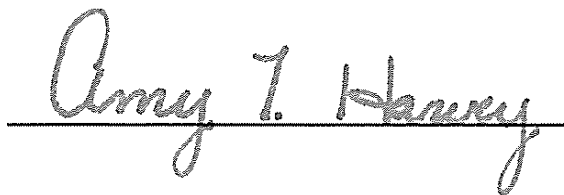


I, Amy T. Harvey, Deputy Town Clerk of the Town of Chapel Hill, North Carolina, hereby certify that the attached is a true and correct copy of (2021-04-21/R-6) adopted by the Chapel Hill Town Council on April 21, 2021.

This the 21<sup>st</sup> day of April, 2021.

A handwritten signature in cursive script that reads "Amy T. Harvey". The signature is written in black ink and is positioned above a solid horizontal line.

Amy T. Harvey  
Deputy Town Clerk



**A RESOLUTION ADOPTING GUIDELINES FOR THE TOWN OF CHAPEL HILL'S POET LAUREATE PROGRAM AND EXTENDING THE INITIAL POET LAUREATE'S TERM (2021-04-21/R-6)**

WHEREAS, the Town appointed C.J. Suitt to the position of Chapel Hill's first Poet Laureate on November 20, 2019; and

WHEREAS, the term of this two-year appointment is January 1, 2020 through December 31, 2021; and

WHEREAS, the Town has no policies or procedures guiding its Poet Laureate program; and

WHEREAS, the Town wishes to continue the Poet Laureate program after the first Poet's term expires; and

WHEREAS, C.J. Suitt and town staff have collaborated to draft *the Town of Chapel Hill's Poet Laureate Program Guidelines* outlining its application and selection processes, appointment term, duties, and compensation; and

WHEREAS, these draft *Guidelines* have been reviewed and approved by the Cultural Arts Commission; and

WHEREAS, the COVID-19 pandemic has diminished the first Poet Laureate's opportunity to perform duties for the Town during his tenure in the position.

NOW, THEREFORE, BE IT RESOLVED by the Council of the Town of Chapel Hill that the Council adopt the proposed the Town's Chapel Hill Poet Laureate Program Guidelines as described in the April 21, 2021 meeting materials.

BE IT FURTHER RESOLVED that the Town extend C.J. Suitt's current term as Poet Laureate to December 31, 2022.

BE IT FURTHER RESOLVED that the Town compensate C.J. Suitt \$1,000 for this extension of his duties as Poet Laureate to December 31, 2022.

This the 21<sup>st</sup> day of April, 2021.

# CHAPEL HILL POET LAUREATE

## *Program Guidelines*



### **Overview**

The mission of the Chapel Hill Poet Laureate is to inspire creativity and celebrate community through poetry, public programs, and shared poetry experiences.

The Poet Laureate carries out this mission by being an ambassador for poetry, by fostering connections to the poetry community, and by enhancing the social and civic life of the Chapel Hill community at large.

**Term:** Two-year appointment, beginning in January of odd-numbered years (e.g. Jan 2023 – Dec 2024)

**Compensation:** \$3,000 total, paid in two annual distributions

**Managing Department:** Community Arts & Culture

### **Responsibilities**

The Poet Laureate will work with Town staff and stakeholders to jointly design a timeline of deliverables during his/her tenure. Deliverables may include but are not limited to:

- Commissions for poems on special community occasions.
- Performances at key community moments like festivals, events, and council meetings.
- Experiences for poetry to be shared in the community.
- Workshops or training opportunities.
- Regularly schedule meetings.

Community Arts & Culture will solicit, receive, and manage requests for the Poet Laureate's time on behalf of the Town of Chapel Hill.

The Town may provide the office holder additional opportunities for contracted work outside of their official duties as Poet Laureate.

### **Selection Process**

Community Arts & Culture will issue an open call for Poet Laureate in August of even-numbered years. Selection will be made through a juried review process.

Applicants will share general information, a poetry resume, a portfolio, and respond to interest questions:

- In less than 200 words, explain why you want to be Chapel Hill's next Poet Laureate.
- What are your ideas for carrying out the Poet Laureate duties?

The selection committee will consist of the past Chapel Hill Poet Laureate, a Community Arts & Culture staff member, a Chapel Hill Public Library staff member, an Arts Commission member, a Council member, and may include others.