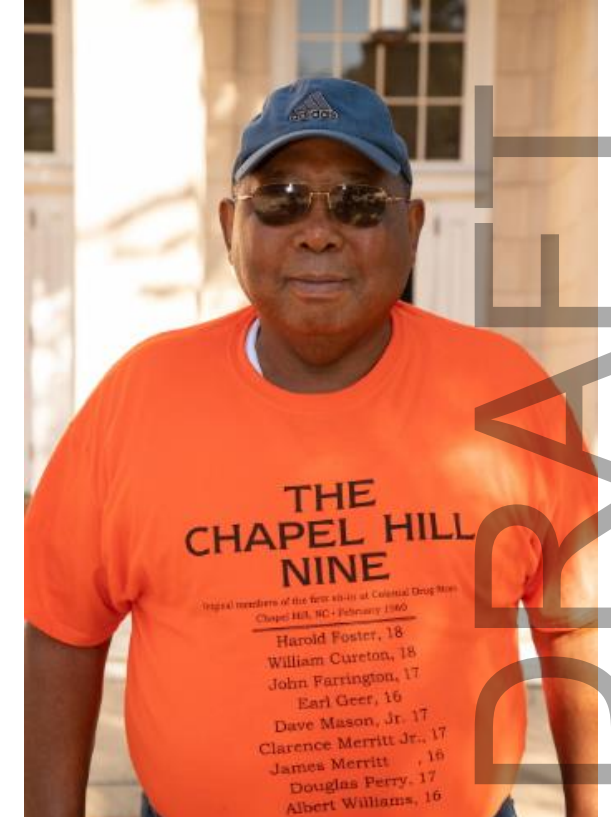
Share & Engage



DRAFT

Chapel Hill Nine video

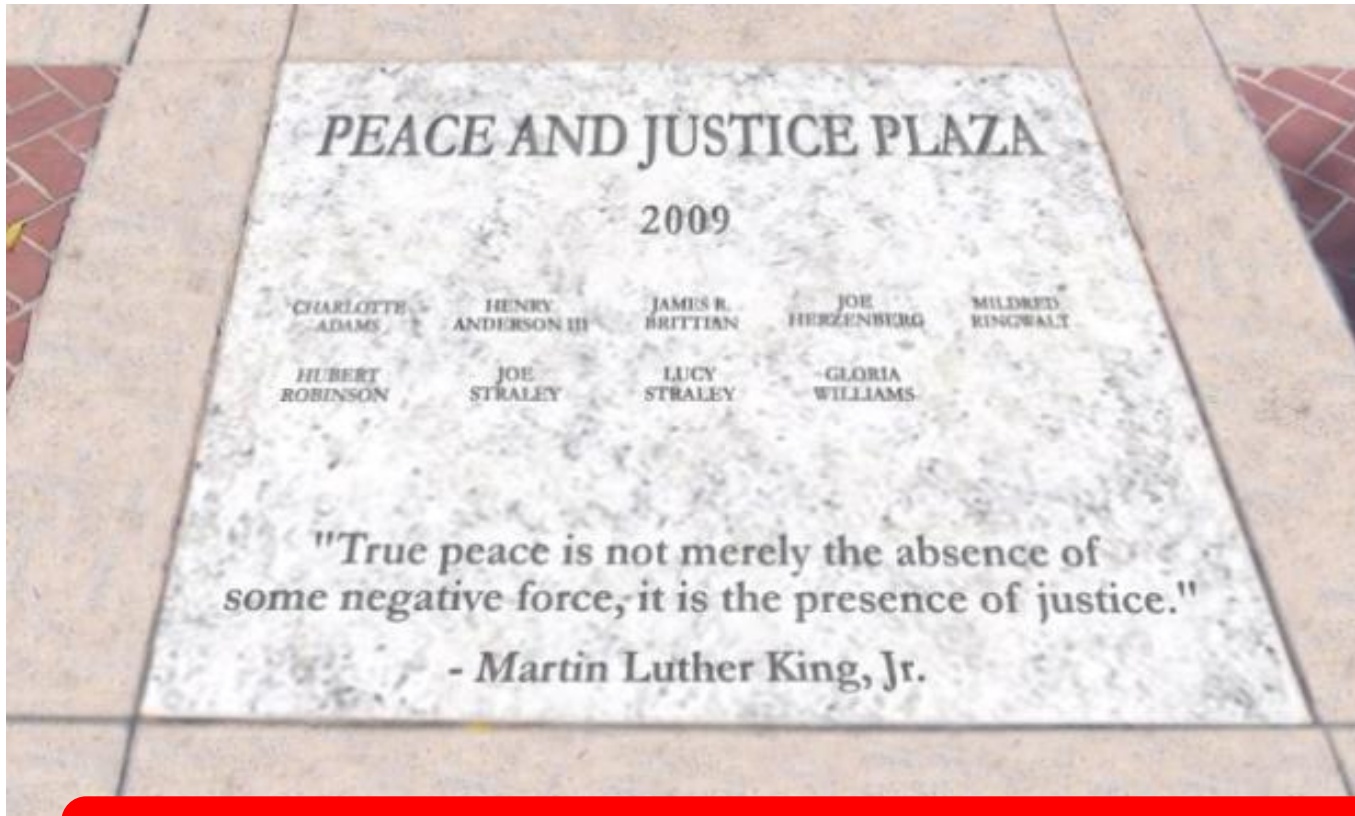
Honor History Makers



DRAFT

History In Transit

Commemorate



Peace and Justice Plaza • Historical Marker

Remember

We were troublemakers.
We *questioned* authority and
challenged it head on. . .
we were *disobedient* to that
extent, disobedient to those
who told us to be obedient,
but obedient to our own
consciences as it were.

–Harold Foster



53 Recommended Council Action

That the Council:

- Accept the recommendation for commemorative marker
- Refer implementation to Town Manager and staff
- Dissolve subcommittee

DRAFT



Historic Civil Rights Commemorations Task Force Chapel Hill Nine Subcommittee

Reginald Hildebrand, Chair
Ken Broun
Danita Mason-Hogans
Nancy Oates
James Britt
Dianne Jackson
OJ McGee
Mae McLendon
Cecelia Moore
Megan Stanley



November 7, 2018

Historic Civil Rights Commemorations Task Force Chapel Hill Nine Subcommittee

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Historic Civil Rights Commemorations Task Force Chapel Hill Nine Subcommittee

Overview

On September 27, 2017, Mayor Pam Hemminger formed the Council Task Force on Historic Civil Rights Commemorations (HCRC). She charged this group with developing a timeline of the important people, places and events “significant in the town’s Civil Rights struggle so that they may be commemorated in historical context by the Town, including the sit-in at the Colonial Drugstore and the Lincoln High Students (‘Chapel Hill Nine’) whose actions ignited the integration movement in Chapel Hill.”

On June 13, 2018, the HCRC Task Force presented its report to Council which included a timeline that documented Chapel Hill’s Civil Rights history, fulfilling its charge. The report also laid out a series of recommendations, including authorizing the Chapel Hill Nine Subcommittee to prepare a final recommendation to Council proposing a marker to honor the first sit-in in Chapel Hill and the Chapel Hill Nine.

This report presents that final recommendation and provides updates on associated recommendations, projects, and activities growing out of the work of the HCRC Task Force.

Subcommittee Goals

1. Develop a recommendation for Chapel Hill Town Council for a commemorative marker, honoring the high school students responsible for Chapel Hill’s first sit-in. To do this, the subcommittee will:
 - a. Reach agreement on the historical narrative around the first sit-in on February 28, 1960.
 - b. Reach agreement on high level interests for a marker commemorating the first sit-in in Chapel Hill, including purpose, location, and narrative.
2. Engage community stakeholders, including Town staff and downtown business owners in the process of developing a recommendation.
3. Continue to assist and inform projects and recommendations begun by the HCRC Task Force.

Recommendation

Based on the subcommittee’s research and analysis of the historical record¹, we conclude the following:

- The Chapel Hill Nine refers to the nine young high school students responsible for Chapel Hill’s first sit-in, sparking a years-long struggle for civil rights in Chapel Hill.
- The first sit-in occurred on February 28, 1960 at Colonial Drug, Co. on W Franklin St in downtown Chapel Hill.
- The contribution of young, black high school students in sparking the direct-action movement in Chapel Hill is notable community history.
- This history should be permanently commemorated for the benefit of the whole community and future generations.

¹ See Appendix C: Methodology and Findings

The Case for Commemoration

The struggle for freedom and an inclusive community has no beginning and no end. It is fought on many fronts, in many ways, and has many heroes, the names of most of whom we will never know. But there are some particular moments and individuals who serve to quicken the spirit of a movement, who heighten its urgency, and who make it difficult to pretend that nothing is wrong. There are moments when a few individuals open the floodgates of change with their courage.

On Sunday, February 28th, 1960, nine young men who were students at Lincoln High School entered what was then the Colonial Drug, Co. They sat at a booth and simply sought the same service that was given to white customers. They remained seated even after they were denied service and told to leave. In time, they left voluntarily and were confronted by police who took down their names as they stood on the sidewalk outside the drug store. Those nine young men were Harold Foster (18), William Cureton (18), John Farrington (17), Earl Geer (16), David Mason Jr. (17), Clarence Merritt Jr. (17), James Merritt (16), Douglas Perry (17), and Albert Williams (16). What set Chapel Hill apart was the remarkably mature leadership of an extraordinary group of high school students, who grew up in this community.

Historian and activist John K. Chapman writes: "What Chapel Hill had, that many other small communities did not have, apparently, was a leadership core ready to take the dare. Without movement experience, formal organization, or the assurance of widespread support, these young black men set the struggle in motion. The initial assault on the Colonial Drug Store, therefore, must be appreciated as an extraordinary act of leadership."²

In his highly respected memoir of the Civil Rights Movement in Chapel Hill, John Ehle writes, "The High School students from the Negro community revolted first."³ In addition, the work of the distinguished historian Marcellus C. Barksdale of Morehouse College also supports the significance of what happened at Colonial Drug. Professor Barksdale writes, "The first direct demonstration—a sit in—was spontaneously formed in front of the Colonial Drug Store... on Franklin Street in Chapel Hill on February 28, 1960."⁴ Barksdale also points out what happened that day was the spark that launched a sustained series of civil rights demonstrations that lasted until the spring of 1964.

The landscape of Chapel Hill changes rapidly and continuously. It is important for our community to mark and memorialize the places where significant events in our history took place. The places and moments that we chose to commemorate say something about our social values and our aspirations as a community. Mr. Jared Resnick, owner of the West End Wine Bar, the business now located at the site of the former Colonial Drug Store, joins us in recommending that an accessible, informative, engaging, and aesthetically appropriate commemorative marker be placed at 450 West Franklin Street. The details of the marker we are proposing have been reviewed and approved by Mr. Resnick.

—Dr. Reginald Hildebrand
Submitted on behalf of Chapel Hill Nine Subcommittee

² John Kenyon Chapman, "Second Generation: Black Youth and the Origins of the Civil Rights Movement in Chapel Hill, N.C. 1937-1963" (master's thesis, University of North Carolina at Chapel Hill, 1995), 131.

³ John Ehle, *The Free Men* (New York: Harper and Row, 1965), 34.

⁴ Marcellus Barksdale, "Civil Rights Organization and the Indigenous Movement in Chapel Hill, N.C., 1960-1965," *Phylon* 47, no.1 (1986): 31.

Design

The subcommittee submits this design recommendations to Council with the understanding that such recommendations will inform rather than dictate future decisions.

Interests

The subcommittee identified and agreed upon the following underlying needs or interests for a marker that commemorates Chapel Hill's first sit-in. Such a marker should:

- Inform visitors about the first sit-in in Chapel Hill, including who the Chapel Hill Nine were and their role in Chapel Hill's Civil Rights Movement.
- Be located in historical context at the site of the first sit-in.
- Be physically and intellectually accessible and engaging to a broad audience.
- Inspire reflection and conversation.
- Be aesthetically pleasing.
- Evoke community history and connections.

Location

The subcommittee recommends that the marker be physically located at the site of the first sit-in: 450 West Franklin Street, former home of Colonial Drug. Siting the marker at this location places the commemoration into historical context and enriches visitors' experience of the past.

Today, the West End Wine Bar occupies the building that formerly housed Colonial Drug. Members of the subcommittee visited this site and met with management of the Wine Bar to consider how a marker might function at this location. Additionally, the subcommittee spoke with Town staff to learn more about the future plans for downtown and West Franklin Street.

In considering the built environment—both downtown generally and 450 West Franklin specifically—the subcommittee identified the following interests for a marker location. A marker should

- Complement the existing space.
- Allow the sidewalk space outside of the venue to remain flexible.
- Follow all municipal and state codes and regulations.
- Not impede pedestrian traffic.
- Not interfere with sight lines from the West End Wine Bar windows.

The subcommittee has identified the following possible location for a marker, based on these interests:



Proposed narrative

After extensive research and discussion, the subcommittee reached consensus on the historical narrative. Details about the methodology and findings can be found in Appendix C, beginning on page 11 of this report. Based on those findings, the subcommittee proposes the following short narrative paragraph for a marker:

“On this site on Sunday, February 28, 1960, nine young men from Lincoln High School entered what was then the Colonial Drug Store, sat at a booth and sought the same service that was given to white customers. They remained seated after they were refused service and told to leave. In time, they left voluntarily and were confronted by police who took down their names as they stood on this sidewalk. Their courageous step sparked a decade of civil rights demonstrations in Chapel Hill.”

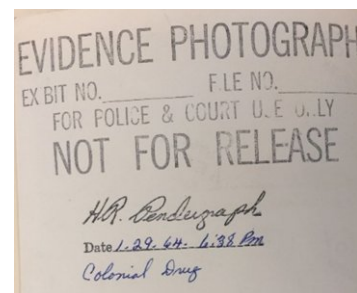
The subcommittee additionally recommends that the marker be inscribed with the names and ages of the Chapel Hill Nine at the time of their arrest by Chapel Hill Police in the summer of 1960:

Harold Foster (18)
 William Cureton (18)
 John Farrington (17)
 Earl Geer (16)
 David Mason Jr. (17)
 Clarence Merritt Jr. (17)
 James Merritt (16)
 Douglas “Clyde” Perry (17)
 Albert Williams (16)

Documentary photographs

No images of the first sit-in in Chapel Hill are known to exist. However, the subcommittee recommends using documentary photographs on the marker in the interest of creating a commemoration that is accessible, emotionally resonant, and historically evocative. Members searched for images to convey the story of the Chapel Hill Nine and Colonial Drug and ruled out any images already in use on the Freedom Fighters Gateway in Northside. Subcommittee members have examined photographs from the NC collection at UNC, images from newspapers, and images from Jim Wallace’s book *Courage in the Moment*.

The subcommittee recommends two images for inscription on the marker. The first shows a group of student demonstrators outside of Colonial Drug. This image is part of the North Carolina Collection at UNC, found with a collection of evidence photographs taken by the Chapel Hill Police Department.



Images from North Carolina Collection, UNC Libraries

The second image was taken by Jim Wallace who, from 1963-64, was a staff photographer for the Daily Tar Heel. His iconic images of the movement in Chapel Hill have been collected in the book, *Courage in the Moment*. This image clearly displays the name of Colonial Drug, evoking the historical site of the first sit-in, as well as the explicit racism of the Jim Crow era.



Copyright Jim Wallace.
Used with permission.

Materials & Design

Historian John K. Chapman described the location where, in the early days of 1960, Lincoln High School students planned and strategized Chapel Hill's first sit-in: "In the hallways of Lincoln High School, after school at M 'n N's Grill, and late at night on the Rock Wall, black teenagers were talking, reflecting on the protest movement that was spreading across the state, and reaching decisions, both personal and collective, about how to act."



By many firsthand accounts, the "rock wall" featured prominently in the lives of the Lincoln High School students who sparked the movement.

Stone walls are an iconic image of Chapel Hill, walls laid by master rock masons from Chapel Hill's African American community. In considering material use, design, and craft, the subcommittee

recommends taking into account this history. A stone wall connects the past with present and future for generations who may find in this marker a space to talk honestly about their own Chapel Hill.

Structural permanence & timeliness

Subcommittee members met with Town staff to learn more about the logistical constraints involved in installing a commemorative marker. From these conversations, the subcommittee recognizes that Town staff tasked with implementation will need to seek guidance and approval during the

design and implementation phase from the appropriate Town and State authorities including the North Carolina Department of Transportation, Planning, and Fire.

Additionally, the subcommittee learned that while there will be constraints and opportunities for collaborative problem-solving, the primary issue that will effect implementation is the Town's streetscape plans. This section of West Franklin has not yet received a planned streetscape treatment. When it does, any existing marker will likely need to be moved during construction. The timing of the streetscape project is currently unknown.

Given this uncertainty, the subcommittee weighed two options:

1. Recommending a semi-permanent marker that can be moved as needed and that could be implemented quickly, prioritizing timeliness over other design considerations.
2. Recommending a permanent marker that prioritizes design over timeliness and allows for a greater range of possible materials and interests to be met.

While the subcommittee would like to see this marker installed within the lifetimes of the living members of the Chapel Hill Nine, we ultimately recommend prioritizing design interests—including permanence—over other logistical constraints.

The subcommittee additionally reflected on upcoming dates and their significance for installation of a marker. The subcommittee recommends keeping the following dates in mind for implementation:

- February 28, 2019: proposed date for a dedication of the future site of the commemorative marker
- February 28, 2020: proposed date for completion of the marker installation. This date marks the 60th anniversary of the first sit-in by the Chapel Hill Nine.

Historic Civil Rights Commemorations Task Force Appendix A: Letter of Support, West End Wine Bar



WEST END ENTERTAINMENT
601 W MAIN ST, SUITE E
DURHAM, NC 27701
919.636.8543

October 12, 2018

Town Council
Town of Chapel Hill
405 Martin Luther King Jr. Blvd
Chapel Hill, NC 27514

Dear Council Members,

I am writing in support of the Chapel Hill Nine Committee's proposed commemorative marker honoring the first sit-ins in Chapel Hill.

In 1960, 450 West Franklin Street was home to Colonial Drug Co., the site of the first sit-in protesting the segregated lunch counter housed inside the drugstore. As the current owner of the building and the business, West End Wine Bar, now located at 450 West Franklin Street, I fully support the commemoration of this event with the proposed marker.

The general manager of my companies has met with members of the Chapel Hill Nine Committee to learn about the concept behind the commemorative marker, its proposed location, and initial design concept. The proposed plan has my full support and the support of the general manager, Olivia Gray.

We are honored to be part of this process and proud for this location to be recognized as the site of such an important historical event for the Town of Chapel Hill and its community.

Kind Regards,

Jared Resnick

Owner

Olivia Gray
General Manager

West End Entertainment, LLC
601 West Main St, Suite E, Durham, NC
919-636-8543 | olivia@westendwinebar.com

Historic Civil Rights Commemorations Task Force Appendix B: Chapel Hill Nine Subcommittee

Members

The subcommittee consists of the following members, representing the listed organizations:

- Reginald Hildebrand (Chapel Hill Nine subcommittee Chair)— UNC, Retired History Professor
- Ken Broun (HCRC Chair)—former Mayor of Chapel Hill, retired UNC professor, downtown resident
- Nancy Oates—Chapel Hill Town Council Member
- James Britt—Brother of Chapel Hill Nine member, William Cureton
- Dianne Jackson—NAACP Board Member, Retired CHCCS Librarian
- Danita Mason-Hogans—Daughter of Chapel Hill Nine member, Dave Mason and Center For Documentary Studies, Duke University
- OJ McGee—UNC Black Caucus
- Mae McLendon—St. Paul’s AME
- Cecelia Moore—UNC Historian
- Megan Stanley—Jackson Center, Coordinator for Youth Leadership and Education

Meetings & Activities

The subcommittee met weekly from June 26, 2018-October 9, 2018. Meeting time was used to discuss historical records, think through design interests and decisions, and update members on other associated projects. Additional activities:

July 24, 2018	Reginald Hildebrand and Danita Mason-Hogans facilitated a conversation with the living members of the Chapel Hill Nine: David Mason, Jim Merritt, Clyde Perry, and Albert Williams. All members of the HCRC Task Force were invited to be present and ask questions during this conversation. Library staff recorded this event, which will be made available for researchers as well as used to create a short video about the Chapel Hill Nine.
August 14, 2018	The subcommittee submitted a narrative on Harold Foster to the Town’s Naming Committee. The Naming Committee subsequently recommended Foster for inclusion on the Peace and Justice Plaza. This recommendation was approved by Council on September 5, 2018.
August 21, 2018	Sarah Poulton, Downtown Special Projects Manager and Susan Brown, Executive Director of Community Arts and Culture met with subcommittee members to learn about commemorative marker plans and advise the subcommittee on their recommendations.
September 6, 2018	Members of the subcommittee met on site at the West End Wine Bar to consider how a commemorative marker might work with the existing built environment. Olivia Gray, general manager of the Wine Bar, also participated in this meeting.

Historic Civil Rights Commemorations Task Force Appendix C: Methodology & Findings

The subcommittee met weekly throughout the summer and early fall to review and clarify historical accounts and documentation of the first sit-in in Chapel Hill, to develop interests and language for a marker to honor this sit-in, to engage community stakeholders, and to move forward with other HCRC Task Force recommendations.

Subcommittee questions about events that took place on February 28 and the later arrest of the Chapel Hill Nine in July, 1960:

- When was the first sit-in in Chapel Hill?
- Where was the first sit-in in Chapel Hill?
- Who was involved?
- How was this action organized?
- How should we resolve conflicting first-hand accounts?

These questions were important for a few reasons:

1. To ensure accuracy and confidence in the history presented in a commemorative marker.
2. To recognize and honor the indigenous Civil Rights Movement in Chapel Hill, begun by young people within the community, not outside forces.
3. To dispute a common idea that the first sit-in was “spontaneous” rather than planned.
4. To resolve the conflicting accounts and put to rest unease about the lack of clarity of primary source documents.

Sources consulted:

- Primary source documents: Chapel Hill News, Daily Tar Heel, Lincoln Echo
- Oral histories:
 - 1974 oral history with Harold Foster
 - John K. Chapman’s MA thesis interview with James Brittain
- First-hand accounts: David Mason, Jim Merritt, Albert Williams, Clyde Perry

Undisputed information:

- The sustained sit-in/direct action movement for Civil Rights in Chapel Hill began on February 28th, 1960.
- Colonial Drug was the site of the initial demonstration and remained a focus of demonstrations for several months.
- The Chapel Hill 9 were arrested on July 26th 1960 after a long series of protests at Colonial Drug.

Divergent Accounts in oral histories and first person accounts:

First Person Accounts: David Mason, Albert Williams, Jim Merritt, and Doug Perry agree that there was a single sit-in on February 28, 1960. This event happened after church. A meeting had been set by Harold Foster the previous Friday (February 26, 1960) for a group of Lincoln High School students to meet after church on February 28, 1960. The people present at this meeting were Clarence Merritt Jr, Douglas Perry, James Merritt, Harold Foster, Dave Mason, Jr., William Cureton, Albert Williams, Earl Geer, John Farrington, and Bernard Britt. Only Britt did not accompany the

group to the sit-in—a precaution based on his prior arrest record. The students then walked together to Colonial Drug Co., sat down for service, were refused and told to leave. When they left, their names were recorded by police officer David Caldwell.

According to both firsthand accounts and the newspaper record, February 28, 1960 was cold and snowy. Additionally, the sun set at 6:10 pm.

Oral History account, as recorded in Chapman’s master’s thesis: The account told in Chapman’s work was created using a 1974 oral history with Harold Foster and Chapman’s own oral history with James Brittain. According Chapman, there was a second sit-in on the evening of February 28 which included William Cureton, Earl Geer, Thomas Mason, James Brittain, Harold Foster, James Merritt, and one 1 other unnamed protestor.

In this account:

- Description of events for the entire day (according to Chapman, this is February 28) are very different from first-hand accounts and from the primary source document of the time. In this account there were two different sit-ins and both were informal and spontaneous.
- Harold Foster claims not to have been at the protest earlier in the day on February 28.
- Chapman makes reference to the lateness of the evening when the second sit-in occurred: “many of the stores on East Franklin Street, in the white business district, were closed.”
- Warrants were issued for the arrests of Thomas Mason and James Brittain. Since both were under 15 they were sent to juvenile court.
- No reports of these—or any—arrests or the appearance of Mason and Brittain in juvenile court can be located in any primary source document. The only such references are for the events that occurred in the summer of 1960.

Newspaper Accounts:

February 28 Sit-In at Colonial Drug: According to the Chapel Hill News reporting on the first sit-in, which appeared in the March 3 edition of the paper, a single sit-in occurred on Sunday, February 28, 1960. This action sparked three days of picketing and sit-ins in several downtown Chapel Hill businesses. The actions occurring on Monday and Tuesday (February 29 and March 1) involved as many as 100 students and community demonstrators. However, on the initial sit-in, the newspaper reports:

“The demonstrations were started Sunday night [February 28, 1960] by a small group of students at Lincoln High School...One of the leaders in the young Negro demonstrations, 18-year-old Lincoln senior Harold Foster, said the demonstrations would be resumed next week with adult Negro leadership. He said the group organized Tuesday night and acquired legal counsel also...The demonstrations started apparently without adult participation and without any organization. He said the group of demonstrators were entirely high school students, but another leader in the group was Hilliard Caldwell, 23, an employee of the University.” Note: Caldwell joined the group on Monday. No account puts him at the initial demonstration on Sunday, February 28.

July 25-26 Sit-Ins at Colonial Drug: These series of sit-ins, were, by all accounts a spontaneous reaction to feelings of frustration at the pace of change in the community. Again, a group of Lincoln High School students gathered at Colonial Drug to request service. According to a July 28 report in the Chapel Hill News, this resulted in warrants for 11 “teenage Negro boys” including all members of the Chapel Hill Nine and Thomas Mason and James Brittain—both “under 15 and...released to the custody of their parents.”

According to this article, “the same students participated in the organized, bi-racial sitdown demonstrations at the drug store last February and March.”

By closely examining all of the information from newspaper accounts, oral histories, and firsthand accounts, the subcommittee distilled the following key facts:

- The time of the July demonstration cited in the news article is 10:20 pm, which aligns with the oral history accounts from James Brittain and Harold Foster.
- Chapman connects the Foster and Brittain accounts to the February sit-in.
- The news article in July 1960 also states that police officer David Caldwell did not make any arrests immediately, but that he was in possession of the names of the young people who had participated.
- According to David Mason, Jim Merritt, Albert Williams, and Clyde Perry no one was arrested as a result of the actions on February 28, 1960. However, police officer David Caldwell took the names of the nine young men present in Colonial Drug who were told that they would be arrested if there was further trouble.
- Arrest warrants were not served until a full 24 hours after the sit-ins on July 25, according to the news account.





The subcommittee has reached consensus on the following details based on these distilled facts:

- The Chapel Hill Nine refers to the nine young men who were arrested, charged, and found guilty of criminal trespass in the summer of 1960.
- The arrest warrants issued for these nine young men came from the list of names held by police officer David Caldwell.
- David Caldwell recorded the names of the Chapel Hill Nine members after the demonstration on February 28, 1960.
- Oral history accounts in Chapman’s master’s thesis more accurately align with the events in July—not February 28. This is based on the characterization of the event (from Harold Foster, the July event was “spontaneous” and unplanned and that he was not a part of the first wave of that sit-in), the time of day described in both the newspaper account and in the oral histories, and the likelihood that 14 year-old high school students would be out on a dark, very cold Sunday night and encounter so many of their friends also out. Such events align well with a summer evening with no school the next day.
- The first-hand accounts from living members of the Chapel Hill Nine dispute Chapman’s account. According to David Mason, he attended only one sit-in during the direct action Civil Rights movement: the sit-in on February 28, 1960. On July 25-26, Mason was not even living at home and was only found by police based on information from Clyde Perry.









In conclusion, the subcommittee has reconciled divergent accounts and concluded that the Chapel Hill Nine were the only participants in the first direct-action sit-in in Chapel Hill at Colonial Drug Co. on February 28, 1960. Additionally, the subcommittee agrees that this action was planned in advance and was not a spontaneous action. These conclusions have formed the basis for the commemorative marker recommendation.

Historic Civil Rights Commemorations Task Force Appendix D: Associated Projects

In the June 13, 2018 report to Council, the HCRC Task Force made four broad recommendations:

	Share the work of the HCRC Task Force with the community
 History	Authorize the Chapel Hill Nine Subcommittee to develop a recommendation for a commemorative marker.
	Participate with other community organizations in an event to mark Chapel Hill's first sit-in
	Recommend Harold Foster to the Council's Naming Committee for inclusion on the Peace and Justice Plaza marker

Since June 13, members of the Task Force and Subcommittee and Town staff have continued to work on and expand upon these recommendations.

	Council passed a resolution to inscribe Harold Foster's name on the Peace and Justice Plaza.	September 5, 2018
 History	Present Chapel Hill Nine commemorative marker recommendation to Town Council.	November 7, 2018
	Open Our Future, Exhibit launch and reception	November 30, 2018
	Unveil the visual timeline developed from the work of the HCRC Task Force. Makes copies of this timeline available for lending to area schools and community organizations.	November 30, 2018
	Unveil the Local History Trading cards: sets of nine cards, each with an image from the timeline and spanning the decade illustrated by the timeline, will be made available both to the general public and for area schools and community groups.	November 30, 2018
	Screen a short video about the Chapel Hill Nine. The video will then be available for online viewing.	November 30, 2018
	Art in Transit: Installation of images and text about Civil Rights in Chapel Hill in four bus shelters on Franklin Street.	TBD
	Interactive website for timeline currently under construction.	TBD

Historic Civil Rights Commemorations Task Force Appendix E: Harold Foster & Civil Rights in Chapel Hill

Narrative developed for Naming Committee's consideration, August 2018

February 28, 1960 was a cold, snowy Sunday in Chapel Hill. A group of friends from the segregated all-black Lincoln High School agreed to meet after church at a popular gathering spot--locally owned M'n N's Grill. There Harold Foster, an 18-year-old high school senior, relayed the plan: they would stage a sit-in at Colonial Drug, a West Franklin Street drugstore and segregated lunch counter on the edge of the African American neighborhoods. Foster had decided: the time had come for Chapel Hill to integrate.

This incident has been characterized by many as a spontaneous action--not planned, not organized. On the contrary, Foster and his friends had been planning this moment for weeks--ever since hearing about what four college students in Greensboro had done 4 weeks earlier at a Woolworth's lunch counter. What they hadn't done is include adults in their planning--teachers, parents, and clergy were wary of direct action and understandably worried about the dangers such a movement would bring to their close-knit community.

But Foster, a Chapel Hill native, had been challenging the status quo his whole life. Teachers were consistently confounded by the boy whom they characterized as a brilliant intellectual and a leader, but also a troublemaker. By the time he was a senior, he was editor of the high school paper, captain of both the football team and basketball team, and vice-president of his class. He also questioned authority at a time when such questioning was viewed as dangerous, even life-threatening, for his community. He was an insatiable reader who had devised his own course of study into African and African-American history. He used that knowledge in challenging authority, and he used it to fuel his peers and their planning.

Evidence of the plan can be viewed in the Chapel Hill News. In February 1960 the newspaper ran a 3-part series entitled "The Negro Speaks on Integration." The February 15 article featured students from Lincoln, including Harold Foster. Foster speaks first and definitively when asked "is integration in Chapel Hill moving fast enough?"

"No, it's not going fast enough."

Later in the article, Foster warns of something to come in Chapel Hill: "There shall be [incidents in Chapel Hill similar to those recently in Greensboro]. Should trespassing warrants be served, I think the Negro is willing to pay the price....We have a 'rebuttal' planned to take place before the next paper comes out. You may have front page news for Monday."

And with that, Foster signaled the start of the direct-action Civil Rights Movement in Chapel Hill. Foster was not simply a participant; he was the undisputed leader among his high school peers. In the months and years to come, he emerged as a community leader, writer, and intellectual who devoted his life to the struggle for social justice--as a writer and activist.

But his true legacy may well be providing that spark--both the heat and the light--on a cold day in February, 1960. Harold Foster set the path for direct-action civil rights in Chapel Hill--a poor, black kid--the world tried to convince him that he was powerless. But Foster refused to listen: "We were disobedient to that extent, disobedient to those who told us to be obedient, but obedient to our own consciences."

Activities:

- Foster inspired and led fellow Lincoln High students in first sit-ins in Chapel Hill. Chapel Hill was unusual: most communities of its size did not experience protests in 1960. And most early protests in communities of any size were not led by high school students.
- Foster and the other eight students who were present on February 28, known as the Chapel Hill Nine, were arrested and convicted of trespass on September 1, 1960. The Chapel Hill Nine were represented by Floyd McKissick, famed Civil Rights lawyer and the first African American student admitted to UNC Law. In 1966, McKissick replaced James Farmer as the national director of CORE (Congress on Racial Equity).
- On March 1, 1960 the Chapel Hill-Carrboro Committee for Racial Equity (CORE) formed. Foster is made chair of the executive committee.
- May 8, 1960 Martin Luther King, Jr visits Chapel Hill. Photographs of King at Roberson Street Community Center show Foster standing next to King.
- Foster attended college at North Carolina College in Durham (now NC Central), where he becomes editor of the school newspaper.
- In 1963, Foster becomes an early member of Student Peace Union (SPU)--he is the first (and for a while) the only black member and only Chapel Hill native.
- In 1963, Foster is made chair of Chapel Hill Committee for Open Business (COB)
- In August 1963, Foster attends the 1963 March on Washington as part of the local CORE delegation.
- In 1964, on the day Lyndon Johnson signed the Civil Rights Act, Foster was one of 1000 attendees at the National CORE Convention in Kansas City. At that convention, national leader James Farmer urged all attendees to test this act by seeking service at formerly segregated businesses. The results in Chapel Hill can be found on the timeline created by the Historic Civil Rights Commemorations Task Force.
- In later years, Foster was jailed as a result of his protests against the war in Vietnam. He became a literacy teacher while imprisoned.
- Foster was a reporter and writer in North Carolina (wrote for the Carolina Times) and in New York (wrote for the New Amsterdam paper).
- [Photograph of Foster demonstrating](#) is part of collection at National Museum of African American History and Culture.
- In 2008, Foster was named as the winner of the Rebecca Clark Award for service to the community.
- Harold Foster died on December 5, 2017.

Historic Civil Rights Commemorations Task Force

Appendix F: References

References consulted and cited in developing context and content for commemorative marker:

Books

- The Free Men by John Ehle (1965)
Description: describes the experiences of a handful of dedicated young students, both black and white, during the 1963-64 civil rights protests in Chapel Hill, NC.
- Courage in the Moment: The Civil rights Struggle, 1961-1964, photographs by Jim Wallace and text by Paul Dickson (2012)
Description: In 1961, the editor of The Daily Tarheel sent his staff into the streets of Chapel Hill to cover local civil rights activities.

Articles, theses/dissertations, and various online/print resources:

- John K. Chapman master's thesis: "Second Generation: Black Youth and the Origins of the Civil Rights Movement in Chapel Hill, N.C., 1937-1963".
- Marcellus Barksdale article "Civil Rights Organization and the Indigenous Movement in Chapel Hill NC, 1960-1965." Phylon (1986).
- Marcellus Barksdale dissertation: "The Indigenous Civil Rights Movement and Cultural Change in North Carolina: Weldon, Chapel Hill, and Monroe: 1946-1965," Duke University, 1977.

Oral Histories and firsthand accounts:

- HCRC Task Force interview with living members of Chapel Hill Nine, July 24, 2018.
- Un-digitized oral histories at Duke University, including Harold Foster (1974), William Cureton (1974) and other key participants in the Chapel Hill Civil Rights Movement
- Oral Histories & photographs from Marion Cheek Jackson Center Oral History Trust: <https://archives.jacksoncenter.info/>

Archival Papers from Southern Historical Collection

- John Ehle papers: <http://finding-aids.lib.unc.edu/04555/>.
 - Photographs used in The Free Men (not digitized).
- John Kenyon Chapman papers: <http://finding-aids.lib.unc.edu/05441/>.
 - Transcripts of interviews with Harold Foster, William Cureton, James Brittain.
- Roland Giduz Photographic Collection: <http://finding-aids.lib.unc.edu/P0033/>.
- Police Evidence photographs

Chapel Hill Historical Society and/or Chapel Hill Public Library

- Chapel Hill News (bound and on microfilm)

Commemorations Resources:

- Waldrop, M. (Oct 23 2017). Historical markers help civil rights activist make better memories. Columbia Business Report. Retrieved March 29, 2018: <https://columbiabusinessreport.com/news/uncategorized/73178/>.
- (May 27, 2017). Historical marker installation. Chapelboro.com. <http://chapelboro.com/calnedars/historic-marker-installation>.
- Town of Chapel Hill. (February 16, 2009). Historical civil rights marker to be unveiled Feb. 28. NewsList. http://www.townofchapelhill.org/Home/Components/News/News/432/2539?npage=211&arc_h=1.



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TOWN OF CHAPEL HILL

Town Hall
405 Martin Luther King Jr.
Boulevard
Chapel Hill, NC 27514

Item Overview

Item #: 6., File #: [18-0897], Version: 3

Meeting Date: 11/7/2018

Initial Public Forum: Housing and Community Development Needs and Use of 2019-2020 Community Development Block Grant Funds.

Staff:

Loryn Clark, Executive Director
Nate Broman-Fulks, Affordable Housing Manager
Renee Moye, Community Development Program Manager

Department:

Housing and Community

Overview: The Town of Chapel Hill receives an annual allocation of Community Development Block Grant (CDBG) funds from the U.S. Department of Housing and Urban Development (HUD) to address community development and affordable housing needs. HUD requires communities that receive federal CDBG funds to hold two public forums during the development of a plan for use of funds. The Council will hold a second public forum in March, 2019.



Recommendation(s):

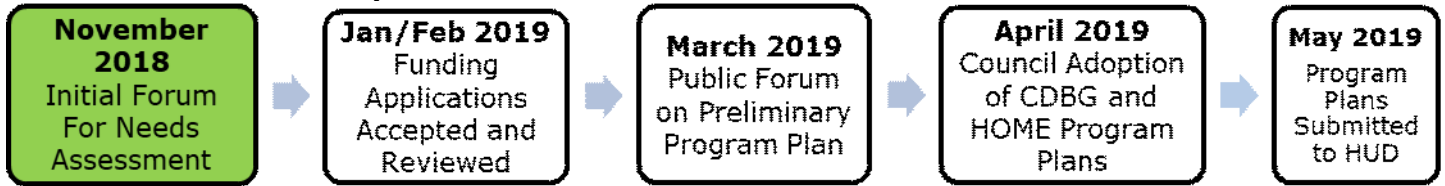
That the Council receive comments on housing and community development needs for the Town and the use of FY2019-20 federal Community Development Block Grant (CDBG) program funds.

Key Issues







- HUD will notify the Town of the 2019-2020 CDBG allocation in the spring of 2019. For the purposes of program planning, we will assume the Town's FY19-20 allocation will be the same as the FY18-19 allocation of \$418,344.
- Eligible activities, described in the attached document, must serve households earning less than 80% of the area median income, or \$64,500 for a family of four.
- We included notice of tonight's forum in the Herald Sun on October 21, October 29, and November 4, 2018 and in the Town's e-news publications.
- The annual Community Development Program Plan, submitted to HUD, will include all comments received in writing and at public forums.
- As in previous years, we recommend that an Application Review Committee, consisting of Town staff and representatives of the Housing Advisory Board and Human Services Advisory Board, will review applications for CDBG Program funding.

Fiscal Impact/Resources: The Town of Chapel Hill is a Community Development Block Grant Entitlement Community and receives an annual CDBG allocation from HUD. The Town provides CDBG funds through performance agreements with agencies that implement approved programs and services.

Where is this item in its process?



Council Goals:

<input checked="" type="checkbox"/>		Create a Place for Everyone	<input checked="" type="checkbox"/>		Develop Good Places, New Spaces
<input type="checkbox"/>		Support Community Prosperity	<input type="checkbox"/>		Nurture Our Community
<input type="checkbox"/>		Facilitate Getting Around	<input type="checkbox"/>		Grow Town and Gown Collaboration



Attachments:

- Draft Staff Presentation
- National Objectives of Community Development Legislation

The Agenda will reflect the text below and/or the motion text will be used during the meeting.

PRESENTER: Renee Moyer, Community Development Program Manager

RECOMMENDATION: That the Council receive comments on housing and community development needs for the Town and the use of FY2019-20 federal Community Development Block Grant (CDBG) program funds.



**Public Forum – Needs Assessment
2019-2020 Community Development
Block Grant (CDBG) Program**

November 7, 2018

DRAFT

Affordable Housing Work Plan FY18-20

PROJECTS	FY 2018				FY 2019				FY 2020			
	Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4
DEVELOPMENT												
Develop Town-Owned Property at 2200 Homestead Road				★					★			★
Pursue Affordable Housing on Prioritized Town Properties		★		★				★			★	★
Acquire Properties for Affordable Housing Development		★										
PRESERVATION												
Implement Manufactured Home Communities Strategy			★	★				★				
Naturally Occurring Affordable Housing (NOAH) Preservation Strategy					★							
Acquire and Rehab Properties for Affordable Housing Preservation												
POLICY												
Explore the Creation of Employee Housing Incentives			★				★					
Participate in the LUMO Re-Write Project								★				
Develop a Payment-in-Lieu Formula for Rental Housing			★									
Update Payment-in-Lieu for Homeownership Units												
Explore Affordable Housing Incentive Options								★				
FUNDING												
Implement Investment Plan for Affordable Housing - Affordable Housing Bond	★	★						★				
Manage the Affordable Housing Development Reserve	★	★	★				★	★	★			
Manage the Affordable Housing Fund												

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Manage the Community Development Block Grant Program

MANAGING TOWN-OWNED HOUSING												
Create and Implement a Public Housing Master Plan		★		★	★			★				
Manage Public Housing Inventory					★							
Manage Transitional Housing Inventory												
MEASUREMENT & REPORTING												
Provide an Affordable Housing Quarterly Report		★	★	★	★	★	★	★	★	★	★	★
Provide an Annual Housing & Community Report	✓				★					★		
Update the County-wide Affordable Housing Database					✓							
Implement the Loans and Grants Tracking Tool			✓									
COLLABORATIONS												
Expand Collaboration with Developers, Providers, and Regional Partners												
Participate in the Affordable Housing Collaborative		★		★					★			★
Engage UNC, the School System, and UNC Health Care												
Serve as a Partner on the Northside Neighborhood Initiative			★									
COMMUNICATIONS												
Implement a Communications and Marketing Strategy				★								



- ★ Council Item Scheduled
- ★ Council Item Heard and/or Action Taken



DRAFT

CDBG Basics

- Entitlement community designation
- Receive CDBG funding annually through the U.S. Department of Housing and Urban Development (HUD), for the purposes of:
 - Providing decent affordable housing
 - Creating suitable living environments
 - Expanding economic opportunity



DRAFT

CDBG Basics

National Objectives

- Benefit low/moderate income households
 - Households earning less than 80% Area Median Income (AMI=\$80,600; 80% AMI = \$64,500/household of 4)
- Aid in the prevention or elimination of slum or blight
- Meet an urgent need



DRAFT

Connections



DRAFT

Connections

Affordable Housing Plan

The Town of Chapel Hill's goal is to increase the availability of and access to housing for households and individuals with a range of incomes, from those who are homeless to those in middle-income households. The Town of Chapel Hill will work with for-profit and non-profit housing providers to offer a variety of housing opportunities that will promote socioeconomic diversity, recruitment and retention.

Affordable Housing Strategy Statement:

Support solutions and programs that offer affordable housing options along the entire continuum of housing need.

Goal Statements:

- 1) Support solutions and programs that offer affordable housing options along the entire continuum of housing need.
 - a) Research and quantify the number, type, and location of affordable housing units that are needed and desired by the community.
 - b) Identify and commit to providing affordable housing opportunities for a variety of income levels, including shared units.
 - c) Identify and commit to providing affordable rental housing opportunities for a variety of income levels, including shared units.
 - d) Focus on providing affordable housing opportunities for those in need of affordable housing, including those who are homeless.
 - e) Support the ability for senior citizens to age-in-place or transition to affordable housing within the community.
 - f) Work with affordable housing providers to develop a sustainable housing maintenance program.
 - g) Develop a policy that addresses the acceptance of an Inclusionary Zoning Ordinance, renter's insurance payment-in-lieu option and environmental protection.
 - h) Advocate for a local and regional level.
 - a) Create the regional and local adopted policies and regulations, such as the zoning regulations, neighborhood conservation districts, and the urban services boundary have on housing cost and development.
 - b) Evaluate the impact of the urban services boundary on housing cost and development.
 - c) Link affordable housing to the urban services boundary.
 - d) Work with other municipalities and the County to address the development of mixed-income housing.
 - e) Develop an affordable housing program that addresses the needs of the community and the principles of the Town's cultural preservation program in the neighborhoods.
 - f) Address the development pressures on the Pine Knolls and Northside communities by supporting a housing and cultural preservation program in the neighborhoods.
- 2) Promote creative partnerships on a local and regional level.
 - a) Continue efforts to streamline the Town's development review process to reduce the cost of development.
 - b) Research and develop local funding sources.
 - c) Identify and develop local funding sources.
 - d) Explore innovative solutions to reduce the cost of non-mortgage related housing costs such as energy expenses, homeowner association dues, and taxes.
 - e) Expand the financial support available to non-profit housing providers both for operating and project expenses.
 - f) Consider solutions that include partnering with the County, other municipalities, and major employers.

Affordable Rental Housing Strategy

Preface: Chapel Hill residents value an inclusive community and want to support a broad range of housing options affordable by all. Those unable to find affordable rental housing include people we encounter every day. They are, for example, young entrepreneurs, senior citizens, people who serve us in our doctors' offices, creative artists, nonprofit social workers, and people in essential positions. Increasing our stock of affordable rental housing is the Town's Affordable Housing Strategy (2011).

Statement: The goal of the affordable rental housing strategy is to increase the availability of rental housing affordable to all who want to live in Chapel Hill, while preserving existing units and providing for new units and preserving existing units.

Northside and Pine Knolls Community Plan

Overview
During the summer and early fall of 2011, the Town of Chapel Hill worked with the Sustaining Ourselves Coalition and the Northside and Pine Knolls communities to jointly develop solutions to the incompatible development and student rental development on the neighborhoods.

Comprehensive Approach
The Northside and Pine Knolls Community Plan sets forth solutions to address the following:

1. Affordable Housing
2. Cultural and Historic Preservation
3. Enforcement
4. Education and Outreach
5. Parking
6. Zoning

Format
The Community Plan solutions are described in each section along with the following information:

- **Action Steps:** a description of those actions that would be necessary to implement the solutions.
- **Goal:** a purpose against which to measure the success of the solution, action steps and estimated cost.
- **Potential Partners:** a list of parties that could partner to implement the solutions. The Community Plan was developed by the Town of Chapel Hill and participants from the Sustaining Ourselves Coalition and the Northside and Pine Knolls communities. Outreach to other potential partners would need to occur to establish their involvement.
- **Estimated Cost:** a projection of cost should the solution be pursued. Affordable Housing costs were determined using input from affordable housing providers about subsidy needs and using information about homes that were recently sold in the neighborhoods.

January 9, 2012

ORANGE COUNTY NORTH CAROLINA

Town of Hillsborough

ORANGE COUNTY HOME CONSORTIUM
300 W. Tryon Street
Hillsborough, North Carolina 27278

PROGRAM YEAR 2015-2020 FIVE YEAR CONSOLIDATED PLAN AND FY 2015 ANNUAL ACTION PLAN

Consortium Members: Orange County, the Town of Carrboro, the Town of Chapel Hill, and the Town of Hillsborough

URBAN DESIGN VENTURES

EQUAL HOUSING OPPORTUNITY

CHAPEL HILL

2020

CONNECTIONS CHOICES COMMUNITY

DRAFT

CDBG Program Eligible Activities ⁷⁹



Homebuyer Assistance



Public Facilities Improvements



Acquisition



Public Services



Rehabilitation

DRAFT

FY 18 Total Units Developed and Preserved

99

Development



23

Preservation



DRAFT

FY 18 Units Developed and Preserved through CDBG Program

1

Development



13

Preservation



DRAFT

FY 19 Annual Affordable Housing Projection

95

Development



125

Preservation



DRAFT

Transitional Housing – Former Police Substation

- Town's Transitional Housing Program
- Single-family home
- Northside Neighborhood
- \$17,000 in CDBG investment



Habitat for Humanity Preservation Home

- Serve Households Below 60% AMI
- Single-family home
- Rogers Road Neighborhood
- \$5,000 in CDBG investment

Before:



Habitat for Humanity Preservation Home

- Serve Households Below 60% AMI
- Single-family home
- Rogers Road Neighborhood
- \$5,000 in CDBG investment

After:



Process



- ✓ January 22, 2019 Funding applications due
- ✓ February 2019 Application Review by Committee
- ✓ March 2019 Public Forum
- ✓ April 2018 Council Action
- ✓ May 2018 Annual Plans Submitted to HUD

DRAFT



Recommendation

- Open the public forum
- Receive comments on housing and community needs and use of 2019-2020 CDBG funds

DRAFT

National Objectives of Community Development Legislation
(Community Development Block Grant Program)

The primary objective of the Community Development Block Grant (CDBG) Program is the "...development of viable urban communities, including decent housing and a suitable living environment and expanding economic opportunity, principally for persons of low and moderate-income" (Housing and Community Development Act of 1974).

The Town of Chapel Hill must certify that its overall program carries out this primary objective. In addition, each Community Development Block Grant activity must:

1. Benefit low- or moderate-income persons (80% of median income and below);
2. Aid in the prevention or elimination of slums and blight; or
3. Treat urgent needs posing an immediate threat to public health and welfare.

Eligible activities for Community Development Block Grant funding include:

- Acquisition of property
- Disposition of property
- Public facilities and improvements
- Clearance, demolition and removal of buildings
- Site improvements
- Some public services (subject to a cap)
- Housing rehabilitation, preservation and code enforcement
- Economic development activities
- Planning and administrative costs (subject to a cap)

Activities that are generally not eligible include:

- Buildings used for the general conduct of government
- New housing construction (allowed in special circumstances)
- General government expense
- Political activities
- Purchase of equipment and personal property
- Operating and maintenance expenses



Item Overview

Item #: 7., File #: [18-0898], Version: 1

Meeting Date: 11/7/2018

Consider Approving an Employee Housing Incentive Pilot Program Proposal.

Staff:

Loryn Clark, Executive Director
Sarah Osmer Viñas, Assistant Director
Nate Broman-Fulks, Affordable Housing Manager

Department:

Housing and Community

Overview: In the spring of 2017, the Council asked the Town Manager to explore options for providing assistance to Town employees who would like to live in Chapel Hill. The purpose of this item is to provide Council with an overview of a proposed pilot program, which was developed based on significant input from employees, national best practices of similar programs, input from potential partners, and staff's knowledge of local resources.

☆ **Recommendation(s):**

That the Council approve the proposed Employee Housing Incentive Pilot Program.

Project Background

To explore the opportunity for creating housing incentives for Town employees, staff conducted a multi-layered research process (see the attached Staff Report for additional details):

- Staff first researched national best practices around employer assisted housing
- We then underwent an in-depth process to understand employees' interest in the Town providing housing incentives to live in town, including:
 - **initial employee survey:** designed to understand employee housing preferences and gauge interest in an employee housing incentive program (May 2017)
 - **follow-up survey:** designed to gain feedback on potential incentives that could be offered if the Town created an employee housing incentive program (November 2017).
 - **focus groups:** designed to gain a more nuanced understanding of survey results. Staff conducted four focus groups with Transit, Fire Department, Police Department, and Town Hall employees (November 2017).
- We then presented our findings and initial recommendations to Council for their reaction and feedback. Council directed staff to develop a pilot program (February 2018).
- Staff then developed a Pilot Program prototype (March-September 2018). We tested the prototype again with employees through a second series of focus groups with Transit, Public Works, and Library employees (October 2018), as well as through input from potential partners, including Community Home Trust and Community Empowerment Fund. The Housing Advisory Board then reviewed the prototype and staff incorporated their suggested feedback into the pilot program proposal.

Town Employee Housing Incentive Pilot Program Proposal

Staff propose implementation of a pilot program this fiscal year with the following components (see attached Pilot Program Proposal for additional details):

1. **Rental Assistance Incentive:** one-time assistance with up-front costs of securing rental housing in town:

- Two-bedroom home or less maximum grant: \$1,250
- Three-bedroom home maximum grant: \$1,650
- Four or more bedrooms home maximum grant: \$1,850







2. Homebuyer Assistance Incentive: down-payment and closing cost assistance for the purchase of a home in town:

- Maximum assistance of \$7,500 per employee

3. Financial and Housing Counseling Workshops

Fiscal Impact/Resources: The proposed budget for the pilot program implementation is \$49,050, which would allow us to assist an estimated five Town employees with homebuyer assistance and seven employees with rental assistance. Staff recommend using resources available through the Town’s Affordable Housing Fund for this purpose.

Council Goals:

<input checked="" type="checkbox"/>		Create a Place for Everyone	<input type="checkbox"/>		Develop Good Places, New Spaces
<input type="checkbox"/>		Support Community Prosperity	<input type="checkbox"/>		Nurture Our Community
<input type="checkbox"/>		Facilitate Getting Around	<input type="checkbox"/>		Grow Town and Gown Collaboration



Attachments:

- Resolution
- Draft Staff Presentation
- Staff Report - February 2018
- Rental Program Overview
- Homebuyer Program Overview
- Draft Budget and Homebuyer Purchase Price Analysis

A RESOLUTION APPROVING A TOWN EMPLOYEE HOUSING INCENTIVE PILOT PROGRAM (2018-11-07/R-5)

WHEREAS, in 2017 the Town Council asked the Town Manager to explore options for providing assistance to Town employees who would like to live in Chapel Hill; and

WHEREAS, the Town has an established commitment to supporting employees and providing benefits that serve as effective recruitment and retention tools; and

WHEREAS, the Town is committed to supporting innovative solutions that advance the Council's affordable housing goals and making Chapel Hill a Place for Everyone.

NOW, THEREFORE, BE IT RESOLVED by the Council of the Town of Chapel Hill that the Council approve a pilot program for Employee Housing Incentives to be piloted over the next year.

This the 7th day of November, 2018.

The Agenda will reflect the text below and/or the motion text will be used during the meeting.

PRESENTER: Sarah Osmer Viñas, Assistant Director
Nate Broman-Fulks, Affordable Housing Manager

RECOMMENDATION: That the Council approve a pilot program for Town Employee Housing Incentives.

EMPLOYEE HOUSING INCENTIVE PILOT PROGRAM PROPOSAL

DRAFT

Council Business Meeting
November 7, 2018

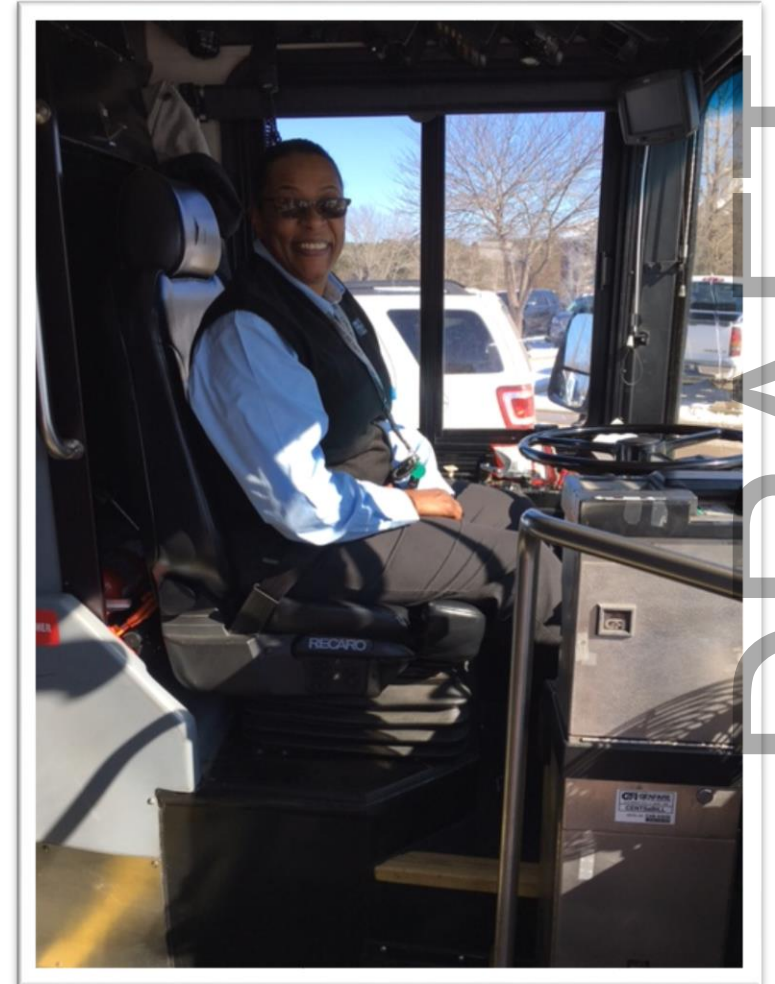


Agenda

1. Background

2. Overview of Research and Findings

3. Pilot Program Proposal



Background

- Ongoing interest of the Council
- Council asked staff to explore options for employee housing incentives (Spring 2017)
- Staff developed project scope using design thinking approach (Spring 2017)
- Staff Update to Council on initial findings (winter 2018)



Background

RESEARCH

- Best Practices
- Employee Data Collection
 - Surveys
 - Focus Groups

ANALYSIS

- Review Data
- Findings

STRATEGIES

- Prototype Strategies
- Areas for Further Inquiry

DRAFT

BENEFITS

Models in Practice



DRAFT

Benefits for Employees and Employers

Improves
employee
retention and
recruitment

Opportunity for
greater gains in
financial security

Increases
employee morale
and productivity

Shorter commute
decreases stress
levels

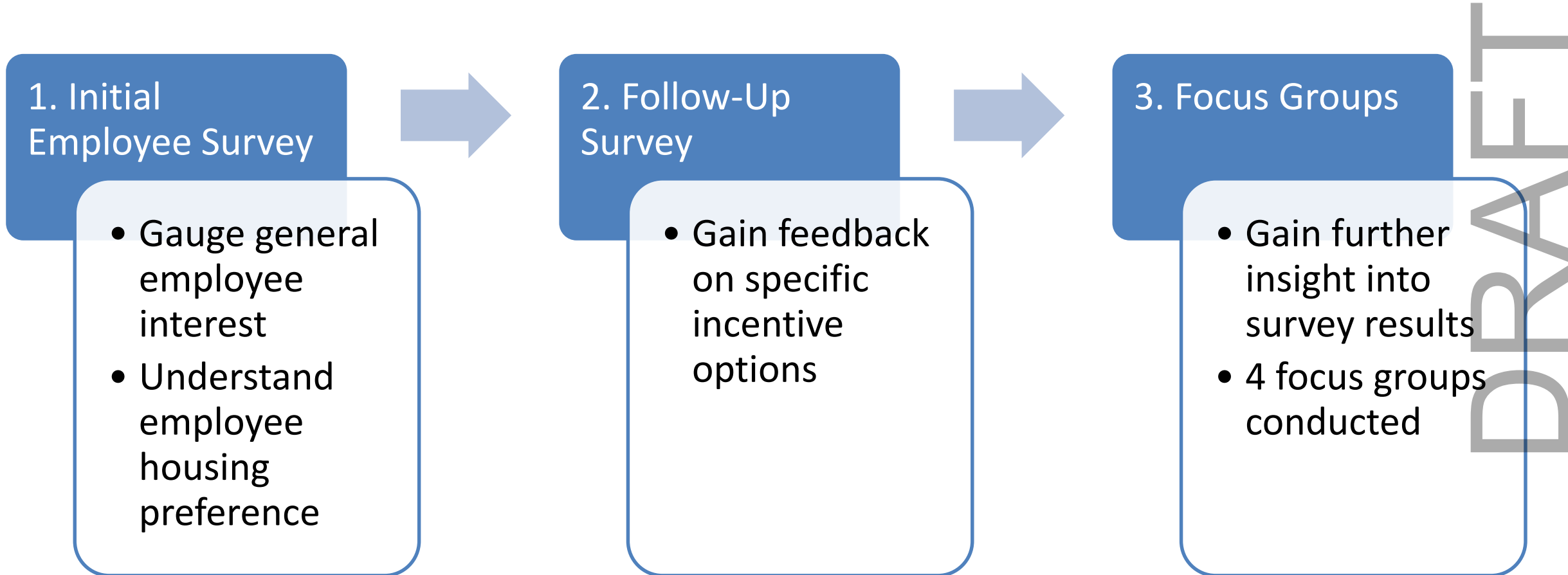


EMPLOYEE DATA COLLECTION

Surveys and Focus Groups



Process: Evaluating Employee Interest



FINDINGS

Surveys and Focus Groups



DRAFT

Findings

1. Over half of Town employees who do not already live in Chapel Hill would like to do so
2. Housing costs listed as the #1 barrier to living in town
3. Almost half of town employees listed they would be interested in utilizing incentives



Incentives of Interest to Town Employees:

- **Rental**

- Rental and Utility Deposit Assistance

- **Homeownership**

- Down-payment and closing cost assistance
- Matched savings for down-payments

- **Budget and homeownership counseling**



RECOMMENDED STRATEGIES

Pilot Program Proposal



DRAFT

Recommendation

Approval of Employee Housing Incentive Pilot Program to include rental and homeownership incentive options:

RENTAL

- Security Deposit and Utility Assistance

HOMEOWNERSHIP

- Down Payment and Closing Cost Assistance

DRAFT

Rental Incentive Overview

Incentive Overview

- One-time payment from the Town for rental and utility assistance:
 - 2-bedroom home or less maximum: \$1,250
 - 3-bedroom home maximum: \$1,650
 - 4 or more bedroom home maximum: \$1,850

Eligibility Requirements

- Permanent employees with household income at or below 80% AMI
- Seek housing in Chapel Hill
- Have a lease term of 12 months+

DRAFT

Homeownership Incentive Overview

Incentive Overview

- One-time down payment or closing cost assistance
- Maximum assistance: \$7,500
- Conditions for repayment for employees that leave Town within 5 years of home purchase

Eligibility Requirements

- Permanent employees with a household income at 115% AMI and below
- Seek housing in Chapel Hill
- Purchase of home must not result in monthly housing costs in excess of 30% of the household's monthly income
- Home must be primary residence

DRAFT

Financial and Homeownership Counseling

Training

- Budgeting and budgeting tools
- Lending
- Inspections
- Appraisals
- Fair housing

Potential Partners

- Community Home Trust
- Habitat for Humanity
- Community Empowerment Fund



DRAFT

Proposed Budget and Funding Source

Program	Grant Amount	Number of Households	Amount
Homebuyer Assistance	\$7,500	5	\$ 37,500
Rental Assistance	\$1,650	7	\$ 11,550
Total		12	\$ 49,050

- Affordable Housing Fund: \$49,050

DRAFT

EMPLOYEE HOUSING INCENTIVE PILOT PROGRAM PROPOSAL

DRAFT

Council Business Meeting
November 7, 2018



February 2018

Overview: In the spring of 2017, the Council asked the Town Manager to explore options for providing assistance to Town employees who would like to live in Chapel Hill. The purpose of this memorandum is to provide an overview of staff's research on employee housing incentives, provide recommendations for consideration, and outline proposed next steps. Staff has outlined a project scope and process rooted in the design thinking model.

Key Takeaways

- Widespread interest from employees for the Town to provide incentives to live close to work.
- Recommendations for incentives are proposed for consideration.
- Areas for further inquiry include: exploring potential partners, capacity to administer programs, fiscal impact, equity concerns, and eligibility criteria.

Research Process

Staff conducted a multi-layered research process. We first researched national best practices around employer assisted housing. The next phase was an in-depth process to understand employees' interest in the Town providing housing incentives to live in town. This process included:

1. **Initial Employee Survey:** designed to understand employee housing preferences and gauge interest in an employee housing incentive program (May 2017)
2. **Follow-up Survey:** designed to gain feedback on potential incentives that could be offered were an employee housing incentive program created (November 2017).
3. **Focus Groups:** designed to gain a more nuanced understanding of survey results. Four focus groups were conducted with Transit, Fire Department, Police Department, and Town Hall employees (November 2017).

Key Findings

National Best Practices

1. **Local governments, private companies, universities and others are using employee housing incentives across the country.**
 - Benefits to Employer
 - Improved employee recruitment and retention
 - Decreased costs of recruiting, hiring, and training
 - Increased employee morale and productivity
 - Greater buy-in and connection to the community
 - Benefits for Employees
 - Greater diversity of housing options
 - Opportunity for greater gains in financial security
 - Reduced commuting times and distance
 - Benefits to the Community
 - Shorter commute reduces pollution and traffic congestion
 - Further the Town's affordable housing, transportation, and Comprehensive Plan goals

Employee Data Collection

1. **Town employees have significant interest in living in Chapel Hill.**
 - 60% of surveyed employees, not currently living in Chapel Hill, would like to live here.ⁱ
 - 47% of surveyed employees have a commute time of 15-30 minutes. 26 % of surveyed employees have a commute time of 31-45 minutes.ⁱⁱ
2. **There are significant barriers to Town employees living in Chapel Hill.**
 - Most significant barriers identified were taxes, housing costs, and the housing stock.ⁱⁱⁱ
 - During a focus group, one employee stated, “The rent for my apartment is increasing every year.” Another stated, “There is no way I could afford to buy a home in town.”
3. **A great majority of surveyed employees support housing incentive options.**
 - Over 80% of surveyed employees are at least somewhat interested in taking advantage of a housing subsidy to live in Chapel Hill.^{iv}
 - A majority of employees think that employee housing incentives would be very effective in attracting new employees.^v
4. **A majority of Town employees are interested in homeownership incentives.**
 - 69% of surveyed employees own their home.^{vi}
 - The following includes Town employees’ responses to potential incentive options:
 - **Closing Cost Assistance**
 - A majority (67%) of surveyed employees are at least somewhat interested in closing cost assistance as an incentive.
 - The amount of closing cost assistance desired primarily ranges from \$1,000 to \$5,000. Others identify that up to 50% of the closing cost is desired.
 - **Down Payment Assistance**
 - A majority (66%) of surveyed employees are at least somewhat interested in down payment assistance as an incentive.
 - The amount of down payment assistance desired primarily ranges from \$5,000 to \$10,000, while some stated \$2,000 would suffice. Others state that 10% or 50% of down payment assistance is desired.
 - **Matched Savings for Homeownership**
 - A majority (68%) of surveyed employees are at least somewhat interested in matched savings for homeownership.
 - The amount desired primarily ranges from \$2,500- \$10,000. Others identify 50% of matched savings is desired.
 - **Homeownership and Budget Counseling**
 - Approximately half (51%) of surveyed employees are at least somewhat interested in homeownership and budget counseling as an incentive.
 - One focus group participant stated, “If it’s open to everyone, it’s a benefit everyone could use.”
5. **Of employees who rent, a large majority are interested in rental incentives.^{vii}**
 - 27% of surveyed employees rent their home.
 - 71% of renters have interest in a rental deposit and utility connection fee assistance.
 - The amount of rental assistance desired primarily ranges from \$300- \$1,500.
6. **Employees identified other potential incentives.^{viii}**
 - Leverage relationships with complexes to provide discounted rates for Town employees.
 - Develop a master-lease type program with an apartment complex in town.

Recommended Strategies

1. Provide employees with a menu of housing incentive options for both homeownership and rental.

Rental:

- **Security Deposit and Utility Connection Assistance** in the form of a one-time grant to employee at time of lease up to a pre-determined dollar amount based on household size/bedroom count.
- **Facilitate the Provision of Affordable Rental Units for Town Employees** through partnerships with housing providers and property management companies.

Homeownership:

- **Matched Savings** by which the Town matches 1:1 money saved by employees to purchase a home in Town, up to a certain amount.
- **Down Payment Assistance** up to a certain amount for purchase of a home in Town.

2. Provide all Town employees the opportunity to participate in Housing and Budget Counseling Training.

Proposed Next Steps

1. Continue to explore partnership opportunities with school system, neighboring jurisdictions, financial institutions and nonprofits
2. Determine more detailed budget for pilot programs based on direction from Council
3. Determine eligibility criteria:
 - *Income restriction?* limit to low-income households, tiered approach based on employee salary or household income, or open to all employees
 - *Geographic restriction?* Requirement to live in Town limits, include Extra Territorial Jurisdiction (ETJ), County-wide?
 - *Length of residency restriction?* Require repayment if employee moves out of Town within a certain time period, or leaves the organization
 - *Length of employment?* Offer based on years of service? Available to all employees?
4. Create communications plan for rolling out incentive options, if approved
5. Implement housing and financial counseling program for all employees with agency partners

ⁱ “Town of Chapel Hill Employee Housing Survey Analysis,” (May 2017)

ⁱⁱ “Employee Housing Incentive Survey #2” (November 2017)

ⁱⁱⁱ “Town of Chapel Hill Employee Housing Survey Analysis,” (May 2017)

^{iv} Ibid.

^v “Employee Housing Incentive Survey #2” (November 2017)

^{vi} Ibid.

^{vii} Ibid.

^{viii} Town of Chapel Hill Focus Groups (November 2017)

Town of Chapel Hill Employee Housing Incentive Rental Assistance Program Overview

Who does the program serve?

Eligibility Requirements

The Rental Assistance program serves households that meet the following criteria:

- Permanent employees with a household income at 80% of the Area Median Income and below
- Seek housing in the Town of Chapel Hill Corporate Limits
- Need assistance with security deposits, utility connection fees, and other applicable fees
- Have a lease term of at least 12 months
- Provide the required documentation when they apply for assistance

What assistance is provided through the program?

Assistance Provided

Employees can apply to the Town for a one-time payment from the Town of Chapel Hill:

- Two-bedroom home or less maximum grant: \$1,250
- Three-bedroom home maximum grant: \$1,650
- Four or more bedrooms home maximum grant: \$1,850

Example of eligible rental and utility connection fees include:

- Security deposits for the lease agreement
- Electric, gas, internet, or water service connection fees

What documentation is required to receive assistance?

Required Documentation

Households that seek assistance are required to provide the following information in order to receive assistance:

- Official documentation showing the amount of the security deposit, utility connection fees, and/or other applicable fees
- Official documentation verifying household income
- A copy of the signed lease agreement
- Once official documentation is provided, the Town will make a check payable to the landlord, utility company, or service provider

How to apply for assistance?

For questions and information on how to apply, contact Nate Broman-Fulks at nbfulks@townofchapelhill.org or 919-969-5077.



Town of Chapel Hill Employee Housing Incentive

Homebuyer Assistance Program Overview

Who does the program serve?

Eligibility Requirements

The Homebuyer Assistance program serves households that meet the following criteria:

- Permanent employees with a household income at 115% of the Area Median Income* and below
- Seek housing in the Town of Chapel Hill Corporate Limits
- Need assistance with down payment or closing costs towards the purchase of a home
- Provide the required documentation when they apply for assistance
- Purchase of home must not result in monthly housing costs in excess of 30% of the household's monthly income
- Home must be primary residence

What assistance is provided through the program?

Assistance Provided

Employees can apply to the Town for a one-time down payment from the Town of Chapel Hill:

- Maximum assistance of \$7,500

What documentation is required to receive assistance?

Required Documentation

Households that seek assistance are required to provide the following information in order to receive assistance:

- Closing Disclosure document, to be provided by closing attorney
- Official documentation verifying total household income
- Once official documentation is provided and approved, the Town will make a check payable to the closing attorney
- For the first five years after purchasing a home, employees will be required to provide official documentation to demonstrate that the home they purchased through the Program is their primary residence

Conditions for Repayment

- If the employee receiving assistance leaves employment with the Town within 5 years, they will repay the down payment or closing cost assistance at a rate of 20% for each year under 5 years they work. For example, if an employee moves after 4 years of employment they would be obligated to pay back 20% of the total of their grant.

How to apply for assistance?

For questions and information on how to apply, contact Nate Broman-Fulks at nbfulks@townofchapelhill.org or 919-969-5077.



Employee Housing Incentives Pilot Program Draft Budget and Purchase Price Analysis

Draft Budget			
Program	Grant Amount	Number of Households	Amount
Homebuyer Assistance	\$7,500	5	\$ 37,500
Rental Assistance	\$1,650	7	\$ 11,550
Total		12	\$ 49,050
Anticipated Funding Source: Affordable Housing Fund			

Maximum Home Purchase Price				
Household Size	1 Person	2 Person	3 Person	4 Person
115% AMI	\$ 64,904	\$ 74,175	\$ 83,447	\$ 92,719
Affordable Housing Payment (calculation based on 30% of monthly household income)	\$ 1,514	\$ 1,731	\$ 1,947	\$ 2,163
Max Purchase Price with Homeowner Association Dues	\$ 170,547	\$ 198,421	\$ 241,671	\$ 254,176
Max Purchase Price Without Homeowners Association Dues	\$ 185,920	\$ 213,794	\$ 257,044	\$ 269,549



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TOWN OF CHAPEL HILL

Town Hall
405 Martin Luther King Jr.
Boulevard
Chapel Hill, NC 27514

Item Overview

Item #: 8., File #: [18-0867], Version: 1

Meeting Date: 10/24/2018

Prototype Review: Connected Community Strategic Goal Prototype. (*Reissued from 10/24/18)

Staff:

Bergen Watterson, Transportation Planning Manager
Donnie Rhoads, Captain
Rae Buckley, Director, Organizational and Strategic Initiatives
David Finley, Strategic Planning Project Manager

Department:

Planning and Development Services
Police Department
Town Manager's Office
Business Management/Town Manager's Office

Overview: On [June 13, 2018 <https://chapelhill.legistar.com/LegislationDetail.aspx?ID=3524637&GUID=0E05C1C4-9744-41C8-86BD-F3F165F8AAF4&Options=&Search=>](https://chapelhill.legistar.com/LegislationDetail.aspx?ID=3524637&GUID=0E05C1C4-9744-41C8-86BD-F3F165F8AAF4&Options=&Search=>), the Town Council adopted a Resolution Authorizing Next Steps Following the Adoption of the Final 2018-19 Budget and Related Items, one of which calls for following the model of the strategic plan prototype for affordable housing to address the priorities of traffic and transportation in a Connected Community. Following the Affordable Housing prototype, the Connected Community Prototype includes the strategic goal, work plan and metrics for the multi-modal areas of Bike and Pedestrian, Parking, Transit, and Streets and Traffic.



Recommendation(s):

That the Council provide feedback about the Connected Community Strategic Goal Prototype.







Prototype Context:

- The Connected Community Strategic Goal Report includes a work plan, community indicators and performance measures. This is following the structure of the Affordable Housing Strategic Goal Report.
- The Connected Community Strategic Goal prototype reports actions and measurements about Bike and Pedestrian Infrastructure, Transit, Streets and Traffic, and Parking. Actions are taken from the Council adopted Mobility and Connectivity Plan and Council authorized projects.
- The 2018 Town of Chapel Hill Community Survey respondents recommended the following as the top priorities for investment over the next two years:
 - Overall management of traffic flow
 - Overall quality of public parking
- Participants in the Charting Our Future survey and outreach sessions identified the Town's management of bike, pedestrian and transit connections, and vehicle traffic as top concerns.

Next Steps:

- Staff receives Council feedback and shares the Connected Community Strategic Goal prototype with the Transportation and Connectivity Advisory Board and staff Bike-Pedestrian team.
- Staff returns to Council in the spring with a revised draft reflecting feedback from these groups.
- Synthesize traffic data and reach out to stakeholders to further understand the Community Survey feedback.

Council Goals:

<input type="checkbox"/>		Create a Place for Everyone	<input type="checkbox"/>		Develop Good Places, New Spaces
<input type="checkbox"/>		Support Community Prosperity	<input type="checkbox"/>		Nurture Our Community
<input checked="" type="checkbox"/>		Facilitate Getting Around	<input type="checkbox"/>		Grow Town and Gown Collaboration



Attachments:

- Draft Staff Presentation
- Connected Community Strategic Goal Prototype

The Agenda will reflect the text below and/or the motion text will be used during the meeting.

PRESENTER: Bergen Watterson, Transportation Planning Manager
Donnie Rhoads, Captain

RECOMMENDATION: That the Council provide feedback about the Connected Community Strategic Goal Prototype.

asian bistr

118

UNIVERSITY PLACE

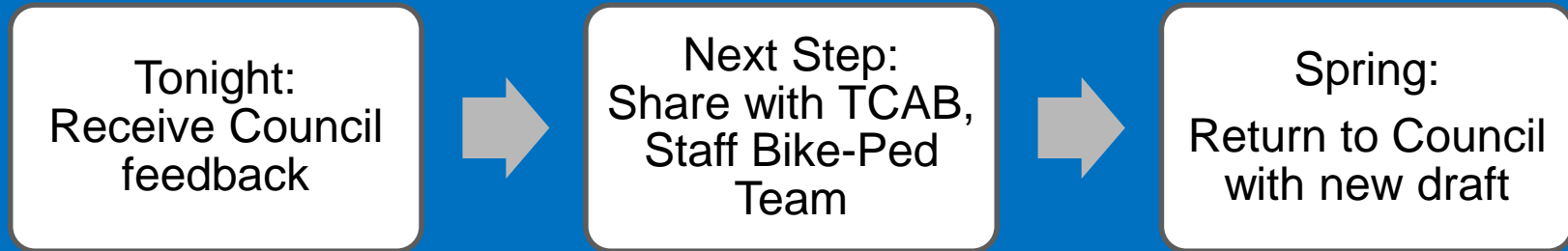
CITY KITCHEN
AMERICAN Diner

Connected
Community
Strategic Goal

BRAND

Goal Champions: Bergen Watterson and Donnie Rhoads
10-24-2018 Council Business Meeting Presentation

Feedback and Next Steps



DRAFT

Connected

Community

Team

- Police
- Planning
- Public Works – Traffic Engineering
- Public Works – Streets and Sidewalk
- Parking
- Parks and Recreation
- Transit

DRAFT

Presentation

Overview

1. Background and Context
2. Connected Community Report
3. Traffic

DRAFT

122



1.

Background

DRAFT

Strategic Plan



DRAFT



Connected Community Strategic Goal

To create a highly connected community where bicycling, walking, and transit are convenient, everyday choices for our neighborhoods, businesses, and public spaces.

DRAFT

Community

Survey Context

2018 Community Survey Priority Investments

- Overall Management of Traffic Flow
- Overall Quality of Public Parking

DRAFT

Current

Discussions

What Have We Heard So Far?

Final Preference Survey Question Results:



1. Making it easier to walk, bike or take transit
2. Enhancing parks and open space
3. Managing traffic
4. Providing affordable housing
5. Preserving our neighborhoods
6. Creating more jobs



TOWN OF CHAPEL HILL
MOBILITY AND CONNECTIVITY PLAN

Master Plan



OCTOBER 2017



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2.

Connected Community Report

Work Plan and Measures



DRAFT

Report Purpose



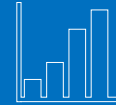
USER-FRIENDLY

Provide a user-friendly report that is clear, visual, and understandable



COMMUNITY INDICATORS

Provide context on an issue that the Council is interested in understanding



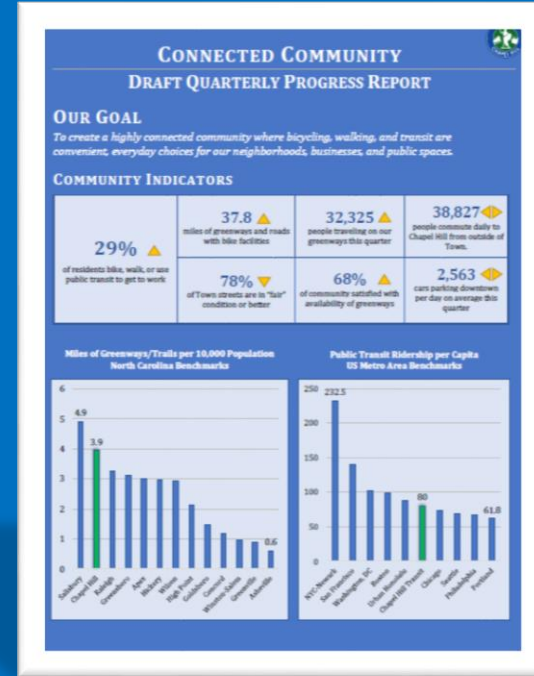
TRACKING PROGRESS

Provide performance measures that hold the Town accountable and track progress towards our goals

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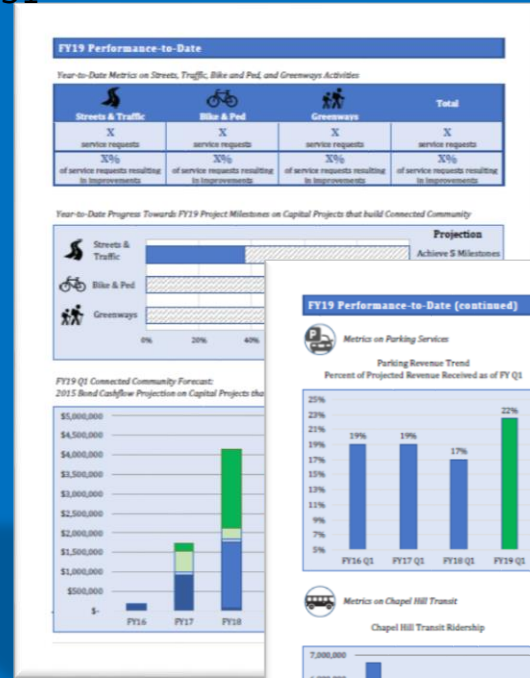
- Goal
- Community Indicators



DRAFT

Page 2-3:

- Performance Measures



Page 4-7:

- Work Plan

Strategic Projects	Notes	Status
Homestead Road Sidewalk	•	
Parking		
Management of current and expanded parking inventory	•	
Install and activate Smart City parking technology	•	
Complete necessary Wallase Deck repairs	•	
Implement Selected Improvements from Parking Study	•	
Create Downtown Ambassador Program	•	
Transit		
Chapel Hill Transit Service Development Plan	•	
Chapel Hill Transit Memorandum of Understanding	•	
Coordinate with GoTriangle and regional transportation planning	•	
North South Bus Rapid Transit - Development	•	
Short Range Transit Plan	•	

Notes & Citations:

- Community Indicators Section. The year goes up or down compared to the last year.
 - ▲ (the trend for the metric)
 - ▼ (the trend for the metric)
 - (the trend for the metric)
- Percentage of residents who bike, walk, Community Survey, which is managed by Council in 2017, established a goal to
- Number of miles of greenways and rail and uses centerline rules. Bike facilities
- Percent of Town streets in fair condition which is managed by the Institute for Carolina Benchmarking Project, the TI average pavement rating. This metric is maintained by the North Carolina Dept.
- Number of people traveling on our green counters on the Town's greenways. TI are the only trails with pedestrian count

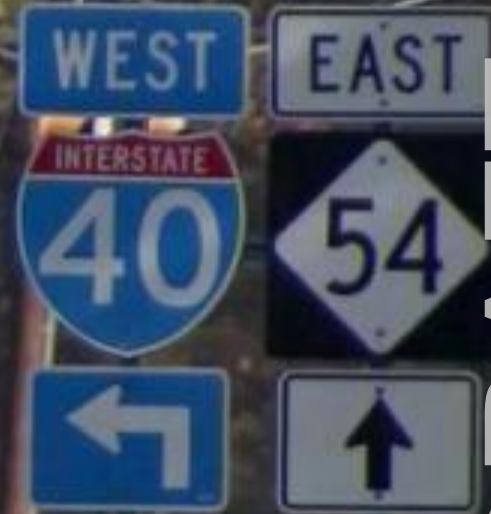
FY19 Q1 Update Connected Community Work Plan		
Strategic Projects	Notes	Status
Streets & Traffic:		
Develop Connected Community report and traffic dashboard	•	
Biennial traffic signal study	•	
Targeted Traffic Calming	•	
Conduct Blue Hill Transportation Impact Analysis	•	
Holistic Evaluation of Existing Traffic Impact Analysis Processes and developing options for the Future	•	
Public-private partnerships to implement projects through the development review	•	
Extending Elliott Rd. from Fordham to Ephesus Church (Design)	•	
Friday Center Drive Reconstruction	•	
Hillsborough St. Reconstruction	•	
Assess street conditions	•	
Identify opportunities for street reconfiguration	•	
Annual Resurfacing Plan Implementation	•	
Respond to resident concerns/inquiries	•	
Bike - Ped		
Work to incorporate recommendations of the Greenways Master Plan into the Mobility Plan	•	
Examine Towns complete streets policy	•	
Explore bike-ped wayfinding program	•	
Road to Zero Pedestrian Safety Initiative	•	
Conduct Downtown Streets and Sidewalks Study	•	
Downtown Alley Renovations	•	
Downtown Streetscape (W. Franklin St., Merritt Mill Rd., Robertson St., Graham St.)	•	
Estes Drive Bike/Ped MLK to Caswell (construction)	•	
Estes Drive Ext. Bike/Ped MLK to Carrboro (design)	•	
Old Durham Chapel Hill Road Bike/Ped	•	
Seawell School Road Sidewalk	•	
Ephesus Church Road Sidewalk	•	

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3.

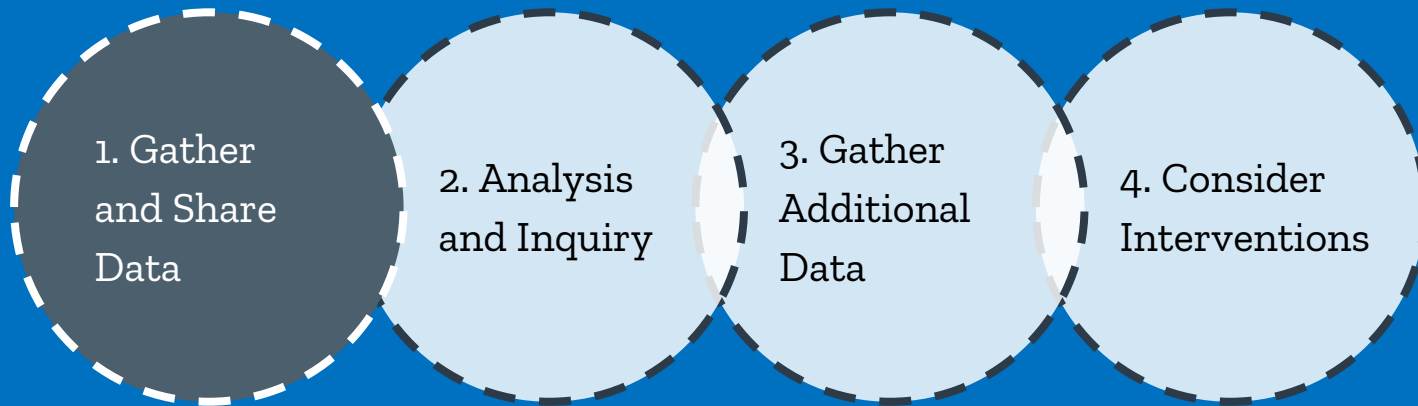
Traffic

Analysis and Next Steps



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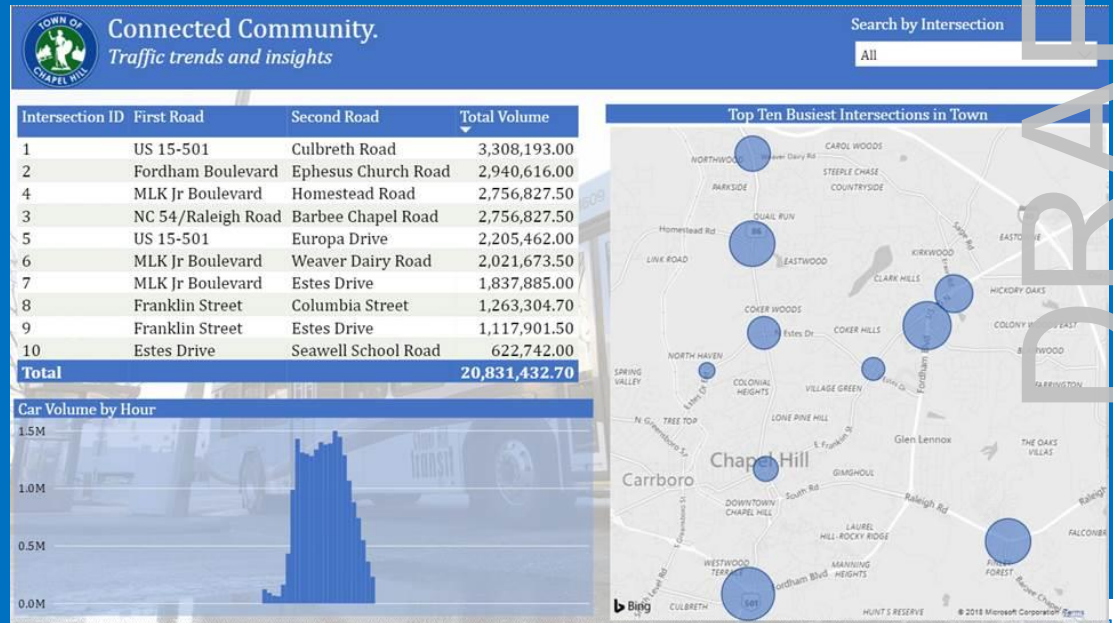
From Analysis to Solutions



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Current Focus

1. Gather
and Share
Data





CONNECTED COMMUNITY

DRAFT QUARTERLY PROGRESS REPORT

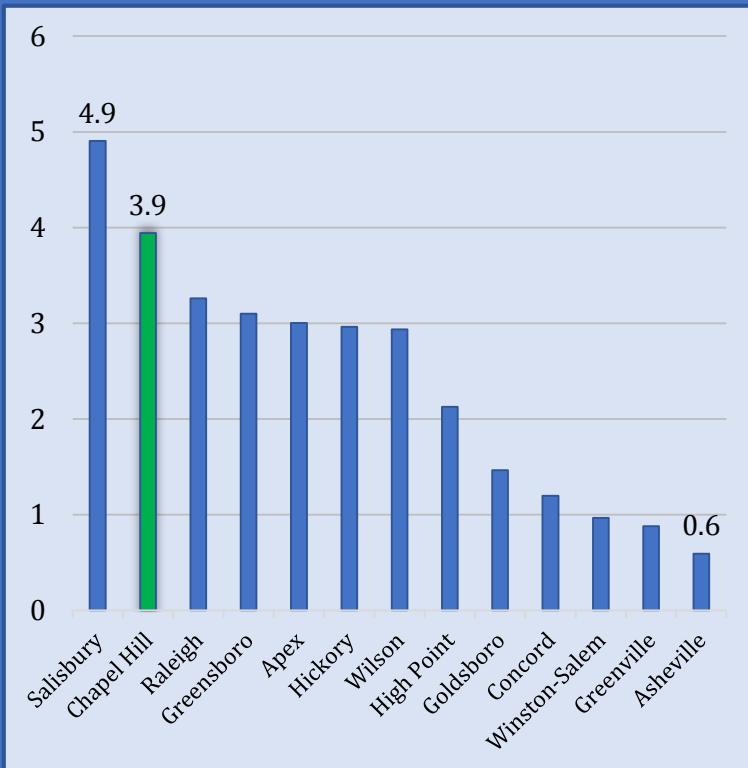
OUR GOAL

To create a highly connected community where bicycling, walking, and transit are convenient, everyday choices for our neighborhoods, businesses, and public spaces.

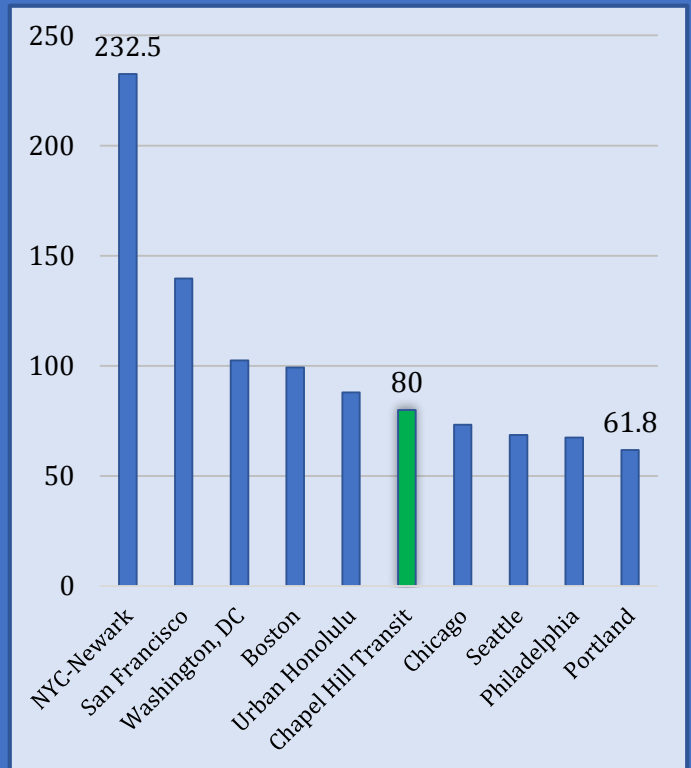
COMMUNITY INDICATORS

<p>29% ▲</p> <p>of residents bike, walk, or use public transit to get to work</p>	<p>37.8 ▲</p> <p>miles of greenways and roads with bike facilities</p>	<p>32,325 ▲</p> <p>people traveling on our greenways this quarter</p>	<p>38,827 ◀▶</p> <p>people commute daily to Chapel Hill from outside of Town.</p>
	<p>78% ▼</p> <p>of Town streets are in "fair" condition or better</p>	<p>68% ▲</p> <p>of community satisfied with availability of greenways</p>	<p>2,563 ◀▶</p> <p>cars parking downtown per day on average this quarter</p>

Miles of Greenways/Trails per 10,000 Population
North Carolina Benchmarks






Public Transit Ridership per Capita
US Metro Area Benchmarks

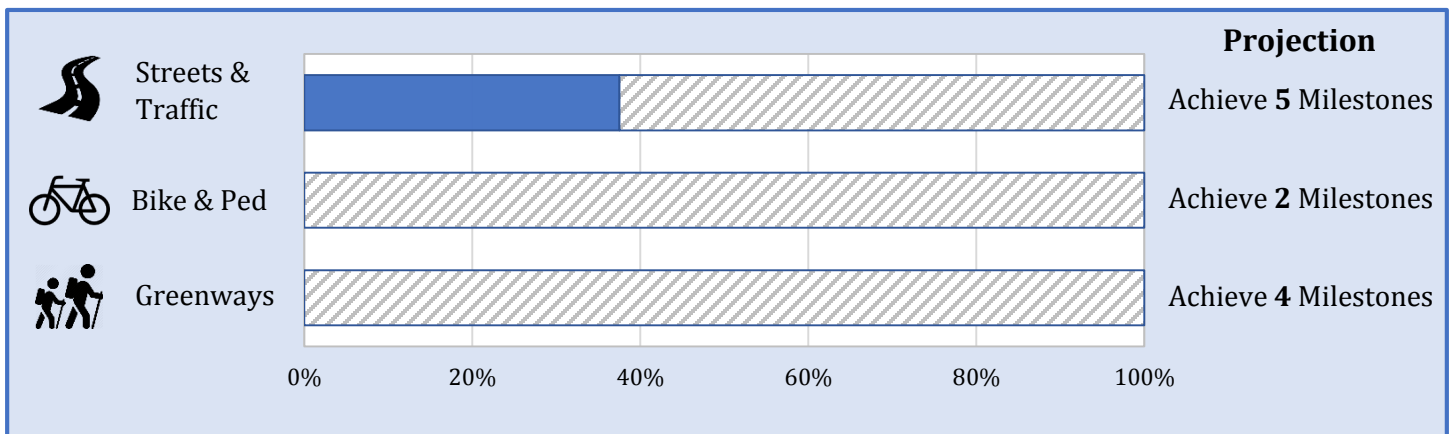


FY19 Performance-to-Date

Year-to-Date Metrics on Streets, Traffic, Bike and Ped, and Greenways Activities

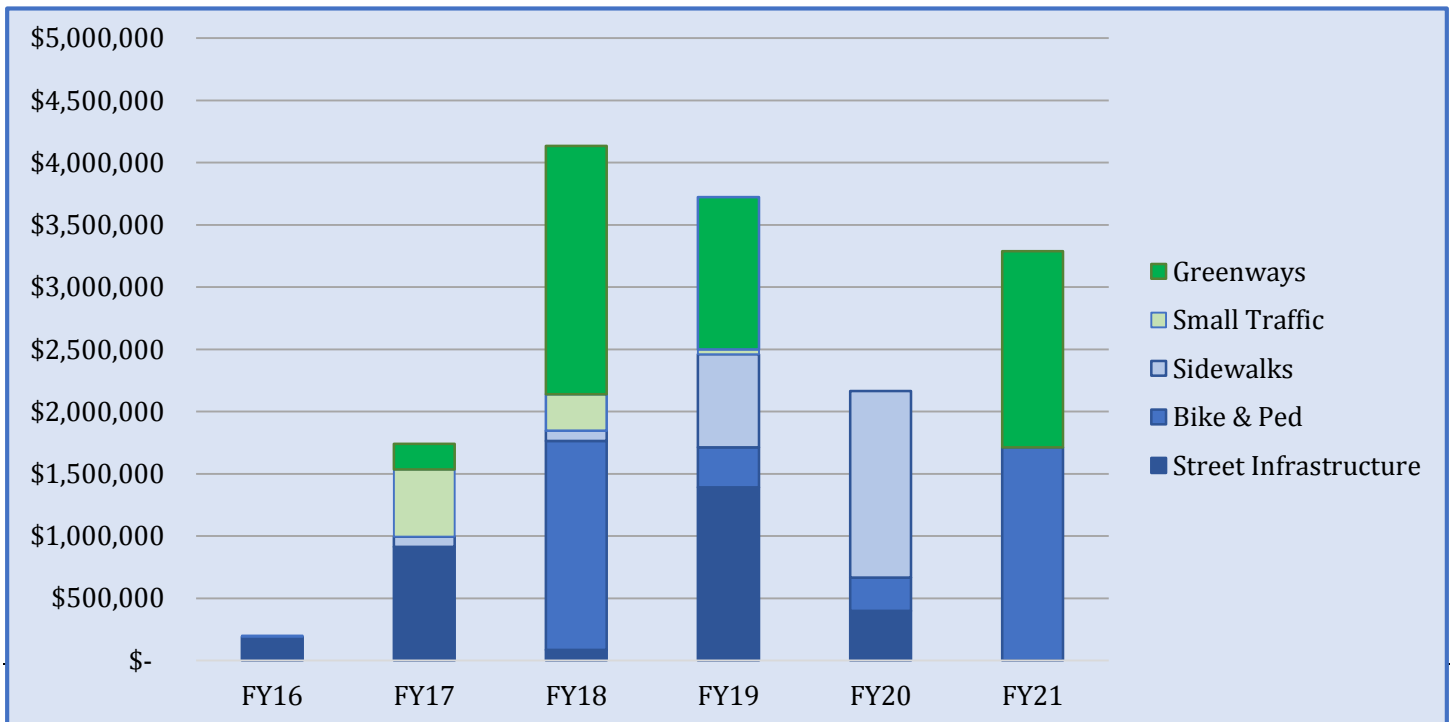
 Streets & Traffic	 Bike & Ped	 Greenways	Total
X service requests	X service requests	X service requests	X service requests
X% of service requests resulting in improvements	X% of service requests resulting in improvements	X% of service requests resulting in improvements	X% of service requests resulting in improvements

Year-to-Date Progress Towards FY19 Project Milestones on Capital Projects that build Connected Community



FY19 Q1 Connected Community Forecast:

2015 Bond Cashflow Projection on Capital Projects that build Connected Community

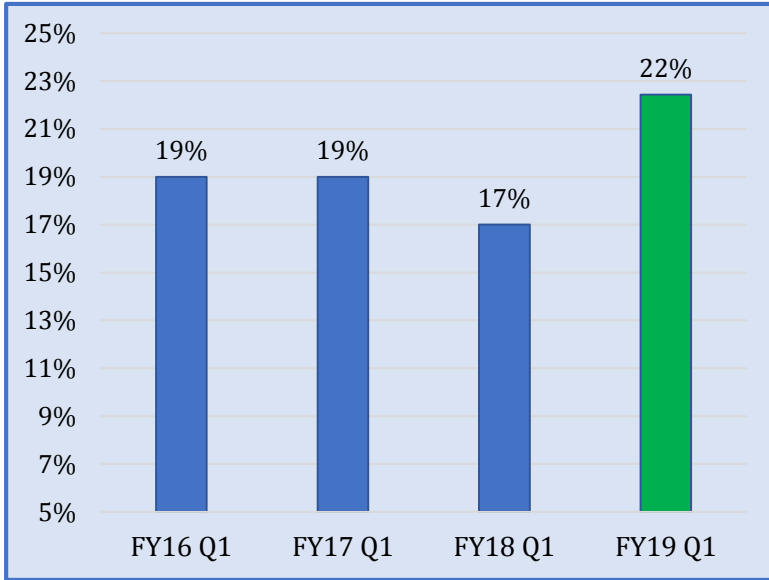


FY19 Performance-to-Date (continued)

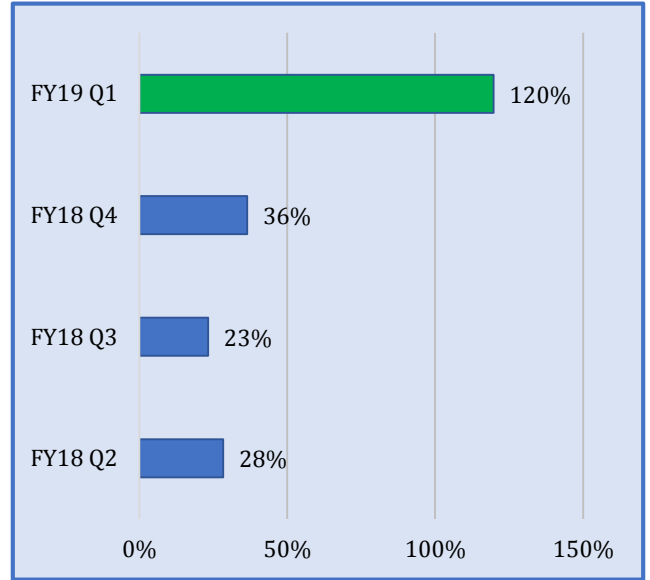


Metrics on Parking Services

Parking Revenue Trend
Percent of Projected Revenue Received as of FY Q1

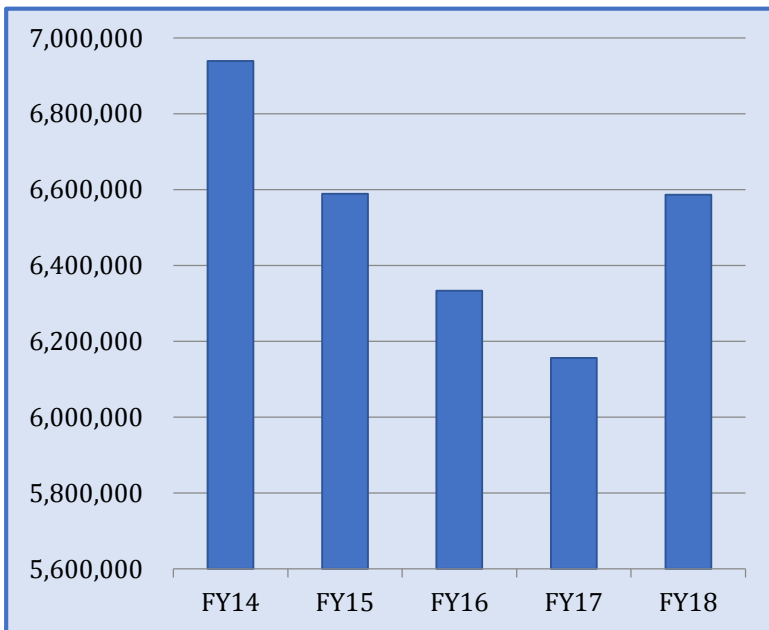


ParkMobile App Usage Trend
Quarter over Quarter Growth

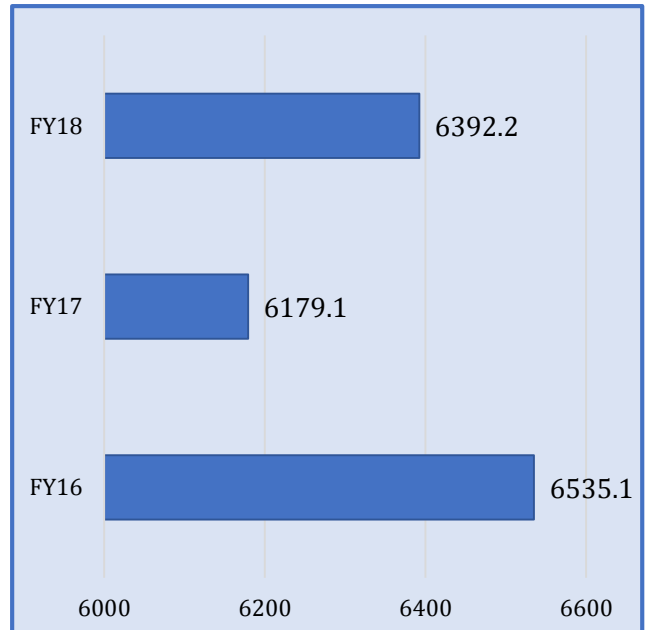


Metrics on Chapel Hill Transit























Chapel Hill Transit Ridership













Environmental Footprint Trend
Carbon Dioxide Emissions in Metric Tons over Time






FY19 Q1 Update | Connected Community Work Plan

Strategic Projects	Notes	Status	
Streets & Traffic			
	Develop Connected Community report and traffic dashboard	•	
	Biennial traffic signal study	•	
	Targeted Traffic Calming	•	
	Conduct Blue Hill Transportation Impact Analysis	•	
	Holistic Evaluation of Existing Traffic Impact Analysis Processes and developing options for the Future	•	
	Public-private partnerships to implement projects through the development review	•	
	Extending Elliott Rd. from Fordham to Ephesus Church (Design)	•	
	Friday Center Drive Reconstruction	•	
	Hillsborough St. Reconstruction	•	
	Assess street conditions	•	
	Identify opportunities for street reconfiguration	•	
	Annual Resurfacing Plan Implementation	•	
	Respond to resident concerns/inquiries	•	
Bike - Ped			
	Work to incorporate recommendations of the Greenways Master Plan into the Mobility Plan	•	
	Examine Town complete streets policy	•	
	Explore bike-ped wayfinding program	•	
	Road to Zero Pedestrian Safety Initiative	•	
	Conduct Downtown Streets and Sidewalks Study	•	
	Downtown Alley Renovations	•	
	Downtown Streetscape (W. Franklin St., Merritt Mill Rd, Roberson St, Graham St.)	•	
	Estes Drive Bike/Ped MLK to Caswell (construction)	•	
	Estes Drive Ext. Bike/Ped MLK to Carrboro (design)	•	
	Old Durham Chapel Hill Road Bike/Ped	•	
	Seawell School Road Sidewalk	•	
	Ephesus Church Road Sidewalk	•	

Strategic Projects		Notes	Status
	Homestead Road Sidewalk	•	
Parking			
	Management of current and expanded parking inventory	•	
	Install and activate Smart City parking technology	•	
	Complete necessary Wallace Deck repairs	•	
	Implement Selected Improvements from Parking Study	•	
	Create Downtown Ambassador Program	•	
Transit			
	Chapel Hill Transit Service Development Plan	•	
	Chapel Hill Transit Memorandum of Understanding	•	
	Coordinate with GoTriangle and others in local and regional transportation planning efforts	•	
	North-South Bus Rapid Transit – Project Development	•	
	Short Range Transit Plan	•	

Notes & Citations

- Community Indicators Section.** The yellow arrows in the community indicators section indicate whether the metric has gone up or down compared to the last data reporting period.
 -  : the trend for the metric is on the rise since the last data reporting period
 -  : the trend for the metric is falling since the last data reporting period
 -  : the trend for the metric is relatively flat, neither rising or falling, or historical data is unavailable
- Percentage of residents who bike, walk, or use public transit to get to work.** The data source for this metric is the American Community Survey, which is managed by the US Census Bureau. The Town's Mobility & Connectivity Plan, adopted by Council in 2017, established a goal to reach 35% of residents who bike, walk, or use public transit to get to work by 2025.
- Number of miles of greenways and roads with bike facilities.** The data source for this metric is multiple Town departments and uses centerline miles. Bike facilities include bike lanes and buffered bike lanes. They do not include bike sharrows.
- Percent of Town streets in fair condition or better.** The data source for this metric is the Street Pavement Condition Survey, which is managed by the Institute for Transportation Research and Education based in Raleigh. According to the North Carolina Benchmarking Project, the Town of Chapel Hill ranks seventh out of thirteen participating NC municipalities in average pavement rating. This metric only refers to Town-maintained roads and does not include roads that are maintained by the North Carolina Department of Transportation.
- Number of people traveling on our greenways this quarter.** The data source for this metric is the Town's pedestrian counters on the Town's greenways. This metric only includes data from Bolin Creek Trail and Meadowmont Trail, as these are the only trails with pedestrian counters at this time.

- *Percent of community satisfied with availability of greenways.* The data source for this metric is the Town’s Community Survey, managed by the ETC Institute.
- *Number of people commuting daily to Chapel Hill from outside of Town.* The data source for this metric is the US Census Bureau. The trend for this metric has been relatively static for the past five years.
- *Number of cars parking downtown per day on average this quarter.* The data source for this metric is the Town’s parking management software, which collects data from the Town’s parking meters and the ParkMobile app. This software came online this past quarter, so historical trend data is not available.
- *Miles of Greenways/Trails per 10,000 Population – NC Benchmarks.* The data source for this metric is the [North Carolina Benchmarking Project](#), which is managed by the UNC School of Government. There are approximately 15 municipalities that participate in this project, including the Town of Chapel Hill.
- *Public Transit Ridership per Capita – US Metro Area Benchmarks.* The data source for this metric is the 2017 American Public Transportation Association Fact Book.
- *Year-to-Date Metrics on Streets, Traffic, Bike and Ped, and Greenways Activities.* The data source for this metric is See-Click-Fix, the Town’s work order management software that tracks service requests submitted by residents to Town staff.
- *Year-to-Date Progress Towards FY19 Project Milestones on Capital Projects.* The data source for this metric is E-Builder, the Town’s capital project management software. This chart only contains information on capital projects that build connected community and does not include other capital projects. This includes streets and traffic projects, greenways projects, and bike-ped projects.
- *FY19 Q1 Connected Community Forecast: 2015 Bond Cashflow Projection on Capital Projects that build Connected Community.* The data source for this chart is MUNIS, the Town’s ERP system. This chart only contains information on Town capital projects that are financed by the 2015 Bond referendum and build connected community. This includes streets and traffic projects, greenways projects, and bike-ped projects.
- *Parking Revenue Trend – Percent of Projected Revenue Received as of FYQ1.* The data source for this chart is MUNIS, the Town’s ERP system, and only contains information on the Town’s parking fund. This chart shows revenue received as a percent of budget at the close of quarter 1 since FY16.
- *ParkMobile App Usage Trend – Quarter over Quarter Growth.* The data source for this chart is the Town’s parking management software and only contains data on the usage of the Town’s mobile parking application. This chart shows the quarter-over-quarter usage of the app.
- *Chapel Hill Transit Ridership.* The data source for this chart is the Chapel Hill Transit department.
- *Environmental Footprint Trend – Carbon Dioxide Emissions in Metric Tons over Time.* The data source for this metric is the Chapel Hill Transit department and the EPA Climate Leadership Calculator.
- *Connected Community Work Plan.* The legend for the green/yellow/red light project tracker is the following:
 - ✓: The project has been completed
 - Green: The project is on track to meet its original project scope and schedule
 - Yellow: The project has been delayed in meeting its original project scope and schedule
 - Red: The project has stalled and will not meet its original project scope and schedule



142
TOWN OF CHAPEL HILL

Town Hall
405 Martin Luther King Jr.
Boulevard
Chapel Hill, NC 27514

Item Overview

Item #: 9., File #: [18-0899], Version: 1

Meeting Date: 11/7/2018

Consider a Resolution to Support the NCDOT Improvement Project at the W. Franklin St./E. Main St./Merritt Mill Rd./Brewer Ln. Intersection.

Staff:

Ben Hitchings, Director
Bergen Watterson, Transportation Planning Manager
Pat Wilson, Division Project Engineer

Department:

Planning and Development Services
NCDOT

Overview: Town staff has been working with representatives from the North Carolina Department of Transportation (NCDOT) and the Town of Carrboro to finalize design for an intersection improvement project at the W. Franklin St./E. Main St./Merritt Mill Rd./Brewer Ln. intersection. This project was originally envisioned as a roundabout to improve traffic safety and flow, and improve safety for bicycles and pedestrians at the same time. After much analysis and discussion with both Towns' staffs and representatives to the Durham-Chapel Hill-Carrboro Metropolitan Planning Organization (DCHC MPO), NCDOT determined that the impacts to adjacent properties, including business relocations, and the associated costs were too much to justify the minimal traffic improvements that would result from the project.

As a result, the Towns and NCDOT reclassified the highway improvements as a bicycle and pedestrian project, and NCDOT was able to identify an alternative source of funding. NCDOT is managing and funding the project in its entirety. The project includes continuous sidewalks, pedestrian crosswalks and signals at all intersections, a median on W. Franklin St., improved directional signage, bike loop detectors, and minor lane reconfigurations to improve traffic flow. Additional detail can be found in the staff memorandum.

Because the project cost is estimated to be in excess of \$250,000, NCDOT requires a resolution from the Town Council in support of the project. They are also requesting feedback on the project as part of the resolution, if the Council wishes. The Carrboro Board of Aldermen adopted a resolution in support of the project on September 4, 2018. NCDOT expects to bid the project this fall, begin construction in spring 2019, and conclude construction before the students return in August.



Recommendation(s):

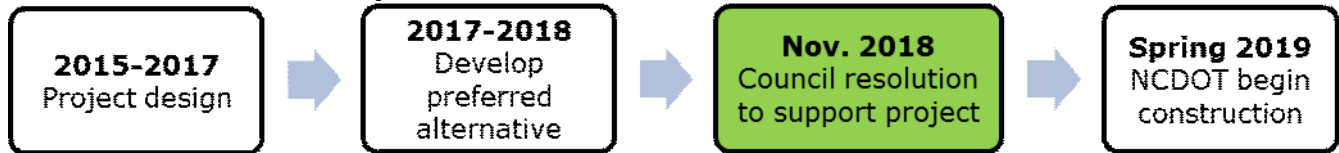
That the Council adopt the attached resolution in support of the NCDOT improvement project at the intersection of W. Franklin St./E. Main St./Merritt Mill Rd./Brewer Lane.

Key Issues:







- This has been a long-standing priority for the Town and will meet multimodal safety goals as currently designed
- Town staff and MPO Board representatives have worked closely with NCDOT and their consultant to finalize the design of the intersection, and are satisfied that it meets Town requirements and goals
- There will be minor property acquisition necessary

Fiscal Impact/Resources: The Town does not have any fiscal responsibility for this project.

Where is this item in its process?



Council Goals:

<input type="checkbox"/>		Create a Place for Everyone	<input type="checkbox"/>		Develop Good Places, New Spaces
<input type="checkbox"/>		Support Community Prosperity	<input type="checkbox"/>		Nurture Our Community
<input checked="" type="checkbox"/>		Facilitate Getting Around	<input type="checkbox"/>		Grow Town and Gown Collaboration

 **Attachments:**

- Resolution
- Draft NCDOT Presentation
- Staff Memorandum
- Intersection Concept Plan
- TCAB Recommendation

A RESOLUTION TO SUPPORT THE NCDOT IMPROVEMENT PROJECT AT THE W. FRANKLIN ST./E. MAIN ST./MERRITT MILL RD./BREWER LN. INTERSECTION (2018-11-07/R-6)

WHEREAS, the 2016-2025 State Transportation Improvement Program included funding in FY17-19 for improvements to the W. Franklin St./E. Main St./Merritt Mill Rd./Brewer Ln. intersection; and

WHEREAS, NCDOT, their consultant, and the Towns of Chapel Hill and Carrboro evaluated numerous alternatives for the intersection, all of which resulted in prohibitive property impacts and costs; and

WHEREAS, the project was reclassified as a bike-ped safety project and an alternative funding source was identified; and

WHEREAS, the estimated project cost is \$350,000 and is to be funded and managed in its entirety by the North Carolina Department of Transportation (NCDOT); and

WHEREAS, the project as currently designed includes primarily bicycle and pedestrian improvements, minor vehicle lane reconfigurations to improve traffic flow, and small impacts to adjacent properties; and

WHEREAS, the construction is anticipated to begin in spring 2019 and be finished by August 2019.

NOW, THEREFORE, BE IT RESOLVED by the Council of the Town of Chapel Hill that the Council supports the NCDOT project to construct improvements at the W. Franklin St./E. Main St./Merritt Mill Rd./Brewer Ln. intersection.

This the 7th day of November, 2018.

The Agenda will reflect the text below and/or the motion text will be used during the meeting.

PRESENTER: Pat Wilson, Division Project Engineer, NCDOT

RECOMMENDATION: That the Council adopt the attached resolution in support of the NCDOT improvement project at the intersection of W. Franklin St./E. Main St./Merritt Mill Rd./Brewer Lane.



Local Officials Update



*Update on the Franklin/Merritt Mill
Intersection Project in Carrboro/Chapel Hill*

Division 7



Purpose of Update Meeting

The purpose of tonight's meeting is to present:

- Project history.
- Proposed improvements at intersection.
- Effects of proposed improvements at intersection.
- Project moving forward.

DRAFT

Project History

- The 2016-2025 State Transportation Improvement Program (STIP) programmed and funded this project that was developed out of North Carolina's Strategic Transportation Investment Law. This project was identified and scored by the DCHCMPO and the NCDOT as an "improve intersection" highway project with an estimated cost of \$775,000.
- NCDOT developed several alternatives to meet the need for and the purpose of the project. These alternatives looked to improving capacity and reducing congestion.
- The analyses of these alternatives resulted in increases in size, scope, business relocations, traffic pattern changes, and cost with minimal if any improvements to capacity or congestion.
- August 2017 meeting with elected officials from Carrboro, Chapel Hill, NCDOT Staff, and BOT Chairman Mike Fox. Moving forward the NCDOT would fully fund, develop, and deliver a project that would clearly direct vehicles, bicyclists and pedestrians through the intersection while minimizing right of way impacts to local properties.
- NCDOT would no longer pursue highway improvements at this intersection.

DRAFT

Proposed Improvements at Intersection

- Ped signal/audible at each proposed crosswalk.
- Bike detector loop at each proposed crosswalk.
- Marked crosswalks.
- Construct an island between Merritt Mill and Graham Street. This will eliminate the existing center left turn lanes between these two intersections. Traffic signals will be updated. This island will be wide enough to accommodate a pedestrian refuge island on each end, and also some landscaping within the island. The Town of Chapel Hill will maintain the landscaping.
- The project adds new sidewalk around the carwash and the garage in the west and south-west quadrants. It also adds new up to date ADA curb ramps in both of those quadrants as well as the southeast quadrant.

DRAFT

Proposed Improvements at Intersection

- Enhance the signing and signals at the intersection. For example, place signs that directs travelers to downtown Chapel Hill and Carrboro.
- Resurface roadway within the project limits as part of the project.

DRAFT

Effects of the Proposed Improvements at Intersection

- The project avoids or minimizes substantial right of way impacts to the garage, the car wash, the restaurant, and the church.
- The project has minimal right of way impacts to the garage and the car wash.
- Project does not improve vehicle capacity or congestion at intersection due to the removal of the back-to-back left turns between Merritt Mill Road and Graham Street. Also, Brewer Lane will get a green every other cycle to help the flow of traffic through the Franklin / Merritt Mill intersection. Congestion will continue to be a problem.
- Proposed enhanced traffic signals, signing, pavement markings, and marked crosswalks will help vehicular, bicycle and pedestrian traffic navigate through the intersection.

DRAFT

Project Moving Forward

- Certain aspects of the project are under contract and some of the proposed improvements have been completed.
- Present proposed improvement to the public at an advertised public meeting and address comments and concerns.
- Negotiate and acquire needed right of way.
- Start major construction by Summer 2019 and have project completed by student move-in date for Fall classes.
- Continue to coordinate project with Chapel Hill and Carrboro officials.

DRAFT

Questions?



WAFET

Staff Memorandum
Business Meeting – 11/7/2018

Overview: The North Carolina Department of Transportation (NCDOT) is seeking a Council resolution in support of a bike-pedestrian improvement project at the W. Franklin St./E. Main St./Merritt Mill Rd./Brewer Ln. intersection. NCDOT requires the resolution and associated feedback because the total cost of the project is estimated to be in excess of \$250,000. Town staff and Council representatives to the Durham-Chapel Hill-Carrboro Metropolitan Planning Organization (DCHC MPO) have been working with staff from NCDOT and the Town of Carrboro to finalize design for the project, and are satisfied that the final design meets the Town's requirements for this location and goals for a safer multimodal system.

Recommendation: That the Council adopt the attached resolution in support of the North Carolina Department of Transportation (NCDOT) improvement project at the W. Franklin St./E. Main St./Merritt Mill Rd./Brewer Ln. intersection.

Background: The intersection improvement project was originally submitted by the Towns of Chapel Hill and Carrboro to the NCDOT SPOT 2.0 prioritization process in 2011. It was funded as a highway project in the 2016-2025 State Transportation Improvement Program (STIP), and scheduled for construction in FY19. This project was originally envisioned as a roundabout to improve capacity and reduce congestion at the intersection, while improving safety for bicycles and pedestrians at the same time. After much analysis and discussion with both Towns' staffs and Council DCHC MPO representatives, NCDOT determined that the impacts to adjacent properties, including business relocations, and the associated costs were too significant to justify the minimal traffic improvements that would result from the project. As a result, NCDOT reclassified the highway improvements as a bicycle and pedestrian safety project with significantly fewer impacts to adjacent properties. NCDOT is funding and managing the project in its entirety.

The improvements proposed for the intersection support the Town's goals for safe and convenient multimodal roadways. The pedestrian improvements include continuous sidewalks around the intersection, high visibility crosswalks, and pedestrian signals at all crossings. Bicycle improvements primarily consist of bike loop detectors at all intersection approaches, and NCDOT is aware of both towns' interest in exploring the possibility of road diets on W. Franklin St. and E. Main St. and has ensured that the intersection design will not prohibit those modifications in the future, if desired. Vehicular and overall safety improvements at the intersection include a (future planted) median on W. Franklin between Merritt Mill Rd. and Graham St., improved directional/wayfinding signage (i.e. Downtown Chapel Hill →), and minor lane reconfigurations to improve traffic flow.

Fiscal Impact: The Town has no fiscal responsibility for this project; NCDOT is funding and managing it in its entirety. The project is estimated to cost approximately \$350,000.

Staff Analysis: As mentioned above, this project originated as an intersection project aimed at improving traffic flow and safety. The existing condition data collected by the consultant shows poor level of service (LOS) for several of the intersection approaches in both the AM and the PM peak hours. In addition, this intersection is considered to be difficult to navigate for vehicles, due to the elongated design and five-legged approach. Many consider it to be unsafe for pedestrians because of the lack of sidewalk in some locations and the absence of marked crosswalks and pedestrian signals at several crossings. There are no existing bicycle facilities.

Staff and the Council DCHC MPO representatives have been working with NCDOT and their consultant throughout the whole design and alternatives analysis process for this project. Staff did not push for bike lanes or other bicycle improvements through the intersection at

Staff Memorandum
Business Meeting – 11/7/2018

this point because there are currently no connecting facilities on any of the approaching roadways. Additional bike improvements will be sought if and when the road diets on W. Franklin St. and E. Main St. are pursued in the future.

In sum, staff is satisfied that the project as proposed will improve bike-ped safety and traffic flow at the intersection without major impacts to the adjacent properties.

Next Steps: NCDOT expects to bid the project this fall, begin construction in spring 2019, and conclude construction before the students return in August.



U-5847
ALT_8: PEDESTRIAN IMPROVEMENTS

DOCUMENT NOT CONSIDERED FINAL
UNLESS ALL SIGNATURES COMPLETED

INCOMPLETE PLANS
DO NOT USE FOR R/W ACQUISITION

FLEET FEET

PCS PETS
AUTO BODY

BACK ALLEY
BIKES

CHURCH

BOYD ST

DOMINO'S

CHURCH

MOTOR
SPORTS

CAFE

W FRANKLIN ST

CAROLINA
CAR WASH

AL'S
GARAGE

PAPA
JOHN'S

FRANKLIN
STREET AUTO

TAE KWON DO

JIFFY LUBE

BREWER LN

NAPA AUTO

AUTOMOTION

TAX
SERVICE

S MERRITT
MILL RD

S GRAHAM ST

MAGGREEN

TRANSPORTATION AND CONNECTIVITY ADVISORY BOARD

To assist the Chapel Hill Town Council in creating an inclusive connected community by recommending, advocating and planning for comprehensive, safe, effective and sustainable multi-modal transportation and connectivity

RECOMMENDATION

NCDOT Pedestrian Improvement Project at Franklin/Main/Brewer/Merritt Mill Intersection between Chapel Hill and Carrboro

October 23, 2018

Motion: Heather Brutz moved and Susanne Kjemtrup-Lovelace seconded to approve the proposed changes at the Downtown intersection.

Vote: 7-0

Ayes: Jason Merrill (Chair), Susanne Kjemtrup-Lovelace (Vice Chair), Paul Neebe, Josh Kastrinsky, Heather Brutz, Ignacio Tzoumas, Eric Allman

Nays: none

Prepared by: Jason Merrill, Chair, Transportation and Connectivity Advisory Board
Kayla Seibel, Planner II



158
TOWN OF CHAPEL HILL

Town Hall
405 Martin Luther King Jr.
Boulevard
Chapel Hill, NC 27514

Item Overview

Item #: 10., File #: [18-0900], Version: 1

Meeting Date: 11/7/2018

Consider Approving Launch Accelerator and Co-Working Support Renewal and Increased Funding.

Staff:

Dwight Bassett, Economic Development Officer

Department:

Manager/Economic Development

Overview: The Town of Chapel Hill, Orange County and UNC Chapel Hill jointly agreed to establish and fund the Launch Accelerator in 2012 to provide co-working space and resources for start-up businesses in Orange County. As a part of the initial agreement and as an incentive to 3 Birds marketing to remain in Chapel Hill, we entered into an agreement to allow use of downtown parking spaces for 3 Birds and in exchange they agreed to contribute \$10,000 annually to Launch.

While the Town and Orange County have previously funded the organization through the Chapel Hill Downtown Partnership, Launch is now becoming a stand-alone non-profit. The non-profit will allow for broader programming to meet the needs of clientele and help in bringing in private dollars for financial support.

The current agreement expires on December 31, 2018. Orange County has the funding budgeted for the current fiscal year and they plan to agree to continue funding Launch through an InterLocal Agreement with the Town. This item renews our funding commitment and authorizes the Town Manager to enter into an agreement to fund the new organization, Launch, Inc. The non-profit's Executive Board can report back to Council in the next year on steps toward a strategic plan for the new Launch, Inc.

☆ **Recommendation(s):**

That the Council adopt the resolution renewing and increasing funding for this economic development work and redirect the funds to the new non-profit.

Decision Points:

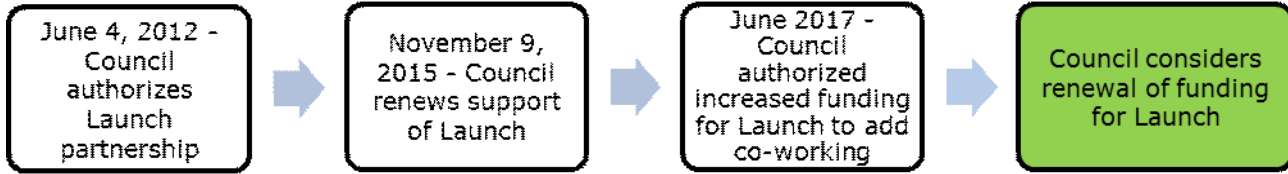
- Renew the Town's current funding for the organization (\$63,500)
- Consider increasing the Town's funding by \$10,000 annually (\$5,000 in the FY2018-2019 budget year) to replace the loss of contributions from 3 Birds Marketing, LLC (3 Birds) and to make a total annual funding commitment equal to the current County level of funding.

Key Issues:







- To continue our work to encourage entrepreneurship in Chapel Hill for job growth
- To offer a facility that nurtures and trains businesses to find success in their given field
- To make up for the loss of 3 Birds' \$10,000 annual contribution to Launch, previously provided as a condition of an economic development agreement between 3 Birds and the Town

Fiscal Impact/Resources: \$73,500 annually (\$30,000 previous support plus \$10,000 annually to replace 3 Birds support, and \$33,500 co-working expansion support) for three years.

Where is this item in its process?



Council Goals:

<input checked="" type="checkbox"/>		Create a Place for Everyone	<input checked="" type="checkbox"/>		Develop Good Places, New Spaces
<input checked="" type="checkbox"/>		Support Community Prosperity	<input checked="" type="checkbox"/>		Nurture Our Community
<input type="checkbox"/>		Facilitate Getting Around	<input checked="" type="checkbox"/>		Grow Town and Gown Collaboration



Attachments:

- Resolution
- Draft Staff Presentation

A RESOLUTION AUTHORIZING THE RENEWAL AND INCREASE IN FUNDING FOR LAUNCH INC. (2018-11-07/R-7)

WHEREAS, Launch accelerator has become a strong contributor of economic development in Chapel Hill; and

WHEREAS, the Town, Orange County and UNC Chapel Hill have a great partnership in helping to grow and nurture companies; and

WHEREAS, the Council of the Town of Chapel Hill desires to support and encourage this type of business growth; and

WHEREAS, Launch accelerator has seen 1124 Jobs created, 75 companies served \$12.7 million raised by Launch companies.

NOW, THEREFORE, BE IT RESOLVED by the Council of the Town of Chapel Hill that the Council agrees to renew and replace funding to support Launch Inc.

BE IT FURTHER RESOLVED that Town Council authorizes the Town Manager to enter into agreement with Launch, Inc. for a period of three years and to renew an InterLocal agreement with Orange County for the same period to continue this work.

This the 7th day of November, 2018.

The Agenda will reflect the text below and/or the motion text will be used during the meeting.

PRESENTER: Dwight Bassett, Economic Development Officer
Amy Linnane, Interim Director, Launch, Inc.

RECOMMENDATION: That the Council adopt the resolution renewing and increasing funding for this economic development work and redirect the funds to the new non-profit.



Launch Funding Renewal & Increase Request

**Dwight Bassett, Economic Development Officer, Town of
Chapel Hill**

Amy Linnane, Launch Program Director

DRAFT





launch
CHAPEL HILL

DRAFT



Current Funding



Town:

\$30,000 Initial annual commitment

\$10,000 Contribution from 3 Birds (with incentive agreement)

\$33,500 Support for co-working (2018 Budget)

County:

\$40,000 County Contribution

\$33,500 County for co-working (2018 Budget)

UNC:

**\$150,000 + UNC Commitment to
staff and other program needs
(and soliciting donors through
UNC)**

Town Request: \$10,000 to replace 3 birds contribution

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Amy Linnane, Program Director



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Launch Program

165



Program Overview:

- Applications 2x/ year
- Increase scalability/impact
- Provide mentorship, workshops, tech resources
- Give back to and benefit from community

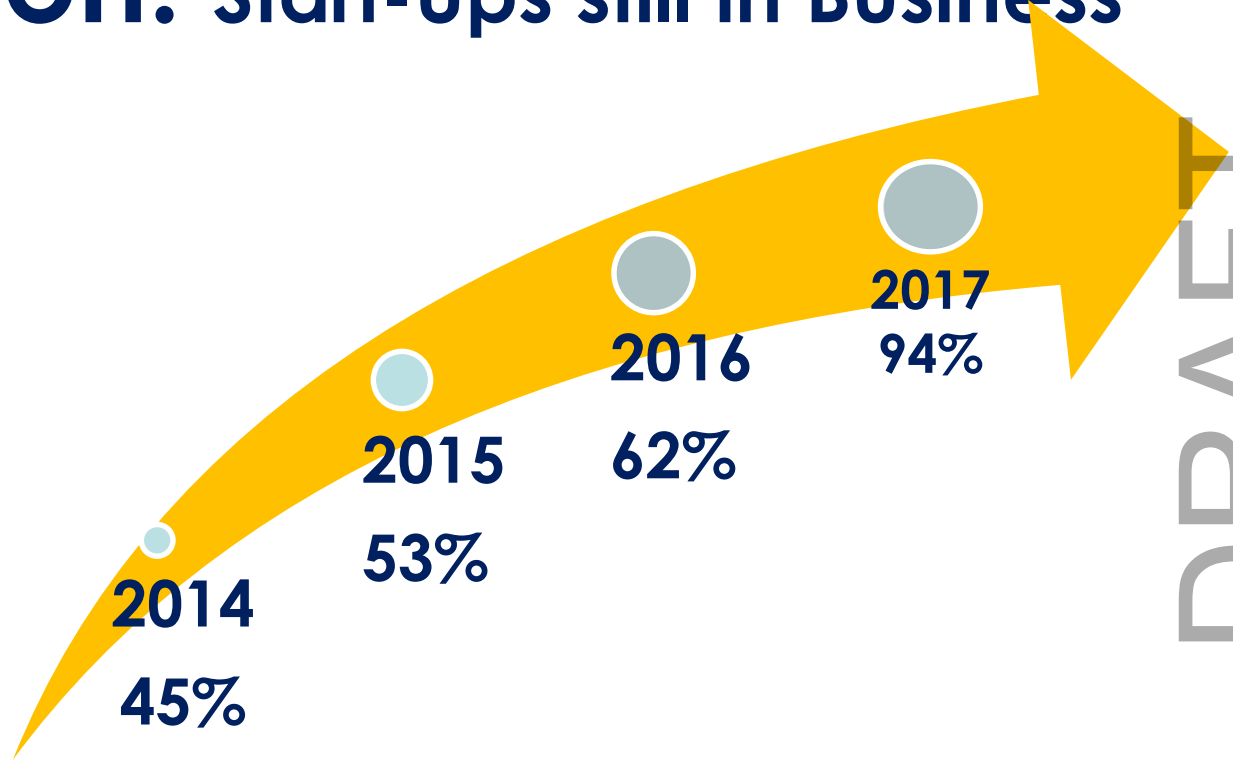
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Successes



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Retention: Start-Ups still in Business



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Start-Up Success

168



CISION
HOME NEWS CENTER BLOG

FRONT PAGE ARTS BUSINESS EDUCATION ENVIRONMENT GOVERNMENT INDUSTRY LIFESTYLE SPORTS

Friday, October 26, 2018

Localfit Uses Explosive MoviePass Model to Shake-up Fitness Industry

Tech startup Localfit introduces travel-oriented fitness membership to 5,000+ health clubs for under \$10/mo.

CHAPEL HILL, N.C. (PRWEB) JULY 12, 2018

Today, technology startup Localfit will begin a pre-enrollment period for its revolutionary health club membership option. Early adopters will secure memberships at a deeply discounted price and be the first to have active memberships when the service launches next month.

Using similar technology to the explosive MoviePass, Localfit will allow members to access over 5,000 premier fitness studios when away from home – allowing for leisure.

For those who pre-enroll, Localfit memberships will 50 percent savings over the regular retail price, with receiving the largest discount.

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Localfit Launches Travel Fitness Membership Using Explosive Tech

PRESS RELEASE PR Newswire
© Sep 25, 2018, 09:00 AM

CHAPEL HILL, N.C., Sept. 25, 2018 /PRNewswire-PRWeb/ -- Today, technology startup **Localfit** launches their revolutionary health club membership option. This travel-oriented fitness membership allows for access to more than 5,000 premier health clubs class-based studios while travelling away from home.

Acting as an inexpensive travel alternative to the popular fitness app **ClassPass**, Localfit uses similar technology to cinema disruptor **MoviePass** allowing for rapid growth and seamless club integration.

Localfit memberships are available for as little as \$5-95 per month using the special promotional code LAUNCH-50 at checkout. With over 5,000 facilities available to Localfit members, Localfit grants members more exercise options than any "big-box" fitness chain.

3PS and financial technologies. Localfit

TechWire NEWS STARTUPS JOBS EVENTS PO

Chapel Hill startup launching MoviePass-style fitness club service for travelers

UNC ENTREPRENEURSHIP LOCALFIT ROB GILLIAM

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Media and Press



WRAL TechWire

WRAL TechWire

NEWS STARTUPS JOBS EVENTS PODCAST

All Events

This event has passed.

INFO SESSION: LAUNCH CHAPEL HILL, COHORT 10

MAY 8 @ 1:00 PM - 2:00 PM

The Herald-Sun

'We were losing to American Underground.' How Chapel Hill changed its startup scene.

BY JACKIE EAMES
jeames@heraldsun.com
 February 16, 2018 10:47 AM
 Updated February 19, 2018 06:27 PM

CHAPEL HILL — Five years ago, Launch Chapel Hill was started in response to the success that Durham's American Underground was having.

Chapel Hill had no shortage of young entrepreneurs starting companies, but there was a problem. Many of them were moving their startups to Durham or Research Triangle Park.

"We felt it was important because we saw what we were losing to American Underground," said Dwight Bassett, economic development officer for the town of Chapel Hill. "I know that there were a lot of people over there that should've been in Chapel Hill, but they weren't because we weren't providing the opportunity."

Now, Bassett says, the town is starting to build a cluster of startups in downtown Chapel Hill thanks to Launch and a focus on creating more flexible office space in town.

CHAPEL HILL

It Takes a Village to Launch Chapel Hill

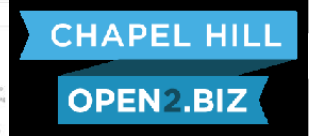
By Tom Griffin

Launch Chapel Hill, a startup accelerator located on West Hargett Street, is a place where entrepreneurs find help, mentorship from a range of government, university, and private support. It is also a demonstration of the growing possibility of entrepreneurship partnerships.

Locally affiliated with UNC Chapel Hill, and supported by the town of Chapel Hill and Orange County, Launch was recently recognized as one of the top 5 startup incubators of its kind in North America. Considering it has only been around since 2012, this high-tech honor attests to its trajectory. The awarding organization, ISE Global, says, "The top incubators in the United States are not just the best success stories in the incubator market."

Annually, Launch which works based on their strength of ideas, team passion, and the viability of the project. Considerable attention is given to the business plan and the competitive edge. Only the strongest ideas have been selected by Launch. They represent some mix of the graduate students, faculty or recent alumni, and the community at large.

Program Manager Chris Bassett explains Launch is the central hub for entrepreneurs in the local ecosystem. The hub connects the startup community to the community's network of resources. The question that guides her team's work is, "How do we best support our entrepreneurs?"



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Recommendation:

That the Council adopt the resolution renewing funding and supporting the proposed increase for this economic development work and redirect the funds to the new organization.

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Decision

1. Continue funding for Launch for next 3 years.
2. Consider adding \$10,000 annually to funding to replace 3 Birds contribution (\$5,000 in FY2018-2019 budget)

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