



TOWN OF CHAPEL HILL

Board of Adjustment Meeting Minutes

Town Hall
405 Martin Luther King Jr.
Boulevard
Chapel Hill, NC 27514

Chair James Bartow
Vice-Chair Brian Godfrey
Jodi Bakst
Devon Bass
Paul Bungard
Lawrence Daquioag
Michael E. Fox

Daniel Hatley
Phillip Lyons
Katherine Murphy
Joseph Parrish
Carl Schuler
Josephine Tetteh

Thursday, June 7, 2018

6:30 PM

RM 110 | Council Chamber

Opening

Roll Call

Staff Present: Ann Anderson, Counsel to Board, Phil Mason, Liaison to Board, Michael Sudol, Assistant Liaison to Board, Ralph Karpinos, Counsel to Town Staff, Judy Johnson, Planning Operations Manager.

Present 10 - Chair James Bartow, Vice-Chair Brian Godfrey, Jodi Bakst, Devon Bass, Paul Bungard, Lawrence Daquioag, Michael E. Fox, Katherine Murphy, Joseph Parrish, and Daniel Hatley

Absent 3 - Phillip Lyons, Carl Schuler, and Josephine Tetteh

Secretary reads procedures into the record

Approval of Agenda

Announcements

1. Welcome to Newly Appointed Board Members: James Bartow, Paul Bungard, Larry Daquioag, Michael Fox and Daniel Hatley.

[\[18-0501\]](#)

Petitions

Approval of Minutes

2. May 3, 2018 Minutes

[\[18-0502\]](#)

A motion was made by Vice-Chair Godfrey, seconded by Murphy, that these Minutes be approved with two amendments, 1) to correct the vote on the 104 Boxwood Variance item from 9Y-1N to 8Y-2N and 2) to remove staff names

that appeared as voting members. The motion carried by a unanimous vote.

Old Business

New Business

3. Appeal: 108 Mt Carmel Church Road (Project #18-045) - [\[18-0503\]](#)
Planning Commission Decision

Two members expressed concern about the reasons that the Planning Commission may have had to deny a time extension of the site plan.

A motion was made by Murphy, seconded by Hatley, that Alternate Resolution B be approved, as amended, thereby overruling the Planning Commission's decision to deny a time extension of the site plan. The motion carried by the following vote: 8 Yes and 2 No.

Aye: 8 - Chair Bartow, Vice-Chair Godfrey, Bakst, Bass, Fox, Murphy, Parrish, and Hatley

Nay: 2 - Bungard, and Daquioag

4. Appeal: 108 Mt Carmel Church Road (Project #18-031) - Town [\[18-0504\]](#)
Staff Decision

Withdrawn by applicant

5. Dimensional Variance: 119 Battle Lane [\[18-0507\]](#)

A motion was made by Bungard, seconded by Daquioag, to approve Alternative Resolution A, to approve the variance. The motion carried by unanimous vote.

Aye: 10 - Chair Bartow, Vice-Chair Godfrey, Bakst, Bass, Bungard, Daquioag, Fox, Murphy, Parrish, and Hatley

Adjournment

Next Meeting - July 12, 2018

A motion was made by Vice-Chair Godfry, seconded by Parrish to adjourn the meeting. The motion was approved unanimously.

Order of Consideration of Agenda Items:

- 1. Staff Presentation*
- 2. Applicant's Presentation*
- 3. Public Comment*
- 4. Board Discussion*
- 5. Motion*
- 6. Restatement of Motion by Chair*
- 7. Vote*
- 8. Announcement of Vote by Chair*

Public Charge: The Advisory Body pledges its respect to the public. The Body asks the public to conduct themselves in a respectful, courteous manner, both with the Body and with fellow members of the public. Should any member of the Body or any member of the public fail to observe this charge at any time, the Chair will ask the offending person to leave the meeting until that individual regains personal control. Should decorum fail to be restored, the Chair will recess the meeting until a genuine commitment to this public charge is observed.

Unless otherwise noted, please contact the Planning and Development Services Department at 919-969-5066; planning@townofchapelhill.org for more information on the above referenced applications.

See the Advisory Boards page <http://www.townofchapelhill.org/boards> for background information on this Board.