



**TOWN OF CHAPEL HILL**  
**Transportation and Connectivity**  
**Advisory Board**  
**Meeting Minutes - Draft**

Town Hall  
 405 Martin Luther King, Jr.  
 Blvd.  
 Chapel Hill, NC 27514

Chair Heather Brutz  
 Vice-Chair Nikki Abija  
 Mary Breeden  
 Brian Hageman

Katie Huge  
 Susanne Kjemtrup-Lovelace  
 Denise Matthews  
 Alvaro Villagran

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**Tuesday, May 24, 2022** **7:00 PM** **Virtual Meeting**

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**Language Access Statement**

For interpretation or translation services, call 919-969-5105.

如需口头或  
 书面翻译服  
 务，请拨打  
 919-969-5105.

ဘာသာပြန်ဆိုခြင်းနှင့် စကားပြန်ခြင်းအတွက်၊ (၉၁၉) ၉၆၉-၅၁၀၅ ကိုဖုန်းခေါ်ပါ။

Para servicios de interpretación o traducción, llame al 919-969-5105.

လၢတၢ်ကတိၤကျိးထံ မ့တမၢ် လၢတၢ်ကွဲးကျိးထံအတၢ်မၤစၢၤအဂီၢ် ၶ် ကိးဘၣ် (၉၁၉)-၉၆၉-၅၁၀၅

**Virtual Meeting Notification**

Board members will attend and participate in this meeting remotely, through internet access, and will not physically attend. The Town will not provide a physical location for viewing the meeting.

The public is invited to attend the Zoom webinar directly online or by phone.

Register for this webinar:

[https://us02web.zoom.us/webinar/register/WN\\_HV1V9wzpSh6ShrY-Qzndrg](https://us02web.zoom.us/webinar/register/WN_HV1V9wzpSh6ShrY-Qzndrg)

After registering, you will receive a confirmation email containing information about joining the webinar in listen-only mode. Phone: 301-715-8592, Meeting ID: 892 1340 4152

**Opening**

**Roll Call**

- |                |   |
|----------------|---|
| <b>Present</b> | 7 - Chair Heather Brutz, Vice-Chair Nikki Abija, Mary Breeden, Katie Huge, Susanne Kjemtrup-Lovelace, Denise Matthews, and Alvaro Villagran |
| <b>Absent</b>  | 1 - Brian Hageman   |

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*Secretary reads procedures into the record*

## Approval of Agenda

### Announcements

### Petitions

## Approval of Minutes

A motion was made by Kjemtrup-Lovelace, seconded by Matthews, to approve the minutes. The motion carried by the following vote:

**Aye:** 4 - Chair Heather Brutz, Vice-Chair Nikki Abija, Susanne Kjemtrup-Lovelace, and Denise Matthews

**Abstain:** 3 - Mary Breeden, Katie Huge, and Alvaro Villagran

1. TCAB April 26th Draft Minutes

[\[22-0434\]](#)

**Attachments:** [Draft April 26 Action Minutes](#)

## Old Business

2. Virtual Meeting Discussion

[\[22-0322\]](#)

Kjemtrup-Lovelace moved, seconded by Huge, that the board recommend the option to meet virtually be extended beyond the COVID-19 state of emergency.

## New Business

3. NCDOT Safety Discussion

[\[22-0435\]](#)

North Carolina Department of Transportation (NCDOT) staff answered questions from board members about the procedures to change speed limits, NCDOT's Complete Streets Policy, and safety measures. Members of the public asked about the Complete Streets Policy and the requirements for signal changes.

4. Board Membership Discussion and Recommendation

[\[22-0436\]](#)

**Attachments:** [TCAB Applications](#)

The board discussed the applicants and heard from Heather Brutz and Steve Bevington. The board voted 7-0 to recommend Heather Brutz for the Chapel Hill Resident seat, 7-0 to recommend Steve Bevington for the Greenways Advocate seat, and 7-0 to recommend Joseph Johnston for the Bicycle Advocate seat.

**5. TCAB Board Discussion and Feedback****[22-0437]**

The board discussed its charge and potential changes for the board's approach and focus. Board members expressed their desire for a transit advocate seat on the board.

**Reports**

Staff reported on pedestrian and bike crashes in the month of April, ongoing projects, and budget discussions.

*Adjournment*

Next Meeting - June 28th

*Order of Consideration of Agenda Items:*

- 1. Staff Presentation*
- 2. Applicant's Presentation*
- 3. Public Comment*
- 4. Board Discussion*
- 5. Motion*
- 6. Restatement of Motion by Chair*
- 7. Vote*
- 8. Announcement of Vote by Chair*

*Public Charge: The Advisory Body pledges its respect to the public. The Body asks the public to conduct themselves in a respectful, courteous manner, both with the Body and with fellow members of the public. Should any member of the Body or any member of the public fail to observe this charge at any time, the Chair will ask the offending person to leave the meeting until that individual regains personal control. Should decorum fail to be restored, the Chair will recess the meeting until a genuine commitment to this public charge is observed.*

*Unless otherwise noted, please contact the Planning Department at 919-968-2728; [planning@townofchapelhill.org](mailto:planning@townofchapelhill.org) for more information on the above referenced applications.*

*See the Advisory Boards page <http://www.townofchapelhill.org/boards> for background information on this Board.*