

COMMUNITY DESIGN COMMISSION

To assist the Council in guiding the Town's vision on aesthetics, character, and function to focus community growth through advice, advocacy and implementation of the Council's policies and review of proposed development in key areas of the community.

RECOMMENDATION WIRELESS TELECOMMUNICATIONS INITIATIVE MASTER PLAN AND ORDINANCE February 27, 2018

Recommendation: **Approved** **Approval with Conditions** **Denied**

Motion: Susana Dancy moved and Lucy Carol Davis seconded to enact the Wireless Communication Initiative Master Plan into the 2020 Comprehensive Plan with the following amendments to the Plan and Ordinance:

1. Wanted assurance that large Wireless Communication Facilities, such as macro towers, required Special Use Permits, including the Blue Hill District.
2. Concerned that the Town encouraging the use of Town Property for the construction of large towers and not a great idea that it looks like the Master Plan has set aside Town open space.
3. Wireless lease funds obtained by the Town should be dedicated to libraries and public facilities.
4. That the Town inventory existing utility poles.
5. New buildings should be required to reserve space for Wireless Communication Facilities.
6. That criteria for fencing and buffering around Wireless Communication Facility equipment be added.
7. Underground vaults should be used for concealing small wireless equipment.
8. That concealed dual-purpose towers (such as clock towers) require Special Use Permits.

Vote: 7 - 0

Ayes: Chris Berndt, Susana Dancy, Lucy Carol Davis, Ted Hoskins, Volker Mueller, Dixon Pitt, and Polly van de Velde

Nays: None

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RECOMMENDATION WIRELESS TELECOMMUNICATIONS INITIATIVE ORDINANCE AND RESOLUTION

March 15, 2018

Recommendation: **Approved** **Approval with Conditions** **Denied**

Motion: Polly van de Velde moved and Susana Dancy seconded to recommend approval of the Resolution of Consistency and to enact the Wireless Communication Facilities Ordinance.

Vote: 5-0

Ayes: Chris Berndt, Susana Dancy, Ted Hoskins, Dixon Pitt, and Polly van de Velde

Nays: None

PLANNING COMMISSION

The charge of the Planning Commission is to assist the Council in achieving the Town's Comprehensive Plan for orderly growth and development by analyzing, evaluating, and recommending responsible town policies, ordinances, and planning standards that manage land use and involving the community in long-range planning.

RECOMMENDATION OF PLANNING COMMISSION TO THE TOWN COUNCIL

This record of the Planning Commission reflects separate actions taken at its March 6, 2018 and March 20, 2018 meetings.

Recommendation: The Planning Commission recommends that the Town Council approve the Wireless Communications Plan Initiative.

March 6, 2018

Motion: Commissioner McCullough moved and Commissioner Webber seconded to recommend that Council approve the Wireless Plan Initiative with the following comments and recommendations:

- The Planning Commission endorses the Community Design Commission establishing a pallet of concealed small wireless facilities and that they perform a regular review of facility alternatives;
- That there be a time limit of two weeks for facilities for special events;
- That the permit application be amended to ensure that staff review any proposals for congruence with comprehensive plan and the future land use plan;
- Require that the owners measure the RF field strength as a part of maintenance and that documentation is provided bi-annually that the infrastructure meets government standards;
- That the small cell facility hierarchy as presented to the Planning Commission be amended to prioritize "facilities that are unconcealed and on top of buildings" above facilities that are "concealed internal to tower", and lower "Concealed at the base of the tower" below "Concealed on the ground away from the tower"

Vote: 7 – 0

Ayes: Amy Ryan (Chair), John Rees (Vice-Chair) , Michael Everhart, Melissa McCullough, Louie Rivers, Whit Rummel, and Elizabeth Webber

Nays: None

March 20, 2018

Motion: Commissioner Rummel moved and Commissioner McCullough seconded to recommend approval of the Resolution of Consistency with the Comprehensive Plan.

Vote: 5 – 0

Ayes: Amy Ryan (Chair), John Rees (Vice-Chair), Whit Rummel, Louie Rivers, and Melissa McCullough.

Nays: None

Motion: Commissioner McCullough moved and Commissioner Rummel seconded to recommend approval of Resolution A, Resolution of Approval for the Wireless Communications Initiative Master Plan and corresponding Wireless Communications Ordinance.

Vote: 5 – 0

Ayes: Amy Ryan (Chair), John Rees (Vice-Chair), Whit Rummel, Louie Rivers, and Melissa McCullough.

Nays: None

Prepared by: Aaron Frank, Planning and Development Services Staff