



# TOWN OF CHAPEL HILL

## Planning Commission

### Action Minutes

Town Hall  
405 Martin Luther King Jr.  
Boulevard  
Chapel Hill, NC 27514

Chair John Rees  
Vice-Chair Louie Rivers  
James Baxter  
Neal Bench  
Michael Everhart

Elizabeth Losos  
Melissa McCullough  
Whit Rummel  
Elizabeth Webber  
Stephen Whitlow

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**Tuesday, November 17, 2020**

**7:00 PM**

**Virtual Meeting**

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### Virtual Meeting Notification

Board members will attend and participate in this meeting remotely, through internet access, and will not physically attend. The Town will not provide a physical location for viewing the meeting.

The public is invited to attend the Zoom webinar directly online or by phone.

Register for this webinar:

[https://us02web.zoom.us/webinar/register/WN\\_sbhNx1YtTj2rnEngpflHxQ](https://us02web.zoom.us/webinar/register/WN_sbhNx1YtTj2rnEngpflHxQ)

After registering, you will receive a confirmation email containing information about joining the webinar in listen-only mode. Phone: 301-715-8592, Meeting ID: 839 7252 6659

### Opening

### Roll Call

**Present** 8 - Chair John Rees, Vice-Chair Louie Rivers, James Baxter, Neal Bench, Michael Everhart, Elizabeth Losos, Melissa McCullough, and Stephen Whitlow

**Absent** 2 - Whit Rummel, and Elizabeth Webber

*Secretary reads procedures into the record*

### Approval of Agenda

A motion was made by Bench, seconded by McCullough, that the agenda be approved.

### Announcements

Chair Rees introduced the new Planning Commission member, Elizabeth Losos. Commission members each gave a brief introduction of themselves and their expertise.

1. Updates from Advisory Board Champions [\[20-0118\]](#)

This time provides an opportunity for Advisory Board Champions to relay updates from their latest meetings, as needed.

Updates were shared from the Housing Advisory Board, Environmental Stewardship Advisory Board, and Transportation and Connectivity Advisory Board.

In response to the recent pedestrian crash on E Franklin St, Everhart proposed asking Town Council to adopt Vision Zero, if it hasn't been adopted already.

2. Updates from Town Staff [\[20-0799\]](#)

This time provides an opportunity for Town Staff to relay updates, as needed.

Town Staff shared an upcoming Joint Advisory Board Meeting scheduled for December 7th at 5:30pm, regarding Chapter 160D of the North Carolina General Statutes.

**Petitions**

**Approval of Minutes**

3. Planning Commission Action Minutes for October 20, 2020 [\[20-0800\]](#)

A motion was made by McCullough, seconded by Everhart, that the minutes be approved. The motion carried by the following vote:

**Aye:** 7 - Chair John Rees, Vice-Chair Louie Rivers, James Baxter, Neal Bench, Michael Everhart, Melissa McCullough, and Stephen Whitlow

**Abstain:** 1 - Elizabeth Losos

**New Business**

4. Election of Chair and Vice-Chair [\[20-0801\]](#)

A vote was held regarding the nomination of Michael Everhart for the position of Chair. Everhart's appointment was approved by the following vote:

**Aye:** 8 - Chair John Rees, Vice-Chair Louie Rivers, James Baxter, Neal Bench, Michael Everhart, Elizabeth Losos, Melissa McCullough, and Stephen Whitlow

A vote was held regarding the nomination of James Baxter for the position of Vice-Chair. Baxter's appointment was approved by the following vote:

**Aye:** 8 - Chair John Rees, Vice-Chair Louie Rivers, James Baxter, Neal Bench, Michael Everhart, Elizabeth Losos, Melissa McCullough, and Stephen Whitlow

*Adjournment*

Next Meeting - December 1, 2020

A motion was made by McCullough, seconded by Losos, to adjourn the meeting. Meeting was adjourned.

*Order of Consideration of Agenda Items:*

1. Staff Presentation
2. Applicant's Presentation
3. Public Comment
4. Board Discussion
5. Motion
6. Restatement of Motion by Chair
7. Vote
8. Announcement of Vote by Chair

*Public Charge: The Advisory Body pledges its respect to the public. The Body asks the public to conduct themselves in a respectful, courteous manner, both with the Body and with fellow members of the public. Should any member of the Body or any member of the public fail to observe this charge at any time, the Chair will ask the offending person to leave the meeting until that individual regains personal control. Should decorum fail to be restored, the Chair will recess the meeting until a genuine commitment to this public charge is observed.*

*Unless otherwise noted, please contact the Planning Department at 919-968-2728; [planning@townofchapelhill.org](mailto:planning@townofchapelhill.org) for more information on the above referenced applications.*

*See the Advisory Boards page <http://www.townofchapelhill.org/boards> for background information on this Board.*