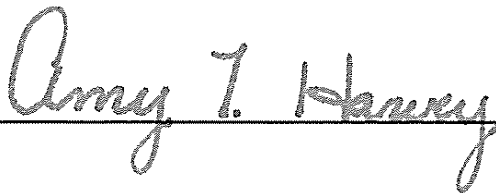


I, Amy T. Harvey, Deputy Town Clerk of the Town of Chapel Hill, North Carolina, hereby certify that the attached is a true and correct copy of (2021-06-09/O-2) enacted with a technical correction by the Chapel Hill Town Council on June 9, 2021.

This the 10th day of June, 2021.



Amy T. Harvey
Deputy Town Clerk



**AN ORDINANCE CONCERNING THE ESTABLISHMENT OF THE TOWN BUDGET
FOR THE FISCAL YEAR BEGINNING JULY 1, 2021 (2021-06-09/O-2)**

BE IT ORDAINED by the Council of the Town of Chapel Hill:

Section 1. APPROPRIATIONS

That the following appropriations are hereby made:

<u>GENERAL FUND</u>	<u>Function Total</u>
General Government	\$ 18,473,780
Environment & Development	15,506,557
Public Safety	25,775,983
Leisure	11,263,680
GENERAL FUND TOTAL	\$ 71,020,000
 <u>OTHER FUNDS</u>	
Transit Fund	\$ 26,300,046
Transit Capital Reserve Fund	0
Debt Service Fund	9,664,932
Vehicle Replacement Fund	344,660
Vehicle Maintenance Fund	1,605,222
Computer Replacement Fund	177,750
Public Housing Fund	2,176,756
Affordable Housing Reserve Fund	688,395
On-Street Parking Fund	787,565
Off-Street Parking Facilities Fund	2,548,423
Library Gift Fund	216,841
Capital Improvements Fund	697,241
Downtown Service District Fund	465,500
Climate Action Fund	470,000
Stormwater Management Fund	3,009,500
Grants Fund	394,852
TOTAL ALL FUNDS	\$ 120,567,683

Section 2. REVENUES

It is estimated that the following revenues will be available during the fiscal year beginning July 1, 2021 and ending June 30, 2022 to meet the foregoing appropriations. It is determined that where estimated revenues are higher than the previous year, the increases were warranted.

GENERAL FUND

Property Taxes	\$ 35,147,500
Sales Taxes	16,560,488
Occupancy Tax	750,000
Other Taxes & Licenses	78,500
State-Shared Revenues	7,717,442
Grants	681,997
Charges for Services	4,305,852
Licenses/Permits/Fines	2,800,100
Interest on Investments	25,000
Other Revenues	397,900
Transfers/Other Sources	45,000
Fund Balance Appropriated	2,510,221
General Fund Total	\$ 71,020,000

OTHER FUNDS

Transit Fund	\$ 26,300,046
Transit Capital Reserve Fund	0
Debt Service Fund	9,664,932
Vehicle Replacement Fund	344,660
Vehicle Maintenance Fund	1,605,222
Computer Replacement Fund	177,750
Public Housing Fund	2,176,756
Affordable Housing Reserve Fund	688,395
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Capital Improvements Fund	697,241
Downtown Service District Fund	465,500
Climate Action Fund	470,000
Stormwater Management Fund	3,009,500
Grants Fund	394,852
TOTAL ALL FUNDS	\$ 120,567,683

Section 3. LEVY OF TAXES

There is hereby levied the following tax on each one hundred dollars (\$100) valuation of taxable property, located within the Town of Chapel Hill, as listed for taxes as of January 1, 2021 for the purpose of raising revenue from property tax as set forth in the foregoing estimates of revenues, and in order to finance the foregoing appropriations.

General Fund (for the payment of expenses of the Town of Chapel Hill)	\$0.372/\$100
Debt Service Fund (for the payment of expenses of the Town of Chapel Hill)	\$0.088/\$100
Transit Fund (for the payment of expenses related to transportation approved by referendum)	\$0.054/\$100
TOTAL	\$0.514/\$100

Section 4. SPECIAL DISTRICT TAX LEVY

There is hereby levied the following tax on each one hundred dollars (\$100) valuation of taxable property located in the Downtown Revitalization Municipal Service District established by the Town Council's resolution of June 12, 1989:

Downtown Service District Fund	\$0.064/\$100
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Section 5. AUTHORITIES

The following authorities shall apply to transfers and adjustments within the budget:

- a. The Town Manager may transfer funds between departments within a fund.
- b. The Town Manager may transfer between functions of the operating budget of the same fund and between projects of the Capital Improvement Plan (CIP) with a quarterly report to Town Council.
- c. The Town Manager may approve intradepartmental transfer requests and transfers between line items within capital project budgets.
- d. Transfers between funds may only be authorized by the Town Council.

Section 6. CLASSIFICATION AND PAY PLAN

There is hereby established, for Fiscal Year 2022, a Position and Classification Pay Plan and Longevity Plan for Town Employees as contained in Attachment 1. The Town Manager may make changes to the pay and classification plan within the established number of positions and the approved budget.

Section 7. FEES SCHEDULE

There is hereby established, for Fiscal Year 2022, various fees as contained in Attachment 2.

Section 8. STORMWATER FEE

There is hereby established, for Fiscal Year 2022, a stormwater fee of \$34.97.

Section 9. REAPPROPRIATION OF FUNDS ENCUMBERED IN FY 2020-21

Operating funds encumbered on the financial records as of June 30, 2021 are hereby reappropriated to this budget.

Section 10. PERFORMANCE AGREEMENTS

The Town Manager is hereby authorized to allocate funds to agencies participating in the Outside Agency Funding Application process for performance agreement funding, in the aggregate amount authorized by Council. The performance agreement funding allocation will be consistent with the recommendations from the Human Services Advisory Board.

Section 11. RECYCLING COLLECTION SERVICES

Pursuant to NCGS 160A-314.1 and 160A-317 the Town of Chapel Hill authorizes Orange County to provide recycling collection services within those areas of the Town situated in Orange County and Durham County and to impose and administer a basic services fee for recycling services and a solid waste convenience center fee for residents within those areas of the Town situated in Orange County and Durham County.

This the 9th day of June, 2021.



Town of Chapel Hill NC

Effective Date : July 1, 2021

Revised Date: June 1, 2021

Maurice Jones, Town Manager

Senior Management Structure				
Grade	Minimum	Market	Maximum	Title
I	\$67,814	\$88,837	\$109,859	ADMINISTRATIVE CHIEF ASSISTANT FIRE CHIEF ASST DIR-HOUSING & COMMUNITY FIRE MARSHAL OPERATIONS MANAGER-HOUSING PLANNING & DEVELOPMENT MANAGER
II	\$72,561	\$95,055	\$117,549	ASST DIR P&R-REC OPS ASST DIR-LIB/HEAD PUBLIC SERV ASST DIR-PLANNING COMMUNITY RESILIENCE OFFICER OPERATIONS MANAGER-PW PLANNING OPERATIONS MANAGER POLICE LEGAL ADVISOR
III	\$77,641	\$101,709	\$125,778	ASST DIR-BUSINESS MANAGEMENT ASST DIR-TRANSPORTATION DIRECTOR-ECONOMIC DEVELOPMENT DIVERSITY EQUITY & INCLUSION OFF EMERGENCY MANAGEMENT COORD FIRE CHIEF-DEPUTY OPERATIONS MANAGER OF ENGINEERING INFRASTR OMBUDS-SR. POLICE CHIEF-ASSISTANT
IV	\$85,405	\$111,800	\$138,355	DIR-BUILDING & DEV SERVICES DIR-COMMUNICATIONS-PUBLIC DIR-HOUSING DIR-HUMAN RESOURCE DEVELOPMENT DIR-PARKS AND REC DIR-PLANNING & DEVELOPMENT SVC DIR-POLICY & STRATEGIC INITIAT LEGAL ADVISOR-SR
V	\$99,069	\$129,781	\$160,492	DIR-BUSINESS MANAGEMENT DIR-PUBLIC WORKS DIR-TRANSPORTATION EXE. DIR.-HOUSING & COMMUNITY EXE. DIR-COMM ARTS & CULTURE EXE. DIR-TECHNOLOGY SOL FIRE CHIEF POLICE CHIEF\EXE DIR COMM SAFE
VI	\$116,902	\$153,141	\$189,381	TOWN MANAGER-DEPUTY

Exempt Structure				
Grade	Minimum	Market	Maximum	Title
108	\$37,403	\$49,352	\$60,593	HOUSING OFFICER II
109	\$40,395	\$53,300	\$65,440	ADMINISTRATIVE COORDINATOR COMMUNITY CONNECTIONS COORD PLANNER

110	\$43,627	\$57,564	\$70,675	75	RECREATION SUPERVISOR ADAPTAVE RECREATION COORD CODE ENFORCEMENT OFFICER-SR CULTURAL ARTS COORDINATOR ENERGY MANAGEMENT SPECIALIST ENGINEERING INSPECTOR-SR LIBRARY ACCOUNTS COORDINATOR MARKETING & COMMUNICATIONS COO MECHANIC SUPERVISOR-BUS PLANNER II POLICE ANALYST SPECIAL EVENTS COORDINATOR STORMWATER ANALYST
111	\$47,117	\$62,170	\$76,329		ACCOUNTANT-HOUSING ACCOUNTS PAYABLE COORDINATOR ADMIN ANALYST ASSISTANT MAINTENANCE MANAGER ASST OPS MGR-TR DEM RESP CHILDREN & FAM OUTREACH COORD COMM. DEVEL. PROGRAM MANAGER COMMUNITY OUTREACH MANAGER CRISIS COUNSELOR DEPUTY TOWN CLERK DRAINAGE MAINT SUPERVISOR ENGINEER I GRANTS COMPLIANCE MANAGER HR CONSULTANT HUMAN SERVICES COORD INSPECTOR SUPERVISOR LANDSCAPE ARCHITECT LIFELONG LEARNING COORDINATOR OCC HEALTH & SAFETY OFFICER PAYROLL COORDINATOR PROJECT MANAGER READER SERVICE COORDINATOR REFERENCE LIBRARIAN SENIOR PLANNER STREETS SUPERVISOR SURVEY/PROJECT COORD TEEN ENGAGEMENT COORDINATOR TRAINING & DEVELOPMENT COORD TRAINING COORDINATOR-TR
112	\$50,886	\$67,143	\$82,436		ACQUISITIONS & COLL. MANAGER AFFORDABLE HOUSING OFFICER ASSISTANT TO TOWN ATTORNEY CHIEF BUILDING INSPECTOR DEMAND RESPONSE MANAGER ECONOMIC DEVELOPMENT SPLST ENGINEER II FACILITIES SUPERVISOR GIS ANALYST II LIBRARY EXPERIENCE MANAGER LIBRARY SYSTEMS MANAGER MARKETING & COMMUNICATIONS MGR NETWORK ADMINISTRATOR PLANNER-PRINCIPAL PURCHASING & CONTRACTS MANAGER SYSTEMS ADMINISTRATOR TRANSIT DEVELOPMENT MGR I URBAN DESIGNER WEB ADMINISTRATOR YOUTH & FAMILY EXP. MANAGER
113	\$55,466	\$73,186	\$89,855		

ACCTG SUPV-PAYROLL & PAYABLES
 ACCTG SUPV-REVENUE
 ACCTG SUPV-TREASURY
 ADMINISTRATIVE SVCS MANAGER
 ASST BUILDING OPS MANAGER
 ASST MANAGER-TRANSIT
 BUDGET & MANAGEMENT ANALYST
 BUSINESS ANALYST
 CRISIS UNIT SUPERVISOR
 ENGINEERING COORDINATOR-SR
 FLEET MANAGER
 LEARNING & DEVELOPMENT MGR
 MANAGEMENT ANALYST
 RECREATION MANAGER-P&R
 SENIOR-HRD CONSULTANT
 SR. COMMERCIAL PLANS REVIEWER
 TRAFFIC SIGNAL SYSTEM ENGINEER
 TRANSIT DEVELOPMENT MGR II
 TRANSIT PLANNING MANAGER

114 \$60,458 \$79,773 \$97,942

AFFORDABLE HOUSING MANAGER
 ASSISTANT TO THE MANAGER
 COMMUNITY SERVICES PLANNER
 ENGINEER III
 FACILITIES MANAGER
 FINANCIAL SYSTEMS MANAGER
 HUMAN RESOURCES MANAGER
 LEGAL SERVICES ADMINISTRATOR
 MAINTENANCE MANAGER
 OMBUDS
 PARK MAINTENANCE SUPT
 PLANNING MANAGER
 PROJECT MANAGER-PARKS & REC
 RISK MANAGER
 SENIOR ANALYST
 SOLID WASTE SERVICES MANAGER
 SUPT-ST & CONT SVCS
 TECHNICAL SERVICES MANAGER

115 \$65,899 \$86,952 \$106,756

ACCOUNTING MANAGER
 BUDGET MANAGER
 BUILDING INSPECTOR MANAGER
 CAPITAL PROJECTS MANAGER
 CODE COMPLIANCE OFFICER
 COMMUNICATIONS MANAGER
 PARKING OPS ADMINISTRATOR
 SENIOR ENGINEER
 TRAFFIC ENGINEERING MANAGER

116 \$71,830 \$94,778 \$116,365

MANAGER-TRANSIT OPERATIONS
 SYSTEMS & SUPPORT MANAGER

Non-Exempt Structure

<u>Grade</u>	<u>Minimum</u>	<u>Market</u>	<u>Maximum</u>
204	\$28,912	\$32,959	\$40,465
205	\$28,912	\$33,948	\$41,679
206	\$28,912	\$35,305	\$43,347
207	\$28,912	\$36,718	\$45,080

SERVICE ATTENDANT
 AQUATICS SPECIALIST
 CONSTRUCTION WORKER I
 MAINTENANCE ASST
 MAINTENANCE REPAIR WORKER
 PARK MAINTENANCE SPLST
 PARKING ATTENDANT
 MAINT. MECHANIC I-HOUSING

				77	MECHANIC HELPER OFFICE ASSISTANT OFFICE ASSISTANT-PT PARTS CLERK SOLID WASTE COLLECTOR TRANSIT OP FIXED ROUTE-PT TRANSIT OPERATOR-DEM RES PT TRANSIT OPERATOR-FIXED ROUTE
208	\$29,219	\$38,554	\$47,334		BUS SERVICE TECHNICIAN CONSTRUCTION WORKER II CUSTOMER SERVICE TECH LIBRARY EXPERIENCE ASSISTANT LIBRARY EXPERIENCE ASST.-PT MAINT. MECHANIC II-HOUSING MAINTENANCE MECHANIC-HOUSING RECREATION ASSISTANT RECREATION ASSISTANT-PT SIGN & MARKING TECH I SOLID WASTE EQUIP OP I TRANSIT OPERATOR-DEMAND RESPON
209	\$30,680	\$40,481	\$49,701		ACCOUNTING TECH I ADMIN ASSISTANT BLDG MAINT MECH I MAINT. MECH III-HOUSING MECHANIC I MECHANIC I-BUS PARK MAINTENANCE SPLST-CERT PARKING ATTENDANT-SR PARKING ENFORCEMENT OFFICER PERMIT TECHNICIAN PLANNING TECHNICIAN RECORDS TECH RECORDS TECH-PT SCHEDULING & RUN CUT COORD
210	\$32,214	\$42,505	\$52,186		ASSISTANT HOUSING OFFICER COMM. SAFE. OUT. COORD CONSTRUCTION WORKER III CUSTOMER SERVICE COORDINATOR PERMITTING SYSTEMS TECH PROCESSING TECHNICIAN SOLID WASTE EQUIP OP II STREET SWEEPER EQUIP OP TRAFFIC SIGNAL TECH I
211	\$33,824	\$44,631	\$54,796		BLDG MAINT MECH II CODE ENFORCEMENT OFFICER CONSTRUCTION WORKER IV FESTIVAL & EVENTS TECHNICIAN HUMAN RESOURCES TECHNICIAN LIBRARY EXPERIENCE SPECIALIST LIBRARY EXPERIENCE SPLST-PT MECHANIC II MECHANIC II-BUS RECORDS SUPERVISOR RECREATION SPECIALIST RECREATION SPECIALIST I-PT SENIOR HEAVY EQUIPMENT OPER SIGN & MARKING TECH II SOLID WASTE EQUIP OP III SR TRANSIT OPERATOR STREET SWEEPER EQUIP OP
212	\$35,516	\$46,862	\$57,535		

				78	ACCOUNTING TECH II ASST ARBORIST ASST PARKING SVCS SUPV ASST RECREATION SUPV GIS TECHNICIAN HOUSING OFFICER I INSPECTOR LANDSCAPE CREW LEADER LEAD CONSTRUCTION WORKER PURCHASING SPECIALIST REVENUE COLLECTOR SENIOR MAINT MECHANIC-HOUSING SIGN & MARKING TECH III STORMWATER SYSTEMS SPLST TRAFFIC SIGNAL TECH II
213	\$37,291	\$49,205	\$60,412		ASSISTANT HR CONSULTANT BLDG MAINT MECH III CONSTRUCTION CREW SUPERVISOR DRAINAGE CREW SUPERVISOR ENGINEERING INSPECTOR ENGINEERING TECHNICIAN GRAPHIC ARTIST LEAD SIGN & MARKING TECH LIBRARY EXP SPLST-TECH MECHANIC III MECHANIC III-BUS PARTS MANAGER PAYROLL SPECIALIST PERMITTING SYSTEMS ADMIN SOLID WASTE INSPECTOR SOLID WASTE SVCS CREW SUPV SR MAINT MECH-HOUSING, CERT STORMWATER SPECIALIST STREET CREW SUPERVISOR STREET INSPECTOR SUPERVISOR-PARKING SERVICES SUPERVISOR-TRANSIT
214	\$39,156	\$51,666	\$63,433		GIS TECHNICIAN-SR SENIOR ENGINEERING TECHNICIAN SPECIAL OLYMPICS COORDINATOR SUPV- LEAD TRANSIT TRAFFIC SIGNAL TECH III TRAINING & SAFETY SPECIALIST
215	\$41,114	\$54,249	\$66,604		ASSISTANT TOWN CLERK COMMUNICATIONS SPECIALIST COMMUNITY EDUCATION COORD FACILITIES SYSTEMS TECHNICIAN GRANTS COORD LEAD TRAFFIC SIGNAL TECH MARKETING & SPONSORSHIP COORD MUNICIPAL ARBORIST PARK MAINTENANCE SUPV PROCUREMENT SPECIALIST RECORDS MANAGER RISK CLAIMS ADMINISTRATOR TRANS DEM. MGMT COM MGR
216	\$43,581	\$57,504	\$70,601		FORENSIC & EVIDENCE SPECIALIST INFORMATION TECH ANALYST MAINTENANCE MECHANIC SUPERVISOR MECHANIC SUPERVISOR SOLID WASTE SERV SUPERVISOR

217 \$46,195 \$60,954 \$74,837

79 INSPECTOR-SR
PLANS REVIEWER
TRAFFIC SIGNAL SYSTEMS ANALYST

218 \$48,966 \$64,611 \$79,327

FIRE PROTECTION SPECIALIST
INFORMATION TECH ANALYST-SR

Fire Structure

<u>Grade</u>	<u>Minimum</u>	<u>Market</u>	<u>Maximum</u>	<u>Title</u>
F1	\$37,128	\$44,941	\$54,080	FIREFIGHTER LEVEL I
F2	\$38,985	\$48,132	\$57,919	FIREFIGHTER-MASTER
F3	\$42,887	\$54,391	\$64,040	FIRE EQUIPMENT OPERATOR
F4	\$49,647	\$61,730	\$72,729	FIRE INSPECTOR FIRE LIEUTENANT
F5	\$53,027	\$67,251	\$79,553	FIRE INSPECTOR II
F6	\$55,679	\$70,614	\$83,530	EMERGENCY MGMT PLANNER FIRE CAPTAIN FIRE COMMUNICATIONS TECH OFFIC FIRE MARSHAL-ASSISTANT
F7	\$57,473	\$71,460	\$83,707	FIRE MARSHAL-DEPUTY
F8	\$62,042	\$80,258	\$96,065	BATTALION CHIEF

Police Structure

<u>Grade</u>	<u>Minimum</u>	<u>Market</u>	<u>Maximum</u>	<u>Title</u>
P1	\$42,000	\$44,100	\$46,200	POLICE OFFICER I
P2	\$44,100	\$53,193	\$62,286	POLICE OFFICER II
P3	\$46,305	\$55,215	\$64,124	POLICE OFFICER III
P4	\$48,620	\$61,746	\$74,872	POLICE OFFICER IV
P5	\$53,604	\$67,982	\$82,359	POLICE SERGEANT
P6	\$60,735	\$77,027	\$91,326	POLICE LIEUTENANT
P7	\$63,943	\$84,371	\$101,731	POLICE CAPTAIN

BUILDING AND DEVELOPMENT SERVICES FEE SCHEDULE - FY22

PERMITS, INSPECTIONS & OTHER SERVICES

NOTICE TO ALL APPLICANTS

PERMIT FEE NOTES

- * The following schedule of permit fees is applicable to the Chapel Hill zoning jurisdiction.
- * Building permit fees are based on the cost of construction unless otherwise indicated and are collected after permit approval for issuance and PRIOR to any work beginning.
- * For all building permits, the General Contractor of record is responsible for paying all permit fees.
- * All fees shall be paid in order to receive a Certificate of Occupancy and final power.
- * Permit fees are broken down into 2 categories: Residential and Commercial. Residential means 1 & 2 Family projects like single family homes, duplexes, townhomes. Commercial means all other projects not considered Residential.
- * Cost of new construction projects will be evaluated against the most current ICC Valuation Table
- * Fees for all Town projects are waived

Building Valuation Data Table

(For the current Building Valuation Data table, see www.iccsafe.org)

For Use in Determining Minimum Total Valuation for Building Permit Fee Calculations

- * The BVD table provides the “average” construction costs per square foot, which can be used in determining permit fees for a jurisdiction. Permit fee schedules are addressed in Section 109.2 of the most current International Building Code (IBC) whereas Section 109.3 addresses building permit valuations. The permit fees can be established by using the BVD table and a Permit Fee Multiplier, which is based on the total construction value within the jurisdiction for the past year. The Square Foot Construction Cost table presents factors that reflect relative value of one construction classification/occupancy group to another so that more expensive construction is assessed greater permit fees than less expensive construction.
- * The BVD is not intended to apply to alterations or repairs to existing buildings. Because the scope of alterations or repairs to an existing building varies so greatly, the Square Foot Construction Costs Table does not reflect accurate values for that purpose. However, the Square Foot Construction Costs Table can be used to determine the cost of an addition that is basically a stand-alone building which happens to be attached to an existing building. In the case of such additions, the only alterations to the existing building would involve the attachment of the addition to the existing building and the openings between the addition and the existing building.
- * *Determination of Total Valuation.* For purposes of determining fees, total valuation shall be either the actual contract price or an applicable amount based on the total square footage of the structure to be built, multiplied by the square foot cost data prescribed on the attached Building Valuation Data Table which is a part of this fee schedule, whichever is greater.

Publicly Assisted Housing Units

*The Town agrees to waive certain development-related fees related only for the affordable units for projects that provide permanently affordable homeownership opportunities or provide rental housing that remains affordable for at least 20 years. Affordable is defined as being sold or rented to households earning less than 120% of the Area Median Income as determined and approved by the Town. In this case, otherwise applicable Town application fees, building permit fees, plan review fees, inspection fees, and such other development fees and costs which would otherwise be due shall be waived for the affordable dwelling units identified in the application. To qualify for the waiver for rental development, applicants and Town staff must agree on how affordability will be maintained for a 20-year period and an agreement may be required.

*If application fees are paid for a proposed development that subsequently converts existing approved market rate units to affordable dwelling units in the development plan, a pro rata refund of any such fees that have already been paid shall be provided to the applicant upon approval of the development to reflect the conversion to affordable units. The refunded amount will be determined by the percentage of the affordable units within the development. In addition, any existing development that receives approval to construct new affordable units may have the fees waived for the new affordable units. This refund or waiver does not apply to any market rate units, or to any fees associated with water, wastewater, or stormwater.

*Fees are also waived for service projects by non-profits, for a non-profit organization.

*Fees related to Additional Services are not development or permit fees and are not covered by this blanket fee waiver.

Re-inspection Fees

* All additional inspections made necessary due to failure to comply with applicable code requirements, when projects are not ready for inspection, when recurring deficiencies exist and/or when requested inspections are not cancelled on time, shall be hereby designated as "re-inspections" and carry a re-inspection fee. Every permit for residential projects will carry a re-inspection fee of \$60. Every permit for commercial projects will be assessed a fee of \$100 for each additional inspection resulting from a failure. Note- Any disputes must be received within 3 business days of the rejection for waiver consideration. Reinspection fees are not considered permit fees and are not eligible for blanket waivers.

Refunds

* Subpermits are not eligible for refunds

* Active building permits issued for one and two family dwellings may receive refunds of the permit cost (minus the non-refundable administrative review fee) after permit issuance provided no inspections have occurred and all original paperwork is returned to the Building Division.

* The minimum charge for processing one and two family permit refunds is \$75.00

* Active building permits for all projects other than one and two family dwellings may receive refunds of the permit cost (minus the non-refundable administrative review fee and any plan review fees) after permit issuance provided no inspections have occurred and all original paperwork is returned to the Building Division.

* The minimum charge for processing other than one and two family permit refunds is \$100.00

* No refunds will be issued beyond six months from the date of permit issuance for any permit or if inspections have been completed.

* Fees for Additional Services are required to be paid upfront & before services are rendered and are non-refundable after.

* BDS staff do not accept nor waive any fees.

Development Services Fees- Zoning and Planning

* Please refer to the Planning Dept Fee schedule for all fees related to zoning and planning

Penalty Fees

* After the Fact Work (without permits)- When any work on a building or service system commences before FIRST obtaining the required permit(s), a Stop Work Order will be issued and all associated permit fees for the work will be DOUBLED, due prior to permit issuance.

* Violation Penalty- Penalty fees assessed for violations of local ordinances and state codes are per the applicable section of code or ordinance.

Orange County Recyclable Materials Fee

As of July 1, 2008, an 8% Orange County recyclable materials fee shall be charged on all permits issued in Orange County. The 8% will be based on total permit fees.

ADMINISTRATION REVIEW FEE

This is an upfront non-refundable, non-transferrable fee, due at the time of submission for each building permit application received. This fee is based upon the project's construction cost. It is applicable for all building permits, and is applied towards final permit fees balance.

CONSTRUCTION COST	FEE
Up to \$20,000	\$50
\$20,001 - \$50,000	\$100
\$50,001 - \$500,000	\$500
In excess of \$500,001	\$2,500

COMMERCIAL PLAN REVIEW FEES (For Projects other than One and Two Family)

PROJECT SIZE	FEE
Up to 4,000 square feet	\$100
4,000 - 15,000 square feet	\$185
15,001 - 40,000 square feet	\$590
In excess of 40,001 square feet	\$1,420
Resubmission Review Fee , charged at 1 hour minimum (On initial permit review, permit fees cover the first re-review).	Additional \$100 per hour

BUILDING FEES

CONSTRUCTION COST	FEE
Up to \$5,000	\$55
\$5,001 - \$20,000	\$100
\$20,001 - \$50,000	\$10 per \$1,000
\$50,001 - \$500,000	Base fee of \$500 plus \$4.50/\$1,000 over \$50,001
In excess of \$500,001	Base fee of \$2,500 plus \$3.50/\$1,000 over \$500,001

MISCELLANEOUS BUILDING FEES

TYPE OF WORK	FEE	
Signs	\$50 per sign plus trade fees	
Mobile Homes	\$250 including trade fees	
Construction Trailers	\$150 including trade fees	
Insulation (per dwelling unit OR proposed # of inspections)	\$60 (per dwelling unit OR proposed # of inspections)	
Permit Reactivation (See current policy & guidance from NCDOT for details)	Residential	\$75
	Commercial	\$100

ELECTRICAL FEES

TYPE OF WORK	Residential	Commercial
Single panel (regardless of size)- This fee will cover the addition, alteration, or changes to any new or existing single panels and its components	\$115	\$200
Read in/ Read Out (per inspection)	\$100	\$110

MECHANICAL FEES

TYPE OF WORK	Residential	Commercial
All interconnected appliances, equipment or connections (each); ductwork, etc (minimum charge)	\$35	See commercial fee below
Heat Pump/ Gas Pack/ Gas piping	\$70	\$135
Geothermal (each system)	\$70	\$135
Hood System (per system)	\$100	\$100
Commercial appliances (each- boilers, chillers, exhaust fans, heat towers, VAV boxes, condensers, ductwork, etc)	NA	\$100

PLUMBING

TYPE OF WORK	Residential	Commercial
Per Fixture (in excess of five fixtures)	\$10	\$15
Minimum Charge*	\$50	\$75
Sewer/Water Connection/ Irrigation System	\$50	\$55
Grease Trap/ Oil Interceptor	N/A	\$65
Piping (whole house/structure piping)	\$100	\$150

*For multiple dwelling units, this fee is charged per dwelling unit

ADDITIONAL SERVICES- Fees are collected Prior to project progression and are non-refundable and non-transferable after service is delivered

TYPE OF WORK / SERVICE	Residential	Commercial
Change of Contractor/ Info (applies each time a contractor or information is changed after permit application submission)	\$110	\$110
Business Occupancy (applies to new or relocation of any occupancy type related to a commercial business except child/ daycare)	NA	\$180
Temporary Certificate of Occupancy (applies to each TCO issued per permit with a 30 day maximum time period)- Issuance is at the discretion of Dept leadership. Projects not eligible for TCO when there are outstanding life safety, trade inspections or other issues. Handled on case-by-case basis.	\$80	\$100
Occupancy Reposting (new or existing without active building permit)	NA	\$80
Day Care Facilities Inspection (applies to any child-care facility)	\$285	\$285
Food Truck/Trailer Vendor- Code Administration Fee	NA	\$200/year
Semi-Annual Electrical School Re-Inspections (one hour increments only, due at time of inspection request)	NA	\$100/hour
Demolition Permit (per structure only, each requiring a separate permit.) Interior demolition fees will be based on Cost of Construction.	\$150	\$150
Antenna/ Tower/ Utility/ Cellular/ Solar (includes fees for all work related to Building, Electrical and Plan Review)	\$350	\$350
Stocking Permit	\$100	\$100

Sidewalk Dining (New)	NA	\$100
Sidewalk Dining Annual review and permit renewal/update to existing approval	NA	\$50
Homeowner's Recovery Fund (State mandated fee for all 1-2 family residential permits with an associated licensed General Contractor)	\$10	\$10
Temporary power (per unit)	\$100	\$100
ABC Inspection	NA	\$80
ORIAS (After-hour/ Weekend Service Request (upfront payment for minimum of two hours per request)	\$85 per hour	\$85 per hour
Permit Conference Series with Staff - Large Projects Only	NA	\$6,000
Records research request, charged at 1 hour minimum	\$60/hr + copy fees for hard copies	
Copy fees	As set by Council	
Walkthrough Inspection***	\$60 per inspection/ trade	

***This inspection applies to permitted work only and can only be done when initiated or approved by Town Supervisory or Management Staff. Fee applies to each trade inspection.

FEE SCHEDULE**COMMUNICATIONS & PUBLIC AFFAIRS OFFICE (CaPA)***Town Council Agenda Packet Fee:*

The Town of Chapel Hill produces Town Council agenda packets for interested persons. Most materials are available on the Town's Web site, at www.townofchapelhill.org. Paper copies of packets are available at a cost of \$.18 per page.

One agenda packet will be provided free of charge to area media (print and radio) and governmental jurisdictions upon request in electronic format.

Council meeting agendas are provided free of charge. Agenda packets are also available for review at the Reference Desk of the Public Library and at the Town Hall.

Town Code of Ordinances:

The Town Code of Ordinances contains the Town Charter and all ordinances that govern the Town. The Code is updated bi-annually through supplements produced by the CaPA Department. The Code of Ordinances is available for purchase from Municipal Code Cooperation (www.municode.com). A link is also available on the Town's Web site, at www.townofchapelhill.org under Code of Ordinances "Purchase Codes".

Copying Fees:

Personal copies may be made in the CaPA Office at a cost of \$.18 per page (black & white) and \$.24 per page (color). Additional charges may be assessed pursuant to N.C. Public Records Law.

Charge for Data Materials:

Town Council meetings are video taped and may be obtained on DVD for \$3.00 per DVD.

Electronic records may be recorded onto a CD for \$3.00 or onto a Flash drive for \$4.25.

Security Guard:

When a non-profit organization or outside group reserves a meeting room in Town Hall and no other Town sponsored meeting is being held on the same evening, a fee of \$35.00 per hour for a security guard will be required.

Domestic Partnerships - The Council authorizes through resolution (95-4-24/R-11C) [as found in the 04-24-1991 minutes, Item #9] registration or dissolution of domestic partners. The fee for each registration is \$50.

Records Researcher Request:

“When a records research request exceeds one hour of an employee’s time, a rate of \$25/hour, plus copy fees for hard copies, will be applied.”

Charges for Merchandise:

Town flag 2 x 3” - \$40

Town flag 5 x 8” - \$125

Town Embroidered Tote Bag - \$25

Silkscreened tote bag - \$8

Drawstring tote bag - \$8

Book: Chapel Hill 200 Years - \$7.50 paperback

Book: Chapel Hill 200 Years - \$15 hardback

Book: A Backward Glance - \$5.25

Caps - \$15 each

Pencils – 10 cents

Temporary tattoos – 25 cents

American legacy booklet - \$2

Lapel pins - \$2

Coffee Mug - \$15

2020-21 Fire Department Fee Schedule				
Fire Permits				
OPERATIONAL PERMITS		Description	2020-21 Permit Fee	Term
Aerosol Products		Manufacture, store or handle an aggregate quantity of Level 2 or 3 in excess of 500 lbs.	\$50	365 days
Amusement Building		Operation of a Special Amusement Building	\$50	30 Days
Aviation Facilities		To use a Group H or S occupancy for aircraft servicing or repairs and aircraft fuel-servicing vehicles	\$50	365 days
Carnivals and Fairs		Mandatory Permit to conduct a Carnival or Fair	\$50	Single Event
Cellulose Nitrate Film		To store, handle or use cellulose nitrate film in a Group A	\$50	365 days
Combustible Dust-Producing Operations		Operate a grain elevator, flour starch mill, feed mill, or a plant pulverizing aluminum, coal, cocoa, magnesium, spices or sugar, or other operations producing combustible dusts as defined in Chapter 2.	\$50	365 days
Combustible Fibers		To store or handle combustible fibers in quantities of more than 100 cu ft	\$50	365 days
Compressed Gases		To use or handling at normal temperature and pressure (NTP) of compressed gases in excess of the amounts listed in Table 105.6.9.	\$50	365 days
Covered Mall Buildings				
	1)	Placement of retail fixtures and displays, concession equipment, displays of highly combustible goods and similar items in the mall (common areas).	\$50	30 days
	2)	Display of liquid- or gas-fired equipment in the mall.	\$50	30 days
	3)	Use of open-flame or flame-producing equipment in the mall.	\$50	7 days
Cryogenic Fluids		To produce, store, transport on site, use, handle or dispense cryogenic fluids in excess of the amounts listed in Table 105.6.11.	\$50	365 days
Cutting and Welding		To conduct cutting and welding operations within the district	\$50	365 days
Dry Cleaning Plants		Engage in the business of dry cleaning (when flammable/hazardous solvents are used), or to change to a more hazardous cleaning solvent used in existing dry cleaning equipment.	\$50	365 days
Exhibits and Trade Shows		Operate exhibits and trade shows.	\$50	30 days

Explosives		Operational permit is required for the manufacture, storage, handling, sale or use of any quantity of explosives, explosive materials, fireworks or pyrotechnic special effects within the scope of Chapter 56. *(Additional requirements including but not limited to insurance coverage and on-scene fire department personnel fees shall also apply)	
	1)	Blasting and/or storage of explosives	\$50 30 days
	2)	Display of Fireworks/Pyrotechnics	\$50 Single Event
Flammable/Combustible Liquids	1)	To use or operate a pipeline	\$50 365 days
	2)	To store, handle, or use Class I liquids in excess of 5 gallons (inside) and more than 10 gallons (outside) of a building	\$50 365 days
	3)	To store, handle, or use Class II or Class IIIA liquids in excess of 25 gallons (inside) and more than 60 gallons (outside) of a building	\$50 365 days
	4)	To store, handle, or use Class IIIB liquids in tanks or portable tanks for fueling	\$50 365 days
	5)	To remove Class I or II liquids from an underground storage tank used for fueling motor vehicles by any means other than the approved stationary on-site pumps	\$50 365 days
	6)	To operate tank vehicles, equipment, tanks, plants, terminals, wells, fuel-dispensing stations, refineries, distilleries and similar facilities where flammable and combustible liquids are produced, processed, transported, stored, dispensed or used	\$50 365 days
	7)	To temporarily place out-of-service (more than 90 days) an underground, protected above-ground or above-ground flammable or combustible liquid tank.	\$50 30 days (after 90 days)
	8)	To change the type of contents stored in a flammable or combustible liquid tank to a material which poses a greater hazard than that for which the tank was designed and constructed	\$50 30 days
	9)	To manufacture, process, blend or refine flammable or combustible liquids	\$50 365 days
	10)	To engage in the dispensing of liquid fuels into the fuel tanks of motor vehicles at commercial, industrial, governmental, or manufacturing establishments (Gas Station).	\$50 365 days
	11)	To utilize a site for the dispensing of liquid fuels from tank vehicles into the fuel tanks of motor vehicles, marine craft, and other special equipment at commercial, industrial, governmental or manufacturing establishments.	\$50 365 days
Floor Finishing		To finish or surface a floor exceeding 350 sq. ft. using Class I or Class II liquids.	\$50 per site
Fruit and Crop Ripening		To operate a fruit or crop ripening facility or conduct a fruit-ripening process using ethylene gas	\$50 365 days
Fumigation and Insecticidal Fogging		To operate a business of fumigation or thermal insecticidal fogging and to maintain a room, vault, or chamber in which a toxic or flammable fumigant is used.	\$50 365 days

Hazardous Materials	To store, transport on site, dispense, use or handle hazardous materials in excess of the amounts listed in Table 105.6.21	\$50	365 days
HPM Facilities	To store, handle or use hazardous producing materials	\$50	365 days
High-Piled Storage	To use a building or portion thereof as a high-piled storage area exceeding 500 sq. ft.	\$50	365 days
Hot Work Operations	To conduct Hot Work Operations including cutting, welding, grinding, application of roof coverings with the use of open flame, or other operations determined by the Fire Marshal	\$50	60 days
Industrial Ovens	To operation of industrial ovens regulated by Chapter 30.	\$50	365 days
Lumber Yards and Woodworking Plants	To store or process lumber exceeding 100,000 board feet	\$50	365 days
Liquid- or Gas-fueled Vehicles in Assembly Buildings	To display, operate or demonstrate liquid- or gas-fueled vehicles or equipment in assembly buildings	\$50	30 days
Magnesium	To melt, cast, heat treat or grind more than 10 pounds of magnesium	\$50	365 days
Miscellaneous Combustible Storage	To store in any building or upon any premises in excess of 2,500 cubic feet gross volume	\$50	365 days
Open Burning	Kindling or maintaining of an open fire on any public street, alley, road, or other public or private ground approved under NC Fire Code and Town Code (Chapter 7 Fire Prevention & Protection/Article IA Regulations of Open Burning/Sections 7.7 - 7.10).	\$50 <i>(No charge for <u>verified religious functions</u>)</i>	1 day
Open Flames and Candles	To use open flames or candles in connection with assembly areas, dining areas of restaurants, or drinking establishments.	\$50	365 days
Organic Coatings	For any organic-coating manufacturing operation producing more than 1 gallon of an organic coating in one day.	\$50	365 days
Places of Assembly	Operate a place of assembly.	\$50	365 days
Private Fire Hydrants	Removal from service, use operation of private fire hydrant (per hydrant)	\$50	365 days
Pyroxylin Plastics	To store or handle more than 25 pounds of cellulose nitrate plastics	\$50	365 days
Refrigeration Equipment	To operate a mechanical refrigeration unit or system	\$50	365 days
Repair Garages	To operate a repair garage and automotive, marine and fleet motor fuel-dispensing facility.	\$50	365 days
Rooftop Heliports	To operate a rooftop heliport	\$50	365 days
Spraying or Dipping Operations	To conduct a spraying or dipping operation utilizing flammable or combustible liquids, or the application of combustible powders regulated by Chapter 24.	\$50	365 days
Storage of Scrap Tires and Tire Byproducts	To establish, conduct or maintain storage of scrap tires and tire byproducts that exceed 2500 cubic feet of total volume of scrap tires and for indoor storage of tires and tire byproducts.	\$50	365 days

Temporary Membrane Structures, Tents and Canopies	To operate an air-supported temporary membrane structure, or a temporary stage canopy having an area in excess of 400 square feet (37 in ²), or a tent having an area in excess of 800 square feet (74 m ²).	\$50 per tent	<u>90 days</u>
Tire-Rebuilding Plants	To operate and maintain a tire-rebuilding plant	\$50	365 days
Waste Handling	To operate wrecking yards, junk yards and waste material-handling facilities	\$50	365 days
Wood Products	To store chips, hogged material, lumber or plywood in excess of 200 cubic feet	\$50	365 days
CONSTRUCTION PERMITS			
Description		2020-21 Permit Fee	Term
Note: All permit fees include plan review			
Note: Plans that are not code-compliant after second review, will incur an additional \$100.00/per review fee			
Beginning work, or maintaining an operation requiring any permits adopted by the Town of Chapel Hill without obtaining the proper permit(s), shall double the permit fee. A stop Work Order shall be issued until payment is received and permit issued.			
Description			
2020-21 Permit Fee			
Automatic & Manual Fire Extinguishing Systems	Installation, modification, or removal from service of a sprinkler, standpipe system or other Kitchen Suppression or Alternate Automatic Extinguishing System).		
Sprinkler Systems			
Tier 1	0 - 999 Square Feet	\$50	
Tier 2	1,000 - 2,499 Square Feet	\$75	
Tier 3	2,500 - 9,999 Square Feet	\$100	
Tier 4	10,000 - 49,999 Square Feet	\$200	
Tier 5	50,000 or more Square Feet	\$300	
Standpipe Systems			
Automatic Extinguishing Systems			
Battery Systems	Installation of stationary storage battery systems having a liquid capacity of more than 50 gallons.	\$200	
Compressed Gas Systems	Where the compressed gases in use or storage exceed the amounts listed in Table 105.6.9, a construction permit is required to install, repair damage to, abandon, remove, place temporarily out of service, or close or substantially modify a compressed gas system.	\$200	
Cryogenic Fluids	Installation of or alteration to outdoor stationary cryogenic fluid storage systems where the system capacity exceeds the amounts listed in Table 105.6.11. Maintenance performed in accordance with this code is not considered to be an alteration and does not require a construction permit.	\$200	

Fire Alarm and Detection Systems		Installation of or modification to emergency responder radio coverage systems and related equipment. Maintenance performed in accordance with this code is not considered to be a modification and does not require a construction permit.		
	Tier 1	0 - 999 Square Feet	\$50	
	Tier 2	1,000 - 2,499 Square Feet	\$75	
	Tier 3	2,500 - 9,999 Square Feet	\$100	
	Tier 4	10,000 - 49,999 Square Feet	\$200	
	Tier 5	50,000 or more Square Feet	\$300	
Fire and Life Safety Plan Review		Review proposed new and existing architectural/building plans to confirm fire and life safety compliance within the built environment.	\$125	
Fire Pumps and Related Equipment		Installation of, or modification to fire pumps and related fuel tanks, jockey pumps, controllers, and generators. (Required in addition to other Automatic & Manual Fire Extinguishing System Construction Permits).	\$100	
Flammable and Combustible Liquid Facilities	1)	Install, repair or modify a pipeline for the transportation of flammable or combustible liquids.	\$150	
	2)	Install, construct or alter tank vehicles, equipment, tanks, plants, terminals, wells, fuel-dispensing stations, refineries, distilleries and similar facilities where flammable and combustible liquids are produced, transported, stored, dispensed, or used.	\$150	
	3)	Install, alter, remove, abandon, or otherwise dispose of a flammable or combustible liquid tank.	\$150	
Hazardous Materials Facilities		Install, repair damage to, abandon, remove, place temporarily out of service, or close or substantially modify a storage facility or other area regulated by Chapter 50 where the hazardous materials in use or storage exceed the amounts listed in Table 105.6.21.	\$300	
Industrial Ovens		Installation of industrial ovens as described in Chapter 30	\$300	
Private Fire Hydrants		To install, use or operate fire hydrants or valves intended for fire suppression purposes which are installed on water systems and accessible to a fire apparatus access road that is open to or generally used by the public.	\$50	
Site/Land Development		1 - 50,000 sq. ft.	\$75	
		>50,000 sq. ft.	\$150	

Fire Inspection Fees			
NC Required Inspections		NC mandate that every structure be inspected for fire code violations on a structured timeline. Fee includes initial inspection and (1) re-inspection if all corrections are made . Subsequent re-inspections with corrections needed will assess additional fees.	
		Note: Identified violation(s) of the NC Fire Code, or condition(s) deemed detrimental to the life safety of the occupants, that are not corrected shall be subject to reinspection fee of \$500.00/per violation.	
		Note: Issuance of three (3) consecutive re-inspection fees without compliance, the owner, operator, or other responsible person shall be cited to court for violation of NC General Statute 14-68.	
		Description	2020-21 Permit Fee
Tier 1 inspection		0-999 sq. ft.	\$50
Tier 2 inspection		1,000-2,499 sq. ft.	\$75
Tier 3 inspection		2,500-9,999 sq.ft.	\$100
Tier 4 inspection		10,000-49,999 sq.ft.	\$200
Tier 5 inspection		50,000 sq. ft. and above	\$300
		Any inspection scheduled after 5:00 p.m. Mon-Fri, weekends, or Town holiday will incur an additional inspection fee	\$75.00/hour
Other Fees and Charges			
		Description	2020-21 Fee
Fire Incident Report		Copy of Fire Incident Report	\$3/copy
		<i>Copy provided at no charge to Owner/Occupant</i>	
Local Fire Training Fee		Annual fee assessed to Durham Community College for use of the training facilities for student fire training.	\$ 2,132
<u>ACCIDENTAL ALARM ORDINANCE****</u>		<u>All fees pursuant to the Town Code for Accidental Alarm Management (Chapter 15, Article II).</u>	
Fire Penalties			
		Authorization to issue and receive settlement of Civil Penalties for any violation of NC Fire Code or Town Code as authorized by Town Ordinance. Specific penalty amounts are specified in Town Code.	See Town Code
Construction Fire Inspection		.05/Sq. Ft. Assess \$0.05/ square foot of buildings under construction to assist with cost of associated fire inspection visits required.	\$0 \$0.05/sq. foot

PUBLIC LIBRARY

FEE SCHEDULE

Library Card Fees	
Out of County	\$65.00 per year
Lost Card	First one free, \$1.00 after that
Special Services Fees	
Copies/Prints	\$0.15 B/W, .50 color
Lost/ Damaged Items	
Books, Media, Equipment	Item price
Lost/Damaged Parts & Pieces	
Cases, Bags, Maps, Notes	\$5
Book Kit Bags	\$15
Room Rentals	
Large rooms- private and/or for-profit use	\$150
Small rooms & Computer Classroom - Private use	\$30
On site staff fee - per hour	\$25
After hours - per hour	\$25
Merchandise	
Promotional products (bookmarks, reusable totes, coozies, etc)	\$1
Children's Accessories (bibs, towels, etc)	\$3
Tote Bag	\$8
Beverage Container (travel mugs, water bottles, etc)	\$10
Kids tees	\$7
Onesies	\$10
Adult tees	\$10
Long-sleeve adult tees	\$15
Hooded Sweatshirts	\$35

*Out of County fee waived for CHCCS, current Town of Chapel Hill Employees, and TOCH retirees with 5 or more years of service

Community Arts and Culture Division

Festival Vendor Application Fee	\$25
Festival Booth Space Fee	\$50 / \$100, based on event
Festival Food Truck Space Fee	\$175
Special Event Permit Fee	\$50
Merchandise	
Kids tees	\$7
Adult tees	\$10
Long-sleeve adult tees	\$15
Beverage Container (travel mugs, water bottles, etc)	\$10

POLICE DEPARTMENT (PARKING FUND)**FEE SCHEDULE: MONTHLY PARKING RENTAL RATES, METERED PARKING RATES AND MERCHANT DISCOUNT RATES**

The Parking Services Division of the Chapel Hill Police Department operates as an Enterprise Fund and will have flexibility to re-evaluate and adjust rates as indicated to assure the health of the parking fund and build a reserve for future parking-related projects with the approval of the Town Manager. This authority was granted to the Town Manager per resolution 2020-03-04 R-2.

Special Event Rate

For Special Events, a flat rate charge may be collected, amount not to exceed \$20.00.

Residential Parking Permits

Each residence, in a Town's Residential Parking Permit Zone, is eligible for up to five residential permits for a fee of \$25.00 per sticker per year (\$15.00 per sticker if purchased in January or later in the permit year) per permit for a residential parking permit. Guest permits are available at no cost to permanent residents. No fee if: Age 65 or older. Resident must provide proof of age.

7-Day Temporary Residential Parking Permits

Each address in a Town's Residential Parking Permit Zone is eligible for: Up to 5 temporary 7-day visitor parking permits for use for guests valid for residential parking areas only for a fee of \$10.00 per permit.

3-Day Temporary Visitor Parking Permits

Each address in a Town's Residential Parking Permit Zone would be eligible for: Up to 10 temporary 3-day visitor parking permits in a year for use by guests valid for residential parking areas only for a fee of \$2.00 per permit.

Annual In-Home Care Permits

Residents or family members who live in any of the Town's Residential Parking Permit Zones who have caregivers providing in-home care services may be eligible for In-Home Care Permits for a fee of \$10.00

Residential Business Parking Permit

Each address in a Town's Residential Parking Permit Zone are eligible for up to five parking permits for business use, such as Contractors, Realtors, or Non-Resident Landlords, for \$25.00 per month or \$150.00 per year and valid in the residential permit areas only.

Service Vehicle Parking Permit

This permit is for qualifying service vehicles (plumber, electrician, utility, etc.) for \$25.00 per month or \$150.00 per year and allows parking in the 2-hour metered areas.

Reserving a Parking Metered Space

Metered parking spaces may be reserved for contractors performing renovation or service work in the downtown area, when available. The fee is \$25.00 per meter per day.

Administrative Fee for Dumpster Storage

The fee for a dumpster permit shall be \$10.00, per day for on-street and off-street lots. In the event the dumpster is placed in a metered parking space, the fee shall include the additional cost of a daily reserved meter fee for each parking space used.

Mixed Use Parking Permits

Employers are eligible to purchase mixed use parking permits for use by employees in areas adjacent to mixed use developments for a fee of \$150.00 each per year.

Downtown Employee Parking Permit

Up to 10 permits are available for service-industry downtown businesses for employees to park in designated lots starting at 3:30pm each day; for up to \$150.00 per year.

Pay Station Codes

\$5 per pay station, per month for specialty codes

Parks and Recreation Fees - FY22

PASS AND VISIT FEES			
	YOUNG CHILDREN	YOUTH	ADULTS
	under 8 years	9-18 years	19 and older
	Fees	Fees	Fees
Basketball or Pickleball			
Annual Pass	\$5 R*, \$20 NR	\$5 R, \$20 NR	\$60 R, \$96 NR
20 Visit Pass	NA	NA	\$30 R, \$48 NR
Single Admission	\$1 R, \$2 NR	\$1 R, \$2 NR	\$2 R, \$3 NR
Volleyball			
		9-15 years	16 years and older
Annual Pass		\$5 R, \$20 NR	\$60 R, \$96 NR
20 Visit Pass		NA	\$30 R, \$48 NR
Single Admission		\$1 R, \$2 NR	\$2 R, \$3 NR
Swimming			
	under 8 years	9-18 years	19 and older
Annual Pass	\$ 93 R, \$140 NR	\$ 140 R, \$234 NR	\$234 R, \$421 NR
Annual Pass - Family* (up to 4 people)			\$491 R, \$842 NR
Annual Pass - Family, (each additional person**)			\$70 R, \$105 NR
6-Month Pass	\$52 R, \$78 NR	\$78 R, \$130 NR	\$130 R, \$234 NR
6-Month Pass - Family (up to 4 people)			\$273 R, \$468 NR
6-Month Pass - Family (each additional person)			\$39 R, \$59 NR
20 Visit Pass	\$24 R, \$30 NR	\$36 R, \$60 NR	\$60 R, \$108 NR
10 visit pass, limited special offers times only	\$14 R, \$21 NR	\$21 R, \$35 NR	\$35 R, \$63 NR
10 Visit AquaFitness Pass			\$60 R, \$97 NR
20 Visit AquaFitness Pass			\$104 R, \$169 NR
Single Admission	\$2 R, \$3 NR	\$3 R, \$5 NR	\$5 R, \$9 NR
Single AquaFitness Visit			\$8 R, \$13 NR
*Family Package: may include grandparents, parents (single, married, registered as domestic partners and legal guardians), and their minor children who reside in the same household, up to 4 people.			
** Additional Family Member: families who qualify for a Family Pass Package may add additional family member minor children who live in the same household, as Additional Family Member for an additional fee.			
Climbing Wall			
		6-18 Years	19 and older
Annual Pass		N/A	\$145 R, \$240 NR
20 Visit Pass		\$36 R, \$54 NR	\$72 R, \$90 NR
Single Admission		\$ 3 R, \$4 NR	\$5 R, \$8 NR
Climbing Shoe Rental			\$ 3
Belay Certification Renewal			\$10 R, \$16 NR
Belay Instruction and Certification			\$30 R, \$45 NR
Replacement pass/fob	\$6	\$6	\$6
R = Resident, NR = Non-resident			
◇ Annual Passes are good for 1 year from the date of purchase			
◇ Six-month Passes are valid for 6 months from date of purchase			
◇ Visit passes - unused visits expire 1 year from date of purchase			

HOURLY RENTAL FEES		
	Resident Fee	Non-resident Fee
Security Deposit (per rental)	\$100 flat fee	\$100 flat fee
Additional Staff Fee, as necessary	\$18	\$18
Must extend 30 minutes past pool use time for aquatics staff, including desk attendants.		
Basketball Court - outdoor	\$20	\$32
Bocce Ball Court	\$10	\$16
Climbing Wall (plus hourly staff fee, see above)	\$60	\$96
Community Clay Studio	\$30	\$48
One bisque firing for special program	\$22	\$36
One glaze firing for special program	\$30	\$48
Fields - Baseball/Softball	\$45	\$72
Fields - Multipurpose		
Natural Turf - Youth Field	\$30	\$48
Natural Turf - Adult Field	\$45	\$72
Artificial Turf - Youth Field	\$70	\$112
Artificial Turf - Adult Field	\$90	\$144
Field Lights (per field, per hour)	\$20	\$20
Field Prep Fee (per field, per prep)	\$30	\$30
Gene Strowd Rose Garden	\$100 deposit	\$100 deposit
Gymnasiums	\$60	\$96
Hargraves Auditorium or Teen Center	\$40	\$64
Hockey Rink - Outdoor	\$30	\$48
140 West or James Wallace Parking Deck Plaza	\$45	\$72
(special application required)		
Meeting Rooms		
Individuals, for-profit, non-profit closed meetings	\$30	\$48
Non-profit - open meetings	no charge	no charge
*Additional staff fee for rentals outside normal operating hours still applies.		
Party Package for pool, gym or clay studio	\$218 R, \$384 NR	\$218 R, \$384 NR
Pickleball Court - outdoor	\$10	\$16
Pickleball Court Light Fee (per court, per hour)	\$5	\$5

Picnic Shelters (per 4-hour block)		
All shelters (except SCP large shelter)	\$35	\$56
Southern Community Park Large shelter	\$50	\$80
Use of a pig cooker at SCP large shelter	\$100 deposit	\$100 deposit
Meadowmont Park	no charge	no charge
Sand Volleyball Court (per court)	\$5	\$8
Tennis Courts (per court)	\$10	\$16
Tennis Court Lights (per court, per hour)	\$5	\$5
Teen Center	\$40	\$64

HOURLY RENTAL FEES - continued

Pool Rental	Off-Peak Hours	Peak Hours
A.D. Clark Pool - Entire Pool	\$78 R, \$123 NR	\$90 R, \$144 NR
Community Center Pool - Per Lane/Block	\$12 R, \$20 NR	\$24 R, \$38 NR
Community Center Pool - Entire Pool	\$90 R, \$144 NR	\$120 R, \$192 NR
Homestead LAP Pool - Per Lane/Block	\$12 R, \$20 NR	\$24 R, \$38 NR
Homestead LAP Pool - Entire Pool	\$132 R, \$211 NR	\$180 R, \$288 NR
Homestead Program Pool - Per Lane/Block	\$12 R, \$20 NR	\$24 R, \$38 NR
Homestead Program Pool - Entire Pool	\$120 R, \$192 NR	\$132 R, \$211 NR

MISCELLANEOUS FEES

Batting Cage Fee (per token = 25 pitches)	\$2 R, \$3 NR
Cancellation Fee (program and rental)	\$10
Returned check fee	\$25
Clay for use in Community Clay Studio	
25-lb bag of recycled clay	cost of new clay market rate + 50%
25-lb bag of new clay	cost of new clay market rate +100%

MUNICIPAL CEMETERY FEES

Plot Staking	\$25
Monument Staking	\$15
Regular Plot for Residents	\$750
Regular Plot for Non-Residents	\$1,500
Cremation Plot for Residents	\$350
Cremation Plot for Non-Residents	\$700
Columbarium, per compartment	\$1,100
Cemetery Plot Ownership Transfer	\$15
Copy of a Cemetery Section Map	\$10
Interment Fee* for Residents/Non-residents	\$450
* Interment fee is required only if burial vault or grave liner is not used in accordance with Chapter 6 of the Town Code of Ordinances.	

PLANNING AND DEVELOPMENT	
Recreation Area Multiplier	\$1.55
Payment in Lieu of Recreation Space (per square foot)	\$12
Payment in Lieu of Outdoor Amenity Space, per square foot (Ephesus/Fordham Area)*	\$12
<p>* The mandatory 50% payment in lieu for Recreation Space within the Ephesus/Fordham Form Based Code District may be waived for the portion of any new permanent residential development in which documentation is provided that guarantees that 100% of the dwelling units will be occupied by low-moderate income households (80% of area median income as defined by the Department of Housing and Urban Development) for a minimum of twenty years.</p>	

PLANNING

The Manager may negotiate and charge a fee or reimbursement for plan review, amendment or other types of applications not listed in this schedules adopted by the Town Council based on a determination that such fees and reimbursements are reasonably calculated to reflect the cost of Town services associated with said review.

Zoning Compliance Permit (ZCP)	
Staff Review/Administrative Approval (modified fee)	\$505 + \$15/100 SF
Final Plans for Zoning Compliance Permit Issuance	
..--Special Use Permit	\$4,085 + \$15/100 SF
..--Major Subdivision	\$4,085 + \$30/100 SF
..--Minor Subdivision	\$505 + \$15/100 SF
..--Site Plan Review	\$1,205 + \$15/100 SF
..--Conditional Zoning District	\$4,085 + \$15/100 SF
Resubmittal Fee After 3rd Round of Review	\$1,320
Revised Final Plans/Revised Phasing Plan	\$1,320
RCD Encroachment	\$505
RCD Exemption approval	\$60
Single-Family/Two-Family Staff Review/ Administrative Approval	\$250
Single-Family/Two-Family "Express" Staff Review/ Administrative Approval	\$125
Combined Single-Family/Two-Family ZCP and RCD Encroachment	\$505
Special Events Permit [for-profit events]	\$125
Indoor Pop-Up Event Permit	\$140
Home Occupation	\$125
Tree Canopy Mitigation Fee	\$525 per tree
Food Truck ZCP - Property Owner	\$125
Food truck ZCP - Vendor	\$125
Exceptions to Front Yard Parking Requirements	\$125
Wireless Communications Facility:	
Small Wireless Facility in Town Right-of-Way or outside Town Right-of-Way on property other than Single-Family Residential property, Staff Review	\$100 per facility for the first 5 facilities in a single application plus \$50 per each additional facility up to a total of 25 in a consolidated application
Small Wireless Facility in Town Right-of-Way or outside Town Right-of-Way on property other than Single-Family Residential property, Consultant Review	\$500 per application
Co-Location or Modification, Streamlined Review (eligible facility), Consultant Review	\$1,000
Co-Location, Modifications, and Upgrades (non-eligible facility), Site Review and Report, Consultant Review	\$4,000
All Others, Consultant Review	\$6,500
Form District Permit	\$12,235 + \$50/100 SF
Form District Permit Modification	\$1,260
Special Appearance District Certificate of Appropriateness and Modifications	\$420
Urban Designer	\$175/hr. or Actual cost of review
Subdivisions & Plats	
Preliminary Plat	\$8,175 + \$315/lot
Re-approval (Preliminary Plat)	\$1,260
Minor Subdivision	\$945 + \$65/lot
Re-approval (Minor subdivision)	\$250
Final Plat	\$630 + \$60/lot
Recombination Plat or Exempt Plat	\$250

Historic District Commission	
Combined Certificate of Appropriateness and Zoning Compliance Permit Application	570
Building Elevations, Lighting Plan, or Alternative Buffer	\$415
Concept Plan Review	\$380
Community Design Commission (CDC)	
Building Elevations, Lighting Plan, or Alternative Buffer	\$415
Concept Plan Review	\$380
Sign Plan Review	
Individual Sign or Individual Sign Compliant with Approved Unified Sign Plan (single business on one zoning lot)	\$190
Unified Sign Plan (multiple businesses on one zoning lot)	\$315
Site Plan Review	
Site Plan Review and modification*	\$3,145 + \$30/100 SF
Extension, Renewal, Minor Change	\$945
Project Name Change	\$115
Northside and Pine Knolls Neighborhood Conservation Districts (Single Family and Two-Family applications only):	
Combined Single-family Site Plan Review and ZCP Application	\$250
Site Plan for parking exemption/exception	\$125
Special Use Permits	
Special Use Permit or Modification*	\$8,175 + \$30/100 SF*
Single Family Development unrestricted by Floor Area	\$8,175 + \$315/unit
Extension, Renewal, Minor Change, Abandonment, or Revocation	\$1,260
Extraction of Earth Products, Landfill, Cemetery, Park/Ride Terminal	\$8,175 + \$315/unit
Radio/TV Transmitting/Receiving Facility	\$8,174
All Master Land Use Plans*	\$8,175 + \$30/100 SF*
Abandonment, Revocation	\$1,260
Zoning Map and Text Amendments (Including Joint Planning Areas & Neighborhood Conservation District Overlays)	
Conditional Zoning	\$1,260 + \$65/acre***
Minor Change to Conditional Zoning	\$8,585 + \$30/100 SF*
Research (involving one or more of the following: Zoning Opinion Letter, Paper archives, micro fiche, Zoning Project case history or code compliance history)	\$1,325
	\$65/hr
Plan Amendments	
Proposed revision to adopted Transportation Plan or Transportation Facility Design	\$1,260
Development Plan (OI-4)	\$6,615 + \$130/acre
Site Development Permit	\$5,040
Development Agreement	To be negotiated
Site Development Permit - Carolina North	\$5,040
Development Agreement <i>Compliance</i> Permit - All Others	\$12,230 + \$50/100 SF
Development Agreement Minor Change	\$1,325
Consultant Support and Analysis	Actual cost of service
Board of Adjustment	
Variance or Appeals	\$630
Application Revision, Requiring Additional Review, After Staff Memorandum is Written**	50% of original application fee
Development Notification Postcards	
Postcards for Development Notifications per postcard	\$1

Notes:

All review fees are doubled if the activity or site change requested has already occurred or been started unless the Manager or his/her designee find that there are mitigating circumstances. Revisions requested more than 30 days after a permit is issued require a new permit application and fee.

Fees are waived for Town of Chapel Hill development applications.

The Town agrees to waive certain development-related fees related only for the affordable units for projects that provide permanently affordable homeownership opportunities or provide rental housing that remains affordable for at least 20 years. Affordable is defined as being sold or rented to households earning less than 120% of the Area Median Income as determined and approved by the Town. In this case, otherwise applicable Town application fees, building permit fees, plan review fees, inspection fees, and such other development fees and costs which would otherwise be due shall be waived for the affordable dwelling units identified in the application. To qualify for the waiver for rental development, applicants and Town staff must agree on how affordability will be maintained for a 20-year period and an agreement may be required.

If application fees are paid for a proposed development that subsequently converts existing approved market rate units to affordable dwelling units in the development plan, a pro rata refund of any such fees that have already been paid shall be provided to the applicant upon approval of the development to reflect the conversion to affordable units. The refunded amount will be determined by the percentage of the affordable units within the development. In addition, any existing development that receives approval to construct new affordable units may have the fees waived for the new affordable units. This refund or waiver does not apply to any market rate units, or to any fees associated with water, wastewater, or stormwater.

Fees are also waived for service projects by non-profits, for a non-profit organization.

In the case of a Master Plan and a Special Use Permit submitted concurrently, the application fee shall be waived for the application with the smaller fee.

Potential refunds of fees for projects that are withdrawn prior to completing the development review process shall be issued consistent with the Planning Department's adopted internal refund policy.

* based on square footage of floor area

**Changes to an active application, post-completion of an advisory board or council memorandum that results in additional staff review and revisions to staff memorandum.

***Neighborhood Conservation Districts fees are waived for areas in which it is documented that 51% of the property owners are low to moderate income as defined by HUD.

Ordinances and Reports	
Printing Land Use Management Ordinance, Comprehensive Plan, Data Book, Design Guidelines, Historic District Guidelines Handbook, Bicycle Plan, or Pedestrian Plan (per page).	\$0.10 - B&W / \$0.15 - Color
Maps and other documents	
Copying and Printing per page / smaller format (less than 11 x 17)	\$0.10 - B&W / \$0.15 - Color
Copying and Printing per page / larger format (larger than 11 x 17)	\$1/page - B&W / \$2/page - Color
Miscellaneous Scanning, Printing, and Copying / smaller format (less than 11 x 17)	\$0.10 - B&W / \$0.15 - Color
Professional Training Registration (per session)	\$10

<u>GIS Division</u>	
GIS Street or Zoning Map	\$ 25/EA
Aerial Photos	\$ 30/EA
Specialty Maps and GIS Data Services * One Hour Minimum	\$ 70/HR*

POLICE DEPARTMENT

FEE SCHEDULE

	Fee
Police Incident Reports	0-10 pages = \$0; >10 pages = \$.10 per page
Fingerprints	\$15 for 3 cards
Local Criminal History Checks	\$15 per person
Mailing/Fax Fees	\$1 per document
Noise Permits	\$50 each
Solicitation Permits Application Fee	\$10 per person
Solicitation Permits	\$10 each
Permit Renewals	\$5 each
Precious Metal Business Permits	\$180 each
Precious Metal/Taxi Driver Fingerprints	\$38 each
Taxi Driver Permits	\$10 each/2-yr renewal
Taxi Inspection Fees	\$10 per vehicle
Taxi Driver Application Fee	\$10 per driver
Taxi Franchise Application	\$10 per franchise
Taxi Franchise Renewal	\$5 per franchise
Tow Fee	\$135 for a basic tow; Additional \$50 winch fee
Towed Vehicle Storage (0 - 24 hours)	\$5 for the first 24 hours, \$10 for each additional 24 hours
Towed Vehicle Storage (24+ hours)	\$10 per day
Returned Check Charge	\$25 per check
Unregistered False Alarm	\$100
False Alarm Activation 1-3	No Charge
False Alarm Activation 4-5	\$100 per activation
False Alarm Activation 6-7	\$200 per activation
False Alarm Activation 8-9	\$300 per activation
False Alarm Activation 10 or more	\$500 per activation
Available to Court Officials Only	
NC Driving History Checks	\$5 per subject
NC Criminal History Checks	\$15 per subject
Vehicle request for secondary employment	\$25 per hour

PUBLIC WORKS DEPARTMENT**STREETS DIVISION**

The following policy and fee structure is consistent with ITRE's recommendations.

1. Each utility and private contractor is responsible for street repairs to be made either by the respective utility or its choice from a list of approved sub-contractors.
2. The Town retains the responsibility for inspections of repairs to cuts.

*Fee Assessments:**

- a) \$120 per square yard for each of the first ten square yards
- b) \$50 per square yard for each subsequent square yard
- c) \$30 per square yard for work on gravel roads and/or borings/jackings (open trench/pit area) and/or other work outside the roadway, but within the right-of-way

*These fees are doubled if the street has been resurfaced within the previous two years, or increased one and one half times if the street has been resurfaced within two plus to five years. In addition, on major projects for which the road is severely impacted, especially streets recently resurfaced, the Town may require restoration to include street milling and a complete overlay. Fees may be waived when milling and/or a complete overlay are required.

Penalties:

- a) \$150 for failure to obtain a permit prior to starting the project (not applicable for emergency street cuts).
- b) \$150 for failure to repair initial street cut within thirty calendar days.
- c) \$150 for failure to undertake warranty repair within fourteen calendar days.

The Town requires a 5-year warranty on all cuts and restoration work performed by the utility company or private contractor.

Additional sub-base and pavement restoration work required (beyond the area of trench repair) as a result of a major failure (i.e., water line main break) will be billed at the stated square yard rates above, or \$625 (whichever is the lesser of the two amounts).

This policy referenced above has been phased in since FY 2000-2001.

SOLID WASTE SERVICES DIVISION

Annual Costs

Basic Service (Front Load): There is one exception to the below fees. Multifamily developments are eligible for one 8-yard dumpster collection per 25 units per week at no charge.

Delinquent accounts are subject to cancellation of service.

Container Size	1x/week	2x/week	3x/week	4x/week	5x/week	Extra Lift
2 yard	\$690.00	\$1,380.00	\$2,070.00	\$2,760.00	\$3,450.00	Flat Rate \$50
4 yard	\$800.00	\$1,600.00	\$2,400.00	\$3,200.00	\$4,000.00	
6 yard	\$920.00	\$1,860.00	\$2,780.00	\$3,600.00	\$4,500.00	
8 yard	\$1,095.00	\$2,035.00	\$3,050.00	\$4,060.00	\$5,070.00	

Commercial Roll-Card Service: Entities that do not qualify for front loading commercial collection service due to space restrictions and safety concerns may qualify for service via roll carts. The basic fee provides up to three carts per entity for collection once per week. Additional carts can be provided and serviced for a fee.

Delinquent accounts are subject to cancellation of service.

Annual Costs

Container	Fee
Up to 3 Roll Carts, 1x/week	\$275
Each Additional Container	\$60

*Collection of White Goods, Bulky Items and Electronics: This fee is for collection of large household items and electronic equipment (e.g., refrigerators, stoves, chairs, tables, sofas, televisions, computers, cell phones, printers, etc.). Residents shall contact the Public Works Department to request pickup and make payment prior to collection. The service fee is a minimum of \$15 for up to three items, and \$5 for each additional item. **If deemed appropriate by the Public Works Director or their designee due to special circumstances (not routine household garbage collection service), this fee may apply to the special collection of extra bags of trash (ie, cleaning out, moving, etc.). Each bag of trash will be considered a separate item. The minimum fee for collection is \$15 for up to three bags, and \$5 for each additional bag.*

Up to Three Items*	\$15
Each Additional Item	\$5
*15 Minimum for Each Collection	

Compactor Service (annualized cost): Each business in the downtown compactor district is subject to compactor service fees. The fees are based on volume of generation. Examples of high volume generators may include: restaurants and bars with onsite dining, movie theaters, and drug stores. Examples of medium volume generators may include: ice cream and coffee shops. Examples of low volume generators may include: small clothing stores, small retail stores, or small business offices.

Delinquent accounts are subject to cancellation of service.

Annual Costs

High Volume	\$1,500
Medium Volume	\$750
Low Volume	\$280

Roll-Off Container Rental (Yard Waste Only)

Weekday (per day)	\$35
Weekend	\$60

Curbside Collection of Large Yard Waste Piles: A per truckload fee is charged for the collection of loose piles of yard waste that exceed three (3) cubic yards in size (e.g., greater than a small pickup truckload). Residents must contact the Town to pay and make arrangements for the collection of yard waste piles in excess of three (3) cubic yards. Town staff will make the final determination of the size of the pile and the required number of truckloads to remove it.

Collection of Large Yard Waste Piles

Per Truckload	\$125
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Yard Waste Container

Each Container	\$50
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Single-family residences are eligible for one Town provided household waste roll cart at no charge. A fee is charged for each additional roll cart.

Extra Household Waste Container

Each Container	\$60
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TRAFFIC ENGINEERING DIVISION

Traffic Engineering Permits	Permit Fee
Work Zone Traffic Control Permits	
1) Lane/Sidewalk Closure Permits	
Permit Issuance Fee	\$150
Inspection Fee*	\$50
2) Street Closure Permits	
Permit Issuance Fee	\$200
Inspection Fee*	\$50
Traffic Impact Analysis Exemption Permit	
1) Residential with less than 10 lots	\$100
2) Residential with more than 10 lots	\$200
3) Commercial and other	\$350

*Fee charged each day inspections are conducted (regardless of number of inspections per day). Typically, inspections occur 2-3 days per week for large scale projects (may be more or less depending on need as determined by staff).

ENGINEERING AND DESIGN SERVICES DIVISION

The following fees would apply to full or partial street construction and/or improvements and/or utility service improvements.

Public Roadway & Fire Lanes	\$ 2/LF/Travel Lane
Sidewalks/Trails/Paths	\$ 0.50/LF
Water Lines within the Public Right-of-Way	\$ 1/LF
Private Fire Line	\$ 1/LF
Sanitary Sewer Lines within the Public Right-of-Way	\$ 1/LF
Storm Sewer Lines (12" or greater)	\$ 1/LF
Storm Sewer Structures	\$ 50/EA
Stormwater Control Facilities	\$ 500/EA
Urban Streetscape (including sidewalk, ductbank and amenities)	\$ 1.75/LF
Driveway Inspection (including removal of existing curb/gutter, excavation, forming and concrete placement for new driveway entrance and apron.	\$100/EA

Driveway Re-Inspection \$ 50/EA

*Fees charged to UNC, UNC Hospitals, OWASA, and Chapel Hill-Carrboro City Schools are related to work performed within the right-of-way and/or to be maintained by the Town.

Engineering Plan Review Fee for Single Family Subdivision

Base Fee \$500 Lump Sum

Plus Per Property Lot Fee \$100/EA

Engineering Plan Review Fee for Multi-Family, Institutional, Office or Commercial

Base Fee \$500 Lump Sum

Plus Disturbed Acreage Fee (no rounding)..... \$350/Acre*

* One Acre Minimum

CHAPEL HILL TRANSIT
GENERAL POLICY AND FEE SCHEDULE

The following criteria are intended to guide the Manager in recommending fee structures, and also to inform the public of those factors considered in that process.

The Transit services operated by the Town of Chapel Hill are being provided through the cooperation of the Town of Chapel Hill, the Town of Carrboro, the University of North Carolina, the State of North Carolina and the United States Government. Therefore, the establishment of user fees will be consistent with both State and Federal regulations, and locally they will be developed in consultation with the Town of Carrboro and the University of North Carolina.

Fees should be established in accordance with the Town's Fiscal Year Cycle.

The Manager and the Transit Director will annually review the User Fees Policy and structure and recommend changes to the Town Council as part of the annual budget process.

FARE SCHEDULE

Fixed Route Service	Fare Free
Special Service Certified E-Z Rider Customers	Fare Free
Tar Heel Express Park and Ride Lot Fares	\$3.00 One Way, \$5.00 Round Trip

PARK AND RIDE

Parking fee at Town-operated Park and Ride lots. Overnight parking is not permitted.	
Daily	\$2
Monthly Pass	\$21
Annual Pass	\$250

TRANSIT ADVERTISING FEE SCHEDULE AND POLICY

Transit services in Chapel Hill are provided through a partnership of Chapel Hill, Carrboro and the University of North Carolina. Chapel Hill Transit offers transit advertising as a source of revenue to help offset system operating costs. Advertising is sold on the exterior and interior of all fixed route buses. The following are advertising rates established for Chapel Hill Transit. All transit advertising is subject to the polices and standards for advertising, adopted by the Chapel Hill Town Council on December 3, 2012. For additional details on these policies and standards, please visit: http://chapelhill.granicus.com/MetaViewer.php?view_id=7&clip_id=1689&meta_id=75863

TRANSIT ADVERTISING RATES

Bus Wraps	Monthly Rate	Min Contract
Full Wrap	\$1,500	12 months

Exterior Bus Signage: Kings (144"x30")

Number of Displays	12 Months Each Sign	6 Months Each Sign	1-3 Months Each Sign
1-10	\$180	\$200	\$220
11-20	\$175	\$195	\$215
21 & up	\$170	\$190	\$210

Queens (108"x30")

Number of Displays	12 Months Each Sign	6 Months Each Sign	1-3 Months Each Sign
1-10	\$162	\$180	\$198
11-20	\$157	\$175	\$193
21 & up	\$152	\$170	\$188

Taillight

Number of Displays	12 Months Each Sign	6 Months Each Sign	1-3 Months Each Sign
1-10	\$163	\$170	\$187
11-20	\$158	\$165	\$182
21 & up	\$152	\$160	\$177

Production Cost Per Sign	1 Month Each Sign	6 Months Each Sign	13 Months Each Sign
\$3,500	\$850	\$750	\$650

King Kong

Production Cost Per Sign	1 Month Each Sign	6 Months Each Sign	13 Months Each Sign
\$1,500	\$700	\$600	\$500

Super King

Production Cost Per Sign	1 Month Each Sign	6 Months Each Sign	13 Months Each Sign
\$400	\$400	\$350	\$300

Super Queen

Production Cost Per Sign	1 Month Each Sign	6 Months Each Sign	13 Months Each Sign
\$300	\$400	\$350	\$300

Tail Wrap

Production Cost Per Sign	1 Month Each Sign	6 Months Each Sign	13 Months Each Sign
\$600	\$550	\$450	\$350

Super Tail

Production Cost Per Sign	1 Month Each Sign	6 Months Each Sign	13 Months Each Sign
\$250	\$350	\$300	\$250

Headliner Add On

Production Cost Per Sign	1 Month Each Sign	6 Months Each Sign	13 Months Each Sign
\$300	\$150	\$150	\$150

Interior Bus Signage**Half Fleet (50 Buses) 11X28**

Production Cost Per Sign	1-6 Months Each Sign	7+ Months Each Sign
\$15	\$400	\$350

Half Fleet (50 Buses) 11X56

Production Cost Per Sign	1 Month Each Sign	6 Months Each Sign
\$20	\$800	\$700

Full Fleet (95 Buses) 11X28

Production Cost Per Sign	1 Month Each Sign	6 Months Each Sign
\$15	\$570	\$475

Full Fleet (95 Buses) 11X56

Production Cost Per Sign	1 Month Each Sign	6 Months Each Sign
\$20	\$1,140	\$950

Ceiling Wraps 24X48

Production Cost Per Sign	1 Month Each Sign	6 Months Each Sign	13 Months Each Sign
\$75	NA	\$75	\$50

BUS CARD ADVERTISING RATES

Up to \$10 per card.

Rates for bus cards are \$2.15/card per month for non profits / governments.

*Non-Profit Organization Advertising: ***

Rates above, less a 50% discount.

*Public Service Announcements: ****

Public Service Announcements will be placed for a maximum of 90 days for a \$30 service fee, as space is available.

Ad Replacement Fee:

Any advertiser who has paid for an ongoing ad may replace the ad copy for a service fee of \$30. New ads should be delivered to Chapel Hill Transit.

Rates for bus cards are \$2.15/card per month for non profits / governments.

**Non-Profit Organizations are those that are legally recognized as 501 c 3 Non-Profit Corporations and whose advertisements are placed to encourage the use of that organization's goods and services. Social service agencies are not considered to be Non-Profit Organizations if they charge for their services. This includes religious groups and partisan political organizations.

***Public Service Announcements (PSAs) are those placed to promote services that will benefit the general public. Notices for public meetings, voter registration and charity drives are typical Public Service Announcements. Public agencies and charitable organizations are examples of groups eligible to place PSAs.

The advertising contractor for the Town of Chapel Hill is authorized to make adjustments (up to 50% of prices listed above) to the listed advertising price schedule in an effort to make pricing competitive and maximize revenue to the Town.