



TOWN OF CHAPEL HILL

Town Council Meeting Agenda

Town Hall
405 Martin Luther King Jr.
Boulevard
Chapel Hill, NC 27514

Mayor Jessica Anderson
Mayor pro tem Amy Ryan
Council Member Camille Berry
Council Member Melissa McCullough
Council Member Paris Miller-Foushee

Council Member Theodore Nollert
Council Member Adam Searing
Council Member Elizabeth Sharp
Council Member Karen Stegman

Wednesday, November 13, 2024 6:00 PM

RM 110 | Council Chamber

Language Access Statement

For interpretation or translation services, call 919-969-5105.

ဘာသာပြန်ဆိုခြင်းနှင့် စကားပြန်ခြင်းအတွက်၊ (၉၁၉) ၉၆၉-၅၁၀၅ ကိုဖုန်းခေါ်ပါ။

Para servicios de interpretación o traducción, llame al 919-969-5105.

如需口头或
书面翻译服
务，请拨打
919-969-5105.

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In-Person Meeting Notification

View the Meeting

- View and participate in the Council Chamber.
- Live stream the meeting - <https://chapelhill.legistar.com/Calendar.aspx>
- Spectrum is replacing 1998 encoder that transmits programming to cable channel 18. It remains offline until complete.
- The Town of Chapel Hill wants to know more about who participates in its programs and processes, including Town Council meetings.
- Participate in a voluntary demographic survey before viewing online or in person - <https://www.townofchapelhill.org/demosurvey>

Parking

- Parking is available at Town Hall lots and the lot at Stephens Street and Martin Luther King Jr. Boulevard.
- See <http://www.parkonthehill.com> for other public lots on Rosemary Street
- Town Hall is served by NS route and T route, and GoTriangle Routes of Chapel Hill Transit.

Entry and Speakers

- Entrance on the ground floor.
- Sign up at the meeting starting at 5:30 PM with the Town Clerk to speak.
- If more than 14 people sign up for an item, Council will reduce speaking time from 3 minutes to 2 min./person.
- Please do not bring signs.

ROLL CALL

OPENING

ANNOUNCEMENTS BY COUNCIL MEMBERS

PUBLIC COMMENT FOR ITEMS NOT ON PRINTED AGENDA AND PETITIONS FROM THE PUBLIC AND COUNCIL MEMBERS

Petitions and other similar requests submitted by the public, whether written or oral, are heard at the beginning of each regular meeting. Except in the case of urgency and unanimous vote of the Council members present, petitions will not be acted upon at the time presented. After receiving a petition, the Council shall, by simple motion, dispose of it as follows: consideration at a future regular Council meeting; referral to another board or committee for study and report; referral to the Town Manager for investigation and report; receive for information. See the Status of Petitions to Council webpage to track the petition. Receiving or referring of a petition does not constitute approval, agreement, or consent.

CONSENT

Items of a routine nature will be placed on the Consent Agenda to be voted on in a block. Any item may be removed from the Consent Agenda by request of the Mayor or any Council Member.

1. Approve all Consent Agenda Items [\[24-0520\]](#)

RESPONSIBLE STAFF, TITLE, DEPARTMENT

Brenton Hodge, Assistant Town Clerk, Governance Services Department

STAFF RECOMMENDATION

Staff recommends that Council adopt R-1 to approve routine items in a single action.

2. Award a Bid and Authorize the Town Manager to [\[24-0521\]](#)
Execute a Contract for the Reconstruction of the
Skatepark at Homestead Park. (content to be added
11/11/24)

RESPONSIBLE STAFF, TITLE, DEPARTMENT

Atuya Cornwell, Director, Parks and Recreation Department

Kevin Robinson, Senior Manager of Parks Planning and Operations, Parks and Recreation Department

STAFF RECOMMENDATION

Adopt the attached resolution awarding a bid and authorizing the Town Manager to execute a contract with the lowest responsive, responsible bidder. Authorize the Town Manager to approve change orders as necessary, provided the contract cost remains within the budgeted amount.

3. Designate Officials to Make Recommendations on ABC Permit Applications [\[24-0522\]](#)

RESPONSIBLE STAFF, TITLE, DEPARTMENT

Celisa Lehew, Chief of Police, Police Department

STAFF RECOMMENDATION

Staff recommends that Council adopt the resolution to designate Chief of Police or Assistant Chief of Police as signing officials on ABC Permit Applications.

4. Award the Same Pay Increase Approved for all Employees to the Town Attorney [\[24-0523\]](#)

RESPONSIBLE STAFF, TITLE, DEPARTMENT*

Anita Badrock, Interim Human Resource Director, Human Resource Development Department

Council RECOMMENDATION*

The Council will award a six percent pay increase to the Town Attorney, effective July 1, 2024.

5. Adopt a Calendar of Council Meetings through June 2025 [\[24-0524\]](#)

RESPONSIBLE STAFF, TITLE, DEPARTMENT*

Sabrina Oliver, Director/Town Clerk, Governance Services Department
Amy Harvey, Deputy Town Clerk, Governance Services Department

STAFF RECOMMENDATION*

That the Council adopt the attached resolution amending the December Work Session and establishing the Council calendar through June 2025.

DISCUSSION**LAND USE MANAGEMENT TEXT AMENDMENT(S)**

6. Close the Legislative Hearing: Land Use Management Ordinance (LUMO) Text Amendment to Address Technical Corrections in Article 3, Table 3.7-1: Use Matrix. [\[24-0525\]](#)

RESPONSIBLE STAFF, TITLE, DEPARTMENT*

Anya Grahn-Federmack, Principal Planner, Planning Department.

STAFF RECOMMENDATION*

The Town Manager recommends approval of the text amendment in Ordinance A.

Continued Discussion

7. Public Forum: Housing and Community Development Needs Assessment for the Community Development [\[24-0526\]](#)

Block Grant Program

RESPONSIBLE STAFF, TITLE, DEPARTMENT

Sarah Viñas, Director, Affordable Housing and Community Connections (AHCC)
Department

Emily Holt, Affordable Housing Manager, AHCC Department

Melissa Peters, Funding Programs Coordinator, AHCC Department

STAFF RECOMMENDATION

Staff recommends that the Council receive comments on housing and community development needs for the annual Community Development Block Grant (CDBG) program plan and the 5-year CDBG Consolidated Plan.

CONCEPT PLAN REVIEW(S)

Concept Plans: Presentations for Concept Plans will be limited to 15 minutes.

Concept Plan review affords Council members the opportunity to provide individual reactions to the overall concept of the development which is being contemplated for future application. Nothing stated by individual Council members this evening can be construed as an official position or commitment on the part of a Council member with respect to the position they may take when and if a formal application for development is subsequently submitted and comes before the Council for formal consideration.

As a courtesy to others, people speaking on an agenda item are normally limited to three minutes. Persons who are organizing a group presentation and who wish to speak beyond the three minute limit are requested to make prior arrangements through the Mayor's Office by calling 968-2714.

- 8.** Concept Plan Review: 701 Martin Luther King Jr.
Boulevard

[\[24-0527\]](#)

RESPONSIBLE STAFF, TITLE, DEPARTMENT*

Charnika Harrell, Senior Planner, Planning Department

STAFF RECOMMENDATION*

Adopt Resolution A, transmitting comments to the applicant regarding the proposed development.

REQUEST FOR CLOSED SESSION TO DISCUSS ECONOMIC DEVELOPMENT, PROPERTY ACQUISITION, PERSONNEL, AND/OR LITIGATION MATTERS