

## **MEMORANDUM**

**TO:** Chapel Hill Historic District Commission

**FROM:** Britany Waddell, Planning Director  
Anyah Grahn-Federmack, Principal Planner

**SUBJECT:** Historic District Commission Candidate Interviews

**DATE:** May 9, 2023

### **PURPOSE**

The Historic District Commission (HDC) currently has one (1) vacancy on the Commission. Staff has received two (2) applications to fill this vacancy. Staff has invited the candidates to the HDC meeting to meet with the Commission. No formal list of questions has been prepared, though the HDC may choose to ask follow-up questions based on the candidates' introductions.

### **NEXT STEPS**

At the end of the meeting, the HDC should review the application, and the HDC should forward a recommendation for the appointment to the Town Council in order for the Town Council to appoint a new Commissioner.

### **ATTACHMENTS**

Application materials from the HDC candidates are included in this packet.

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## Profile

Whenever possible, submit your application prior to the scheduled meeting of the affected advisory board so that they can consider all applications prior to making a recommendation to Council.

## Public Records Statement

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**I acknowledge that all information submitted in this application becomes a public record and will be searchable online. The Town is not able to remove information from the public record once it has been posted.**

---

I Agree

[Redacted]

Email Address

Nikkima

First Name

M

Middle Initial

Santos

Last Name

[Redacted]

Street Address

Suite or Apt

Chapel Hill

City

NC

State

27517

Postal Code

[Redacted]

Primary Phone

[Redacted]

Alternate Phone

---

Residency within the Town limits is required for membership on most Council advisory bodies. Memberships of some committees and task forces may be composed of up to forty percent of non-Town residents.

## What district do you live in? \*

Chapel Hill Town limits (Purple)

[Please consult the town maps HERE if you are unsure.](#)

## If you are a Chapel Hill Resident, How long have you lived here?

4-9 years

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The Council encourages you to visit a meeting of the group that you are interested in serving on. Please choose no more than two groups from the list below to which you would like to apply.

## Which Boards would you like to apply for?

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Historic District Commission: Eligible

**Which Board is your First Choice? \***

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None Selected

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**How did you find out about this opportunity? (select all that apply)**

- 
- Speaker at an event  
 Other (provide additional information below)

**If you chose "Other" from the advertising opportunity listed above, please specify:**

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Pam Hemmiger

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**Interests & Experiences**

Question applies to multiple boards

**How do you describe your previous advisory board experience?**

- 
- Chapel Hill Board Experience

**What perspective(s) do you bring to the board(s), commission(s), committee(s) or task force(s) to which you are applying?**

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I have a love of history and a desire to preserve the truth of our past. We have done amazing things as people and the trekking of oyr story is the intricate part of evolution.

**Please provide a brief summary of any other relevant qualifications (skills, abilities, interests and/or experience) you bring.**

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I come from a long line of community organizers. In every place I've ever lived I have been a voice for the voiceless sometimes providing food, clothing and shelter to those in need. In my current community I have assisted my neighbors with resources, organized a neighborhood cleanup and an accountability system. I have instilled the importance of knowing the good and the bad of history is how we continue to take the "lead"out of the paint. History preservation is the only way we can show where we've been so we get a better idea of where we are going.

Question applies to Historic District Commission

**Do you have special interest, experience, or education/training in history, architecture, archaeology, or related fields? If yes, please explain.**

I always wanted to be an archeologists but didn't know how to get into the field. My parents always took us on trips where we explored places like Monticello which wouldn't have been there if people didn't feel the need to preserve history. I want future generations to have the same nostalgic memories i have. I have a natural affinity for things of the past. Even down to the furniture i choose on my home.

[Nikki\\_Cv\\_updated.docx.pdf](#)

You may upload a supporting document (e.g., CV or resume). **Please be advised that any information submitted becomes a public record and may be searchable online.**

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## Demographics

The Town Council seeks to attract persons from diverse backgrounds and believes that childcare and transportation is a potential barrier for qualified and interested applicants. See the [Childcare and Transportation Assistance pilot](#) for further details. In order to consider this application and provide some balance to the various boards, this personal information is required:

### Ethnicity \*

American Indian/Alaskan Native Aleutian

### Gender \*

Prefer not to say

If other, please describe:

Please select your age from the following list. \*

35-54

DEVELOPMENTAL COACH

Occupation

**Are you a caregiver for or identify with a disability?**

Yes  No

**Have you participated in the Peoples Academy?**

Yes  No

**Are you a Town of Chapel Hill employee?**

Yes  No

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## Ethics Statement

### ETHICS GUIDELINES FOR TOWN ADVISORY BOARDS AND COMMISSIONS

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Members of advisory boards and commissions shall not vote on any matter in which they have a conflict of interest or an interest which reasonably might appear to be in conflict with the concept of fairness in dealing with public business. A conflict of interest or a potential conflict occurs if the outcome of the matter being considered is reasonably likely to have a direct, substantial, and readily identifiable financial impact on the member. In addition, members of the Historic District Commission and Board of Adjustment, when these boards are hearing cases, serve as quasi-judicial bodies. Pursuant to General Statute 160D-109(d), members of these boards “shall not participate in or vote on any quasi-judicial matter in a manner that would violate affected persons’ constitutional rights to an impartial decision maker. Impermissible violations of due process include, but are not limited to, a member having a fixed opinion prior to hearing the matter that is not susceptible to change, undisclosed ex parte communications, a close familial, business, or other associational relationship with an affected person, or a financial interest in the outcome of the matter.” Any member who violates these Ethics Guidelines may be subject to removal from the board or commission. If the advisory board or commission member believes he/she has a conflict of interest then that member shall recuse himself/herself from voting on the matter. In cases where the individual member or the advisory board or commission establishes a conflict of interest, then the advisory board or commission member shall remove themselves from the voting area. Any advisory board or commission member may seek the counsel of the Town Attorney on questions regarding the interpretation of these ethics guidelines or other conflict of interest matters. The interpretation may include a recommendation on whether or not the advisory board or commission member should excuse himself/herself from voting. The advisory board or commission member may request the Town Attorney respond in writing.

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I Agree \*

*Applications will be kept on file from July 1st to June 30th of the same fiscal year. Please reapply each fiscal year if you are still interested in serving on an Advisory Board, Commission, Committee or Task Force and have not yet been appointed.*

---

## Profile

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## Public Records Statement

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**I acknowledge that all information submitted in this application becomes a public record and will be searchable online. The Town is not able to remove information from the public record once it has been posted.**

---

I Agree

[Redacted]

Email Address

Ty Chapman  
First Name Middle Initial Last Name

[Redacted]

Street Address

Suite or Apt

Chapel Hill NC 27514  
City State Postal Code

[Redacted]

Primary Phone

[Redacted]

Alternate Phone

---

Residency within the Town limits is required for membership on most Council advisory bodies. Memberships of some committees and task forces may be composed of up to forty percent of non-Town residents.

## What district do you live in? \*

Chapel Hill Town limits (Purple)

[Please consult the town maps HERE if you are unsure.](#)

## If you are a Chapel Hill Resident, How long have you lived here?

1-3 years

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The Council encourages you to visit a meeting of the group that you are interested in serving on. Please choose no more than two groups from the list below to which you would like to apply.

## Which Boards would you like to apply for?

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Historic District Commission: Eligible

Question applies to Justice in Action Committee

**Select a Seat Category for the Justice in Action Committee \***

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Chapel Hill or Carrboro planning jurisdiction

**Which Board is your First Choice? \***

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Justice in Action Committee

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**How did you find out about this opportunity? (select all that apply)**

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Advisory Board or Council member

**If you chose "Other" from the advertising opportunity listed above, please specify:**

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**Interests & Experiences**

Question applies to multiple boards

**How do you describe your previous advisory board experience?**

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Non-Chapel Hill Board Experience

**What perspective(s) do you bring to the board(s), commission(s), committee(s) or task force(s) to which you are applying?**

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I bring the perspective of connector to the board. I am from currently involved with the Marion Cheek Jackson Center and have worked with the Stone Center in the past year, and have the ability to listen and connect with the people of Chapel Hill who have lived here longer than I. My perspective is one of community, working together for mutual improvement, I live in a bubble but thats a choice, talking to people allows me to build community.

**Please provide a brief summary of any other relevant qualifications (skills, abilities, interests and/or experience) you bring.**

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I have some novice soft skills when it comes to organizing and planning. I have a strong passion for learning about marginalized communities and working with them by sharing our experiences to build community. I have some research experience in terms of genealogy and ancestry. I have some writing experience, with a few publications.

Question applies to Historic District Commission

**Do you have special interest, experience, or education/training in history, architecture, archaeology, or related fields? If yes, please explain.**

I have a minor in African and African American studies from Ohio State University. I have some novice level historical research skills, that I may have the chance to cultivate further this summer working along Beverly Gray at the David Nickens Heritage Center in Chillicothe, Ohio this summer.

[CV\\_2023 -Phillip Chapman.docx](#)

You may upload a supporting document (e.g., CV or resume). **Please be advised that any information submitted becomes a public record and may be searchable online.**

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## Demographics

The Town Council seeks to attract persons from diverse backgrounds and believes that childcare and transportation is a potential barrier for qualified and interested applicants. See the [Childcare and Transportation Assistance pilot](#) for further details. In order to consider this application and provide some balance to the various boards, this personal information is required:

### Ethnicity \*

Other

### Gender \*

Prefer to self-describe

### If other, please describe:

Black with some distant European ancestry

### Please select your age from the following list. \*

18-24

### Student

Occupation

### Are you a caregiver for or identify with a disability?

Yes  No

### Have you participated in the Peoples Academy?

Yes  No

### Are you a Town of Chapel Hill employee?

Yes  No

Ty Chapman



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## Ethics Statement

### ETHICS GUIDELINES FOR TOWN ADVISORY BOARDS AND COMMISSIONS

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I Agree \*

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## Profile

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---

I Agree

[Redacted]

Email Address

Rebecca

First Name

B

Middle Initial

Rogers

Last Name

[Redacted]

Street Address

Apt. B

Suite or Apt

Chapel Hill

City

NC

State

27516

Postal Code

[Redacted]

Primary Phone

[Redacted]

Alternate Phone

---

Residency within the Town limits is required for membership on most Council advisory bodies. Memberships of some committees and task forces may be composed of up to forty percent of non-Town residents.

## What district do you live in? \*

Chapel Hill Town limits (Purple)

[Please consult the town maps HERE if you are unsure.](#)

## If you are a Chapel Hill Resident, How long have you lived here?

1-3 years

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The Council encourages you to visit a meeting of the group that you are interested in serving on. Please choose no more than two groups from the list below to which you would like to apply.

## Which Boards would you like to apply for?

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Historic District Commission: Eligible

Question applies to Cultural Arts Commission

**Select a Seat Category for the Cultural Arts Commission \***

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Chapel Hill Town Resident

**Which Board is your First Choice? \***

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Cultural Arts Commission

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**How did you find out about this opportunity? (select all that apply)**

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- Brochure
- Speaker at an event
- Other (provide additional information below)

**If you chose "Other" from the advertising opportunity listed above, please specify:**

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People's Academy

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**Interests & Experiences**

Question applies to multiple boards

**How do you describe your previous advisory board experience?**

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Non-Chapel Hill Board Experience

**What perspective(s) do you bring to the board(s), commission(s), committee(s) or task force(s) to which you are applying?**

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I am a former board member of the Greater Augusta Arts Council, the non-profit entity that serves as the official public art agency for Augusta, GA gov. I served 3 years on its Public Art Advisory Panel, one chair-elect, half a year as chair. I am not a working artist myself but have experience with the "back-of-the-house" work involving grant applications, developing calls for art, and jurying artists' submissions. I served 2 terms on the Board of Trustees of Historic Augusta, a private, nonprofit membership organization dedicated to the preservation of the historic built environment of Augusta and Richmond County, GA. Prior to retirement, I worked for the Augusta Canal National Heritage Area, an affiliated unit of the National Park Service. I have participated in a number of nonprofit board member trainings offered by the Georgia Center for Nonprofits and similar entities.

**Please provide a brief summary of any other relevant qualifications (skills, abilities, interests and/or experience) you bring.**

I grew up in Chapel Hill, leaving after I earned my undergraduate degree in 1975. I'm happy to have returned to what I consider my "hometown." now that I'm retired. I still have family connections here, including my brother Michael Brown, an artist who created many of the town's first murals. I worked in non-profit marketing, communications, and program development for most of my career. I have written a number of successful small to mid-sized grants for arts and historic preservation projects. One in which I take special pride is the successful effort to save the "Mother" church of the CME denomination, an African-American denomination that traced its origin to Augsuta in 1845. I wrote a number of grants in support of this work and coordinated the project which involved moving the structure from a contaminated site to a safe location.

Question applies to Historic District Commission

**Do you have special interest, experience, or education/training in history, architecture, archaeology, or related fields? If yes, please explain.**

I received an AB in American Studies from UNC-CH in 1975. My career has given me occasions to work with the National Park Service, the National Trust for Historic Preservation, the Georgia Trust for Historic Preservation, Partners for Sacred Places, and other similar entities.

You may upload a supporting document (e.g., CV or resume). **Please be advised that any information submitted becomes a public record and may be searchable online.**

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### Ethnicity \*

Caucasian/Non-Hispanic

### Gender \*

Female

**If other, please describe:**

**Please select your age from the following list. \***

over 55

retiree. Former  
communications and  
marketing manager

Occupation

Are you a caregiver for or identify with a disability?

Yes  No

Have you participated in the Peoples Academy?

Yes  No

Are you a Town of Chapel Hill employee?

Yes  No

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## Ethics Statement

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I Agree \*

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## Profile

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## Public Records Statement

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---

I Agree

[Redacted]

Email Address

Maria (polly)

First Name

[Redacted]

Middle Initial

.van.de Velde

Last Name

[Redacted]

Street Address

Suite or Apt

Chapel Hill

City

NC

State

27517

Postal Code

[Redacted]

Primary Phone

[Redacted]

Alternate Phone

---

Residency within the Town limits is required for membership on most Council advisory bodies. Memberships of some committees and task forces may be composed of up to forty percent of non-Town residents.

**What district do you live in? \***

Chapel Hill Town limits (Purple)

[Please consult the town maps HERE if you are unsure.](#)

**If you are a Chapel Hill Resident, How long have you lived here?**

Greater than 10 years

---

The Council encourages you to visit a meeting of the group that you are interested in serving on. Please choose no more than two groups from the list below to which you would like to apply.

**Which Boards would you like to apply for?**

---

Historic District Commission: Eligible

**Which Board is your First Choice? \***

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Historic District Commission

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**How did you find out about this opportunity? (select all that apply)**

---

Other (provide additional information below)

**If you chose "Other" from the advertising opportunity listed above, please specify:**

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current member

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**Interests & Experiences**

Question applies to multiple boards

**How do you describe your previous advisory board experience?**

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Chapel Hill Board Experience

**What perspective(s) do you bring to the board(s), commission(s), committee(s) or task force(s) to which you are applying?**

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As a current and past member of the Community Design Commission, I have gained a broad perspective of land planning and development issues. Having been involved from the beginning on evaluating and helping redefine the requirements related to the Blue Hill District, I appreciate the complexity of setting standards and policies that both satisfy the many factions of Chapel Hill citizenry, and the development needs of a town that will continue to grow. The importance of setting policy that will result in everyone feeling a sense of ownership is of tantamount importance. Having also been party to much of the negotiation regarding the Eastowne-UNC Healthcare development agreement, I appreciate the challenges for the town to enhance the experience of town residents while maintaining a collaborative relationship with the University.

**Please provide a brief summary of any other relevant qualifications (skills, abilities, interests and/or experience) you bring.**

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Involvement in town projects have included Chapel Hill 2020, membership on the Obey Creek Compass Committee and participation in developing the design guideline manual for Blue Hill. My skill sets include good listening, communication, team building and interviewing. From many years working in medical research I have statistical and analytical skills as well. I would like the opportunity to continue working to enhance town well being.

Question applies to Historic District Commission

**Do you have special interest, experience, or education/training in history, architecture, archaeology, or related fields? If yes, please explain.**

In specific regard to suitability for membership on the Historic District Commission I appreciate the need to preserve and protect the parts of Chapel Hill that have historical as well as architectural importance. They are part of the fabric of the entire town that deserve special consideration. My longstanding special interest in architecture has been honed by my Community Design Commission tenure. I grew up in New England with a long tradition of preservation. The house I grew up in was built in 1848. I appreciate historical design elements and preserving their integrity. I am currently a member of the HDC and have served as Deputy Vice Chair for past year and the current year. As a member of the HDC sub-committee that has been working on promoting and enhancing awareness of the historic districts as well as historical events and places within the town, I would like to continue to move that effort forward.

You may upload a supporting document (e.g., CV or resume). Please be advised that any information submitted becomes a public record and may be searchable online.

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### Ethnicity \*

Caucasian/Non-Hispanic

### Gender \*

Female

If other, please describe:

Please select your age from the following list. \*

over 55

Psychiatric Social Worker-  
Retired

Occupation

Are you a caregiver for or identify with a disability?

Yes  No

Have you participated in the Peoples Academy?

Yes  No



Are you a Town of Chapel Hill employee?

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Yes  No

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---

I Agree

[Redacted]

Email Address

Josh

First Name

Gurlitz

Middle Initial

Last Name

[Redacted]

Street Address

Suite or Apt

Chapel Hill

City

NC

State

27514

Postal Code

[Redacted]

Primary Phone

[Redacted]

Alternate Phone

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Greater than 10 years

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**Which Boards would you like to apply for?**

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Historic District Commission: Eligible

**Which Board is your First Choice? \***

---

Historic District Commission

---

**How did you find out about this opportunity? (select all that apply)**

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Advisory Board or Council member

**If you chose "Other" from the advertising opportunity listed above, please specify:**

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**Interests & Experiences**

Question applies to multiple boards

**How do you describe your previous advisory board experience?**

---

Chapel Hill Board Experience

**What perspective(s) do you bring to the board(s), commission(s), committee(s) or task force(s) to which you are applying?**

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I have lived in the East Rosemary district for 40 years. I will bring the perspective of a district resident with a strong background in design. My interests include historic residential and commercial architectural expression as well as an interest in urban morphology (how villages and towns grow and develop over time).

**Please provide a brief summary of any other relevant qualifications (skills, abilities, interests and/or experience) you bring.**

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I am an architect with an interest in both historic and contemporary design. I have also received an award from the American Planning Association (APA) for my work as a volunteer planner and urban designer. I have served on the HDC in the 1980's and have served on other town commissions including several Comprehensive Plan update teams.

Question applies to Historic District Commission

**Do you have special interest, experience, or education/training in history, architecture, archaeology, or related fields? If yes, please explain.**

Yes. I have an undergraduate degree in Architecture, a Masters of Architecture (both from Syracuse University). I have studied the history of domestic design (development of house forms and design from pre-history through the 1970's). I have worked professionally to restore buildings on the National Register of Historic Places and on buildings within historic districts.

You may upload a supporting document (e.g., CV or resume). Please be advised that any information submitted becomes a public record and may be searchable online.

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### Ethnicity \*

Caucasian/Non-Hispanic

### Gender \*

Male

If other, please describe:

Please select your age from the following list. \*

over 55

Architect

Occupation

Are you a caregiver for or identify with a disability?

Yes  No

Have you participated in the Peoples Academy?

Yes  No

Are you a Town of Chapel Hill employee?

Yes  No

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## Ethics Statement

### ETHICS GUIDELINES FOR TOWN ADVISORY BOARDS AND COMMISSIONS

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Members of advisory boards and commissions shall not vote on any matter in which they have a conflict of interest or an interest which reasonably might appear to be in conflict with the concept of fairness in dealing with public business. A conflict of interest or a potential conflict occurs if the outcome of the matter being considered is reasonably likely to have a direct, substantial, and readily identifiable financial impact on the member. In addition, members of the Historic District Commission and Board of Adjustment, when these boards are hearing cases, serve as quasi-judicial bodies. Pursuant to General Statute 160D-109(d), members of these boards “shall not participate in or vote on any quasi-judicial matter in a manner that would violate affected persons’ constitutional rights to an impartial decision maker. Impermissible violations of due process include, but are not limited to, a member having a fixed opinion prior to hearing the matter that is not susceptible to change, undisclosed ex parte communications, a close familial, business, or other associational relationship with an affected person, or a financial interest in the outcome of the matter.” Any member who violates these Ethics Guidelines may be subject to removal from the board or commission. If the advisory board or commission member believes he/she has a conflict of interest then that member shall recuse himself/herself from voting on the matter. In cases where the individual member or the advisory board or commission establishes a conflict of interest, then the advisory board or commission member shall remove themselves from the voting area. Any advisory board or commission member may seek the counsel of the Town Attorney on questions regarding the interpretation of these ethics guidelines or other conflict of interest matters. The interpretation may include a recommendation on whether or not the advisory board or commission member should excuse himself/herself from voting. The advisory board or commission member may request the Town Attorney respond in writing.

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I Agree \*

*Applications will be kept on file from July 1st to June 30th of the same fiscal year. Please reapply each fiscal year if you are still interested in serving on an Advisory Board, Commission, Committee or Task Force and have not yet been appointed.*