



Item Overview

Item #: 14., File #: [21-0141], Version: 1

Meeting Date: 2/24/2021

Close the Public Hearing to Consider a Request to Close a Portion of an Unmaintained and Unimproved Monroe Street Public Right-of-Way.
Staff:

Lance Norris, Director
Chris Roberts, Manager of Engineering and Infrastructure

Department:

Public Works

Overview: The developer of the Columbia Street Annex, CH Hotel Associates Limited Partnership, proposes to close approximately 150' of an unmaintained and unimproved portion of Monroe Street. This closure is needed to relocate the entrance of the development on South Columbia Street. The 30'-wide public right-of-way starts at its connection to the South Columbia Street right-of-way and extends west. This closure will disconnect the current Monroe Street right-of-way from South Columbia Street. The developer will dedicate a new easement providing reasonable access to the right-of-way at Columbia Street.

The requesting party must record and file a full public access easement per the submitted plan with the Orange County Register of Deeds before the subject right-of-way is removed from the plat of the Columbia Street Annex property.

This right-of-way public hearing will be presented as part of the [Columbia Street Annex <https://www.townofchapelhill.org/government/departments-services/planning/development-activity-report/columbia-street-annex-2017>](https://www.townofchapelhill.org/government/departments-services/planning/development-activity-report/columbia-street-annex-2017) development public hearing (Project Number #18-039).

This process followed the two requirements of North Carolina General Statute Sec. 160A-299:

- Council adopted a resolution declaring its intent to close the public right-of-way and to call a public hearing.
- All publication and posting requirements of this statute have been met.

**Recommendation(s):**

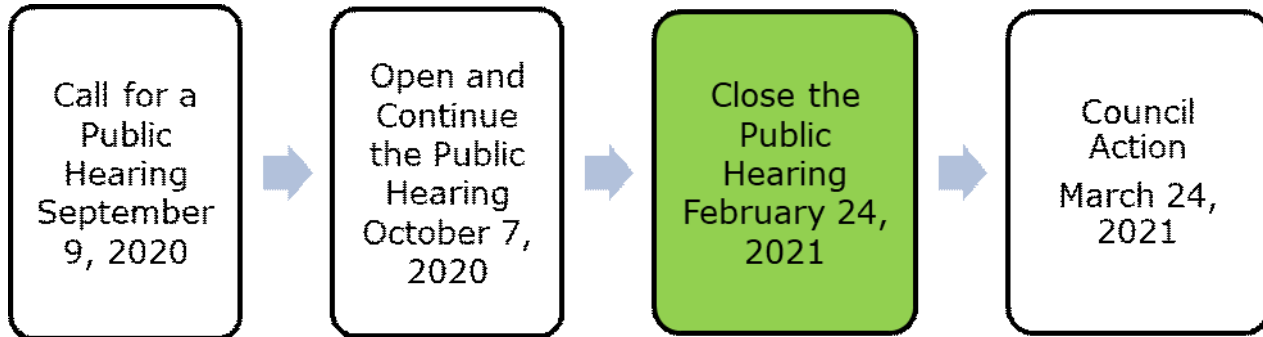
That the Council close the Public Hearing to consider closing the unmaintained and unpaved public right-of-way portion of Monroe Street. Under the recently enacted legislation authorizing public hearings at remote meetings, public comment may continue to be submitted into the hearing record for 24 hours after the February 24th public hearing. On March 24th, the Council may take action on the requested closure.

Fiscal Impact/Resources: The Town did not maintain this right-of-way, so there is no cost to the Town.

Key Issues:

- The closure will isolate one property, which is currently accessed via a private driveway to the paved portion of Monroe Street. The developer has proposed a full public access easement, which will continue to provide reasonable legal access to this parcel. The requesting party must record and file a full public access easement per the submitted plan with the Orange County Register of Deeds before the subject right-of-way is removed from the plat of the Columbia Street Annex

property.

Where is this item in its process?**Attachments:**

- Draft Resolution
- Requested Monroe Street Public Right-of-Way Closure Plan
- NC General Statute 160A-299

A RESOLUTION TO APPROVE A REQUEST TO CLOSE A PORTION OF AN UNMAINTAINED AND UNIMPROVED PUBLIC RIGHT-OF-WAY ON MONROE STREET (2021-##-##/R-)**

WHEREAS, the Town of Chapel Hill has received a request from Wendi Ramsden, Coulter Jewell Thames, PA (representing CH Hotel Associates Limited Partnership, Owner) to close a portion of the unmaintained and unimproved Monroe Street public right-of-way; and

WHEREAS, one parcel will become isolated with this right-of-way closure; however, the right-of-way closure applicant will provide a legal reasonable means of access to this isolated property with a full public access easement; and

WHEREAS, dedication of the full public access easement will be required before the completion of the right-of-way closure process; and

WHEREAS, the Council finds, upon review of the facts and of information received at the Public Hearing on October 7, 2020, November 18, 2020 and February 24, 2021, that closing this section of the Monroe Street right-of-way would not be contrary to the public interest and that no individual owning property in the vicinity of the proposed closures would be deprived of reasonable means of ingress and egress to his or her property by the closing of said right-of-way.

NOW, THEREFORE, BE IT RESOLVED by the Council of the Town of Chapel Hill that the Council hereby approves the closure of a portion of the unmaintained and unimproved public right-of-way of Monroe Street.

This the ___th day of _____, 2021.

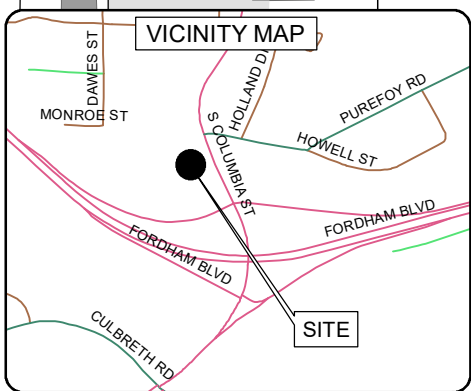
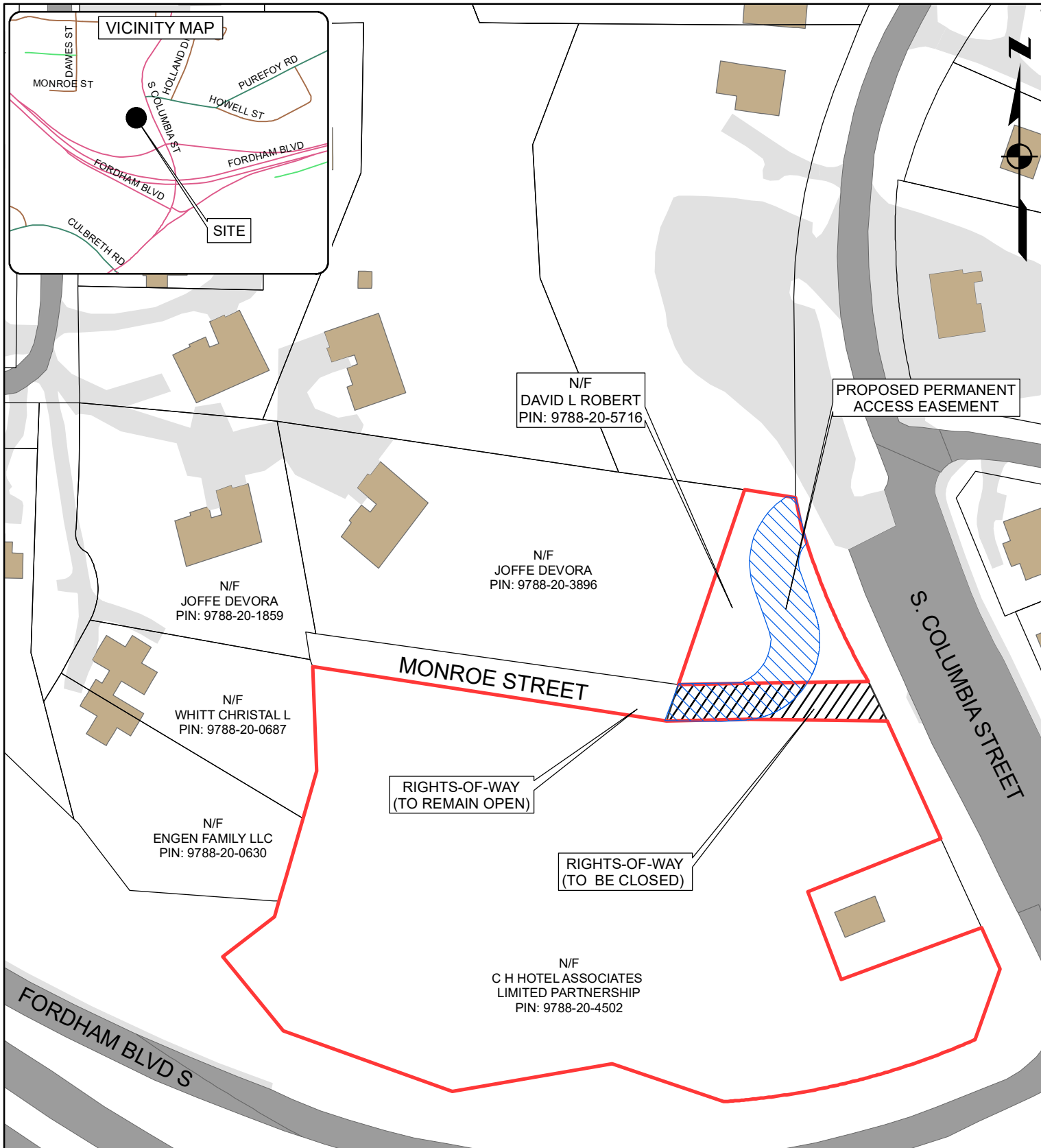
The Agenda will reflect the text below and/or the motion text will be used during the meeting.

PRESENTER: Chris Roberts, Manager of Engineering and Infrastructure

- a. Introduction and recommendation
- b. Comments from the public
- c. Comments and questions from the Mayor and Town Council
- d. Motion to Close the Public Hearing and allow additional comments for 24-hours after discussing this item per recent Legislation
- e. Consider adopting the resolution to approve the right-of-way closure at the March 24, 2021 meeting.

RECOMMENDATION: That the Council continue and close a Public Hearing to consider closing the unmaintained and unpaved public right-of-way portion of Monroe Street. On March 24th, 2021 the Council may take action on the requested closure.

PROPOSED RIGHTS-OF-WAY CLOSING



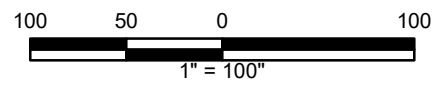
Legend	
	PROP-ROW
	RIGHTS-OF-WAY (TO BE CLOSED)
	ADJACENT PARCELS

PRELIMINARY DRAWING
 THIS DOCUMENT WAS PREPARED FOR ILLUSTRATION PURPOSES ONLY.
 PARCEL LINES PER ORANGE COUNTY GIS

PROJECT: Monroe Street
 DATE: 3/16/2020
 BY: WAM



TOWN OF CHAPEL HILL
 405 MARTIN LUTHER KING JR BLVD
 CHAPEL HILL, NC 27514



§ 160A-299. Procedure for permanently closing streets and alleys.

(a) When a city proposes to permanently close any street or public alley, the council shall first adopt a resolution declaring its intent to close the street or alley and calling a public hearing on the question. The resolution shall be published once a week for four successive weeks prior to the hearing, a copy thereof shall be sent by registered or certified mail to all owners of property adjoining the street or alley as shown on the county tax records, and a notice of the closing and public hearing shall be prominently posted in at least two places along the street or alley. If the street or alley is under the authority and control of the Department of Transportation, a copy of the resolution shall be mailed to the Department of Transportation. At the hearing, any person may be heard on the question of whether or not the closing would be detrimental to the public interest, or the property rights of any individual. If it appears to the satisfaction of the council after the hearing that closing the street or alley is not contrary to the public interest, and that no individual owning property in the vicinity of the street or alley or in the subdivision in which it is located would thereby be deprived of reasonable means of ingress and egress to his property, the council may adopt an order closing the street or alley. A certified copy of the order (or judgment of the court) shall be filed in the office of the register of deeds of the county in which the street, or any portion thereof, is located.

(b) Any person aggrieved by the closing of any street or alley including the Department of Transportation if the street or alley is under its authority and control, may appeal the council's order to the General Court of Justice within 30 days after its adoption. In appeals of streets closed under this section, all facts and issues shall be heard and decided by a judge sitting without a jury. In addition to determining whether procedural requirements were complied with, the court shall determine whether, on the record as presented to the city council, the council's decision to close the street was in accordance with the statutory standards of subsection (a) of this section and any other applicable requirements of local law or ordinance.

No cause of action or defense founded upon the invalidity of any proceedings taken in closing any street or alley may be asserted, nor shall the validity of the order be open to question in any court upon any ground whatever, except in an action or proceeding begun within 30 days after the order is adopted. The failure to send notice by registered or certified mail shall not invalidate any ordinance adopted prior to January 1, 1989.

(c) Upon the closing of a street or alley in accordance with this section, subject to the provisions of subsection (f) of this section, all right, title, and interest in the right-of-way shall be conclusively presumed to be vested in those persons owning lots or parcels of land adjacent to the street or alley, and the title of such adjoining landowners, for the width of the abutting land owned by them, shall extend to the centerline of the street or alley.

The provisions of this subsection regarding division of right-of-way in street or alley closings may be altered as to a particular street or alley closing by the assent of all property owners taking title to a closed street or alley by the filing of a plat which shows the street or alley closing and the portion of the closed street or alley to be taken by each such owner. The plat shall be signed by each property owner who, under this section, has an ownership right in the closed street or alley.

(d) This section shall apply to any street or public alley within a city or its extraterritorial jurisdiction that has been irrevocably dedicated to the public, without regard to whether it has actually been opened. This section also applies to unopened streets or public alleys that are shown on plats but that have not been accepted or maintained by the city, provided that this section shall not abrogate the rights of a dedicator, or those claiming under a dedicator, pursuant to G.S. 136-96.

(e) No street or alley under the control of the Department of Transportation may be closed unless the Department of Transportation consents thereto.

(f) A city may reserve a right, title, and interest in any improvements or easements within a street closed pursuant to this section. An easement under this subsection shall include utility, drainage, pedestrian, landscaping, conservation, or other easements considered by the city to be in the public interest. The reservation of an easement under this subsection shall be stated in the order of closing. The reservation also extends to utility improvements or easements owned by private utilities which at the time of the street closing have a utility agreement or franchise with the city.

(g) The city may retain utility easements, both public and private, in cases of streets withdrawn under G.S. 136-96. To retain such easements, the city council shall, after public hearing, approve a "declaration of retention of utility easements" specifically describing such easements. Notice by certified or registered mail shall be provided to the party withdrawing the street from dedication under G.S. 136-96 at least five days prior to the hearing. The declaration must be passed prior to filing of any plat or map or declaration of withdrawal with the register of deeds. Any property owner filing such plats, maps, or declarations shall include the city declaration with the declaration of withdrawal and shall show the utilities retained on any map or plat showing the withdrawal. (1971, c. 698, s. 1; 1973, c. 426, s. 47; c. 507, s. 5; 1977, c. 464, s. 34, 1981, c. 401; c. 402, ss. 1, 2; 1989, c. 254; 1993, c. 149, s. 1; 2015-103, s. 1.)



Item Overview

Item #: 15., **File #:** [21-0142], **Version:** 1**Meeting Date:** 2/24/2021

Appointments to the Historic District Commission.**Staff:**

Sabrina Oliver, Director/Town Clerk
Amy Harvey, Deputy Town Clerk
Alisha Cordell, Administrative Assistant

Department:

Communications and Public Affairs
Technology Solutions and CaPA

**Recommendation(s):**

That the Council make appointments to the Historic District Commission for three seats.

**Attachments:**

- Historic District Commission Recommendation
- Council Interview Committee Recommendation
- Ballot
- Applications

Note: Applications submitted prior to February 20, 2018 were completed before changes were made to the application and may appear incomplete.

MEMORANDUM

TO: Mayor and Town Council

FROM: Anya Grahn, Staff liaison to the Historic District Commission

SUBJECT: Recommendation for the vacancy(s)

DATE: November 12, 2020

RECOMMENDATION: The Historic District Commission met on September 23, and November 2, 2020 and made the following recommendation(s) to the Town Council for consideration:

- Sean Murphy (Reappointment)
- Cathy Brigham, Resident
- Anne Perl De Pal, Resident
- Maria (Polly) Van De Velde, Resident

SPECIAL REQUEST(s): None

BACKGROUND: The Commission discussed each of these applicants. They found Ms. Brigham to be very engaged and organized. They also spoke of Ms. Perl de Pal's professional expertise and familiarity with the Chapel Hill historic districts, having lived in the historic districts for much of her life. The Commission also spoke favorably of Polly Van De Velde's familiarity with Town government, civic duty, and her experience serving on past boards and commissions.

Note: Communications and Public Affairs notes that the Council Committee: Historic District Commission Interviews reviewed the following applications: Cathy Brigham, Kimberly Kyser, Sean Murphy, Rachel Nelson, Anne Perl De Pal, Rick Smith, John Sweet, Polly Van de Velde and Neal Wolgin. Kimberly Kyser, and Rick Smith removed their application from consideration. No other applications were received between Nov 10 and Nov 11, for the Historic District Commission.

Feb 18, 2021 Note: The Council re/appointed Mr. Murphy and Ms. Van De Velde in November. Ms. Brigham removed her application in January.

MEMORANDUM

TO: Mayor and Town Council

FROM: Council Committee: Historic District Commission Interviews
(Council Members Buansi, Parker and Ryan)

SUBJECT: Recommendation for the vacancy(s)

DATE: February 12, 2021

RECOMMENDATION: The Council Committee: Historic District Commission Interviews met on Friday, February 12, 2021 from noon to 12:38 PM, and unanimously recommends to the Town Council for consideration:

- Anne Perl De Pal, Appointment Town Resident
- Leave one seat vacant

SPECIAL REQUEST(s): Leave one seat vacant, while seeking applicants with engaged interest for consideration.

BACKGROUND: Ms. Perl De Pal brings her qualifications as an architect, interest in historic preservation and her residence in a historic district as strengths to this Commission.

Note: Communications and Public Affairs notes that the Council Committee: Historic District Commission Interviews reviewed the following applications: Rachel Nelson, Anne Perl De Pal, Hallie Springer, John Sweet, and Neal Wolgin. Ms. Springer removed her application on Feb 9. No other applications were received between February 12 and February 17, 2021, for the Historic District Commission.

BALLOT

HISTORIC DISTRICT COMMISSION

FEBRUARY 24, 2021

- Total Membership: 9 (members must reside within the planning jurisdiction of Chapel Hill with a majority of members that "have demonstrated special interest, experience, or education in history or architecture.")
- Current Membership: 7 (3 Female, 4 Male, 1 Asian or Pacific Islander, 6 Caucasian; [0] 18-24, [0] 25-34, [3] 35-54, [4] Over 55)
- Current Vacancies: 2
- Number of Applicants: 4

APPLICANTS

You may vote for up to two (2) applicants.

- Rachel Nelson*
- Anne Perl De Pal
- John Sweet
- Neal Wolgin*
- Other; please list _____

*Applicant applied for two or more boards.

Profile

Question applies to multiple boards

Whenever possible, submit your application prior to the scheduled meeting of the affected advisory board so that they can consider all applications prior to making a recommendation to Council.

Public Records Statement

I acknowledge that all information submitted in this application becomes a public record and will be searchable online. The Town is not able to remove information from the public record once it has been posted.

I Agree

waterrachelswim@yahoo.com

Email Address

Rachel

First Name

E

Middle Initial

Nelson

Last Name

1100 West NC Highway 54 Bypass

Street Address

Apt 10

Suite or Apt

CHAPEL HILL

City

NC

State

27516

Postal Code

Mobile: (530) 400-9985

Primary Phone

Home:

Alternate Phone

Question applies to multiple boards

Residency within the Town limits is required for membership on most Council advisory bodies. Memberships of some committees and task forces may be composed of up to forty percent of non-Town residents.

What district do you live in? *

Chapel Hill Town limits (Purple)

[Please consult the town maps HERE if you are unsure.](#)

If you are a Chapel Hill Resident, How long have you lived here?

0-12 months

Question applies to multiple boards

The Council encourages you to visit a meeting of the group that you are interested in serving on. Please choose no more than three groups from the list below to which you would like to apply.

Which Boards would you like to apply for?

Historic District Commission: Eligible

Chapel Hill Public Library Advisory Board: Eligible

Question applies to Chapel Hill Public Library Advisory Board

Select a Seat Category for the Chapel Hill Public Library Advisory Board *

Chapel Hill Resident

Question applies to multiple boards

Which Board is your First Choice? *

Historic District Commission

How did you find out about this opportunity? (select all that apply)

Internet

If you chose "Other" from the advertising opportunity listed above, please specify specify:

Interests & Experiences

Question applies to multiple boards

How do you describe your previous advisory board experience?

None Selected

Question applies to multiple boards

What perspective(s) do you bring to the board(s), commission(s), committee(s) or task force(s) to which you are applying?

My ability to work well with others is shown in the great ability I have making people feel welcomed and comfortable. I would be able to bring an organized work ethic while still maintaining a friendly and welcoming relationship with others at the workplace. I enjoy working with others towards a common goal. I have been involved with working with people and children of different backgrounds and I believe I would bring forth a unique perspective on how to reach many different groups of people all while focusing on our main goal and objectives to achieve.

Please provide a brief summary of any other relevant qualifications (skills, abilities, interests and/or experience) you bring.

I am a very organized and fun-loving person. I take pride in the work I do and my ability to serve those around me. One example of my work would be with the organization I have brought to the backlog of the Yolo County Archives. I have taken the time to create a way that 20 plus years of backlog has been organized and has thus been better processed. In doing this, I was promoted to take charge of maintaining and fixing the website (by using Dublin core, HTML, and Omeka) that is used by the public to have access to the digitized collections from the county archives.

Question applies to Historic District Commission

Do you have special interest, experience, or education/training in history, architecture, archaeology, or related fields? If yes, please explain.

A project I am proud of helping to start was a pilot transcription project for elementary school students. My involvement included meeting with teachers, creating online access to primary records, and compiling work packets of scanned documents for multiple students to work on simultaneously. This project was created to help students learn not only about the California court system in the mid to late 1800's, but also to read, analyze, and understand primary records.

[Resume 2019-
_Rachel_Nelson.docx](#)

You may upload a supporting document (e.g., CV or resume). **Please be advised that any information submitted becomes a public record and may be searchable online.**

Demographics

The Town Council seeks to attract persons from diverse backgrounds and believes that childcare and transportation is a potential barrier for qualified and interested applicants. See the [Childcare and Transportation Assistance pilot](#) for further details. In order to consider this application and provide some balance to the various boards, this personal information is required:

Ethnicity *

Caucasian/Non-Hispanic

Gender *

Female

If other, please describe:

Please select your age from the following list. *

25-34

Graduate Student

Occupation

Are you a caregiver for or identify with a disability?

Yes No

Have you participated in the Peoples Academy?

Yes No

Are you a Town of Chapel Hill employee?

Yes No

Ethics Statement

Applications will be kept on file from July 1st to June 30th of the same fiscal year. Please reapply each fiscal year if you are still interested in serving on an Advisory Board, Commission, Committee or Task Force and have not yet been appointed.

Rachel Nelson

1100 West NC Highway 54 Bypass, Apt. 10 Chapel Hill, NC 27516 | (530)400-9985 | waterrachelswim@yahoo.com

Education

M.A. LIBRARY SCIENCE | MAY 2020 | NORTH CAROLINA CENTRAL UNIVERSITY

- Master's in Library Science with an emphasis in Archive and Record Management

B.A. HISTORY | DECEMBER 2017 | CALIFORNIA STATE UNIVERSITY OF SACRAMENTO

- Major: History

HIGH SCHOOL DIPLOMA | JUNE 2009 | DIXON HIGH SCHOOL

Experience

LIBRARY ASSISTANT III PUBLIC SERVICE AND ARCHIVE ASSISTANT | UC DAVIS | MARCH 2018-JULY 2018

- Public services assistance to faculty, students, staff, visiting scholars, and the public in the Reading Room and to remote users as assigned
- Provides information for the user regarding collection information and historical research;
- Outreach with information regarding collections and services for websites, guides, social media, and special programming.

Maintains the rare book and pamphlet collections (including the Michael and Margaret B. Harrison Western Research Center), map collection, manuscript collections, historical photograph collections, University Archives, and other non-circulating research materials with department staff.

COORDINATOR OF DIY PROJECT - EXTRA HELP| YOLO COUTNY ARCHIVES | JULY 2016-JULY 2018

Coordinator of the Discover.It.Yourself History Project Website which included the redesign of the website and metadata through working with HTML, Omeka, and Dublin Core. I have also helped direct the work of volunteers, created goals for the website both in marketing and with uploading subject matter that has been scanned and digitally edited. I have also helped coordinate a larger scale project for an online pilot transcription project for elementary school children. I have also learned and have done elevated level of preservation and processing work with materials in the Archives.

INSTITUTE COUNCIL PRESIDENT | THE CHURCH OF JESUS CHRIST OF LATTER-DAY SAINTS | AUG 2017-JULY 2018

Organize and run religious group in charge of religious classes, community service projects and social activities. Worked with my council members to create, plan, and organize events. Reach out to and work with people of our own faith as well as others for community service projects and service projects in other areas as needed.

VOLUNTEER | CENTER FOR SACRAMENTO HISTORY | AUG 2015-DEC 2015

- Work with and transcribe coronary records to digital forms within the years of 1920-1940. Also look at court cases for missing information.

FAMILY HISTORY CONSULTANT | WOODLAND FAMILY HISTORY CENTER | AUG 2014 - AUG 2015

- Helped do research with people to find more about their family history. Worked with censuses, marriage, birth and death certificates, and microfilm. Was shift leader and in charge of organizing and scheduling my chapter of people.

SWIM COACH/CHILD CARE | DAVIS SWIM AND FITNESS | APR 2012- AUG 2015

- Set up prices, promote, and sell all swim lessons. Schedule all swim lessons. Teach swimming to people from the ages of 6 months and up. Supervise children to make sure they are safe and having fun.

CUSTOMER SERVICE REPRESENTATIVE | UNIVERSITY OF CALIFORNIA DAVIS | SEP 2010-OCT 2010

- Work on computers to reprint I.D. cards. Work with the UCD system to find students, identify them and print new cards. Fix and restock printers/laminators when out of supplies. Direct up to 2000 students to where they should go to get new cards.

SWIM INSTRUCTOR | SPECIAL OLYMPICS | SUMMERS OF 2006- 2009

- In the water and teach swimming to people between the ages of 6 to 64 with mental and physical disabilities.

SWIM INSTRUCTOR | DAVIS SUMMERDARTS | SUMMERS OF 2006- 2009

- In the water and teach swimming to people between the ages of 6 to 18 guided by USA Swimming rules and regulations.

Certificates

- Power Industrial Truck/High Lift Platform Training

Profile

Question applies to multiple boards

Whenever possible, submit your application prior to the scheduled meeting of the affected advisory board so that they can consider all applications prior to making a recommendation to Council.

Public Records Statement

I acknowledge that all information submitted in this application becomes a public record and will be searchable online. The Town is not able to remove information from the public record once it has been posted.

I Agree

perldepal@yahoo.com

Email Address

Anne

First Name

Perl De Pal

Middle Initial

Last Name

710. E. Rosemary Street

Street Address

Suite or Apt

Chapel Hill

City

NC

State

27514

Postal Code

Mobile: (212) 247-6929

Primary Phone

Business:

Alternate Phone

Question applies to multiple boards

Residency within the Town limits is required for membership on most Council advisory bodies. Memberships of some committees and task forces may be composed of up to forty percent of non-Town residents.

What district do you live in? *

Chapel Hill Town limits (Purple)

[Please consult the town maps HERE if you are unsure.](#)

If you are a Chapel Hill Resident, How long have you lived here?

Greater than 10 years

Question applies to multiple boards

The Council encourages you to visit a meeting of the group that you are interested in serving on. Please choose no more than two groups from the list below to which you would like to apply.

Which Boards would you like to apply for?

Historic District Commission: Eligible

Question applies to multiple boards

Which Board is your First Choice? *

Historic District Commission

How did you find out about this opportunity? (select all that apply)

Email

If you chose "Other" from the advertising opportunity listed above, please specify:

Interests & Experiences

Question applies to multiple boards

How do you describe your previous advisory board experience?

Non-Chapel Hill Board Experience

Question applies to multiple boards

What perspective(s) do you bring to the board(s), commission(s), committee(s) or task force(s) to which you are applying?

Professional experience in the field, experience with other similar commissions, and practical experience with historic properties

Question applies to multiple boards

Please provide a brief summary of any other relevant qualifications (skills, abilities, interests and/or experience) you bring.

Professional projects including 17th, 18th, 19th and 20th century structures, properties and districts..
Family and applicant have had property in the historic district for years.

Question applies to Historic District Commission

Do you have special interest, experience, or education/training in history, architecture, archaeology, or related fields? If yes, please explain.

Licensed professional (architect) in the State of North Carolina and other states, Status current and vetted by NC State licensing board. Experience with Landmarks and Historic Commissions in numerous jurisdictions : including United States, Europe and Canada.

Question applies to multiple boards

You may upload a supporting document (e.g., CV or resume). **Please be advised that any information submitted becomes a public record and may be searchable online.**

Demographics

The Town Council seeks to attract persons from diverse backgrounds and believes that childcare and transportation is a potential barrier for qualified and interested applicants. See the [Childcare and Transportation Assistance pilot](#) for further details. In order to consider this application and provide some balance to the various boards, this personal information is required:

Ethnicity *

Caucasian/Non-Hispanic

Gender *

Female

If other, please describe:

Please select your age from the following list. *

over 55

licensed architect

Occupation

Are you a caregiver for or identify with a disability?

Yes No

Have you participated in the Peoples Academy?

Yes No

Are you a Town of Chapel Hill employee?

Yes No

Ethics Statement

Question applies to multiple boards

ETHICS GUIDELINES FOR TOWN ADVISORY BOARDS AND COMMISSIONS

Members of advisory boards and commissions shall not discuss, advocate, or vote on any matter in which they have a conflict of interest or an interest which reasonably might appear to be in conflict with the concept of fairness in dealing with public business. A conflict of interest or a potential conflict occurs if a member has a separate, private, or monetary interest, either direct or indirect, in any issue or transaction under consideration. In addition, members of the Historic District Commission and Board of Adjustment, when these boards are hearing cases, serve as quasi-judicial bodies. Pursuant to State Statute 106A-388(e)(2), members of these boards “shall not participate in or vote on any quasi-judicial matter in a manner that would violate affected persons’ constitutional rights to an impartial decision maker. Impermissible violations of due process include, but are not limited to, a member having a fixed opinion prior to hearing the matter that is not susceptible to change, undisclosed ex parte communications, a close familial, business, or other associational relationship with an affected person, or a financial interest in the outcome of the matter.” Any member who violates these Ethics Guidelines may be subject to removal from the board or commission. If the advisory board or commission member believes he/she has a conflict of interest then that member should ask the advisory board or commission to be recused from voting. The advisory board or commission should then vote on the question on whether or not to excuse the member making the request. In cases where the individual member or the advisory board or commission establishes a conflict of interest, then the advisory board or commission member shall remove themselves from the voting area. Any advisory board or commission member may seek the counsel of the Town Attorney on questions regarding the interpretation of these ethics guidelines or other conflict of interest matters. The interpretation may include a recommendation on whether or not the advisory board or commission member should excuse himself/herself from voting. The advisory board or commission member may request the Town Attorney respond in writing.

I Agree *

Question applies to multiple boards

Applications will be kept on file from July 1st to June 30th of the same fiscal year. Please reapply each fiscal year if you are still interested in serving on an Advisory Board, Commission, Committee or Task Force and have not yet been appointed.

Profile

Question applies to multiple boards

Whenever possible, submit your application prior to the scheduled meeting of the affected advisory board so that they can consider all applications prior to making a recommendation to Council.

Public Records Statement

I acknowledge that all information submitted in this application becomes a public record and will be searchable online. The Town is not able to remove information from the public record once it has been posted.

I Agree

jws@me.com

Email Address

John

First Name

Sweet

Last Name

Middle Initial

208 Glenburnie Street

Street Address

Suite or Apt

Chapel Hill

City

NC

State

27514

Postal Code

Mobile: (919) 448-8802

Primary Phone

Home:

Alternate Phone

Question applies to multiple boards

Residency within the Town limits is required for membership on most Council advisory bodies. Memberships of some committees and task forces may be composed of up to forty percent of non-Town residents.

What district do you live in? *

Chapel Hill Town limits (Purple)

[Please consult the town maps HERE if you are unsure.](#)

If you are a Chapel Hill Resident, How long have you lived here?

4-9 years

Question applies to multiple boards

The Council encourages you to visit a meeting of the group that you are interested in serving on. Please choose no more than three groups from the list below to which you would like to apply.

Which Boards would you like to apply for?

Historic District Commission: Eligible

Question applies to multiple boards

Which Board is your First Choice? *

None Selected

How did you find out about this opportunity? (select all that apply)

answer 1

If you chose "Other" from the advertising opportunity listed above, please specify specify:

Interests & Experiences

Question applies to multiple boards

How do you describe your previous advisory board experience?

None Selected

Question applies to multiple boards

What perspective(s) do you bring to the board(s), commission(s), committee(s) or task force(s) to which you are applying?

Historic District Commission makes a very important contribution to the quality of life in Chapel Hill and I would welcome an opportunity to join in its work. Since moving to the area some years ago to take on a position as a professor of American History at UNC, I have lived in several places—but the last four years spent in the Franklin-Rosemary Historic District have been truly special. Every time I walk to campus, go for a run in Battle Park, or just stroll around the block, I feel grateful for the opportunity to live here. My father was an architect, I have had a lifelong love of architecture and landscape design; over the years, I have had several rewarding opportunities to engage in the process of designing houses and planning renovations. As an historian, I have a long-standing professional interest in the built environment and in historic preservation; this spring I will be teaching a new class on the history of the built environment using Chapel Hill as case study. As a homeowner who has come before the Commission as an applicant, I am also sensitive to what it feels like to be in that position. I have great respect for the Commission's mission and role; and I also have great respect for those seeking to improve their properties.

Please provide a brief summary of any other relevant qualifications (skills, abilities, interests and/or experience) you bring.

Question applies to Historic District Commission

Do you have special interest, experience, or education/training in history, architecture, archaeology, or related fields? If yes, please explain.

You may upload a supporting document (e.g., CV or resume). **Please be advised that any information submitted becomes a public record and may be searchable online.**

Demographics

The Town Council seeks to attract persons from diverse backgrounds and believes that childcare and transportation is a potential barrier for qualified and interested applicants. See the [Childcare and Transportation Assistance pilot](#) for further details. In order to consider this application and provide some balance to the various boards, this personal information is required:

Ethnicity *

Caucasian/Non-Hispanic

Gender *

Male

If other, please describe:

Please select your age from the following list. *

35-54

Historian

Occupation

Are you a caregiver for or identify with a disability?

Yes No

Have you participated in the Peoples Academy?

Yes No

Are you a Town of Chapel Hill employee?

Yes No

Ethics Statement

Applications will be kept on file from July 1st to June 30th of the same fiscal year. Please reapply each fiscal year if you are still interested in serving on an Advisory Board, Commission, Committee or Task Force and have not yet been appointed.

Profile

Question applies to multiple boards

Whenever possible, submit your application prior to the scheduled meeting of the affected advisory board so that they can consider all applications prior to making a recommendation to Council.

Public Records Statement

I acknowledge that all information submitted in this application becomes a public record and will be searchable online. The Town is not able to remove information from the public record once it has been posted.

I Agree

neal@ti-law.com

Email Address

Neal

First Name

Wolgin

Last Name

212 Sierra Drive

Street Address

Suite or Apt

Chapel Hill

City

NC

State

27514

Postal Code

Home: (919) 321-6245

Primary Phone

Home:

Alternate Phone

Question applies to multiple boards

Residency within the Town limits is required for membership on most Council advisory bodies. Memberships of some committees and task forces may be composed of up to forty percent of non-Town residents.

What district do you live in? *

Chapel Hill Town limits (Purple)

[Please consult the town maps HERE if you are unsure.](#)

If you are a Chapel Hill Resident, How long have you lived here?

Greater than 10 years

Question applies to multiple boards

The Council encourages you to visit a meeting of the group that you are interested in serving on. Please choose no more than three groups from the list below to which you would like to apply.

Which Boards would you like to apply for?

Historic District Commission: Eligible

Transportation and Connectivity Advisory Board: Eligible

Question applies to Transportation and Connectivity Advisory Board

Select a Seat Category for the Transportation and Connectivity Advisory Board *

Chapel Hill Resident

Question applies to multiple boards

Which Board is your First Choice? *

Historic District Commission

How did you find out about this opportunity? (select all that apply)

Internet

If you chose "Other" from the advertising opportunity listed above, please specify specify:

Interests & Experiences

Question applies to multiple boards

How do you describe your previous advisory board experience?

None Selected

Question applies to multiple boards

What perspective(s) do you bring to the board(s), commission(s), committee(s) or task force(s) to which you are applying?

I am a long-time resident, and student/keen observer of transportation policy at the local and state level. I believe there are opportunities for improvement in our current local transportation infrastructure.

Please provide a brief summary of any other relevant qualifications (skills, abilities, interests and/or experience) you bring.

I have an engineering background, good visualization skills, excellent budgetary skills, and knowledge of transportation construction issues.

Question applies to Historic District Commission

Do you have special interest, experience, or education/training in history, architecture, archaeology, or related fields? If yes, please explain.

I have an interest in local history, historic preservation, and architecture, as well as practical experience in construction trades.

You may upload a supporting document (e.g., CV or resume). **Please be advised that any information submitted becomes a public record and may be searchable online.**

Demographics

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Ethnicity *

Caucasian/Non-Hispanic

Gender *

Male

If other, please describe:

Please select your age from the following list. *

over 55

Attorney

Occupation

Are you a caregiver for or identify with a disability?

Yes No

Have you participated in the Peoples Academy?

Yes No

Are you a Town of Chapel Hill employee?

Yes No

Ethics Statement

ETHICS GUIDELINES FOR TOWN ADVISORY BOARDS AND COMMISSIONS

Members of advisory boards and commissions shall not discuss, advocate, or vote on any matter in which they have a conflict of interest or an interest which reasonably might appear to be in conflict with the concept of fairness in dealing with public business. A conflict of interest or a potential conflict occurs if a member has a separate, private, or monetary interest, either direct or indirect, in any issue or transaction under consideration. In addition, members of the Historic District Commission and Board of Adjustment, when these boards are hearing cases, serve as quasi-judicial bodies. Pursuant to State Statute 106A-388(e)(2), members of these boards “shall not participate in or vote on any quasi-judicial matter in a manner that would violate affected persons’ constitutional rights to an impartial decision maker. Impermissible violations of due process include, but are not limited to, a member having a fixed opinion prior to hearing the matter that is not susceptible to change, undisclosed ex parte communications, a close familial, business, or other associational relationship with an affected person, or a financial interest in the outcome of the matter.” Any member who violates these Ethics Guidelines may be subject to removal from the board or commission. If the advisory board or commission member believes he/she has a conflict of interest then that member should ask the advisory board or commission to be recused from voting. The advisory board or commission should then vote on the question on whether or not to excuse the member making the request. In cases where the individual member or the advisory board or commission establishes a conflict of interest, then the advisory board or commission member shall remove themselves from the voting area. Any advisory board or commission member may seek the counsel of the Town Attorney on questions regarding the interpretation of these ethics guidelines or other conflict of interest matters. The interpretation may include a recommendation on whether or not the advisory board or commission member should excuse himself/herself from voting. The advisory board or commission member may request the Town Attorney respond in writing.

I Agree *

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