



CHAPEL HILL TRANSIT  
 Town of Chapel Hill  
 6900 Millhouse Road  
 Chapel Hill, NC 27514-2401

phone (919) 969-4900 fax (919) 968-2840  
[www.townofchapelhill.org/transit](http://www.townofchapelhill.org/transit)

**May 15, 2020**  
**Mayor Steve Schewel**  
**Office of the Mayor, City of Durham**  
**101 City Hall Plaza**  
**Durham, NC 27701**

**Re: Transfer of Ownership of 2017 Light Transit Vehicles from the City of Durham to the Town of Chapel Hill**

Dear Mayor Schewel,

The Town of Chapel Hill requests that the City of Durham transfer ownership of seven 2017 Light Transit Vehicles to the Town of Chapel Hill. These vehicles were purchased using Federal Transit Administration (FTA) formula 5339 funds, which are passed through the Durham-Chapel Hill-Carrboro Metropolitan Planning Organization (DCHC MPO). Since the City of Durham is the Lead Planning Agency for DCHC MPO, the City of Durham’s FTA grant number was used for the purchase of the vehicles in May of 2017. These vehicles have been in possession of, and use by, the Town of Chapel Hill since their delivery to Chapel Hill from the manufacturer.

The funds used to purchase these vehicles represented the Durham Metropolitan Area’s formula 5339 funding for FY13-14, and did not include any funds from the City of Durham. The funds were passed through the City of Durham from the FTA to the Town of Chapel Hill for the purchase of said vehicles via the DCHC MPO, in accordance with the existing agreement between all parties. The vehicles for transfer are as listed:

Chapel Hill Transit	Unit Category	Unit Number	Unit Start Date	Life of Unit (In Years)	Life of Unit (In Years)	Replacement Date	Current Mileage
	LTV	1751	12/18/2017	3.15*	5	12/18/2022	46,243
	LTV	1752	12/18/2017	3.15*	5	12/18/2022	34,169
	LTV	1753	12/18/2017	3.15*	5	12/18/2022	56,305
	LTV	1754	12/18/2017	3.15*	5	12/18/2022	51,006
	LTV	1755	12/18/2017	3.15*	5	12/18/2022	52,175
	LTV	1756	1/1/2018	3.15*	5	12/23/2022	45,294
	LTV	1757	1/1/2018	3.15*	5	1/1/2023	55,030
<b>Average age for Chapel Hill Transit</b>				<b>3.15</b>			

Per FTA rules, the City of Durham is considered the owner of these vehicles until the governing boards of both the City of Durham and the Town of Chapel Hill approve a Recipient – to – Recipient transfer of ownership. We formally request that the City Council approve this “transfer.”

This transfer will have no impact on the Rolling Stock Status Report for either the City of Durham or the Town of Chapel Hill, as these vehicles have only been operated by the Town of Chapel Hill. The vehicles will be maintained in accordance and in compliance with FTA requirements, and that the transferred vehicles will be included in the Town of Chapel Hill’s equipment inventory records.

Please let me know if I can provide any additional information, or answer any questions.



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Sincerely,

Tim Schwarzauer

Grants Compliance Manager, Chapel Hill Transit