



# **Boards & Commissions Assessment**

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Petition Response and Staff Recommendations  
Town Council Work Session  
September 20, 2023

# Staff Recommendations

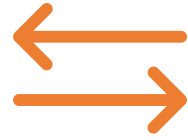
- Consistent naming conventions
- Clear, focused policy charges
- Standard board sizes and terms
- Meet while Council in session
- Standard training for all members

# Shared Interests

- ✓ Meaningful public input and diverse community engagement.
- ✓ Good stewardship of staff and community resources.
- ✓ Clear, common understanding of roles and responsibilities.



- Planning Commission
- Board of Adjustment
- Historic District Commission
- Community Design Commission



- Environmental Stewardship Advisory Board
- Housing Advisory Board
- Stormwater Management Utility Advisory Board
- Transportation & Connectivity Advisory Board



- **Library Advisory Board**
- **Cultural Arts Commission**
- Human Services Advisory Board
- Community Policing Advisory Committee
- Parks, Greenways & Recreation Commission
- Justice in Action Committee
- Grievance Hearing Board

## Process & Findings

- Meetings are long – **and the hours staff spend on pre- and post- meeting work are even longer.**
- Staff highly value community input – **and boards/commissions are only one way to get that input.**
- Board/Commission members want to contribute – **and clarity about roles and responsibilities helps them do that.**

## Library Board of Trustees

- Name was confusing
- Charge was unclear
- Monthly meetings
- More reports, less discussion
- Members represented profession

## Library Advisory Board

- Name reflects charge
- Policy charge is clear
- Quarterly meetings
- More discussion, fewer reports
- Members represent community\*

# Staff Recommendations

- Consistent naming conventions
- Clear, focused policy charges
- Standard board sizes and terms
- Meet while Council in session
- Standard training for all members

# Staff Recommendations

- Sunset Justice in Action committee
- Assess Grievance Board membership
- Consider Public Housing Advisory Board
- Consider combining Boards
- Assess application and appointment process





**Thoughts? Questions? Reactions?**