



# TOWN OF CHAPEL HILL

## Planning Commission

### Action Minutes

Town Hall  
405 Martin Luther King Jr.  
Boulevard  
Chapel Hill, NC 27514

Chair Michael Everhart  
Vice-Chair James Baxter  
Neal Bench  
Elizabeth Losos  
Melissa McCullough

John Rees  
Louie Rivers  
Elizabeth Webber  
Stephen Whitlow

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**Tuesday, February 16, 2021**

**7:00 PM**

**Virtual Meeting**

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### Virtual Meeting Notification

Board members will attend and participate in this meeting remotely, through internet access, and will not physically attend. The Town will not provide a physical location for viewing the meeting.

The public is invited to attend the Zoom webinar directly online or by phone.

Register for this webinar:

[https://us02web.zoom.us/webinar/register/WN\\_bxx\\_QQS6Qqm\\_Q6VGxeqeQQ](https://us02web.zoom.us/webinar/register/WN_bxx_QQS6Qqm_Q6VGxeqeQQ)

After registering, you will receive a confirmation email containing information about joining the webinar in listen-only mode. Phone: 301-715-8592, Meeting ID: 839 7207 2111

### Opening

### Roll Call

**Present** 8 - Chair Michael Everhart, Vice-Chair James Baxter, Neal Bench, Elizabeth Losos, Melissa McCullough, John Rees, Elizabeth Webber, and Stephen Whitlow

**Absent** 1 - Louie Rivers

### Approval of Agenda

A motion was made by McCullough, seconded by Vice-Chair Baxter, to approve the agenda.

### Announcements

1. Introduction of new Staff Liaison [\[21-0107\]](#)  
The new staff liaison, Jake Lowman, was introduced. His first meeting as the new liaison was announced for March 2, 2021.
2. Updates from Advisory Board Champions [\[20-0118\]](#)

This time provides an opportunity for Advisory Board Champions to relay updates from their latest meetings, as needed.

Rees shared that a meeting will be held next Tuesday to discuss the Road-to-Zero plan. McCullough shared that the Environmental Stewardship Advisory Board met and discussed the Climate Action and Response Plan, as well as the 1200 MLK project. Whitlow shared that the Housing Advisory Board met and discussed the Town's mobile home park strategy, priorities for the board, and their intent to submit a letter to Council regarding the 1200 MLK project.

## **Petitions**

### **Approval of Minutes**

3. Planning Commission Action Minutes for February 2, 2021 [\[21-0108\]](#)

A motion was made by Rees, seconded by McCullough, that the minutes be approved. The motion carried by the following vote:

**Aye:** 8 - Chair Michael Everhart, Vice-Chair James Baxter, Neal Bench, Elizabeth Losos, Melissa McCullough, John Rees, Elizabeth Webber, and Stephen Whitlow

### **Old Business**

4. Discussion of Planning Commission approach to LUMO rewrite [\[21-0082\]](#)

A discussion was held regarding the upcoming Land Use Management Ordinance rewrite. Town Staff member Alisa Duffey Rogers was present to provide a short presentation and field questions. No action was taken on this item.

### *Adjournment*

Next Meeting - March 2, 2021

Prior to adjournment, Vice-Chair Baxter provided a reminder that a presentation regarding Resource Conservation Districts will be made at the Town Council Work Session on Wednesday, February 17, 2021.

A motion to adjourn was made by Bench, seconded by Rees. Meeting adjourned.

*Order of Consideration of Agenda Items:*

- 1. Staff Presentation*
- 2. Applicant's Presentation*
- 3. Public Comment*
- 4. Board Discussion*
- 5. Motion*
- 6. Restatement of Motion by Chair*
- 7. Vote*
- 8. Announcement of Vote by Chair*

*Public Charge: The Advisory Body pledges its respect to the public. The Body asks the public to conduct themselves in a respectful, courteous manner, both with the Body and with fellow members of the public. Should any member of the Body or any member of the public fail to observe this charge at any time, the Chair will ask the offending person to leave the meeting until that individual regains personal control. Should decorum fail to be restored, the Chair will recess the meeting until a genuine commitment to this public charge is observed.*

*Unless otherwise noted, please contact the Planning Department at 919-968-2728; [planning@townofchapelhill.org](mailto:planning@townofchapelhill.org) for more information on the above referenced applications.*

*See the Advisory Boards page <http://www.townofchapelhill.org/boards> for background information on this Board.*