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## Profile

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## Public Records Statement

**I acknowledge that all information submitted in this application becomes a public record and will be searchable online. The Town is not able to remove information from the public record once it has been posted.**

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☒ I Agree

clburnham@mindspring.com

Email Address

Cathy (nickname Holly)

First Name

L

Middle Initial

Burnham

Last Name

908 Roosevelt Dr

Street Address

Suite or Apt

Chapel Hill

City

NC

State

27514

Postal Code

Mobile: (919) 923-0294

Primary Phone

Alternate Phone

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Residency within the Town limits is required for membership on most Council advisory bodies. Memberships of some committees and task forces may be composed of up to forty percent of non-Town residents.

**What district do you live in? \***

☒ Chapel Hill Town limits (Purple)

[Please consult the town maps HERE if you are unsure.](#)

**If you are a Chapel Hill Resident, How long have you lived here?**

☒ Greater than 10 years

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The Council encourages you to visit a meeting of the group that you are interested in serving on. Please choose no more than two groups from the list below to which you would like to apply.

**Which Boards would you like to apply for?**

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Parks, Greenways and Recreation Commission: Eligible

Cathy (nickname Holly) L Burnham

Question applies to Parks, Greenways and Recreation Commission

**Select a Seat Category for the Parks, Greenways and Recreation Commission \***

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☒ Chapel Hill Resident

**Which Board is your First Choice? \***

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☒ Parks, Greenways & Recreation Commission

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**How did you find out about this opportunity? (select all that apply)**

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☒ Other (provide additional information below)

**If you chose "Other" from the advertising opportunity listed above, please specify:**

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Friend

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**Interests & Experiences**

**What perspective(s) do you bring to the board(s), commission(s), committee(s) or task force(s) to which you are applying?**

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My number one concern is climate change. I want to find grass roots ways to protect our environment. Chapel Hill can be a model for the way parks, greenways and smart recreation opportunities can do that. The recent debates regarding funding for recreation have struck a chord with me. Listening to other viewpoints, mixing them with mine, and helping to decide the direction of Chapel Hill's opportunities to make a better and more environmentally sound plan is the primary perspective I can bring to this commission. For example, we could consider the railroad tracks to the University as a greenway to extend foot and bicycle traffic, providing safe ways for people (children, especially) to get to library, schools and stores. Such greenways linked with public transportation can support a more positive growth of our town.

**Please provide a brief summary of any other relevant qualifications (skills, abilities, interests and/or experience) you bring.**

My professional and personal growth have provided many skills relevant to this commission's work: • I earned my undergraduate degree from UNC-Chapel Hill in Recreation Administration, which gives me a solid understanding of the issues involved with parks and recreation, the impact it has on health and well-being of the community, and the many options available. • Over the years, I have kept myself well-read in environmental health, native plants and animals and water conservation. • I am fairly tech savvy: five years as a court reporter, 14 years with IBM as a systems engineer, and 15 years in corporate education. Because of this, I know how to get information from and to the public. • From 2011 – 2013, I served in the Peace Corps as a health educator working with youth, seniors, and people at risk. Exposed to diverse lifestyles, cultures, and social norms in a foreign country taught me a lot about attending to and understanding others' perspectives. At home I worked with seniors and people in physical rehabilitation in group exercise classes. • In my personal life, I am a real do-it-yourselfer – gardening, art, woodworking - making do with what's available. I can think creatively about solutions with limited resources. • In our neighborhood, in my recreational and social activities, I often take on leadership tasks to create events, and do them well. I am an excellent organizer and administrator.

You may upload a supporting document (e.g., CV or resume). Please be advised that any information submitted becomes a public record and may be searchable online.

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## Demographics

The Town Council seeks to attract persons from diverse backgrounds and believes that childcare and transportation is a potential barrier for qualified and interested applicants. See the [Childcare and Transportation Assistance pilot](#) for further details. In order to consider this application and provide some balance to the various boards, this personal information is required:

### Ethnicity \*

☒ Caucasian/Non-Hispanic

### Gender \*

☒ Female

**If other, please describe:**

**Please select your age from the following list. \***

☒ over 55

Retired

Occupation

**Are you a caregiver for or identify with a disability?**

☐ Yes ☒ No

Cathy (nickname Holly) L Burnham

Have you participated in the Peoples Academy?

☐ Yes ☒ No

Are you a Town of Chapel Hill employee?

☐ Yes ☒ No

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## Ethics Statement

### ETHICS GUIDELINES FOR TOWN ADVISORY BOARDS AND COMMISSIONS

Members of advisory boards and commissions shall not vote on any matter in which they have a conflict of interest or an interest which reasonably might appear to be in conflict with the concept of fairness in dealing with public business. A conflict of interest or a potential conflict occurs if the outcome of the matter being considered is reasonably likely to have a direct, substantial, and readily identifiable financial impact on the member. In addition, members of the Historic District Commission and Board of Adjustment, when these boards are hearing cases, serve as quasi-judicial bodies. Pursuant to General Statute 160D-109(d), members of these boards “shall not participate in or vote on any quasi-judicial matter in a manner that would violate affected persons’ constitutional rights to an impartial decision maker. Impermissible violations of due process include, but are not limited to, a member having a fixed opinion prior to hearing the matter that is not susceptible to change, undisclosed ex parte communications, a close familial, business, or other associational relationship with an affected person, or a financial interest in the outcome of the matter.”

Any member who violates these Ethics Guidelines may be subject to removal from the board or commission. If the advisory board or commission member believes he/she has a conflict of interest then that member shall recuse himself/herself from voting on the matter. In cases where the individual member or the advisory board or commission establishes a conflict of interest, then the advisory board or commission member shall remove themselves from the voting area. Any advisory board or commission member may seek the counsel of the Town Attorney on questions regarding the interpretation of these ethics guidelines or other conflict of interest matters. The interpretation may include a recommendation on whether or not the advisory board or commission member should excuse himself/herself from voting. The advisory board or commission member may request the Town Attorney respond in writing.

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☒ I Agree \*

*Applications will be kept on file from July 1st to June 30th of the same fiscal year. Please reapply each fiscal year if you are still interested in serving on an Advisory Board, Commission, Committee or Task Force and have not yet been appointed.*

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## Profile

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☒ I Agree

margaretmoore2002@gmail.com

Email Address

Margaret

First Name

C

Middle Initial

Moore

Last Name

602 Martin Luther King Jr. Blvd

Street Address

Apt. 628

Suite or Apt

Chapel Hill

City

NC

State

27514

Postal Code

Home: (704) 222-0307

Primary Phone

Alternate Phone

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Residency within the Town limits is required for membership on most Council advisory bodies. Memberships of some committees and task forces may be composed of up to forty percent of non-Town residents.

## What district do you live in? \*

☒ Chapel Hill Town limits (Purple)

[Please consult the town maps HERE if you are unsure.](#)

## If you are a Chapel Hill Resident, How long have you lived here?

☒ 1-3 years

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The Council encourages you to visit a meeting of the group that you are interested in serving on. Please choose no more than two groups from the list below to which you would like to apply.

## Which Boards would you like to apply for?

Parks, Greenways and Recreation Commission: Eligible

Question applies to Parks, Greenways and Recreation Commission

**Select a Seat Category for the Parks, Greenways and Recreation Commission \***

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☒ Chapel Hill Resident

**Which Board is your First Choice? \***

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☒ Parks, Greenways & Recreation Commission

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**How did you find out about this opportunity? (select all that apply)**

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☒ Email

**If you chose "Other" from the advertising opportunity listed above, please specify:**

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**Interests & Experiences**

**What perspective(s) do you bring to the board(s), commission(s), committee(s) or task force(s) to which you are applying?**

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As a rising senior in UNC-Chapel Hill, I hope to bring a student's perspective of the city's parks and greenways, understanding what is popular among students and what is relatively unknown. I think that many students do not know the depth of parks and recreational opportunities that exist in the town of Chapel Hill, and that we should strive to make them more accessible to students.

**Please provide a brief summary of any other relevant qualifications (skills, abilities, interests and/or experience) you bring.**

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I am majoring in Public Policy and History, with a minor in Urban Studies and Planning. I have enjoyed studying how effective policy is made in localities and states, as well as analyzing the impacts of those policies through research and data. I have loved using the greenways and parks during my time Chapel Hill, and I hope to encourage other students to connect with the town beyond campus.

[MooreResume\\_1\\_.pdf](#)

You may upload a supporting document (e.g., CV or resume). **Please be advised that any information submitted becomes a public record and may be searchable online.**

Margaret C Moore

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## Demographics

The Town Council seeks to attract persons from diverse backgrounds and believes that childcare and transportation is a potential barrier for qualified and interested applicants. See the [Childcare and Transportation Assistance pilot](#) for further details. In order to consider this application and provide some balance to the various boards, this personal information is required:

### Ethnicity \*

☒ Caucasian/Non-Hispanic

### Gender \*

☒ Female

If other, please describe:

Please select your age from the following list. \*

☒ 18-24

Student

Occupation

Are you a caregiver for or identify with a disability?

☐ Yes ☒ No

Have you participated in the Peoples Academy?

☐ Yes ☒ No

Are you a Town of Chapel Hill employee?

☐ Yes ☒ No

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## Ethics Statement

## ETHICS GUIDELINES FOR TOWN ADVISORY BOARDS AND COMMISSIONS

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☒ I Agree \*

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## EDUCATION

**University of North Carolina at Chapel Hill 2020-2024**

*Bachelor of Arts, Major in Public Policy and History, Minor in Urban Studies and Planning GPA 3.597*

## RELEVANT COURSEWORK

**Policy Innovation and Analysis** Constructed, evaluated, and analyzed policy problems and alternatives, as well as crafted a policy brief focused on health care on Native American reservations

**State and Local Politics** Dissected the role which state and local politics reveal American democracy, and the problems facing more local governments.

**Quantitative Analysis of Policy** Utilized Stata for the application of statistical techniques used in policy evaluation, research design, and data collection.

## WORK EXPERIENCE

**Admission Ambassador for University of North Carolina at Chapel Hill August 2022-present**

Engage prospective students and families through tours and information sessions, both virtually and in-person. Assisted with phone calls, emails, and other mailings in the admissions office. Introduced students to campus resources, various departments, and facilities to expose them to campus life.

**North Carolina Coalition for Alternatives to the Death Penalty May 2022-December 2023**

**Instagram and Graphic Design Consultant** Managed the Coalition's Instagram account, increasing engagement by over 30% through the development and implementation of a social media content schedule.

Utilized Adobe Illustrator and Canva to create flyers promoting Coalition events and meetings. Research candidates in upcoming elections to be used in voting guides. Organized and promoted events across the state.

**Trader Joe's Crew Member May 2022-January 2023**

Assisted 100-250 customers per shift with excellent service by providing information and resolving complaints. Offered advice on products and helped with finding merchandise. Processed cash, card, and check payments totaling \$3000-\$6000 per shift. Ensured all shelves were stocked properly in a neat and efficient fashion.

**U.S. National Whitewater Center 2021-2022**

**Camp Counselor** Supervised and led 15-20 middle school aged campers through activities such as rafting, rock climbing, kayaking, and mountain biking during weekdays. Facilitated group activities and followed assigned schedules. Promoted interest in a healthy and active outdoor lifestyle through collaboration with counselor team.

## EXTRACURRICULAR ACTIVITIES

**Model United Nations 2022**

**Crisis Staffer** Worked with a team to create and maintain a crisis in real time for delegates to respond to.

**Community Justice, Abolition & Anti-racism (CJAA) 2021-present**

**Member** Work to better understand and bring awareness to issues in the criminal justice system.

**Striving Towards Educational Prosperity (STEP) at UNC 2021-present**

**Member** Collaborate with other UNC students to help expose disadvantaged middle schoolers to the purpose and idea of higher education prior to entering high school under an equity-oriented mindset.

**Health Occupation Students of America (HOSA) 2016-2020**

**President 2019-2020** Organized monthly meetings for 75 members to educate on different careers in the health care field. Coordinated with the non-profit organization OneBlood to host four blood drives, collecting over 300 units of blood per drive. **Vice President 2018-2019, Member 2016-2020**

## PROJECTS

[The Upper Gotvand Dam](#) 2022 Utilized ArcGIS to identify changes in landscape and population overtime due to the building of major water projects in Khuzestan.

## SKILLS

**CPR, AED, and Basic First Aid May 2, 2021**

**ArcGIS Intermediate**

**Stata Intermediate**

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☒ I Agree

ryan@mcspinc.com

Email Address

Ryan

First Name

C

Middle Initial

O'connor

Last Name

317 Azalea Drive

Street Address

Suite or Apt

Chapel Hill

City

NC

State

27517

Postal Code

Home: (513) 687-4728

Primary Phone

Alternate Phone

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Residency within the Town limits is required for membership on most Council advisory bodies. Memberships of some committees and task forces may be composed of up to forty percent of non-Town residents.

**What district do you live in? \***

☒ Orange County-ETJ (Blue)

[Please consult the town maps HERE if you are unsure.](#)

**If you are a Chapel Hill Resident, How long have you lived here?**

☒ 1-3 years

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**Which Boards would you like to apply for?**

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Parks, Greenways and Recreation Commission: Eligible

Question applies to Parks, Greenways and Recreation Commission

**Select a Seat Category for the Parks, Greenways and Recreation Commission \***

☒ Chapel Hill Resident

**Which Board is your First Choice? \***

☒ Orange Water and Sewer Authority (OWASA) Board of Directors

**How did you find out about this opportunity? (select all that apply)**

☒ Brochure

**If you chose "Other" from the advertising opportunity listed above, please specify:**

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**Interests & Experiences**

**What perspective(s) do you bring to the board(s), commission(s), committee(s) or task force(s) to which you are applying?**

CPA with public and private accounting and finance experience. Currently am CFO a construction company who specializes in sewer and large diameter pipe repairs.

**Please provide a brief summary of any other relevant qualifications (skills, abilities, interests and/or experience) you bring.**

I love working in collaborative environments with creative folks looking for efficient solutions. In my free time, I love exploring the outdoors (hiking, playing sports, etc), cooking and travelling. My wife and I love providing experiential learning to our children where we too our just as much part of the adventure and learning - doing our best to "get comfortable being uncomfortable".

[Ryan O Connor Resume 10.27.22.pdf](#)

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### Ethnicity \*

☒ Prefer not to Answer

### Gender \*

☒ Male

If other, please describe:

Please select your age from the following list. \*

☒ 35-54

CFO

Occupation

Are you a caregiver for or identify with a disability?

☐ Yes ☒ No

Have you participated in the Peoples Academy?

☐ Yes ☒ No

Are you a Town of Chapel Hill employee?

☐ Yes ☒ No

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☒ I Agree \*

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## Contact

ryan@mcspsc.com

513-687-4728

## Top Skills

Financial Analysis

Financial Reporting

Process Creation

## Certifications

Certified Public Accountant

(IL, TX, working on  
reciprocity in OH)

# Ryan O'Connor

Chapel Hill, North Carolina, United States

## Experience

### **Municipal and Contractors Sealing Products, Inc.**

Chief Financial Officer

August 2021 - Present (1 year 3 months)

~ Leads all areas of fiscal strategy, planning, financial review, analysis and reporting for the company.

<https://mcspsc.com/>

### **The Guild (formerly CREA Management)**

Controller

October 2019 - July 2021 (1 year 10 months)

Austin, Texas Area

~ Responsible for the review, analysis and reporting of property and management company financials.

<https://www.creacommunities.com/>

<https://theguild.co/for-living>

### **Christopher Investment Company**

Vice President of Accounting

March 2017 - October 2019 (2 years 8 months)

Austin, Texas

~ Operational accounting, financial reporting, budgeting, tax preparation and planning, and various areas of fiscal analysis tailored for decision making.

<http://christopherinv.com>

### **Potbelly Sandwich Works**

Senior Accountant

October 2014 - March 2017 (2 years 6 months)

Chicago, Illinois

~ GAAP accounting, financial analysis, and process improvement for all company owned Potbelly shop "occupancy" related items as well as budgeting, SEC financial reporting, internal controls and joint venture 'carve out' financial statements.

## **Pricewaterhouse Coopers, LLC**

Assurance Experienced Associate

July 2013 - October 2014 (1 year 4 months)

Greater Chicago Area

~ Quarter and YE testing and filing for fully integrated audit clients (public companies) within the Consumer and Industrial Products industry group.

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## **Education**

Ithaca College

Bachelor of Science (B.S.), Accounting · (2009 - 2012)