

# Town of Chapel Hill

## 2021 Mayor & Council Retreat Agenda

### February 5, 6 & 8, 2021

#### Goals for the 2021 Retreat

*At the end of this retreat, the Mayor and Council members will have:*

1. Deepened understanding of the long-term budget framework
2. Increased consensus around priorities for the coming year that reflect:
  - the current status of the 5-year budget plan priorities and the impact the pandemic has had
  - the impact of possible new priorities and on existing plans and already identified priorities
  - the impact of Council decisions on staff time and Town resources
3. Identified concrete steps to increase effectiveness and efficiency of Mayor and Council meetings and processes

#### Session 1: Friday, February 5, 4-7 pm

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##### Purpose

- Continue to get to know to know each other
- Gain a better understanding of the Town's capital needs and how that fits into the Town's available debt capacity
- Celebrate successes from last year

4 pm **Opening remarks** Mayor Pam Hemminger

##### Icebreaker

Facilitator Maggie Chotas

*If you could travel anywhere right now, where would you go?*

##### Proposed ground rules for the retreat

- Begin and adjourn on time
- One speaker at a time and use the raise hand function
- Facilitator will recognize speakers
- Listen attentively and share the time available for discussion
- Focus on learning and inquiry
- Stay on topic – use the parking lot to record items for future discussion
- It is OK to disagree...please do so respectfully

4:30 **Debt and Capital Plan Overview** Davenport Associates  
*Questions, discussion and a break will occur between parts of this overview presentation.*

6:50 **Video celebrating successes of 2020**

**Preparing for Day 2**

## Session Two: Saturday, February 6, 9 am-noon

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### **Purpose**

Review progress on the 2020-22 Strategic Goals and Objectives and begin the process of identifying needs and outstanding questions that will help determine priorities for the coming year.

### **9 am Orientation to the day**

Begin the second session with having the annual picture taken and hearing framing remarks about the work ahead.

### **9:15 Where are we?**

#### Updates on Town Strategic Goals and Objectives

Staff members provide an update on progress toward reaching the 2020-22 Town Strategic Goals and Objectives, referenced below:

- Goal 1: Environmental Stewardship
- Goal 2: Economic & Financial Stewardship
- Goal 3: Affordable Housing
- Goal 4: Connected Community
- Goal 5: Vibrant & Inclusive Community
- Goal 6: Safe Community
- Goal 7: Collaborative & Innovative Organization

#### Recap of 5-year budget strategy discussions

Staff members share results of the budget strategy small group conversations, with the Mayor and Council members engaging with questions and further discussion throughout.

### **10:20 am Break**

### **10:30 Where do we need to go?**

#### Considering how priorities interrelate and intersect

The Mayor and Council members work together with staff members as resources to explore the impacts of potential priorities (goals, objectives, initiatives) by considering:

- Tradeoffs of implementing one priority over others
- Impact on staff time and Town resources
- Potential consequences of acting/not acting in one area
- Possible synergies among priorities
- Building an equity lens and climate lens into decisions

#### Moving forward –Clarifying urgent needs and Surfacing questions

What is emerging as priority needs when considering the Resiliency/ Recovery plan? How do the lenses of equity, climate and budget affect priorities? The Mayor and Council members discuss urgent needs and identify outstanding questions about priorities.

### **11:45 Reflecting on the Session & Preparing for Session 3**

## **Session 3: Monday, February 8, 6-8 pm**

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### **Purpose**

Reflect on working together and consider some of the business of Council operations.

### **6 pm Welcome & Agenda review**

#### **6:05 Reflecting on working together**

- Reflect on changes made last year to see what is working and what we would like to see changed. Discuss how we can be more effective, transparent and efficient.
- Review survey results
- Identify next steps

**6:55 pm Break**

#### **7:00 Considering the size of Council & Open seat**

- Ann Anderson provides a refresher on the process to discuss reducing the Council to 7 members
- Check in for next steps of process of potentially reducing the Council to 7 members
- Discuss open Council seat and ordinance on process for filling the seat

#### **7:50 Closing out the retreat**

- Any next steps, including anything to communicate?

*\*\*\*Evaluation will be completed via an electronic confidential survey.*