#### **Profile**

Whenever possible, submit your application prior to the scheduled meeting of the affected advisory board so that they can consider all applications prior to making a recommendation to Council.

I acknowledge that all information submitted in this application becomes a public record and

Submit Date: Apr 13, 2020

#### **Public Records Statement**

will be searchable online. once it has been posted.	The Town is not	t able to remove i	information from	the public record
✓ I Agree				
cathybrighamtx@gmail.com				
Email Address				
Cathy		Brigham		
First Name	Middle Initial	Last Name		
805 Kenmore Rd				
Street Address			Suite or Apt	
CHAPEL HILL			NC	27514
City			State	Postal Code
Mobile: (512) 698-8869	Home:			
Primary Phone	Alternate Phone	)		

Residency within the Town limits is required for membership on most Council advisory bodies. Memberships of some committees and task forces may be composed of up to forty percent of non-Town residents.

What district do you live in? \*

▼ Chapel Hill Town limits (Purple)

Please consult the town maps HERE if you are unsure.

If you are a Chapel Hill Resident, How long have you lived here?

The Council encourages you to visit a meeting of the group that you are interested in serving on. Please choose no more than two groups from the list below to which you would like to apply.

Which Boards would you like to apply for?

Cultural Arts Commission: Submitted Historic District Commission: Submitted

Cathy Brigham Page 1 of 4

Select a Seat Category for the Cultural Arts Commission \*

Which Board is your First Choice? \*

□ Cultural Arts Commission

How did you find out about this opportunity? (select all that apply)

If you chose "Other" from the advertising opportunity listed above, please specify specify:

### **Interests & Experiences**

Question applies to multiple boards

How do you describe your previous advisory board experience?

▼ Non-Chapel Hill Board Experience

What perspective(s) do you bring to the board(s), commission(s), committee(s) or task force(s) to which you are applying?

I have served on staff and the governing board of a cultural arts organization in Austin, Texas on and off for about 20 years. I have served as an advisor to the Texas Historical Commission. I have reviewed grant applications for arts awards at the city, county, and national level. I have a background in arts administration and in performance.

Please provide a brief summary of any other relevant qualifications (skills, abilities, interests and/or experience) you bring.

I have years of experience with community programming. I have board governance experience. I am a performer myself. I also have an academic background in folklore and ethnomusicology and have been involved with historic community preservation work, most recently in Austin, Texas.

Cathy Brigham Page 2 of 4

Question applies to Historic District Commission

Do you have special interest, experience, or education/training in history, architecture, archaeology, or related fields? If yes, please explain.

I have special interest, experience and education in history, preservation, and community program. My academic background in folklore has given me extensive experience in not only determining the historical significance of a building or community, but in understanding the public messaging that should surround a successful public announcement of these kinds of decisions.

#### Brigham curriculum vita.pdf

You may upload a supporting document (e.g., CV or resume). <strong>Please be advised that any information submitted becomes a public record and may be searchable online.</strong>

### **Demographics**

Ethnicity \*

The Town Council seeks to attract persons from diverse backgrounds and believes that childcare and transportation is a potential barrier for qualified and interested applicants. See the <u>Childcare and Transportation Assistance pilot</u> for further details. In order to consider this application and provide some balance to the various boards, this personal information is required:

Limiting
☑ Caucasian/Non-Hispanic
Gender *
If other, please describe:
Please select your age from the following list. *
☑ 35-54
national non-profit Occupation
Are you a caregiver for or identify with a disability?
○ Yes ○ No
Have you participated in the Peoples Academy?
○ Yes ○ No
Are you a Town of Chapel Hill employee?
○ Yes ⊙ No

**Ethics Statement** 

Cathy Brigham Page 3 of 4

#### ETHICS GUIDELINES FOR TOWN ADVISORY BOARDS AND COMMISSIONS

Members of advisory boards and commissions shall not discuss, advocate, or vote on any matter in which they have a conflict of interest or an interest which reasonably might appear to be in conflict with the concept of fairness in dealing with public business. A conflict of interest or a potential conflict occurs if a member has a separate, private, or monetary interest, either direct or indirect, in any issue or transaction under consideration. In addition, members of the Historic District Commission and Board of Adjustment, when these boards are hearing cases, serve as quasi-judicial bodies. Pursuant to State Statute 106A-388(e)(2), members of these boards "shall not participate in or vote on any quasi-judicial matter in a manner that would violate affected persons' constitutional rights to an impartial decision maker. Impermissible violations of due process include, but are not limited to, a member having a fixed opinion prior to hearing the matter that is not susceptible to change, undisclosed ex parte communications, a close familial, business, or other associational relationship with an affected person, or a financial interest in the outcome of the matter." Any member who violates these Ethics Guidelines may be subject to removal from the board or commission. If the advisory board or commission member believes he/she has a conflict of interest then that member should ask the advisory board or commission to be recused from voting. The advisory board or commission should then vote on the question on whether or not to excuse the member making the request. In cases where the individual member or the advisory board or commission establishes a conflict of interest, then the advisory board or commission member shall remove themselves from the voting area. Any advisory board or commission member may seek the counsel of the Town Attorney on questions regarding the interpretation of these ethics guidelines or other conflict of interest matters. The interpretation may include a recommendation on whether or not the advisory board or commission member should excuse himself/herself from voting. The advisory board or commission member may request the Town Attorney respond in writing.

### ✓ I Agree \*

Applications will be kept on file from July 1st to June 30th of the same fiscal year. Please reapply each fiscal year if you are still interested in serving on an Advisory Board, Commission, Committee or Task Force and have not yet been appointed.

Cathy Brigham Page 4 of 4

APPLICATION FOR MEMBERSHIP ON COUNCIL, ADVISORY BOARD, COMMISSION, COMMITTEE OR TASK FORCE	Submit Date: May 11, 2020

#### **Profile**

Question applies to multiple boards

Whenever possible, submit your application prior to the scheduled meeting of the affected advisory board so that they can consider all applications prior to making a recommendation to Council.

#### **Public Records Statement**

I acknowledge that all information submitted in this application becomes a public record and will be searchable online. The Town is not able to remove information from the public record once it has been posted.

✓ I Agree				
joshnrobin@hotmail.com				
Email Address				
Henry	Josh	Gurlitz		
First Name	Middle Initial	Last Name		
208 Spring Lane				
Street Address			Suite or Apt	
Chapel Hill			NC	27514
City			State	Postal Code

Question applies to multiple boards

Home: (919) 929-9717

Primary Phone

Residency within the Town limits is required for membership on most Council advisory bodies. Memberships of some committees and task forces may be composed of up to forty percent of non-Town residents.

Home: (919) 537-875

Alternate Phone

What district do you live in? \*

Please consult the town maps HERE if you are unsure.

If you are a Chapel Hill Resident, How long have you lived here?

✓ Greater than 10 years

Question applies to multiple boards

The Council encourages you to visit a meeting of the group that you are interested in serving on. Please choose no more than two groups from the list below to which you would like to apply.

Henry Josh Gurlitz Page 1 of 4

Historic District Commission: Eligible

Question applies to multiple boards

Which Board is your First Choice? \*

How did you find out about this opportunity? (select all that apply)

Advisory Board or Council member

If you chose "Other" from the advertising opportunity listed above, please specify specify:

#### **Interests & Experiences**

Question applies to multiple boards

How do you describe your previous advisory board experience?

Question applies to multiple boards

What perspective(s) do you bring to the board(s), commission(s), committee(s) or task force(s) to which you are applying?

I have lived in the East Rosemary district for over 35 years. I will bring the perspective of a district resident with a strong background in design. My interests include historic residential and commercial architectural expression as well as an interest in urban morphology (how villages and towns grow and develop over time).

Please provide a brief summary of any other relevant qualifications (skills, abilities, interests and/or experience) you bring.

I am an architect with an interest in both historic and contemporary design. I have also received an award from the American Planning Association (APA) for my work as a volunteer planner and urban designer. I have served on the HDC in the 1980's and have served on other town commissions including several Comprehensive Plan update teams.

Henry Josh Gurlitz Page 2 of 4

Question applies to Historic District Commission

Do you have special interest, experience, or education/training in history, architecture, archaeology, or related fields? If yes, please explain.

Yes. I have an undergraduate degree in Architecture, a Masters of Architecture (both from Syracuse University). I have studied the history of domestic design (development of house forms and design from pre-history through the 1970's). I have worked professionally to restore buildings on the National Register of Historic Places and on buildings within historic districts.

You may upload a supporting document (e.g., CV or resume). <strong>Please be advised that any information submitted becomes a public record and may be searchable online.</strong>

## **Demographics**

The Town Council seeks to attract persons from diverse backgrounds and believes that childcare and transportation is a potential barrier for qualified and interested applicants. See the <u>Childcare and Transportation Assistance pilot</u> for further details. In order to consider this application and provide some balance to the various boards, this personal information is required:

Ethnicity *
Gender *
✓ Male
If other, please describe:
Please select your age from the following list. *
✓ over 55
Architect Occupation
Are you a caregiver for or identify with a disability?
○ Yes ⊙ No
Have you participated in the Peoples Academy?
○ Yes ⊙ No
Are you a Town of Chapel Hill employee?
○ Yes ⊙ No

### **Ethics Statement**

Henry Josh Gurlitz Page 3 of 4

Applications will be kept on file from July 1st to June 30th of the same fiscal year. Please reapply each fiscal year if you are still interested in serving on an Advisory Board, Commission, Committee or Task Force and have not yet been appointed.

Henry Josh Gurlitz Page 4 of 4

#### **Profile**

Whenever possible, submit your application prior to the scheduled meeting of the affected advisory

Submit Date: Nov 13, 2019

# board so that they can consider all applications prior to making a recommendation to Council. **Public Records Statement** I acknowledge that all information submitted in this application becomes a public record and will be searchable online. The Town is not able to remove information from the public record once it has been posted. I Agree kimberly@kimberlykyser.com Email Address Kimberly Α Kyser First Name Middle Initial Last Name 107 Battle Lane PO Box 70 Street Address Suite or Apt Chapel Hill NC 27514 State Postal Code Home: (919) 942-0222 Home: Primary Phone Alternate Phone Residency within the Town limits is required for membership on most Council advisory bodies. Memberships of some committees and task forces may be composed of up to forty percent of non-Town residents. What district do you live in? \* Please consult the town maps HERE if you are unsure. If you are a Chapel Hill Resident, How long have you lived here? ☑ Greater than 10 years The Council encourages you to visit a meeting of the group that you are interested in serving on. Please choose no more than two groups from the list below to which you would like to apply.

Which Boards would you like to apply for?

Historic District Commission: Eligible

Kimberly A Kyser Page 1 of 4 Which Board is your First Choice? \*

None Selected

How did you find out about this opportunity? (select all that apply)

Advisory Board or Council member

If you chose "Other" from the advertising opportunity listed above, please specify specify:

## **Interests & Experiences**

Question applies to multiple boards

How do you describe your previous advisory board experience?

None Selected

What perspective(s) do you bring to the board(s), commission(s), committee(s) or task force(s) to which you are applying?

My academic and professional experience has been in art history, the fine arts, and design. Serving on the Chapel Hill Historic District Commission for over 10 years I have participated in the many training sessions that we as Commissioners were provided by the Institute for Government at UNC and the State Historic Preservation Office. In 2001 I was on the committee that wrote the current Historic District Design Guidelines, and I am on the committee that is in the process of updating the Guidelines. Over the years I also served on the board of trustees for the Chapel Hill Preservation Society and the Chapel Hill Historical Society. I renovated an 1840s cottage on Hillsborough Street for which I secured preservation covenants from Preservation North Carolina in Raleigh, and I worked with PNC to secure preservation covenants for the Hooper-Kyser house (1814), a National Register historic property on Franklin Street. As a long-time resident of the Franklin-Rosemary Historic District I believe that it is important that the Commission's membership includes the perspectives and experiences of residents of the historic districts it is charged with preserving.

Please provide a brief summary of any other relevant qualifications (skills, abilities, interests and/or experience) you bring.

SEE paragraphs above

Kimberly A Kyser Page 2 of 4

Question applies to Historic District Commission

Do you have special interest, experience, or education/training in history, architecture, archaeology, or related fields? If yes, please explain.

Architecture and design are among my life-long interests. I have a BA in art history from UNC-Chapel Hill, a specialization that included the history of architecture. After graduation I was accepted in the degree program at the Parsons School of Design in New York City. Additionally, I studied at the School of Visual Arts in New York followed by a year at the University of Virginia in the Art Department. I earned a BFA from the Atlanta College of Art, now part of SCAD. My unofficial education in historic preservation began in the 1970s when my mother, Georgia Kyser, and Ida Friday together with Bob Stipe were the driving force behind the creation of historic districts in Chapel Hill. My mother and Mrs.Friday co-founded the Preservation Society, now called Preservation Chapel Hill.

You may upload a supporting document (e.g., CV or resume). <strong>Please be advised that any information submitted becomes a public record and may be searchable online.</strong>

## **Demographics**

Ethoricity \*

The Town Council seeks to attract persons from diverse backgrounds and believes that childcare and transportation is a potential barrier for qualified and interested applicants. See the <u>Childcare and Transportation Assistance pilot</u> for further details. In order to consider this application and provide some balance to the various boards, this personal information is required:

Ethilicity
Caucasian/Non-Hispanic
Gender *
<b>▼</b> Female
If other, please describe:
Please select your age from the following list. *
✓ over 55
artist/designer/writer Occupation
Are you a caregiver for or identify with a disability?
C Yes C No
Have you participated in the Peoples Academy?
c Yes c No
Are you a Town of Chapel Hill employee?
○ Yes ⊙ No

Kimberly A Kyser Page 3 of 4

#### **Ethics Statement**

#### ETHICS GUIDELINES FOR TOWN ADVISORY BOARDS AND COMMISSIONS

Members of advisory boards and commissions shall not discuss, advocate, or vote on any matter in which they have a conflict of interest or an interest which reasonably might appear to be in conflict with the concept of fairness in dealing with public business. A conflict of interest or a potential conflict occurs if a member has a separate, private, or monetary interest, either direct or indirect, in any issue or transaction under consideration. In addition, members of the Historic District Commission and Board of Adjustment, when these boards are hearing cases, serve as quasi-judicial bodies. Pursuant to State Statute 106A-388(e)(2), members of these boards "shall not participate in or vote on any quasi-judicial matter in a manner that would violate affected persons' constitutional rights to an impartial decision maker. Impermissible violations of due process include, but are not limited to, a member having a fixed opinion prior to hearing the matter that is not susceptible to change, undisclosed ex parte communications, a close familial, business, or other associational relationship with an affected person, or a financial interest in the outcome of the matter." Any member who violates these Ethics Guidelines may be subject to removal from the board or commission. If the advisory board or commission member believes he/she has a conflict of interest then that member should ask the advisory board or commission to be recused from voting. The advisory board or commission should then vote on the question on whether or not to excuse the member making the request. In cases where the individual member or the advisory board or commission establishes a conflict of interest, then the advisory board or commission member shall remove themselves from the voting area. Any advisory board or commission member may seek the counsel of the Town Attorney on questions regarding the interpretation of these ethics guidelines or other conflict of interest matters. The interpretation may include a recommendation on whether or not the advisory board or commission member should excuse himself/herself from voting. The advisory board or commission member may request the Town Attorney respond in writing.

#### ✓ I Agree \*

Applications will be kept on file from July 1st to June 30th of the same fiscal year. Please reapply each fiscal year if you are still interested in serving on an Advisory Board, Commission, Committee or Task Force and have not yet been appointed.

Kimberly A Kyser Page 4 of 4

# PLEDGE TO FOLLOW ETHICS GUIDELINES FOR ADVISORY BOARDS AND COMMISSIONS

# **Ethics Guidelines for Town Advisory Boards and Commissions**

Members of advisory boards and commissions shall not discuss, advocate, or vote on any matter in which they have a conflict of interest or an interest which reasonably might appear to be in conflict with the concept of fairness in dealing with public business. A conflict of interest or a potential conflict occurs if a member has a separate, private, or monetary interest, either direct or indirect, in any issue or transaction under consideration. Any member who violates this provision may be subject to removal from the board or commission.

If the advisory board or commission member believes he/she has a conflict of interest then that member should ask the advisory board or commission to be recused from voting. The advisory board or commission should then vote on the question on whether or not to excuse the member making the request. In cases where the individual member or the advisory board or commission establishes a conflict of interest, then the advisory board or commission member shall remove themselves from the voting area.

Any advisory board or commission member may seek the counsel of the Town Attorney on questions regarding the interpretation of these ethics guidelines or other conflict of interest matters. The interpretation may include a recommendation on whether or not the advisory board or commission member should excuse himself/herself from voting. The advisory board or commission member may request the Town Attorney respond in writing.

Advisory board and commission applicants shall agree to comply with the ethics guidelines as stated above.

I, pledge to comply with the ethics guidelines for advisory boards and commissions as adopted by the Chapel Hill Town Council.

Advisory Board or Commission

BRO SHOWER

Applicant's

Date

Signature

The above Ethics statement was subscribed and sworn to	before me this the $\underline{\mathscr{G}}$ day of
January, 2014.	
<u> Jaa</u>	Notary Public
My Commission Expires	2-12-17
	Jeanette Coffin Notary Public Chatham County, State of North Carolina
	My Comm. Bgp. 3/2+/7





# **OATH OF OFFICE**

ı, <u>k</u>	imberly	try ser,	lo solemnly	swear (or	affirm)	that I will	support	and
mair	itain the Cor	istitution and lav	vs of the Un	ited States,	and the	Constitution	n and law	s of
Nort	h Carolina n	ot inconsistent t	nerewith, an	d that I wil	l faithful	ly discharge	the dutie	es of
my o	office as a n	nember of the _	HDC	<u> </u>			, so help	me
God.	•		1					

# Signature

The	above	oaths	were	subscribed	and	sworn	to	before	me	this	the	9 day	of
Ja	nucur	, 20	014.										

Jeanette Coffin
Notary Public
Chatham County, State of North Carolina
My Comm. Exp. 3-12-17

My Commission Expires 3-/2-/7

APPLICATION FOR MEMBERSHIP ON COUNCIL, ADVISORY BOARD, COMMISSION,	Submit Date: May 02, 2020
COMMITTEE OR TASK FORCE	

P	ro	fi	ما
	ıu		ıc

✓ I Agree

Chapel Hill

City

Question applies to multiple boards

Whenever possible, submit your application prior to the scheduled meeting of the affected advisory board so that they can consider all applications prior to making a recommendation to Council.

#### **Public Records Statement**

I acknowledge that all information submitted in this application becomes a public record and will be searchable online. The Town is not able to remove information from the public record once it has been posted.

bdxlascelles@gmail.com				
Email Address				
Benedict		Lascelles		
First Name	Middle Initial	Last Name		
719 E Rosemary Street				
Street Address			Suite or Apt	

NC

State

27514 Postal Code

 Mobile: (919) 414-6443
 Home:

 Primary Phone
 Alternate Phone

Question applies to multiple boards

Residency within the Town limits is required for membership on most Council advisory bodies. Memberships of some committees and task forces may be composed of up to forty percent of non-Town residents.

What district do you live in? \*

▼ Chapel Hill Town limits (Purple)

Please consult the town maps HERE if you are unsure.

If you are a Chapel Hill Resident, How long have you lived here?

**4-9** years

✓

Question applies to multiple boards

The Council encourages you to visit a meeting of the group that you are interested in serving on. Please choose no more than two groups from the list below to which you would like to apply.

Benedict Lascelles Page 1 of 4

Historic District Commission: Eligible

Question applies to multiple boards

Which Board is your First Choice? \*

How did you find out about this opportunity? (select all that apply)

If you chose "Other" from the advertising opportunity listed above, please specify specify:

#### **Interests & Experiences**

Question applies to multiple boards

How do you describe your previous advisory board experience?

Chapel Hill Board Experience

Question applies to multiple boards

What perspective(s) do you bring to the board(s), commission(s), committee(s) or task force(s) to which you are applying?

I am dedicated to living in Chapel Hill, and wish to give back to this community through service that will enhance the Chapel Hill Community for everyone.

Please provide a brief summary of any other relevant qualifications (skills, abilities, interests and/or experience) you bring.

I live in the Historic District, and cherish old houses. I have an interest in architecture of old buildings

Benedict Lascelles Page 2 of 4

Question applies to Historic District Commission

Do you have special interest, experience, or education/training in history, architecture, archaeology, or related fields? If yes, please explain.

I have a special interest in historic architecture. I own a Grade II listed building in the UK that we grew up in (it is ~500 years old) and I have a lot of experience maintaining that in its original character. I served on the Community Design Commission, but had to give up my seat due to work commitments that changed. I have a keen interest in maintaining the historic character of Chapel Hill as we live in the Historic District, in a 1920's house. My interests are personal interests, and not reflected on my CV (academic CV)

You may upload a supporting document (e.g., CV or resume). <strong>Please be advised that any information submitted becomes a public record and may be searchable online.</strong>

### **Demographics**

Ethnicity \*

The Town Council seeks to attract persons from diverse backgrounds and believes that childcare and transportation is a potential barrier for qualified and interested applicants. See the <u>Childcare and Transportation Assistance pilot</u> for further details. In order to consider this application and provide some balance to the various boards, this personal information is required:

,
Caucasian/Non-Hispanic
Gender *
<b>☑</b> Male
If other, please describe:
Please select your age from the following list. *
☑ 35-54
Veterinary Surgeon and University Professor Occupation
Are you a caregiver for or identify with a disability?
C Yes ⊙ No
Have you participated in the Peoples Academy?
C Yes ⊙ No
Are you a Town of Chapel Hill employee?
○ Yes ⊙ No

Benedict Lascelles Page 3 of 4

# **Ethics Statement**

Applications will be kept on file from July 1st to June 30th of the same fiscal year. Please reapply each fiscal year if you are still interested in serving on an Advisory Board, Commission, Committee or Task Force and have not yet been appointed.

Benedict Lascelles Page 4 of 4

## **Profile**

Whenever possible, submit your application prior to the scheduled meeting of the affected advisory board so that they can consider all applications prior to making a recommendation to Council.

Submit Date: Jul 11, 2019

Public Records Statemen	t			
I acknowledge that all info will be searchable online. once it has been posted.				
☑ I Agree				
waterrachelswim@yahoo.cor	n			
Email Address				
Rachel	E	Nelson		
First Name	Middle Initial	Last Name		
1100 West NC Highway 54 B	ypass		Apt 10	
Street Address			Suite or Apt	
CHAPEL HILL			NC	27516
City			State	Postal Code
Mobile: (530) 400-9985	Home:			
Primary Phone	Alternate Phone			
Residency within the Town bodies. Memberships of so of non-Town residents.				•
What district do you live i	n? *			
Chapel Hill Town limits (F	Purple)			
Please consult the town ma	ups HERE if you a	<u>re unsure</u> .		
If you are a Chanel Hill Re	sident How long	n have you lived	l here?	

**⊘** 0-12 months

The Council encourages you to visit a meeting of the group that you are interested in serving on. Please choose no more than two groups from the list below to which you would like to apply.

Which Boards would you like to apply for?

Historic District Commission: Eligible

Chapel Hill Public Library Advisory Board: Eligible

Rachel E Nelson Page 1 of 4 Select a Seat Category for the Chapel Hill Public Library Advisory Board \*

Chapel Hill Resident

Which Board is your First Choice? \*

How did you find out about this opportunity? (select all that apply)

If you chose "Other" from the advertising opportunity listed above, please specify specify:

### **Interests & Experiences**

Question applies to multiple boards

How do you describe your previous advisory board experience?

None Selected

What perspective(s) do you bring to the board(s), commission(s), committee(s) or task force(s) to which you are applying?

My ability to work well with others is shown in the great ability I have making people feel welcomed and comfortable. I would be able to bring an organized work ethic while still maintaining a friendly and welcoming relationship with others at the workplace. I enjoy working with others towards a common goal. I have been involved with working with people and children of different backgrounds and I believe I would bring forth a unique perspective on how to reach many different groups of people all while focusing on our main goal and objectives to achieve.

Please provide a brief summary of any other relevant qualifications (skills, abilities, interests and/or experience) you bring.

I am a very organized and fun-loving person. I take pride in the work I do and my ability to serve those around me. One example of my work would be with the organization I have brought to the backlog of the Yolo County Archives. I have taken the time to create a way that 20 plus years of backlog has been organized and has thus been better processed. In doing this, I was promoted to take charge of maintaining and fixing the website (by using Dublin core, HTML, and Omeka) that is used by the public to have access to the digitized collections from the county archives.

Rachel E Nelson Page 2 of 4

Question applies to Historic District Commission

Do you have special interest, experience, or education/training in history, architecture, archaeology, or related fields? If yes, please explain.

A project I am proud of helping to start was a pilot transcription project for elementary school students. My involvement included meeting with teachers, creating online access to primary records, and compiling work packets of scanned documents for multiple students to work on simultaneously. This project was created to help students learn not only about the California court system in the mid to late 1800's, but also to read, analyze, and understand primary records.

# Resume\_2019-

Rachel Nelson.docx

You may upload a supporting document (e.g., CV or resume). <strong>Please be advised that any information submitted becomes a public record and may be searchable online.</strong>

#### **Demographics**

Ethnicity \*

The Town Council seeks to attract persons from diverse backgrounds and believes that childcare and transportation is a potential barrier for qualified and interested applicants. See the <u>Childcare and Transportation Assistance pilot</u> for further details. In order to consider this application and provide some balance to the various boards, this personal information is required:

**Ethics Statement** 

Rachel E Nelson Page 3 of 4

#### ETHICS GUIDELINES FOR TOWN ADVISORY BOARDS AND COMMISSIONS

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### ✓ I Agree \*

Applications will be kept on file from July 1st to June 30th of the same fiscal year. Please reapply each fiscal year if you are still interested in serving on an Advisory Board, Commission, Committee or Task Force and have not yet been appointed.

Rachel E Nelson Page 4 of 4

# Rachel Nelson

1100 West NC Highway 54 Bypass, Apt. 10 Chapel Hill, NC 27516 | (530)400-9985 | waterrachelswim@yahoo.com

#### **Education**

#### M.A. LIBRARY SCIENCE | MAY 2020 | NORTH CAROLINA CENTRAL UNIVERSITY

· Master's in Library Science with an emphasis in Archive and Record Management

#### **B.A. HISTORY | DECEMBER 2017 | CALIFORNIA STATE UNIVERSITY OF SACRAMENTO**

· Major: History

HIGH SCHOOL DIPLOMA | JUNE 2009 | DIXON HIGH SCHOOL

# **Experience**

#### LIBRARY ASSISTANT III PUBLIC SERVICE AND ARCHIVE ASSISTANT | UC DAVIS | MARCH 2018-JULY 2018

- · Public services assistance to faculty, students, staff, visiting scholars, and the public in the Reading Room and to remote users as assigned
- · Provides information for the user regarding collection information and historical research;
- · Outreach with information regarding collections and services for websites, guides, social media, and special programming.

Maintains the rare book and pamphlet collections (including the Michael and Margaret B. Harrison Western Research Center), map collection, manuscript collections, historical photograph collections, University Archives, and other non-circulating research materials with department staff.

# COORDINATOR OF DIY PROJECT - EXTRA HELP| YOLO COUTNY ARCHIVES | JULY 2016-JULY 2018

Coordinator of the Discover.It. Yourself History Project Website which included the redesign of the website and metadata through working with HTML, Omeka, and Dublin Core. I have also helped direct the work of volunteers, created goals for the website both in marketing and with uploading subject matter that has been scanned and digitally edited. I have also helped coordinate a larger scale project for an online pilot transcription project for elementary school children. I have also learned and have done elevated level of preservation and processing work with materials in the Archives.

# INSTITUTE COUNCIL PRESIDENT | THE CHURCH OF JESUS CHRIST OF LATTER-DAY SAINTS | AUG 2017-JULY 2018

Organize and run religious group in charge of religious classes, community service projects and social activities. Worked with my council members to create, plan, and organize events. Reach out to and work with people of our own faith as well as others for community service projects and service projects in other areas as needed.

#### **VOLUNTEER | CENTER FOR SACRAMENTO HISTORY | AUG 2015-DEC 2015**

· Work with and transcribe coronary records to digital forms within the years of 1920-1940. Also look at court cases for missing information.

# FAMILY HISTORY CONSULTANT | WOODLAND FAMILY HISTORY CENTER | AUG 2014 - AUG 2015

· Helped do research with people to find more about their family history. Worked with censuses, marriage, birth and death certificates, and microfilm. Was shift leader and in charge of organizing and scheduling my chapter of people.

#### SWIM COACH/CHILD CARE | DAVIS SWIM AND FITNESS | APR 2012- AUG 2015

• Set up prices, promote, and sell all swim lessons. Schedule all swim lessons. Teach swimming to people from the ages of 6 months and up. Supervise children to make sure they are safe and having fun.

# CUSTOMER SERVICE REPRESENTATIVE | UNIVERSITY OF CALIFORNIA DAVIS | SEP 2010-OCT 2010

· Work on computers to reprint I.D. cards. Work with the UCD system to find students, identify them and print new cards. Fix and restock printers/laminators when out of supplies. Direct up to 2000 students to where they should go to get new cards.

#### SWIM INSTRUCTOR | SPECIAL OLYMPICS | SUMMERS OF 2006-2009

· In the water and teach swimming to people between the ages of 6 to 64 with mental and physical disabilities.

#### SWIM INSTRUCTOR | DAVIS SUMMERDARTS | SUMMERS OF 2006-2009

· In the water and teach swimming to people between the ages of 6 to 18 guided by USA Swimming rules and regulations.

#### **Certificates**

Power Industrial Truck/High Lift Platform Training

#### **Profile**

Whenever possible, submit your application prior to the scheduled meeting of the affected advisory board so that they can consider all applications prior to making a recommendation to Council.

Submit Date: Nov 09, 2019

# Public Pasarda Statement

I acknowledge that all info will be searchable online, once it has been posted.				
☑ I Agree				
rsrickearl7@gmail.com				
Email Address				
Rick	E	Smith		
First Name	Middle Initial	Last Name		
110 Duchess Ln				
Street Address			Suite or Apt	
chapel hill			NC	27517
City			State	Postal Code
Home: (919) 402-0308	Home:			
Primary Phone	Alternate Phone			

of non-lown residents.

What district do you live in? \*

Please consult the town maps HERE if you are unsure.

If you are a Chapel Hill Resident, How long have you lived here?

☑ Greater than 10 years

The Council encourages you to visit a meeting of the group that you are interested in serving on. Please choose no more than two groups from the list below to which you would like to apply.

Which Boards would you like to apply for?

Historic District Commission: Eligible

Rick E Smith Page 1 of 4

Which	<b>Board</b>	is your	<b>First</b>	Choice?	*
VVIIICII	Dualu	is voui	IIIOL	CHUICE:	

✓ Historic District Commission

How did you find out about this opportunity? (select all that apply)

If you chose "Other" from the advertising opportunity listed above, please specify specify:

## **Interests & Experiences**

Question applies to multiple boards

How do you describe your previous advisory board experience?

None Selected

What perspective(s) do you bring to the board(s), commission(s), committee(s) or task force(s) to which you are applying?

Having been a resident of Chapel Hill for more than 50 years, I've seen changes in the town as few others can visualize. Now retired, I was a Chapel Hill police officer for 20 yrs and 32 yrs.as Orange Co.Deputy Sheriff/Investigator. My perspective of Chapel Hill and Orange Co. begins in another time, place and atmosphere when the town was in fact a "village" as it proudly proclaimed then.

Please provide a brief summary of any other relevant qualifications (skills, abilities, interests and/or experience) you bring.

As one who was here when Chapel Hill city limits ended at Boundary st., when most streets/road in Chapel Hill were 2 lane roads, as Airport Rd once was or when Eastgate was still a swamp and WCHL radio signed on at 6 AM off at 6 pm. As retired law enforcement officer the abilities/skills and organization, procedures to logically approach problems, circumstances in exploring solutions, remedies or answers to formidable questions.

Rick E Smith Page 2 of 4

Question applies to Historic District Commission

Do you have special interest, experience, or education/training in history, architecture, archaeology, or related fields? If yes, please explain.

I have been a student of history all my life especially regarding history of Chapel Hill, knowledge from many who actually lived and participated in events in Chapel Hill going back to the early 1900's. I held direct conversations with individuals as eyewitnesses to events, history of Chapel Hill. The late W.D. Blake, Police Chief of Chapel Hill and I once considered and complied information to write a book about Chapel Hill long ago. Chief's health problems became serious, I as police officer directing traffic at Mallete st/Cameron Ave. during UNC/Marquette Nat'l basketball championship game was struck by a car. In out of hospitals for 2 yrs, Chief Blake died; so it seems our project to write about unknown history of Chapel Hill.

You may upload a supporting document (e.g., CV or resume). <strong>Please be advised that any information submitted becomes a public record and may be searchable online.</strong>

# **Demographics**

Ethnicity \*

The Town Council seeks to attract persons from diverse backgrounds and believes that childcare and transportation is a potential barrier for qualified and interested applicants. See the <u>Childcare and Transportation Assistance pilot</u> for further details. In order to consider this application and provide some balance to the various boards, this personal information is required:

,
✓ Caucasian/Non-Hispanic
Gender *
✓ Male
If other, please describe:
Please select your age from the following list. *
✓ over 55
retired law enforcement officer Occupation
Are you a caregiver for or identify with a disability?
○ Yes ○ No
Have you participated in the Peoples Academy?
○ Yes ○ No
Are you a Town of Chapel Hill employee?
○ Yes ⊙ No

Rick E Smith Page 3 of 4

#### **Ethics Statement**

#### ETHICS GUIDELINES FOR TOWN ADVISORY BOARDS AND COMMISSIONS

Members of advisory boards and commissions shall not discuss, advocate, or vote on any matter in which they have a conflict of interest or an interest which reasonably might appear to be in conflict with the concept of fairness in dealing with public business. A conflict of interest or a potential conflict occurs if a member has a separate, private, or monetary interest, either direct or indirect, in any issue or transaction under consideration. In addition, members of the Historic District Commission and Board of Adjustment, when these boards are hearing cases, serve as quasi-judicial bodies. Pursuant to State Statute 106A-388(e)(2), members of these boards "shall not participate in or vote on any quasi-judicial matter in a manner that would violate affected persons' constitutional rights to an impartial decision maker. Impermissible violations of due process include, but are not limited to, a member having a fixed opinion prior to hearing the matter that is not susceptible to change, undisclosed ex parte communications, a close familial, business, or other associational relationship with an affected person, or a financial interest in the outcome of the matter." Any member who violates these Ethics Guidelines may be subject to removal from the board or commission. If the advisory board or commission member believes he/she has a conflict of interest then that member should ask the advisory board or commission to be recused from voting. The advisory board or commission should then vote on the question on whether or not to excuse the member making the request. In cases where the individual member or the advisory board or commission establishes a conflict of interest, then the advisory board or commission member shall remove themselves from the voting area. Any advisory board or commission member may seek the counsel of the Town Attorney on questions regarding the interpretation of these ethics guidelines or other conflict of interest matters. The interpretation may include a recommendation on whether or not the advisory board or commission member should excuse himself/herself from voting. The advisory board or commission member may request the Town Attorney respond in writing.

#### ✓ I Agree \*

Applications will be kept on file from July 1st to June 30th of the same fiscal year. Please reapply each fiscal year if you are still interested in serving on an Advisory Board, Commission, Committee or Task Force and have not yet been appointed.

Rick E Smith Page 4 of 4

## **Profile**

Whenever possible, submit your application prior to the scheduled meeting of the affected advisory

Submit Date: Nov 13, 2019

board so that they can consi	der all application	ns prior to making	g a recommendation	to Council.
Public Records Statement				
I acknowledge that all information will be searchable online. Tonce it has been posted.				
☐ I Agree				
jws@me.com				
Email Address				
John		Sweet		
First Name	Middle Initial	Last Name		
208 Glenburnie Street				
Street Address			Suite or Apt	
Chapel Hill			NC	27514
City			State	Postal Code
Mobile: (919) 448-8802	Home:			
Primary Phone	Alternate Phone			
Residency within the Town libodies. Memberships of som of non-Town residents.  What district do you live in	ne committees an			•
Chapel Hill Town limits (Pu	ırple)			
Please consult the town map	os HERE if you ar	re unsure .		
If you are a Chapel Hill Res	sident, How long	have you lived	I here?	
✓ 4-9 years				
The Council encourages you on. Please choose no more				

Which Boards would you like to apply for?

Historic District Commission: Eligible

Page 1 of 4 John Sweet

Which Board is your First Choice? \*

None Selected

How did you find out about this opportunity? (select all that apply)

answer 1

If you chose "Other" from the advertising opportunity listed above, please specify specify:

## **Interests & Experiences**

Question applies to multiple boards

How do you describe your previous advisory board experience?

None Selected

What perspective(s) do you bring to the board(s), commission(s), committee(s) or task force(s) to which you are applying?

Historic District Commission makes a very important contribution to the quality of life in Chapel Hill and I would welcome an opportunity to join in its work. Since moving to the area some years ago to take on a position as a professor of American History at UNC, I have lived in several places—but the last four years spent in the Franklin-Rosemary Historic District have been truly special. Every time I walk to campus, go for a run in Battle Park, or just stroll around the block, I feel grateful for the opportunity to live here. My father was an architect, I have had a lifelong love of architecture and landscape design; over the years, I have had several rewarding opportunities to engage in the process of designing houses and planning renovations. As an historian, I have a long-standing professional interest in the built environment and in historic preservation; this spring I will be teaching a new class on the history of the built environment using Chapel Hill as case study. As a homeowner who has come before the Commission as an applicant, I am also sensitive to what it feels like to be in that position. I have great respect for the Commission's mission and role; and I also have great respect for those seeking to improve their properties.

Please provide a brief summary of any other relevant qualifications (skills, abilities, interests and/or experience) you bring.

John Sweet Page 2 of 4

Question applies to Historic District Commission

Do you have special interest, experience, or education/training in history, architecture, archaeology, or related fields? If yes, please explain.

You may upload a supporting document (e.g., CV or resume). <strong>Please be advised that any information submitted becomes a public record and may be searchable online.</strong>

## **Demographics**

The Town Council seeks to attract persons from diverse backgrounds and believes that childcare and transportation is a potential barrier for qualified and interested applicants. See the <u>Childcare and Transportation Assistance pilot</u> for further details. In order to consider this application and provide some balance to the various boards, this personal information is required:

Ethnicity *
Gender *
✓ Male
If other, please describe:
Please select your age from the following list. *
<b>☑</b> 35-54
Historian Occupation
Are you a caregiver for or identify with a disability?
C Yes C No
Have you participated in the Peoples Academy?
o Yes o No
Are you a Town of Chapel Hill employee?
○ Yes ⊙ No

**Ethics Statement** 

John Sweet Page 3 of 4

#### ETHICS GUIDELINES FOR TOWN ADVISORY BOARDS AND COMMISSIONS

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### ✓ I Agree \*

Applications will be kept on file from July 1st to June 30th of the same fiscal year. Please reapply each fiscal year if you are still interested in serving on an Advisory Board, Commission, Committee or Task Force and have not yet been appointed.

John Sweet Page 4 of 4

#### **Profile**

Whenever possible, submit your application prior to the scheduled meeting of the affected advisory board so that they can consider all applications prior to making a recommendation to Council.

Submit Date: Oct 09, 2019

#### **Public Records Statement**

I acknowledge that all info will be searchable online. once it has been posted.				-
I Agree				
neal@ti-law.com				
Email Address				
Neal		Wolgin		
First Name	Middle Initial	Last Name		
212 Sierra Drive				
Street Address			Suite or Apt	
Chapel Hill			NC	27514
City			State	Postal Code
Home: (919) 321-6245	Home:			
Primary Phone	Alternate Phone			

Residency within the Town limits is required for membership on most Council advisory bodies. Memberships of some committees and task forces may be composed of up to forty percent of non-Town residents.

What district do you live in? \*

▼ Chapel Hill Town limits (Purple)

Please consult the town maps HERE if you are unsure.

If you are a Chapel Hill Resident, How long have you lived here?

☑ Greater than 10 years

The Council encourages you to visit a meeting of the group that you are interested in serving on. Please choose no more than two groups from the list below to which you would like to apply.

Which Boards would you like to apply for?

Historic District Commission: Eligible

Transportation and Connectivity Advisory Board: Eligible

Neal Wolgin Page 1 of 4

Question applies to Transportation and Connectivity Advisory Board

Select a Seat Category for the Transportation and Connectivity Advisory Board \*

Chapel Hill Resident

Which Board is your First Choice? \*

How did you find out about this opportunity? (select all that apply)

If you chose "Other" from the advertising opportunity listed above, please specify specify:

### **Interests & Experiences**

Question applies to multiple boards

How do you describe your previous advisory board experience?

None Selected

What perspective(s) do you bring to the board(s), commission(s), committee(s) or task force(s) to which you are applying?

I am a long-time resident, and student/keen observer of transportation policy at the local and state level. I believe there are opportunities for improvement in our current local transportation infrastructure.

Please provide a brief summary of any other relevant qualifications (skills, abilities, interests and/or experience) you bring.

I have an engineering background, good visualization skills, excellent budgetary skills, and knowledge of transportation construction issues.

Question applies to Historic District Commission

Do you have special interest, experience, or education/training in history, architecture, archaeology, or related fields? If yes, please explain.

I have an interest in local history, historic preservation, and architecture, as well as practical experience in construction trades.

Neal Wolgin Page 2 of 4

You may upload a supporting document (e.g., CV or resume). <strong>Please be advised that any information submitted becomes a public record and may be searchable online.</strong>

# **Demographics**

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Ethnicity *
Gender *
✓ Male
If other, please describe:
Please select your age from the following list. *
✓ over 55
Attorney
Are you a caregiver for or identify with a disability?
○ Yes ○ No
Have you participated in the Peoples Academy?
o Yes o No
Are you a Town of Chapel Hill employee?
○ Yes ⊙ No

**Ethics Statement** 

Neal Wolgin Page 3 of 4

#### ETHICS GUIDELINES FOR TOWN ADVISORY BOARDS AND COMMISSIONS

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### ✓ I Agree \*

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Neal Wolgin Page 4 of 4