
Profile

Whenever possible, submit your application prior to the scheduled meeting of the affected advisory board so that they can consider all applications prior to making a recommendation to Council.

Public Records Statement

I acknowledge that all information submitted in this application becomes a public record and will be searchable online. The Town is not able to remove information from the public record once it has been posted.

I Agree

aaronwc@ad.unc.edu

Email Address

Aaron

First Name

Middle Initial

Carpenter

Last Name

411 Flemington Rd

Street Address

Suite or Apt

Chapel Hill

City

NC

State

27517

Postal Code

Home: (336) 639-9296

Primary Phone

Alternate Phone

Residency within the Town limits is required for membership on most Council advisory bodies. Memberships of some committees and task forces may be composed of up to forty percent of non-Town residents.

What district do you live in? *

Chapel Hill Town limits (Purple)

[Please consult the town maps HERE if you are unsure.](#)

If you are a Chapel Hill Resident, How long have you lived here?

0-12 months

The Council encourages you to visit a meeting of the group that you are interested in serving on. Please choose no more than two groups from the list below to which you would like to apply.

Which Boards would you like to apply for?

Human Services Advisory Board: Eligible

Question applies to Justice in Action Committee

Select a Seat Category for the Justice in Action Committee *

Chapel Hill or Carrboro planning jurisdiction

Which Board is your First Choice? *

Human Services Advisory Board

How did you find out about this opportunity? (select all that apply)

- Internet
- Speaker at an event

If you chose "Other" from the advertising opportunity listed above, please specify:

Interests & Experiences

What perspective(s) do you bring to the board(s), commission(s), committee(s) or task force(s) to which you are applying?

As a Black man and a Jew, as well as someone who grew up below the poverty line in a single-parent household, who is pursuing a Masters of Public Health, I bring a plethora of perspectives to the table.

Please provide a brief summary of any other relevant qualifications (skills, abilities, interests and/or experience) you bring.

- MPH student - Formerly on Boone Town Council's Cultural Resources Advisory Board - Lived experiences - Diverse background - Student perspective

[Aaron Carpenter Human Services Graduate Intern Resume.pdf](#)

You may upload a supporting document (e.g., CV or resume). **Please be advised that any information submitted becomes a public record and may be searchable online.**

Demographics

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Ethnicity *

African American

Gender *

Male

If other, please describe:

Please select your age from the following list. *

18-24

Student / Graduate Assistant

Occupation

Are you a caregiver for or identify with a disability?

Yes No

Have you participated in the Peoples Academy?

Yes No

Are you a Town of Chapel Hill employee?

Yes No

Ethics Statement

ETHICS GUIDELINES FOR TOWN ADVISORY BOARDS AND COMMISSIONS

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Any member who violates these Ethics Guidelines may be subject to removal from the board or commission. If the advisory board or commission member believes he/she has a conflict of interest then that member shall recuse himself/herself from voting on the matter. In cases where the individual member or the advisory board or commission establishes a conflict of interest, then the advisory board or commission member shall remove themselves from the voting area. Any advisory board or commission member may seek the counsel of the Town Attorney on questions regarding the interpretation of these ethics guidelines or other conflict of interest matters. The interpretation may include a recommendation on whether or not the advisory board or commission member should excuse himself/herself from voting. The advisory board or commission member may request the Town Attorney respond in writing.

I Agree *

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Aaron William Carpenter

Chapel Hill, NC | Aaronwc@ad.unc.edu | 336-639-9296 | www.linkedin.com/in/aaron-carpenter-773023162/

EDUCATION

<u>University of North Carolina at Chapel Hill</u> Masters of Public Health (Health Policy and Management Concentration)	May 2023
<u>Appalachian State University, Boone NC</u> Bachelor of Science, Biology (Cellular and Molecular Concentration) Bachelor of Science, Psychology (Health Studies, Natural Science, and Sustainability Concentrations) Minors: Gerontology, General Business, and Public Health	May 2021

WORK AND RESEARCH EXPERIENCE

<u>Graduate Research Assistant (University of North Carolina at Chapel Hill)</u> North Carolina Institute of Public Health (Accreditation Team)	October 2021 - Present
<ul style="list-style-type: none">- Review the accreditation standards of local health departments and make sustainable and equitable suggestions for quality improvement through research, literature reviews, policy analysis, and the creation of equity toolkits and resources- Meet with community partners, board members, and other shareholders to discuss implementation, adjustments, and oversight of accreditation standards for North Carolina's county health departments- Contribute sustainable equity suggestions to ensure local health departments adequately serve and consider persons of color, those with low SES backgrounds, and those in rural and medically underserved counties and communities	
Lineberger Comprehensive Cancer Center (Equity Team) - Dr. Marjory Charlot Lab	September 2021 - Present
<ul style="list-style-type: none">- Work towards health equity in clinical trials through assessing African American individuals' opinions and viewpoints on clinical research, access to care, and offering navigation resources and compiling this information- Meet with healthcare providers, public health professionals, and patients to assess the gaps in equity, barriers to care, and clinical trial information dissemination within the UNC Healthcare System through actionable discussions, and use this information to make internal policy suggestions- Assist primary investigator in data management, data analysis, content creation, and communications with patients, providers, and community partners	
<u>Jews of Color Initiative</u>	February 2021 - September 2021
Jews of Color Philanthropy Cohort Participant	
<ul style="list-style-type: none">- Worked with a committee of Jews of Color to analyze and distribute a funding portfolio of \$25,000 to organizations and individuals who are working to further equity in Jewish spaces regarding health, education, and a multitude of other facets- Collaborated with other Jews of Color to discuss socioeconomic disparities impacting persons of color in and outside of the Jewish community, as well as the importance of community and impact investments in alleviating these gaps and issues	
<u>Undergraduate Research Assistant (Appalachian State University)</u> Health Disparities Research Lab - Dr. Adam Hege Lab	January 2020 – August 2021
<ul style="list-style-type: none">- Studied health disparities prevalent among students, BIPOC individuals, and those with chronic illnesses- Investigate the relationship between long-haul truck-driving and chronic diseases and obesity- Investigate food insecurity in Western North Carolina and on college campuses utilizing quantitative data and qualitative interview data	
<u>Chancellor's Student Advisory Board for Diversity Recruitment and Retention</u>	November 2019 - May 2021
Board Member	
<ul style="list-style-type: none">- Advised and collaborated with administrators to increase minority enrollment and retain minority students by drafting strategic plan portions, brainstorming and implementing programs, organizing and creating calling campaigns, and support systems for current students	
<u>CliniSpan Health</u>	May 2021 - August 2021
Community Engagement Specialist	
<ul style="list-style-type: none">- Recruited BIPOC individuals for medical studies related to COVID-19 and Influenza by utilizing social media campaigns and coalition building with the aim of reducing racial disparities in clinical trial samples- Worked with community members and organizations around the country to recruit and educate communities on the importance of vaccinations and clinical trials	
<u>StandWithUs</u> Southern Region Campus Liaison	June 2020 - June 2021

- Helped students on 15 college campuses combat antisemitism and hate through strategic planning, connecting them with resources in their communities and on their campuses, funding opportunities, and training students, as well as connected students with resources to fight hate and coalition build
- Spoke on panels discussing anti-semitism, community building, and program planning

Upstart Labs

October 2020 - January 2021

Jews of Color Fellow

- Worked on an end of year campaign to raise \$30,000 for programming and development utilizing funder-base data programs, social media campaigns, letter-writing campaigns, and partnerships
- Assisted with grant writing for numerous programs and created grant database highlighting funding options for developing nonprofit partner organizations in the realms of education, business ventures, and sustainability

VOLUNTEER EXPERIENCE

Orange County Health Department

December 2021 - Present

Volunteer

- Assist the Health Director in compiling information for and assessing goals for the county's strategic health plan as it relates to outcomes measures and racial equity assessments

NC Health Advocacy Project

October 2021 - Present

Policy Analysis Volunteer

- Analyze national food insecurity trends, programs, and solutions to inform equitable policy suggestions for alleviating food gaps and disparities in North Carolina
- Compile data and meta-analyses to investigate measures of governmental and impact investment regarding food insecurity

Boone Town Council

November 2020 - June 2021

Cultural Resources Advisory Board

- Advised politicians and town officials in combating hate and supporting marginalized communities within the Boone community by contributing to programmatic efforts, strategic planning, funding suggestions, and posing discussions about equity

American Red Cross

August 2018 - August 2020

Disaster Action Volunteer / Board Member

- Coordinated smoke detector installations in over 200 homes across Watauga County and recruited volunteers for the project
- Served as a student liaison between the American Red Cross Club and the Blue Ridge Chapter of the American Red Cross, providing input on strategic planning, funding, and project management
- Assisted in planning out events in Watauga County related to disaster relief, education, and poverty alleviation

12th Annual Homecoming Blood Drive Committee

May 2018 - September 2018

Donor Coordinator

- Assisted in planning out one of the historically largest, single-day blood drives in the United States by recruiting over 1,200 individuals to donate blood over an 8-week span through social media campaigns, tabling, and community outreach

AWARDS AND ACHIEVEMENTS

Undergraduate Achievement Key

August 2021

- Recognized by Alpha Epsilon Pi for outstanding student leadership, campus and community service, and impactful and successful programmatic efforts

Stephen N. Zacks Rampant Lion Award

August 2021

- Recognized by Alpha Epsilon Pi for outstanding anti-antisemitism activism both on and off campus

Ronny L Brooks Award

April 2021

- Recognized by the Department of Student Affairs for outstanding leadership and community impact

Spirit of Service Award

April 2021

- Recognized by Club Council for outstanding organizational leadership and service

Greek Man of the Year

November 2020

- Selected out of over 800 fraternity men as Appalachian State University's Greek Man of the Year

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I Agree

radees008@yahoo.com

Email Address

Ryan

First Name

A

Middle Initial

Dees

Last Name

301B McGregor Drive

Street Address

Suite or Apt

Chapel Hill

City

NC

State

27514

Postal Code

Home: (813) 857-7607

Primary Phone

Alternate Phone

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What district do you live in? *

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If you are a Chapel Hill Resident, How long have you lived here?

4-9 years

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Which Boards would you like to apply for?

Human Services Advisory Board: Eligible

Question applies to Housing Advisory Board

Select a Seat Category for the Housing Advisory Board *

Homeowner or Tenant

Which Board is your First Choice? *

Human Services Advisory Board

How did you find out about this opportunity? (select all that apply)

Social Media

If you chose "Other" from the advertising opportunity listed above, please specify:

Interests & Experiences

What perspective(s) do you bring to the board(s), commission(s), committee(s) or task force(s) to which you are applying?

I have spent most of my working life in the health care sector and earned my Masters of Health Administration from UNC Chapel Hill in 2020. As someone deeply interested in health care and public health, I understand that a healthy and vibrant community depends on more than health care providers (although important). It is essential that the community also has other resources needed to support themselves and their families, including affordable housing, economic opportunities, education, childcare, a clean environment and more. I want to be a part of helping the community deliver.

Please provide a brief summary of any other relevant qualifications (skills, abilities, interests and/or experience) you bring.

Strong administrative and organizational skills developed through years of work and education. Understanding of budgeting, contracts, regulatory compliance and priority setting. I have always enjoyed finding common ground with my co-workers and helping others to understand and succeed in complex environments.

[Resume-Ryan-Dees.pdf](#)

You may upload a supporting document (e.g., CV or resume). **Please be advised that any information submitted becomes a public record and may be searchable online.**

Demographics

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Ethnicity *

Caucasian/Non-Hispanic

Gender *

Male

If other, please describe:

Please select your age from the following list. *

35-54

Occupation

Are you a caregiver for or identify with a disability?

Yes No

Have you participated in the Peoples Academy?

Yes No

Are you a Town of Chapel Hill employee?

Yes No

Ethics Statement

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Ryan Dees

Chapel Hill, North Carolina, United States

 radees008@yahoo.com

 [linkedin.com/in/ryandees081507](https://www.linkedin.com/in/ryandees081507)

Summary

Experienced health care business professional with background in clinical research, privacy and regulatory compliance.

Experience



Business Officer

UNC Lineberger Comprehensive Cancer Center

Sep 2021 - Present (8 months +)



Privacy Analyst

UNC Health

Aug 2017 - Sep 2021 (4 years 2 months)



Privacy Investigator

UNC Health

Jun 2016 - Jul 2017 (1 year 2 months)



Professional Privacy Analyst (Managed Privacy Services)

FairWarning - An Imprivata Company

May 2014 - May 2016 (2 years 1 month)



Clinical Research Administrator

Moffitt Cancer Center

May 2011 - May 2014 (3 years 1 month)



Research Patient Financial Services Specialist

Moffitt Cancer Center

May 2008 - May 2011 (3 years 1 month)



Management Assistant - Patient Financial Services

Moffitt Cancer Center

Nov 2004 - Apr 2008 (3 years 6 months)



Legislative Correspondent

U.S. House of Representatives

Jan 2002 - Jan 2003 (1 year 1 month)



Staff Assistant

U.S. House of Representatives

Jun 2001 - Jan 2003 (1 year 8 months)

Education



University of Florida

Bachelor of Arts (BA), History

1997 - 2001



University of Tampa - John H. Sykes College of Business

Bachelor of Science (B.S.), Accounting

2006 - 2013



UNC Gillings School of Global Public Health

Master's degree (MHA), Health/Health Care Administration/Management

2018 - 2020

Licenses & Certifications



MHA - University of North Carolina at Chapel Hill

CeDiD:21KY-GACS-RPS2



Healthcare Marketplace Specialization - Coursera

ES88ND5YNMG9



Certified in Healthcare Privacy Compliance - Health Care Compliance Association (HCCA)

Issued Feb 2022 - Expires Jan 2024



Group 1 Biomedical Research: - CITI Program

Issued Sep 2021 - Expires Sep 2024

45048441



GCP for Clinical Trials with Investigational Drugs, Biologics and Devices Course - CITI Program

Issued Sep 2021 - Expires Sep 2024

45117233

Skills

Healthcare • HIPAA • Healthcare Information Technology • Management • Clinical Research • Data Analysis • Process Improvement • Clinical Trials • Budgets • Research

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I Agree

lilianekomlos@gmail.com

Email Address

Liliane

First Name

S

Middle Initial

Komlos

Last Name

2419 Sedgefield Drive

Street Address

Suite or Apt

Chapel Hill

City

NC

State

27514

Postal Code

Home: (919) 240-4539

Primary Phone

Alternate Phone

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What district do you live in? *

Chapel Hill Town limits (Purple)

[Please consult the town maps HERE if you are unsure.](#)

If you are a Chapel Hill Resident, How long have you lived here?

4-9 years

Greater than 10 years

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Which Boards would you like to apply for?

Human Services Advisory Board: Eligible

Which Board is your First Choice? *

Human Services Advisory Board

How did you find out about this opportunity? (select all that apply)

- Email
 Other (provide additional information below)

If you chose "Other" from the advertising opportunity listed above, please specify:

Chapel Hill newspaper online

Interests & Experiences

What perspective(s) do you bring to the board(s), commission(s), committee(s) or task force(s) to which you are applying?

My love for the community and my wish to be helpful

Please provide a brief summary of any other relevant qualifications (skills, abilities, interests and/or experience) you bring.

I was born in France, grew up in Austria, married an American citizen in 1985, who did his post doctorate at the Center for Humanity in Chapel Hill till 1987. Then, we moved to Germany, where my husband taught at the university and I worked for a Family support center and with Turkish immigrant families. We are back in Chapel Hill for our retirement since March 2010 and I would very much like to make myself useful in the community.

You may upload a supporting document (e.g., CV or resume). **Please be advised that any information submitted becomes a public record and may be searchable online.**

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Ethnicity *

Caucasian/Non-Hispanic

Gender *

Female

If other, please describe:

Please select your age from the following list. *

over 55

Retired translator _____

Occupation

Are you a caregiver for or identify with a disability?

Yes No

Have you participated in the Peoples Academy?

Yes No

Are you a Town of Chapel Hill employee?

Yes No

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I Agree

janleasantos@gmail.com

Email Address

Jan Lee

First Name

E

Middle Initial

Santos

Last Name

724 Saluda Court

Street Address

Suite or Apt

Chapel Hill

City

NC

State

27514

Postal Code

Mobile: (910) 774-2236

Primary Phone

Alternate Phone

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What district do you live in? *

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4-9 years

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Select a Seat Category for the Justice in Action Committee *

Chapel Hill or Carrboro planning jurisdiction

Which Board is your First Choice? *

Human Services Advisory Board

How did you find out about this opportunity? (select all that apply)

Other (provide additional information below)

If you chose "Other" from the advertising opportunity listed above, please specify:

From current IFC Board Member

Interests & Experiences

What perspective(s) do you bring to the board(s), commission(s), committee(s) or task force(s) to which you are applying?

I have a very diverse set of lived local and international experiences. I am an immigrant from the Philippines and am a first generation US citizen. I have lived in NC for a total for almost 16 years i.e. Durham, Lumberton, Morrisville and now Chapel Hill. In the pursuit of higher education, medical and clinical training, I lived in IN, TX, FL, CT, MI, the Caribbean and the UK. I have worked with multicultural teams composed of individuals from all walks of life, religion and ethnic backgrounds.

Please provide a brief summary of any other relevant qualifications (skills, abilities, interests and/or experience) you bring.

I am a healthcare executive, professor and clinician by training. I am highly organized, efficient, resourceful and known to build and lead high performing teams capable of getting the job done.

[Resume_Jan_Lee_Santos.pdf](#)

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Ethnicity *

Asian or Pacific Islander

Gender *

Male

If other, please describe:

Please select your age from the following list. *

35-54

Healthcare Management
Executive

Occupation

Are you a caregiver for or identify with a disability?

Yes No

Have you participated in the Peoples Academy?

Yes No

Are you a Town of Chapel Hill employee?

Yes No

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JAN LEE SANTOS

724 Saluda Court, Chapel Hill, NC, 27514 Phone: (910) 774-

Phone: (910) 774-2236, janleesantos@gmail.com

EDUCATION

- MHA **University of North Carolina at Chapel Hill**, Gillings School of Global Public Health, Chapel Hill, NC (2017)
Master in Healthcare Administration
- MD **Ross University School of Medicine**, Bridgetown, Barbados (2014), *Doctor of Medicine*
- MA **Indiana University in Bloomington**, Department of Biology, Bloomington IN (2004). *Master of Arts in Microbiology*
- BS **University of North Carolina at Pembroke**, Pembroke, NC (2000), *Bachelor of Science in Biology*
- AA **Robeson Community College**, Lumberton, NC (1998), *Associate in Arts* in College Transfer

PROFESSIONAL EXPERIENCE (HEALTHCARE MANAGEMENT/EDUCATION/RESEARCH/MEDICINE-SELECTED ACCOMPLISHMENTS)

- 2017-Pres **Piedmont Health Services**, Community Health Centers and PACE SeniorCare, Chapel Hill, NC.
2022 – Pres *Director of Research and Professional Development*
- Establish and operationalize PHS Innovation Center.
 - Design and implement professional development programs for all PHS staff.
- 2020- 2022 *Associate Director of Training and Clinical Services*
- Co-leading onsite, community COVID testing and vaccination efforts
 - Hire, train and manage team of 5 full-time in clinic and 10 part-time in-clinic and remote medical scribes that provide full-scope documentation, medical assisting, laboratory and outreach assistance to PHS providers.
- 2018-20 *Clinical Services Trainer*
- Developed and implemented in house medical assistant and medical scribe training programs resulting in year of hire retention rates increase of 125% and 100% for medical assistants and scribes respectively.
 - Integrated 50 medical assistants, 30 medical scribes, 15 medical assistant/scribe hybrids into clinical care teams.
- 2017-18 *Administrative Fellow*
- Developed an Excel-Based Report that tracks demographics, health metrics and financial status of all 47,000 PHS patients and used for PHS population health initiative and chronic care management efforts.
 - Provides monthly data tracking and reports to PHS Community Health Centers and PACE SeniorCare Center.
- 2018-Pres **University of North Carolina at Chapel Hill**, Chapel Hill, NC
2021-Pres *Adjunct Assistant Professor*, UNC Gillings School of Global Public Health, MPH@UNC
- Course instructor for SPHG 721 Public Health Solutions Systems, Policy and Advocacy
- 2018-Pres *Adjunct Assistant Professor* UNC School of Medicine, Dept of Family Medicine
- Coordinate placement of 12 medical students every 16 weeks at PHS Health Centers and SeniorCare locations.
- 2018-Pres **Campbell University**, Buies Creek, NC.
2021-Pres *Program Advisor*, Healthcare Management, Adult and Online Education
- Serves as academic and career advisor for 50 CU HCM students.
- 2018-Pres *Adjunct Professor*, Healthcare Management, Adult and Online Education
- Course developer and instructor for HCM310, HCM311, HCM330, HCM350, HCM410, HCM440, HCM490 and MGMT330.
 - Facilitates 200 hour internship experience for CU Healthcare Management students.
- 2015-Pres **Wake Technical Community College**, Department of Life Sciences, Raleigh, NC.
Adjunct Professor
- Course developer and instructor for face to face, hybrid and online, BIO111 Principles in Biology, BIO161 Human Biology, BIO163 Basic Anat and Phys, BIO 275 Microbiology.

HONORS AND AWARDS

- 2021 *Dean of Adult and Online Education Award for Excellence in Teaching*, **Campbell University**
- 2021 *Professor of the Year – Adult and Online Education*, **Campbell University**
- 2021 *Professor of the Year – Adult and Online Education*, **Campbell University Raleigh Campus**
- 2019 *Star Award – Piedmont Health Services*
- 2019 *Adjunct Instructor of the Year*, **Wake Technical Community College**

Profile

Whenever possible, submit your application prior to the scheduled meeting of the affected advisory board so that they can consider all applications prior to making a recommendation to Council.

Public Records Statement

I acknowledge that all information submitted in this application becomes a public record and will be searchable online. The Town is not able to remove information from the public record once it has been posted.

I Agree

mychalweinert@gmail.com

Email Address

Mychal

First Name

Weinert

Last Name

Middle Initial

428 Whitehead Circle

Street Address

Suite or Apt

Chapel Hill

City

NY

State

27514

Postal Code

Mobile: (937) 830-9042

Primary Phone

Alternate Phone

Residency within the Town limits is required for membership on most Council advisory bodies. Memberships of some committees and task forces may be composed of up to forty percent of non-Town residents.

What district do you live in? *

Chapel Hill Town limits (Purple)

[Please consult the town maps HERE if you are unsure.](#)

If you are a Chapel Hill Resident, How long have you lived here?

4-9 years

The Council encourages you to visit a meeting of the group that you are interested in serving on. Please choose no more than two groups from the list below to which you would like to apply.

Which Boards would you like to apply for?

Human Services Advisory Board: Eligible

Which Board is your First Choice? *

Human Services Advisory Board

How did you find out about this opportunity? (select all that apply)

Internet

If you chose "Other" from the advertising opportunity listed above, please specify:

Interests & Experiences

What perspective(s) do you bring to the board(s), commission(s), committee(s) or task force(s) to which you are applying?

As a member of the Chapel Hill community, I believe my background in health services research, as well as the medical device industry, serve as important foundations for service on the Board. However, I believe the most important perspective I can bring to the table is my personal experience as an individual with Cerebral Palsy; this is what has guided my career and passion in the healthcare realm. I find it critical that all members of this community have access to services and programs that promote their well-being, regardless of socioeconomic status, and I appreciate that the Town is committed to this cause.

Please provide a brief summary of any other relevant qualifications (skills, abilities, interests and/or experience) you bring.

My experience with developing funding priorities, receiving and evaluating applications for funding, and managing project budgets and deliverables are all skills that could be of service to this Board.

[Weinert_CV_28APR2022.docx](#)

You may upload a supporting document (e.g., CV or resume). **Please be advised that any information submitted becomes a public record and may be searchable online.**

Demographics

Mychal Weinert

The Town Council seeks to attract persons from diverse backgrounds and believes that childcare and transportation is a potential barrier for qualified and interested applicants. See the [Childcare and Transportation Assistance pilot](#) for further details. In order to consider this application and provide some balance to the various boards, this personal information is required:

Ethnicity *

Caucasian/Non-Hispanic

Gender *

Male

If other, please describe:

Please select your age from the following list. *

25-34

Occupation

Are you a caregiver for or identify with a disability?

Yes No

Have you participated in the Peoples Academy?

Yes No

Are you a Town of Chapel Hill employee?

Yes No

Ethics Statement

ETHICS GUIDELINES FOR TOWN ADVISORY BOARDS AND COMMISSIONS

Members of advisory boards and commissions shall not vote on any matter in which they have a conflict of interest or an interest which reasonably might appear to be in conflict with the concept of fairness in dealing with public business. A conflict of interest or a potential conflict occurs if the outcome of the matter being considered is reasonably likely to have a direct, substantial, and readily identifiable financial impact on the member. In addition, members of the Historic District Commission and Board of Adjustment, when these boards are hearing cases, serve as quasi-judicial bodies. Pursuant to General Statute 160D-109(d), members of these boards “shall not participate in or vote on any quasi-judicial matter in a manner that would violate affected persons’ constitutional rights to an impartial decision maker. Impermissible violations of due process include, but are not limited to, a member having a fixed opinion prior to hearing the matter that is not susceptible to change, undisclosed ex parte communications, a close familial, business, or other associational relationship with an affected person, or a financial interest in the outcome of the matter.”

Any member who violates these Ethics Guidelines may be subject to removal from the board or commission. If the advisory board or commission member believes he/she has a conflict of interest then that member shall recuse himself/herself from voting on the matter. In cases where the individual member or the advisory board or commission establishes a conflict of interest, then the advisory board or commission member shall remove themselves from the voting area. Any advisory board or commission member may seek the counsel of the Town Attorney on questions regarding the interpretation of these ethics guidelines or other conflict of interest matters. The interpretation may include a recommendation on whether or not the advisory board or commission member should excuse himself/herself from voting. The advisory board or commission member may request the Town Attorney respond in writing.

I Agree *

Applications will be kept on file from July 1st to June 30th of the same fiscal year. Please reapply each fiscal year if you are still interested in serving on an Advisory Board, Commission, Committee or Task Force and have not yet been appointed.

Mychal Weinert

428 Whitehead Circle, Chapel Hill, North Carolina 27514 • 937-830-9042 • mychalweinert@gmail.com

Education and Certifications

University of Cincinnati , Cincinnati, OH <i>Bachelor of Science in Neuroscience</i> <i>Magna Cum Laude, High Honors in Neuroscience</i>	June 2012
Clinical Research Contracts Professional (CRCP) Certification	May 2017
Regulatory Affairs Professional Society (RAPS) Online University <i>Regulatory Affairs Certificate, Medical Devices</i>	April 2018

Professional Experience

Patient-Centered Outcomes Research Institute (PCORI) , Washington, DC <i>Contracts Administrator</i>	March 2021 – Present
MED-EL Corporation , Durham, NC <i>Manager, Clinical Research Contracts</i> <i>Administrator, Clinical Research</i>	October 2016 – March 2021 July 2016 – October 2016

Contract and Project Management

- Served as the main point of contact for internal and external colleagues for all clinical research contracts and budgets throughout the project lifecycle, providing uniformity across sites and ensuring conformity with company policies. Studies include multi-center, FDA and Health Canada regulated trials; investigator- and company-sponsored trials.
- Drafted, negotiated, executed, and monitored all contracts, confidentiality agreements, consulting agreements, and loaner agreements, ensuring compliance with company policy and applicable law.
- Conducted needs analyses with clinical teams and translated needs into prepared contracts and budgets.
- Headed the RFP process to procure new services and vendors (e.g., contract research organizations (CROs)).
- Managed relationships with vendors, including monitoring quality, timeliness, and expenditures, reviewing scopes of work, and amending as necessary.
- Led the development of the company's first electronic data capture (EDC) system to streamline data collection, reduce staff workload, and decrease overall study expenditures.
- Performed clinical research monitoring for FDA-regulated trials, ensuring compliance with SOPs, protocol, GCPs, and applicable laws and regulations.
- Developed a streamlined department document repository and tracking system and created standard contract templates to reduce administrative burden and negotiation time.

Budget

- Built, monitored, and reconciled annual department budget, consulting with staff to forecast costs for upcoming clinical trials and vendor services.
- Developed and negotiated all clinical trial budgets in accordance with protocol.
- Reviewed vendor proposals to ensure costs were appropriate for the scope of work and in line with MED-EL project budgets and did not include unfavorable business and payment terms.
- Monitored trial and vendor budgets to ensure work was completed within agreed estimates and identified out-of-scope work.
- Processed all invoices, tracked accruals, and reconciled against agreed-upon contracts and payment terms.
 - Compiled annual report for expenditures covered under The Physician Payments Sunshine Act.

Internal Committees

- Led internal audits to ensure company-wide compliance with its quality system. Developed and implemented corrective and preventive action (CAPA) plans to address any findings and deviations.
- Served as chair of Medical Affairs, a cross-departmental committee evaluating external requests for off-label information.
- Served as chair of the Grants Committee, responsible for reviewing and approving sponsorships and charitable and educational grant requests to ensure compliance with company policy and anti-kickback legislation.

Active Portfolio Management

- Assisted in the management of over 40 patient-centered, comparative effectiveness research projects.
 - Worked with awardees to address problems and coordinate the necessary contract modifications.
 - Conducted site visits and check-in calls to ensure milestones were on track.
- Designed, built, and maintained PCORI's contract management database for project monitoring and tracking.
- Managed a five-year, \$10 million pragmatic clinical study seeking to enhance the integration of mental health care in primary care for individuals living in rural communities.
- Led and participated in internal committees to analyze and highlight investment in specific topic areas (i.e., mental health and community health workers) and identify gaps for future investment.

Advisory Panels and Workgroups

- Managed and served as the primary contact for a 21-member, multi-stakeholder advisory panel that provides guidance to the Addressing Disparities program.
 - Lead content and concept development to ensure successful execution of in-person and remote meetings.
 - Conducted review and selection of new member applications, ensuring fit with program goals.
- Developed and managed mental health breakout session at PCORI's first large, multi-stakeholder annual meeting.
- Managed multi-stakeholder expert workgroups to identify key research questions that could reduce disparities.

Funding Announcement Development

- Developed funding announcements for comparative effectiveness research to advance the evidence base for health disparities research.
- Reviewed submitted letters of intent to ensure fit with the program and provided written feedback to applicants.
- Monitored merit review panels of submitted research applications to ensure alignment with program goals. Provided formal feedback to inform applicants of the strengths and weaknesses of their proposals.
- Synthesized and analyzed literature to develop topic briefs to highlight research gaps, inform program development, and identify research questions with the potential to improve health outcomes.

Research Award Administration

- Planned and managed the implementation of a new online contracts management tool for both pre-and post-award activities.
 - Directly managed vendor to ensure company needs, timelines and deliverables were met; executed change orders to incorporate growing demands.
- Revised applicant guidelines, templates, and other collateral materials to ensure consistency with the online contracts management system.
- Developed contract management system training for users and internal staff; conducted and led trainings.
- Coordinated technical support, online tracking, analysis, and reporting for application reviews.
- Managed the technical and programmatic help desk to address applicant and reviewer questions within two days and coordinate necessary repairs.
- Built Microsoft Access database to track and score applications to serve on merit review panels.

Budget Reviews

- Performed budget reviews for funded projects to ensure all costs requested complied with company policies and guidelines.
- Worked with awardees to discuss and reconcile all budget issues before contract execution.
- Compiled final contracts to distribute to awardees.

Data Analysis

- Analyzed applicant feedback through surveys and common help desk questions for process improvement.
- Conducted data analysis and assisted program directors in preparing funding cycle decisions for presentation to the PCORI Board of Governors.

University of Cincinnati, College of Medicine, Cincinnati, OH

Research Assistant

March 2011 - May 2012

- Assisted with conducting a study of PTSD (Post-traumatic Stress Disorder) in partnership with the Department of Veterans Affairs (VA).
- Coordinated data management, including filing, coding, entering, reviewing, and cleaning data.
- Supported grant writing, data analysis, and manuscript development.

Community Involvement

NEXT NC

Treasurer

January 2022 – Present

Human Services Advisory Board, Town of Chapel Hill

Chair

January 2022 – Present

Board Member

June 2019 – January 2022

Advisory Panel on Clinical Effectiveness and Decision Science, Patient-Centered Outcomes Research Institute (PCORI)

Panelist

August 2020 – February 2021

Selected Publications

Gurgol, C., Grieser, M., **Weinert, M.**, Hasnain-Wynia, R. (2016, March). The Role of Community Health Workers in Reducing Disparities: Lessons from Patient-Centered Comparative Effectiveness Research Interventions. Poster session presented at the Annual Research Meeting of Academy Health, Boston, MA.

Weinert, M., Grieser, M., Hasnain-Wynia, R. (2015). Using Community Healthcare Workers to Reduce Disparities [Web blog post]. Retrieved from <http://www.pcori.org/blog/using-community-healthcare-workers-reduce-disparities>

Schmeltzer S. N, Vollmer L. E., Rush J. E., **Weinert M.**, Dolgas C. M., & Sah R. (2015). History of chronic stress modifies acute stress-evoked fear memory and acoustic startle in male rats. *Stress*.

Vollmer, L. E., Ghosal, S., Rush, J. A., **Weinert, M.**, Sallee, F. R., Herman, J. P., & Sah, R. (2012). Attenuated stress-evoked anxiety, increased sucrose preference and delayed spatial learning in glucocorticoid-induced receptor (GIR) deficient mice. *Genes, Brain and Behavior*.

Professional Associations

Model Agreements & Guidelines International (MAGI), Member

Society of Clinical Research Associates (SOCRA), Member

Regulatory Affairs Professional Society (RAPS), Member

Proficiencies

Microsoft Word, Excel, Access, Project, Visio; SPSS; Tableau; ZenDesk; Fluxx; HTML; Salesforce; foundationConnect; EndNote; Domo; Microsoft Dynamics CRM; Medidata RAVE; Medidata RCM