



TOWN OF CHAPEL HILL

Town Council

Meeting Minutes - Draft

Town Hall
405 Martin Luther King Jr.
Boulevard
Chapel Hill, NC 27514

Mayor Pam Hemminger
Mayor pro tem Karen Stegman
Council Member Jessica Anderson
Council Member Camille Berry
Council Member Tai Huynh

Council Member Paris Miller-Foushee
Council Member Michael Parker
Council Member Amy Ryan
Council Member Adam Searing

Wednesday, January 26, 2022 7:00 PM Virtual Meeting

Language Access Statement

For interpretation or translation services, call 919-969-5105.

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Para servicios de interpretación o traducción, llame al 919-969-5105.

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919-969-5105.

Virtual Meeting Notification

Town Council members will attend and participate in this meeting remotely, through internet access, and will not physically attend. The Town will not provide a physical location for viewing the meeting.

The public is invited to attend. The Town of Chapel Hill wants to know more about who participates in its programs and processes, including Town Council business meetings and work sessions. Please participate in an voluntary demographic survey <https://www.townofchapelhill.org/demosurvey> before accessing the Zoom webinar registration. After registering, you will receive a confirmation email containing information about joining the webinar in listen-only mode. Phone: 301-715-8592, Meeting ID: 824 1633 1020

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OPENING

Mayor pro tem Stegman opened the virtual meeting at 7:00 p.m. and reviewed the agenda. She said that Mayor Hemminger was continuing to recuperate from COVID-19.

ROLL CALL

Mayor pro tem Stegman called the roll and all Council Members replied that they were present.

Present: 8 - Mayor pro tem Karen Stegman, Council Member Jessica Anderson, Council Member Camille Berry, Council Member Paris Miller-Foushee, Council Member Tai Huynh, Council Member Michael Parker, Council Member Amy Ryan, and Council Member Adam Searing

Absent: 1 - Mayor Pam Hemminger

Other Attendees

Town Manager Maurice Jones, Deputy Town Manager Mary Jane Nirdlinger, Deputy Town Manager Loryn Clark, Town Attorney Ann Anderson, Planning Director Colleen Willger, Assistant Planning Director Judy Johnson, Housing Director Faith Brodie, Management Analyst Stacey Todd, Affordable Housing Manager Nate Broman-Fulks, Director of Affordable Housing and Community Connections Sarah Viñas, Diversity, Equity, and Inclusion Officer Shenekia Weeks, Economic Development Specialist Laura Selmer, Business Management Director Amy Oland, Human Resources Director Cliff Turner, Assistant Clerk Brenton Hodge, and Deputy Town Clerk Amy Harvey.

PUBLIC COMMENT FOR ITEMS NOT ON PRINTED AGENDA AND PETITIONS FROM THE PUBLIC AND COUNCIL MEMBERS

Petitions and other similar requests submitted by the public, whether written or oral, are heard at the beginning of each regular meeting. Except in the case of urgency and unanimous vote of the Council members present, petitions will not be acted upon at the time presented. After receiving a petition, the Council shall, by simple motion, dispose of it as follows: consideration at a future regular Council meeting; referral to another board or committee for study and report; referral to the Town Manager for investigation and report; receive for information. See the Status of Petitions to Council webpage to track the petition. Receiving or referring of a petition does not constitute approval, agreement, or consent. No petitions were received.

ANNOUNCEMENTS BY COUNCIL MEMBERS

0.01 Proclamation: National Mentoring Month

[\[22-0077\]](#)

Council Member Berry read a proclamation that declared January 2022 to be National Mentoring Month in Chapel Hill. The proclamation pointed out that mentoring programs promote healthy relationships, positive self-esteem, emotional well-being, and growth. It provided statistics on successes associated with students who met regularly with their mentors

and it encouraged adults to volunteer to be mentors.

0.02 Mayor Pro Tempore Stegman Regarding Let's Talk Town. [\[22-0078\]](#)

Mayor pro tem Stegman announced "Let's Talk Town," a new program in which staff would host in-person and virtual public conversations on a wide range of issues during January and February 2022. Topics would include how to improve community engagement and how to spend American Rescue Plan Act funds, and both in-person and virtual office hours would be held, she said.

0.03 Mayor Pro Tempore Stegman Regarding Future Meetings. [\[22-0079\]](#)

Mayor pro tem Stegman announced that People's Academy sessions would be held over four Saturdays, beginning on February 25, 2022. Public information sessions regarding a proposed townhome community at 710 North Estes Drive and the demolition of a Hardees on Fordham Boulevard would be held virtually on February 3rd, begin at 5:15 p.m., she said. She said that ZOOM links and additional information were available on the Town's website.

0.04 Mayor Pro Tempore Stegman Regarding Bike and Vehicle Accidents. [\[22-0080\]](#)

Mayor pro tem Stegman said that the Council was deeply concerned about recent auto accidents that had resulted in serious injuries to pedestrians and bicyclists. The Council had taken several steps including collaborating with the NC Department of Transportation and Estes Drive residents to implement safety measures, she said. She emphasized the need for motorists to be active participants in safeguarding pedestrians and cyclists. The Town would provide an update on safety efforts at an upcoming Council meeting, she said.

0.05 Mayor Pro Tempore Stegman Regarding CM Parker's Birthday. [\[22-0081\]](#)

The Council wished Council Member Parker a happy birthday.

0.06 CM Berry Regarding Openings on Advisory Boards. [\[22-0082\]](#)

Council Member Berry pointed out that there were openings on Town advisory boards, and she encouraged residents -- especially those who could provide a different cultural lens -- to apply.

CONSENT

Items of a routine nature will be placed on the Consent Agenda to be voted on in a block. Any item may be removed from the Consent Agenda by request of the Mayor or any Council Member.

Approval of the Consent Agenda

A motion was made by Council Member Anderson, seconded by Council Member Huynh, that R-1 be adopted, which approved the Consent Agenda. The motion carried by a unanimous vote.

1. Approve all Consent Agenda Items. [\[22-0055\]](#)

This resolution(s) and/or ordinance(s) was adopted and/or enacted.

2. Authorize the Town Manager to Negotiate and Execute a Sole Source Contract for Critical Hardware Upgrade with Cubic Transportation Systems Inc. [\[22-0056\]](#)

This resolution(s) and/or ordinance(s) was adopted and/or enacted.

3. Adopt the 2021 General Standards and Program Retention and Disposition Schedules. [\[22-0057\]](#)

This resolution(s) and/or ordinance(s) was adopted and/or enacted.

4. Amend the 2021-22 Council Calendar. [\[22-0058\]](#)

This resolution(s) and/or ordinance(s) was adopted and/or enacted.

5. Call a Legislative Hearing for the Future Consideration of a Parking Payment-in-Lieu System, Land Use Management Ordinance Text Amendment, and Associated Policy on February 9, 2022. [\[22-0059\]](#)

This resolution(s) and/or ordinance(s) was adopted and/or enacted.

6. Adopt Minutes from September 30, 2020, and May 5, 19, and June 2, 2021 Meetings. [\[22-0060\]](#)

This resolution(s) and/or ordinance(s) was adopted and/or enacted.

INFORMATION

7. Receive Upcoming Public Hearing Items and Petition Status List. [\[22-0061\]](#)

This item was received as presented.

DISCUSSION

8. Consider Implementing the Class & Compensation Study. [\[22-0062\]](#)

Mayor pro tem Stegman welcomed members of Boy Scout Troop 39, who were attending the meeting virtually, from University Methodist Church.

Town Manager Maurice Jones discussed the results of an Employee Classification and Compensation Study that Management Advisory Group (MAG) had conducted and submitted to the Town on January 12, 2022. He pointed out that the study had found that the salary ranges for Town employees were 8 to 9.9 percent below similar agencies throughout the region.

Human Resource Director Cliff Turner recommended that the Town take a two-phase approach to adjusting pay. The first phase would bring 277 employees to new minimum salaries but would cause additional compression issues with many long-term employees. The second phase would increase pay for all, he said.

Mr. Jones said that the estimated cost of implementing Phase 1 would be \$987,533 (\$774,379 for the General Fund). The current FY 2023 estimated cost would be \$2,668,439 (\$2,113,979 for the General Fund) and would be included in the FY 2023 budget projections if the Council approved implementation, he said. He said that sales tax revenues would likely cover the cost of implementation in 2023.

Mr. Jones recommended that the Council approve the plan and bring all regular Town employees to new minimums. He recommended giving a 2 percent of mid-point increase on years of service as of December 31, 2021, and enacting a budget ordinance to appropriate \$500,000 from Fund Balance to implement the pay study recommendations in FY 2022.

Council Member Ryan said that she would be okay with making some ad hoc pay adjustments, if needed, but asked for more information regarding Phase 2.

Mr. Jones described a couple of approaches that staff had been considering: staggering future raises in order to create a buffer between new and longer-term employees and looking at step increases, especially for public safety and transit employees.

Council Member Anderson said that the Town's strong sales tax revenue might decrease when the pandemic was over, but Mr. Jones and Director of Business Management Amy Oland both pointed out that sales tax revenue had been strong for several years before the pandemic. Ms. Oland expressed confidence that the Town would see \$2-2.5 million or more in sales tax revenue for FY 2023.

Council Member Ryan said that she still had concerns but would trust in the confidence that Mr. Jones and Ms. Oland were expressing. She hoped that such a significant amount of funding would come as a budget amendment in the future, she said. Council Member Anderson agreed that

the proposed funding needed to be part of a long-term budget strategy.

Council Member Anderson said that she supported the raises, particularly for the essential employees who had worked so hard during the pandemic. Council Members Miller-Foushee and Searing emphasized the importance of moving forward, given that Town salaries were so far behind others in the region. Council Member Berry proposed using some of the Town's unexpected excess funds, stating that there was no reason to not prioritize staff, even if it meant having to later reallocate resources from something else.

A motion was made by Council Member Searing, seconded by Council Member Miller-Foushee, that O-1 be enacted. The motion carried by a unanimous vote.

A motion was made by Council Member Huynh, seconded by Council Member Berry, that O-2 be enacted. The motion carried by a unanimous vote.

9. Discuss a Draft Memorandum of Understanding (MOU) For Redevelopment of Police Station Property at 828 Martin Luther King Jr., Boulevard. [\[22-0063\]](#)

Mayor pro tem Stegman pointed out that the Council would not be voting on anything related to Item 9 during the current meeting.

Economic Development Manager Laura Selmer opened the discussion regarding a draft memo of understanding (MOU) with Belmont Sayer for redevelopment of Police Station property on Martin Luther King Jr. Boulevard. She said that staff would present more extensive financial information at a February 2, 2022 Council work session.

Mark Moshier, of Legacy Property Group, said that a multi-family development, along with a new Town multi-service center (MSC), would be the best use for the Police Station site. It would meet needs indicated in a Town housing study, would be viable to finance, and would have the potential for affordable units, he said. He said that rental units would provide the highest return, when compared to other uses, and that tax revenue would come quickly because a market for multi-family already existed.

Mr. Moshier said that it was extremely difficult to obtain financing for condos and that the Department of Environmental Quality (DEQ) was not accepting townhouse ownership in Brownfield agreements. The location was not good for office, and Legacy did not think there was enough critical mass for retail, he said. In addition, it would be difficult to do mixed-use retail with multi-family in the same building, he said.

Ken Reiter, of Belmont Sayre LLC, said that Mr. Moshier's comments were

consistent with his own firm's analysis and the approach that they take with projects. He said that including a private developer would offset costs and be more sustainable from a design and financial perspective. He would provide more analysis and information about trade-offs at the Council's February 2nd work session, he said.

Mr. Moshier outlined three potential development scenarios: remediation but no development at the site, building only the MSC, and building the MSC along with private development. He said that Brownfield related and other costs would be shared in the private development scenario, and a private developer could take on the financial burden of parking. He stated that the land only had value if developed. He went through project cost scenarios for various land-use options and said that the MSC with private development would be the best choice.

Council Member Anderson asked why, if multi-family was the only viable use, the Council had not been told prior to the current MOU phase.

Mr. Moshier replied that Legacy had consistently said since its original proposal that multi-family would be the most viable option. Office and retail would be feasible, but would be much less desirable and less marketable and more difficult to finance, he said.

Council Member Ryan asked that the cost to the Town of leasing a private parking deck be included in the next discussion. She said that the private area being shown appeared to be larger than the public one and that she had understood that they would be equal. She requested information on how various densities would affect project costs and on what residual value the land would have if the Town did nothing. In addition, she asked for feedback on the possibility of building senior housing on the site.

Council Member Parker requested that Mr. Moshier return with more information to support his comments about the difficulty of financing condos. The Council had recently talked with another developer who seemed optimistic about such financing, he said. He also questioned some of the assumptions regarding costs and asked for better numbers when the item returned.

Council Member Searing confirmed with the developer that the DEQ prohibited building a daycare center on the site. He expressed concern about having a residential development, which would include children, on the site.

Council Member Berry said that she would be asking on February 2nd why some options, such as a coffee shop, were not viable. Council Member Miller-Foushee agreed and proposed broadening the idea of retail spaces. Council Member Ryan pointed out that places such as Southern Village consider some retail to be an amenity.

Mayor pro tem Stegman asked staff to bring back information on the number of current parking spaces at the Police Station. She confirmed with Mr. Reiter that the development could include some stacked townhomes and asked to see options for that at the February 2nd work session.

Council Member Huynh clarified with Mr. Moshier that townhomes were difficult because shared ownership was not compatible with the DEQ's desire have control over the site and enforce the terms of the Brownfield agreement.

Nicholas Torrey, representing Southern Environmental Law Center, said that the Town seemed to be pushing forward with a plan to build housing on a coal ash dump without adequate consideration of the risks and without keeping the public informed. He said that a cancer risk assessment that the Council had asked for in October 2021 to be recalculated and shared with the public before the project moved forward. He said that he was not aware of any Brownfield residential developments that were built on coal ash dumps.

Neighborhood residents Frank Tsui, Evelyne Huber, and Joanne Marshall expressed traffic and safety concerns. Mr. Tsui said that public land should have public use and be for the public good. Ms. Huber recommended converting the Police Station into an MSC and using its existing parking lot. She and Ms. Marshall said that traffic from the proposed project would destroy a nice central suburban area.

Michael King, Winding Ridge Homeowners Association president, recommended building an MSC that would serve the Town and not to complicate that by adding things that did not need to be there. Neighborhood resident Lib Hutchby asked the Council to "do the moral thing and get rid of the coal ash" before talking about what to do with the land.

Julie McClintock, Friends of Bolin Creek president, suggested that the Council get answers to questions regarding human health risks associated with housing versus office uses at the site. She proposed that Council Members consider the following questions: Why is the Town lending financial support to a project that's providing so many parking spaces on a major transit corridor? How does it make sense for the Town to finance another parking deck? Is the Council satisfied that it is safe to put housing on a coal ash pile composed of old construction debris and coal ash? What is the moral responsibility of the Town to protect the health of its residents, regardless of who develops the site?

Robert Beasley, a Chapel Hill resident, suggested that the Council revisit the idea of selling the site to offset costs and doing partial mitigation rather than total cleanup.

Deputy Town Manager Mary Jane Nirdlinger said that staff had held many public sessions about the risk assessment and that all related material had been posted on the Town's website. One October session about the MOU had been cancelled because staff had anticipated having the current discussion sooner, she explained. She said that staff was thinking about having an MOU discussion with the community before the Council's February 9, 2022 meeting.

Council Member Anderson emphasized that Council was trying to find a way to subsidize the cost of a very expensive but necessary MSC, not to make money from the site. She said that the Town had received an extensive amount of information and that she felt confident that there were a number of safe uses for the site. She felt frustrated, however, about the way figures were being presented and how previously discussed uses seemed to have disappeared. It felt like a bait and switch to her, she said.

Mayor pro tem Stegman acknowledged that it was challenging for the public to know the details of an issue that the Town had been working on for more than eight years. She encouraged citizens to check the Town website, where all of that information could be found.

Mayor pro tem Stegman and Council Member Ryan asked that the idea of including stacked townhomes be explored. Council Member Ryan said that she thought there were safe uses for the site. However, the Town had a special duty of care regarding affordable housing and needed to think hard about having children living on the site, she said. She also proposed reopening discussions with the University of North Carolina about the site and its cleanup responsibility.

Council Member Parker said that he was convinced that residential development at the site was viable. He proposed taking a harder look at whether the development could reduce the need for cars and be a real transit-oriented one.

Council Member Searing noted that potential uses for the site included preservation. He would not live with his children on top of a coal ash dump and did not think the Town should ask other families to do so, he said.

Council Member Berry said that she wanted to further review the material about safety and learn how the Town would continue to pay for improvements. She pointed out that an MOU was not binding.

This item was received as presented.

10. Consider Adopting the OneOrange Countywide Racial Equity

[\[22-0064\]](#)

Framework.

Director of Diversity Equity and Inclusion Shenekia Weeks presented an update on a OneOrange Countywide Racial Equity Framework, a multi-jurisdictional effort to uncover and address implicit racial biases in institutions. She said that Orange County and the town of Hillsborough had already approved the framework.

Ms. Weeks gave an overview of a community engagement process focused on racial equity. She said that the process relied heavily on a Government Alliance on Race and Equity (GARE) framework, which helped to develop a capacity to uncover racism and bias within an organization and to expand collaborations.

Ms. Weeks described the community outreach efforts that she had undertaken since June 2021. She said that a questionnaire had determined that community members' interests focused on education for children of color, affordable housing options, employment opportunities/improved health outcomes for people of color, decreased criminal justice involvement, and increased opportunities for youth participation.

Ms. Weeks described a plan to provide training to key stakeholders and embed racial equity practices in countywide systems. She described five mutually-reinforcing pillars of the racial equity framework and outlined a three-step community engagement process. She said that a Racial Equity Index would be used to track progress and make data available to the public.

Ms. Weeks said that a Racial Equity Assessment Lens would help uncover biases and blind spots in policies, procedures and programs. The initial implementation phase would allow Town staff to use a Racial Equity Assessment Tool with greater consistency until it was commonly used throughout Town, she said. She outlined next steps in the process and asked the Council to adopt Resolution 7, which would adopt the OneOrange Countywide Racial Equity Framework.

Council Members confirmed that Ms. Weeks had met with local school system representatives about the plan and Council Member Miller-Foushee said that the Town had a role in addressing the achievement gap by ensuring that students are housed and fed.

Council Member Miller-Foushee recommended that Town boards and commissions be made more diverse and inclusive, noting that equity included understanding the barriers that prevent certain segments of the community from being able to serve. Ms. Weeks wondered if stipends could be provided and Council Member Parker said that changes to

meeting times and locations might also make the system more inclusive.

Council Members Ryan confirmed with Ms. Weeks that the current relationship-building phase of the plan had no fiscal implications. Ms. Weeks said that she would provide information about needed resources when staff began creating a training plan, and Council Member Parker commented that the sooner staff could start working on that plan the better.

Council Members said that the equity lens should be incorporated into their decision-making processes as well, and they asked if the tool could be used to evaluate the equity impact of development projects.

Ms. Weeks replied that the Council would be able to use the tool as a reference. Additionally, information that the Council received from staff would already have had the equity lens applied to it, she pointed out. She said that various other tools were being considered as well, including a scorecard where the Council could see competing interests and factor in equity.

Ms. Weeks and Mr. Jones discussed determining whether North Carolina code would allow the racial equity lens to be applied to development projects. Council Member Berry recommended that racial equity be included in other Town efforts as well, and Mr. Jones replied that he had hired Ms. Weeks in order to incorporate diversity, equity and inclusion into the fabric of Town organizations.

Robert Beasley cautioned that algorithms in software tools that help with decision-making processes often have unintended racial bias. However, there were techniques that could filter that out, he said.

The Council thanked Ms. Weeks for her work, enthusiasm, and positive energy. They expressed support for building her team and noted that doing so was one of the Re-imagining Community Safety Task Force's recommendations.

A motion was made by Council Member Berry, seconded by Council Member Miller-Foushee, that R-7 be adopted. The motion carried by a unanimous vote.

11. Receive the Second Quarter Fiscal Year (FY) 2022 Affordable Housing and Public Housing Reports. [\[22-0065\]](#)

Director of Affordable Housing and Community Connections Sarah Viñas presented the Town's affordable housing (AH) report for the quarter beginning in on July 1st and ending December 31, 2021.

Ms. Viñas reported that home prices and rents in Chapel Hill had increased

by 24 and 19 percent, respectively, over the past year and that the increase had been 37 percent for both over the last five years. She said that only 16 percent of rentals in Chapel Hill were affordable to households making 60 percent of the area median income (AMI) and below and that 70 percent of homes sold in 2021 were not affordable to a four-person household making 80 percent of the AMI, and below. Only ten homes had been sold at an affordable price in 2021 and the current AH gap had increased to 3,800 units, she said.

Ms. Viñas said that the Town had invested \$12 million in AH over the past five years. It had developed 200 units and preserved 900 units, she said, and was making progress toward the Council's goal of developing 400 and preserving 300 units by 2023, she said. Beginning in 2024, large projects such as Perry Place, Homestead Gardens, Trinity Court, Jay Street and Weavers Grove would be completed, she pointed out.

Affordable Housing Manager Nate Broman-Fulks said that staff expected to develop 15 more units and preserve 350 in 2022, explaining that the number preserved would be high due to increased funding from the Emergency Housing Assistance Program. He reported that the Town had already allocated about \$1.1 million to AH and expected to add \$5 million more from AH Bond funds in spring 2022.

Mr. Broman-Fulks said that key current projects included: a Town/EmPOWERment, Inc. partnership to move and rehabilitate a house; emergency housing assistance to households during the pandemic; and an updated Town Employee Housing Program. He reported on the progress of Homestead Gardens, Jay Street, Trinity Bennett Road, Craig Gomains, all AH projects that were being developed on Town-owned land.

Mr. Broman-Fulks said that staff had been working on a draft Manufactured Homes Action Plan that it would bring before Council within the next couple of months, and he mentioned other milestones that staff expected to reach during that time as well. He said that staff planned to allocate the remaining \$5 million in AH Bond funds in the spring and that applications for those funds would be available by the end of February 2022. He pointed out that there had been more funding requests than the Town had been able to accommodate over the past two years.

Management Analyst for Public Housing Stacey Todd reported on efforts to reach goals outlined in a Public Housing Master Plan that the Council approved in 2019. She said that staff had continued to upgrade tenant files for annual re-certification via mail and telephone rather than in person, due to the COVID-19 pandemic. Staff was still responding only to emergency and urgent work orders, she said.

Ms. Todd said that federal CARES Act funding had helped with operational needs, such as phone translation services, and for on-site equipment to reduce the spread of germs. It had been used for PPE supplies, care

packs for school-age children, and to offset some of the costs of moving the tenant re-certification process to a mailing system, she said.

Ms. Todd described how the Public Housing Master Plan was organized and presented demographic and income information regarding tenants. She said that a weekly food distribution program was continuing and had served nearly 7,000 people between October and December 2021. She mentioned how monthly newsletters were being sent to households and said that a Residents Council was continuing to develop a plan to replace major appliances had been paused due to COVID-19 but would be resumed in the spring, she said.

Ms. Todd said that the Public Housing Department had hired a maintenance program supervisor. She said that administrative staff was currently completing its annual report to the U.S. Department of Housing and Urban Development (HUD).

Council Member Miller-Foushee confirmed with Public Housing Director Faith Brodie that Public Housing currently had three staff shortages, one in maintenance and two in administration. She verified that a Parks and Recreation supervisor assessed Public Housing playgrounds along with all other playgrounds in Town. She and Ms. Brodie discussed the reasons why Public Housing had received a "troubled" score from HUD 2019 and the steps the Department had taken to improve that rating.

Council Member Parker confirmed with Mr. Broman-Fulks that AH units from market-rate developers were not included in staff projections, and he recommended that they be factored in, in the future.

Council Member Berry confirmed with Ms. Brodie that staff shortages had contributed to the work load in 2021 but that those who remained had since divided it up. She confirmed with Ms. Todd that having language translation services had helped with annual re-certifications, which were having to be done over the phone. She and Ms. Brodie discussed how appliance replacement problems were the result of supply chain issues, COVID-19 exposure concerns, and staffing problems.

Council Member Ryan asked how much of the 37 percent increase in rent prices was from new units coming online at higher prices and how much was for existing units. Ms. Viñas agreed to bring that information back. Council Member Ryan confirmed with Mr. Broman-Fulks that students who list Chapel Hill as their homes were included in the AH data. She said that it would be useful to know how many low-income students were subsidized by their parents and how many were on their own.

Mr. Beasley said that staff had represented Trinity Court as 50 new units when it was actually preserving 40 and creating 10 and asked staff to

include how many would be lost due to not being preserved. He said that the Town should factor mobile/manufactured homes into its numbers as well.

Several staff members responded to Mr. Beasley's comments. Mr. Broman-Fulks said that staff was tracking the number of naturally occurring AH units every year. Ms. Viñas said that units that would be replaced at Trinity Court were in staff's preservation numbers and units that would be added were considered new development. Ms. Viñas also said that a draft action plan on mobile/manufactured housing would be presented to the Council on March 4, 2022.

This item was received as presented.

APPOINTMENTS

12. Appointments to the Housing Advisory Board. [\[22-0066\]](#)

The Council appointed Rex Mercer and Robert M. Dowling to the Housing Advisory Board.

13. Appointments to the Justice in Action Committee. [\[22-0067\]](#)

The Council appointed Julia E. Cunningham and Alix W. McKay to the Justice in Action Committee. The Council seeks applicants to fill one remaining vacant seat.

ADJOURNMENT

The meeting was adjourned at 10:58 p.m.