



Historic District Commission
Staff Communication – Administrative Approval of Certificate of Appropriateness Applications

Summary Report

TOWN OF CHAPEL HILL PLANNING DEPARTMENT
 Britany Waddell, Planning Director
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The following Certificate of Appropriateness (COA) applications have been reviewed and approved by Planning Department staff as of October 29, 2024

Project#/Address	Description of Work	Approval Authority (page 9-11 of the Chapel Hill Historic Districts Design Principles & Standards)	Chapel Hill Historic Districts Design Principles & Standards	Date Approved
<p>#HDC-24-36 211 Glenburnie Street</p>	<ul style="list-style-type: none"> Removing a portion of a deteriorated stone wall in the backyard 	<ul style="list-style-type: none"> Minor changes not previously approved by the Commission on site plans or minor changes to elevations not visible from the street. Any minor changes should not significantly alter the design, materials, scale, massing, or overall appearance of the site or structure as shown on the HDC-approved plans 	<p>2.2.1. Retain and preserve masonry features and surfaces that are important in defining the overall historic character of buildings or site features within the historic districts. These include, but are not limited to, masonry walls (both building and landscape walls), foundations, chimneys, porch supports, sidewalks and steps, door and window surrounds, and commercial cornices and parapets.</p>	<p>10.21.2024</p>
<p>#HDC-24-35 307 Ransom Street</p>	<ul style="list-style-type: none"> Shorten the stone wall on the northside by approximately one foot. The wall was added in 1998 and is not original. The wall will be repaired with the same stones and mortar. The end cap will also be restored to look identical to the existing. Remove areas of existing brick sidewalk leading to the front door, level the base, and replace the removed bricks with existing 	<ul style="list-style-type: none"> Minor alterations such as maintenance grading or realignment Minor Projects that do not require building permits because of cost or because they involve non-structural changes Changes deemed by Town Staff to not be substantial in nature 	<p>1.3.2. Protect and maintain the features, materials, surfaces and details of walls and fences through a program of regular maintenance and repair using accepted preservation methods. Refer to the standards for Masonry, Wood, and Architectural Metals.</p> <p>1.3.3. Repair deteriorated or damaged walls and fences through recognized preservation methods o patching, splicing, consolidating, and reinforcing. When possible, salvage original materials from a less prominent location to patch more prominent parts of the wall or fence.</p> <p>1.4.1. Retain and preserve the features, materials, patterns, dimensions, details, and configurations of walkways, driveways, and of-street parking areas that are important in defining the overall historic character of sites within the historic districts.</p> <p>1.4.2. Protect and maintain the details, features, materials, and surfaces of character-</p>	<p>10.4.2024</p>

	<p>bricks. The design will remain the same.</p>		<p>defining walkways, driveways, and off-street parking areas through a program of regular maintenance and repair using accepted preservations methods.</p> <p>1.4.3. Repair deteriorated or damaged historic walkways, driveways, and off-street parking areas through recognized preservation methods. Repair may include selective in-kind replacement of missing or deteriorated portions of a feature, matching the original in material, design, dimension, configuration, detail, texture, and pattern.</p>	
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