

From: Roger Stancil
Sent: Tuesday, May 22, 2018 3:31 PM
To: Allen Buansi; Donna Bell; Hongbin Gu; Jeanne Brown; Jess Anderson; Karen Stegman; Town Council; Michael Parker; Nancy Oates; Pam Hemminger; Rachel Schaevitz; Roger Stancil; Ross Tompkins
Cc: Susan Brown; Amy Harvey; Beth Vazquez; Carolyn Worsley; Catherine Lazorko; Christina Strauch; Dwight Bassett; Flo Miller; Mary Jane Nirdlinger; Rae Buckley; Ralph Karpinos; Ran Northam; Roger Stancil; Sabrina Oliver
Subject: Council Questions; Item 6: Library Board of Trustees

Council Question: Would the following duties that would be removed from the Library Advisory Board move to another entity, including: (1) the duties to monitor gift and memorial donations and to advise council on the expenditure of those funds and (2) advising the council on the extension of privileges to an use of the library by nonresidents and any fees associated therewith.

Council Question: I assume that the statutory requirement of making an annual report of the library's operations to the department of cultural resources is still exists under N.C.G.S. Sec. 125-5. Since this duty is proposed to be removed the CH Library Advisory Board, what entity would have this responsibility? What entity would make the annual report to Council? Why is the Library Board no longer making an annual report?

Staff Response:

1. *Monitoring gift and memorial donations is done by the Town (Library and BMD) and Council (via annual budget process). The Board has not played any oversight role in this in some time.*
2. *Under their recommended changes to their duties, they would still advise Council on extension of privileges and any associated fees, something they have done annually for some time.*
3. *The State does require an annual report and submission is tied to eligibility for State Aid funding (approx. \$15,000 for us). That report comprises 140+ data sets about library operations and is compiled and submitted by Library staff.*

Council Question: Why are the changes being recommended?

Staff Response: *The Library Board discussed the recommended changes at two meetings - February 12th and May 14th - and I was present at both of those, in my role as Staff Liaison. The Board is recommending two changes - a name change and updates to its duties. The name change is recommended to clearly communicate the Board's primary role as advisory to Library, Town, and Council. The name "Board of Trustees" generally indicates a body with executive and /or managerial functions, not advisory ones. The other recommended change is in the "Duties of the Board" section of the ordinance. As it considered a name change, the Board also reviewed its charge, and found duties - such as monitoring memorial donations and annual reporting to the State - that are carried out by the Library and the Town, not the Board. The Board also found that some of the language used to describe its duties could be updated to better reflect the work of the Board.*

Council Question: Are there any implications to be expected from these changes?

Staff Response: *As far as implications, these changes should not affect the work of the Board at all, as they are primarily aimed at changing how the Board describes itself, not the work of the Board as it has been for a number of years.*