



TOWN OF CHAPEL HILL

Planning Commission

Action Minutes

Town Hall
405 Martin Luther King Jr.
Boulevard
Chapel Hill, NC 27514

Chair John Rees
Vice-Chair Louie Rivers
Neal Bench
Michael Everhart
Melissa McCullough

Katherine Roberts
Whit Rummel
Amy Ryan
Elizabeth Webber
Stephen Whitlow

Tuesday, February 19, 2019

7:00 PM

RM 110 | Council Chamber

Opening

Roll Call

Present 8 - Amy Ryan, Chair John Rees, Neal Bench, Michael Everhart,
Melissa McCullough, Katherine Roberts, Whit Rummel, and
Stephen Whitlow

Absent 2 - Vice-Chair Louie Rivers, and Elizabeth Webber

Secretary reads procedures into the record

Approval of Agenda

Announcements

Petitions

Approval of Minutes

1. Action Minutes for February 5, 2019 Meeting [\[19-0140\]](#)

A motion was made by Ryan, seconded by McCullough, that the Minutes be approved. The motion carried by a unanimous vote.

New Business

2. 104 N. Graham Street: Site Plan Review [\[19-0141\]](#)

A motion was made by Ryan, seconded by Bench, that the Site Plan application be approved with provision for a choice of alternatives for the railing and wall. The motion carried by a unanimous vote.

3. Discussion of "Dwelling Unit" Definition in LUMO [\[19-0150\]](#)

Ryan proposed a petition to Town Council to reinstate protections for a Bedroom-to-Common Area Ratio for multi-family dwelling units in applicable Neighborhood Conservation Districts. A draft of the petition is due back at the next Planning Commission meeting on 3/5/2019.

Old Business

4. Discussion of Site Plan Review Process

[\[19-0091\]](#)

A discussion was held regarding the Site Plan petition to Town Council. The item is due back at the next Planning Commission meeting on 3/5/2019.

Adjournment

Next Meeting - March 5, 2019

A motion was made by Bench, seconded by Rummel, that the meeting be adjourned. The motion carried by a unanimous vote.

Order of Consideration of Agenda Items:

- 1. Staff Presentation*
- 2. Applicant's Presentation*
- 3. Public Comment*
- 4. Board Discussion*
- 5. Motion*
- 6. Restatement of Motion by Chair*
- 7. Vote*
- 8. Announcement of Vote by Chair*

Public Charge: The Advisory Body pledges its respect to the public. The Body asks the public to conduct themselves in a respectful, courteous manner, both with the Body and with fellow members of the public. Should any member of the Body or any member of the public fail to observe this charge at any time, the Chair will ask the offending person to leave the meeting until that individual regains personal control. Should decorum fail to be restored, the Chair will recess the meeting until a genuine commitment to this public charge is observed.

Unless otherwise noted, please contact the Planning and Development Services Department at 919-969-5066; planning@townofchapelhill.org for more information on the above referenced applications.

See the Advisory Boards page <http://www.townofchapelhill.org/boards> for background information on this Board.