



Planning Commission

Meeting Minutes - Final
September 02, 2025, 7:00 PM
Virtual Meeting

Elizabeth Losos, Chair
Jonathan Mitchell, Vice Chair
Geoffrey Green
Wesley McMahon

Chuck Mills
Libby Thomas
Mike Zibaie

For interpretation or translation services, call 919-969-5105.	ဘာသာပြန်ဆိုခြင်းနှင့် စကားပြန်ခြင်းအတွက်၊ (၉၁၉) ၉၆၉ ၅၁၀၅ ကိုဖုန်းခေါ်ပါ။	如需口头或书面翻译服务，请拨打 919-969-5105。	လၢတၢ်ကတိကျိးထံ မ့တ မ့ၢ် လၢတၢ်ကွဲးကျိးထံအ တၢ်မၤစၢၤအဂီၢ် ကိးဘၣ် ၉၁၉-၉၆၉ ၅၁၀၅	Para servicios de interpretación o traducción, llame al 919 969-5105.
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Virtual Meeting Notification

Board members will attend and participate in this meeting remotely, through internet access, and will not physically attend. The Town will not provide a physical location for viewing the meeting.

The public is invited to attend the Zoom webinar directly online or by phone. Register for this webinar: URL After registering, you will receive a confirmation email containing information about joining the webinar in listen-only mode. Phone: 301-715-8592, Meeting ID: ###-###-###

Opening

Roll Call

Present 7 - Chair Elizabeth Losos, Vice-Chair Jonathan Mitchell, Geoffrey Green, Wesley McMahon, Chuck Mills, Libby Thomas, and Mike Zibaie

Secretary reads procedures into the record

Approval of Agenda

Announcements

Petitions

Approval of Minutes

Old Business

Minor Subdivision for 108 Highland Drive

[25-0393]

- Attachments:** [108 Highland Dr Minor Subdivision Staff Report](#)
[108 Highland Dr Minor Subdivision Preliminary Plat](#)
[108 Highland Dr Minor Subdivision Resolution A - Approving the Application](#)
[SUB-25-3 Resolution B](#)

A motion was made by Green, seconded by Vice-Chair Mitchell, that the Commission approve the Consent Agenda. The motion carried by the following vote:

- Aye:** 7 - Chair Elizabeth Losos, Vice-Chair Jonathan Mitchell, Geoffrey Green, Wesley McMahon, Chuck Mills, Libby Thomas, and Mike Zibaie

New Business

120 North Street Concept Plan

[25-0394]

- Attachments:** [CP-25-5 Staff Report](#)
[Application and Narrative](#)
[Concept Plan](#)

Mitchell, seconded by Green, moved to transmit comments to the applicant.

Adjournment

Next Meeting - September 16th (In-Person)

The meeting adjourned at 7:32 PM.

Order of Consideration of Agenda Items:

1. Staff Presentation
2. Applicant's Presentation
3. Public Comment
4. Board Discussion
5. Motion
6. Restatement of Motion by Chair
7. Vote
8. Announcement of Vote by Chair

Public Charge: The Advisory Body pledges its respect to the public. The Body asks the public to conduct themselves in a respectful, courteous

manner, both with the Body and with fellow members of the public. Should any member of the Body or any member of the public fail to observe this charge at any time, the Chair will ask the offending person to leave the meeting until that individual regains personal control. Should decorum fail to be restored, the Chair will recess the meeting until a genuine commitment to this public charge is observed.

Unless otherwise noted, please contact the Planning Department at 919-968-2728; planning@townofchapelhill.org for more information on the above referenced applications.

See the Advisory Boards page <http://www.townofchapelhill.org/boards> for background information on this Board.