



# TOWN OF CHAPEL HILL

## Town Council Meeting Agenda

Town Hall  
405 Martin Luther King Jr.  
Boulevard  
Chapel Hill, NC 27514

Mayor Jessica Anderson  
Mayor pro tem Amy Ryan  
Council Member Camille Berry  
Council Member Melissa McCullough  
Council Member Paris Miller-Foushee

Council Member Theodore Nollert  
Council Member Adam Searing  
Council Member Elizabeth Sharp  
Council Member Karen Stegman

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**Wednesday, January 15, 2025 6:00 PM**

**RM 110 | Council Chamber**

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### Language Access Statement

For interpretation or translation services, call 919-969-5105.

ဘာသာပြန်ဆိုခြင်းနှင့် စကားပြန်ခြင်းအတွက်၊ (၉၁၉) ၉၆၉-၅၁၀၅ ကိုဖုန်းခေါ်ပါ။

Para servicios de interpretación o traducción, llame al 919-969-5105.

如需口头或  
书面翻译服  
务，请拨打  
919-969-5105.

လၢတၢ်ကတိၤကျိးထံ မ့တမၢ် လၢတၢ်ကွဲးကျိးထံ အတၢ်မၤစၢၤအေဂီၢ် ၢ် ကိးဘၣ် (၉၁၉)-၉၆၉-၅၁၀၅

### In-Person Meeting Notification

#### View the Meeting

- View and participate in the Council Chamber.
- Live stream the meeting - <https://chapelhill.legistar.com/Calendar.aspx>
- Spectrum is replacing 1998 encoder that transmits programming to cable channel 18. It remains offline until complete.
- The Town of Chapel Hill wants to know more about who participates in its programs and processes, including Town Council meetings.
- Participate in a voluntary demographic survey before viewing online or in person - <https://www.townofchapelhill.org/demosurvey>

#### Parking

- Parking is available at Town Hall lots and the lot at Stephens Street and Martin Luther King Jr. Boulevard.
- See <http://www.parkonthehill.com> for other public lots on Rosemary Street
- Town Hall is served by NS route and T route, and GoTriangle Routes of Chapel Hill Transit.

### Entry and Speakers

- Entrance on the ground floor.
- Sign up at the meeting starting at 5:30 PM with the Town Clerk to speak.
- If more than 14 people sign up for an item, Council will reduce speaking time from 3 minutes to 2 min./person.
- Please do not bring signs.

## ROLL CALL

## OPENING

## ANNOUNCEMENTS BY COUNCIL MEMBERS

## PUBLIC COMMENT FOR ITEMS NOT ON PRINTED AGENDA AND PETITIONS FROM THE PUBLIC AND COUNCIL MEMBERS

*Petitions and other similar requests submitted by the public, whether written or oral, are heard at the beginning of each regular meeting. Except in the case of urgency and unanimous vote of the Council members present, petitions will not be acted upon at the time presented. After receiving a petition, the Council shall, by simple motion, dispose of it as follows: consideration at a future regular Council meeting; referral to another board or committee for study and report; referral to the Town Manager for investigation and report; receive for information. See the Status of Petitions to Council webpage to track the petition. Receiving or referring of a petition does not constitute approval, agreement, or consent.*

1. Tom Jensen Request for Townwide Automatic Pedestrian Signals at Crosswalks. [\[25-0001\]](#)

**RESPONSIBLE STAFF, TITLE, DEPARTMENT\***

Sabrina Oliver, Director, Governance Services Department

**STAFF RECOMMENDATION\***

Staff recommends that Council hear the petition.

## CONSENT

*Items of a routine nature will be placed on the Consent Agenda to be voted on in a block. Any item may be removed from the Consent Agenda by request of the Mayor or any Council Member.*

2. Approve all Consent Agenda Items [\[25-0002\]](#)

**RESPONSIBLE STAFF, TITLE, DEPARTMENT**

Brenton Hodge, Assistant Town Clerk, Governance Services Department

**STAFF RECOMMENDATION**

Staff recommends that Council adopt R-1 to approve routine items in a single action.

3. Approve the Miscellaneous Budget Ordinance [\[25-0003\]](#)

Amendment to Adjust Various Fund Budgets for FY 2024-25.

**RESPONSIBLE STAFF, TITLE, DEPARTMENT**

Amy Oland, Director, Business Management Department

Matt Brinkley, Assistant Director, Business Management Department

**STAFF RECOMMENDATION**

That the Council:

- Enact the attached budget ordinance amendment to adjust the General Fund, Grants Fund, Capital Improvement Fund, Transit Fund, and Public Housing Fund.
- Enact the attached project ordinance amendments to adjust the Transit Capital Grants Fund and 2015 Street and Sidewalks Fund.

**4.** Approve the 2024 Bond Referendum Results Certification [\[25-0004\]](#)

**RESPONSIBLE STAFF, TITLE, DEPARTMENT**

Amy Oland, Director, Business Management Department

**STAFF RECOMMENDATION**

Staff recommends that Council adopt the resolution that certifies and approves the results of the November 5, 2024 Bond Referenda and directs the Town Clerk to publish a statement of results as required by state statute.

**5.** Approve the Interim Town Manager's Employment Contract. [\[25-0005\]](#)

**RESPONSIBLE STAFF, TITLE, DEPARTMENT\***

Ann Anderson, Town Attorney, Attorney's Office

**STAFF RECOMMENDATION\***

Staff recommends that Council adopt the resolution approving the Contract of Interim Town Manager Mary Jane Nirdlinger and authorize the Mayor to execute the same on the Council's behalf.

**6.** Authorize the Town Manager to negotiate and execute a sole source contract for Granicus government experiences cloud. [\[25-0006\]](#)

**RESPONSIBLE STAFF, TITLE, DEPARTMENT**

Susan Brown, Executive Director for Strategic Communications and Marketing

**STAFF RECOMMENDATION\***

Staff recommends that Council adopt the resolution authorizing the Town Manager to negotiate and execute a sole source contract for Granicus government experiences cloud.

**7.** Authorize Town Manager to Execute a Renewal of the Interlocal Agreement for the Development and Operation of the Hollow Rock Portion of the New Hope Preserve between Durham County, Orange County, and Town of Chapel Hill. [\[25-0007\]](#)

**RESPONSIBLE STAFF, TITLE, DEPARTMENT\***

Atuya Cornwell, Director, Parks and Recreation Department

Kevin Robinson, Senior Manager of Planning and Park Operations, Parks and

Recreation

**STAFF RECOMMENDATION\***

Staff recommends that Council adopt the attached resolution authorizing the Town Manager to execute a renewal of the interlocal agreement for the development and operation of the Hollow Rock portion of the New Hope Preserve between Durham County, Orange County, and Town of Chapel Hill.

- 8.** Call a Public Hearing to Consider a Request to Close a Public Right-of-Way along Huse Street on February 26, 2025 [\[25-0008\]](#)

**RESPONSIBLE STAFF, TITLE, DEPARTMENT**

Lance Norris, Director, Public Works Department

Chris Roberts, Manager of Engineering and Infrastructure, Public Works Department

Robert Gehris, Engineer III, Public Works Department

**STAFF RECOMMENDATION**

Staff recommends that the Council adopt the resolution to call a Public Hearing on February 26, 2025 to consider a request to close the Huse Street public right-of-way.

- 9.** Call a Public Hearing to Consider a Request to Close Portions of the Public Right-of-Way in Cowan Boulevard and White Oak Drive on February 26, 2025 [\[25-0009\]](#)

**RESPONSIBLE STAFF, TITLE, DEPARTMENT\***

Lance Norris, Director, Public Works Department

Chris Roberts, Manager of Engineering and Infrastructure. Public Works Department

Robert Gehris, Engineer III, Public Works Department

**STAFF RECOMMENDATION\***

Staff recommends that the Council adopt the resolution to call a Public Hearing on February 26, 2025 to consider a request to permanently close portions of public right-of-way in Cowan Boulevard and White Oak Drive.

## DISCUSSION

### ZONING ATLAS AMENDMENT(S)

*Zoning Atlas Amendment: The Zoning Atlas Amendment, to change the zoning designation on this property, is Legislative. The Council receives and considers public comment on the merits of the proposed rezoning, including opinions, when making Legislative decisions.*

- 10.** Open a Legislative Hearing for a Conditional Zoning Application at 200 South Elliott Road [\[25-0010\]](#)

**RESPONSIBLE STAFF, TITLE, DEPARTMENT**

Jacob Hunt, Senior Planner, Planning Department

**STAFF RECOMMENDATION**

Open the hearing, receive public comment, provide feedback on the application, and continue the hearing to February 12th, 2025.

## CONCEPT PLAN REVIEW(S)

*Concept Plans: Presentations for Concept Plans will be limited to 15 minutes.*

*Concept Plan review affords Council members the opportunity to provide individual reactions to the overall concept of the development which is being contemplated for future application. Nothing stated by individual Council members this evening can be construed as an official position or commitment on the part of a Council member with respect to the position they may take when and if a formal application for development is subsequently submitted and comes before the Council for formal consideration.*

*As a courtesy to others, people speaking on an agenda item are normally limited to three minutes. Persons who are organizing a group presentation and who wish to speak beyond the three minute limit are requested to make prior arrangements through the Mayor's Office by calling 968-2714.*

- 11.** Concept Plan Review: 1609 US 15-501

[\[25-0011\]](#)

**RESPONSIBLE STAFF, TITLE, DEPARTMENT**

Corey Liles, Zoning Administrator, Planning Department

**STAFF RECOMMENDATION**

Adopt Resolution A, transmitting comments to the applicant regarding the proposed development.

## REQUEST FOR CLOSED SESSION TO DISCUSS ECONOMIC DEVELOPMENT, PROPERTY ACQUISITION, PERSONNEL, AND/OR LITIGATION MATTERS