



TOWN OF CHAPEL HILL

Board of Adjustment Meeting Minutes

Town Hall
405 Martin Luther King Jr.
Boulevard
Chapel Hill, NC 27514

Chair James Bartow
Vice-Chair Brian Godfrey
Devon Bass
Paul Bungard
Lawrence K. Daquioag
Michael E. Fox

Daniel Hatley
Phillip Lyons
Katherine Murphy
Joseph Parrish
Carl Schuler
Josephine Tetteh

Thursday, November 1, 2018

6:30 PM

RM 110 | Council Chamber

Opening

Roll Call

Present 6 - Chair James Bartow, Vice-Chair Brian Godfrey, Lawrence K. Daquioag, Michael E. Fox, Daniel Hatley, and Phillip Lyons

Absent 6 - Devon Bass, Paul Bungard, Katherine Murphy, Joseph Parrish, Carl Schuler, and Josephine Tetteh

Secretary reads procedures into the record

Approval of Agenda

Announcements

The Board recognized that a quorum existed, but there was an insufficient number of members present to take action on any variance case, which requires a four-fifths vote to pass. A motion was made by Hatley, seconded by Daquioag, to postpone the public hearing for both items on the agenda to November 12, 2018. The motion carried by a unanimous vote.

Petitions

Approval of Minutes

Old Business

1. After-the-Fact Dimensional Variance: 108 Timberlyne Court
(Project 18-041)

[\[18-0869\]](#)

New Business

2. Dimensional Variance: 506 Mitchell Lane (Project 18-095)**[\[18-0870\]](#)***Adjournment*

Next Meeting - November 12, 2018

The meeting adjourned at 6:51pm.

Order of Consideration of Agenda Items:

- 1. Staff Presentation*
- 2. Applicant's Presentation*
- 3. Public Comment*
- 4. Board Discussion*
- 5. Motion*
- 6. Restatement of Motion by Chair*
- 7. Vote*
- 8. Announcement of Vote by Chair*

Public Charge: The Advisory Body pledges its respect to the public. The Body asks the public to conduct themselves in a respectful, courteous manner, both with the Body and with fellow members of the public. Should any member of the Body or any member of the public fail to observe this charge at any time, the Chair will ask the offending person to leave the meeting until that individual regains personal control. Should decorum fail to be restored, the Chair will recess the meeting until a genuine commitment to this public charge is observed.

Unless otherwise noted, please contact the Planning and Development Services Department at 919-969-5066; planning@townofchapelhill.org for more information on the above referenced applications.

See the Advisory Boards page <http://www.townofchapelhill.org/boards> for background information on this Board.