



TOWN OF CHAPEL HILL

Community Design Commission Meeting Agenda

Town Hall
405 Martin Luther King Jr.
Boulevard
Chapel Hill, NC 27514

Heather Washburn, Chair
Patrick Brennan, Vice Chair
Kelsey Brinkley

James Faron
Craig Longnecker

Tuesday, October 28, 2025 5:30 PM

Virtual Meeting

Language Access Statement

For interpretation or translation services, call 919-969-5105.

ဘာသာပြန်ဆိုခြင်းနှင့် စကားပြန်ခြင်းအတွက်၊ (၉၁၉) ၉၆၉-၅၁၀၅ ကိုဖုန်းခေါ်ပါ။

Para servicios de interpretación o traducción, llame al 919-969-5105.

如需口头或
书面翻译服
务，请拨打
919-969-5105.

လၢတၢ်ကတိၤကျိးထံ မ့တမၢ် လၢတၢ်ကွဲးကျိးထံအတၢ်မၤစၢၤအဂီၢ် ၁ ကိးဘၣ် (၉၁၉)-၉၆၉-၅၁၀၅

Virtual Meeting Notification

Board members will attend and participate in this meeting remotely, through internet access, and will not physically attend. The Town will not provide a physical location for viewing the meeting.

The public is invited to attend the Zoom webinar directly online or by phone. Register for this webinar:

*https://us02web.zoom.us/webinar/register/WN_hWfEgjINQFm6vFO-Khcq-w.
After registering, you will receive a confirmation email containing information about joining the webinar in listen-only mode. Phone: 301-715-8592,
Meeting ID: 843 2356 4928*

Opening

Roll Call

Approval of Agenda

Announcements

Please note that November meeting will be held on Monday, Nov. 11 @ 5:30.

Petitions

No petitions were noted at time of agenda release.

Approval of Minutes

1. August Minutes [\[25-0473\]](#)

Attachments: [August Minutes Report](#)

Commission is asked to review and consider approval of August minutes report.

Old Business

New Business

2. Carraway Village Medical Office Building [\[25-0474\]](#)

Attachments: [Civil Plan Set](#)
[Perspectives/Illustrations Plan Set](#)
[Carraway Village Design Guidelines](#)

Commission is asked to review and consider approval for a final plans package for Carraway Village. This review includes building elevations and site lighting fixtures.

3. Chase Bank @ Meadowmont [\[25-0475\]](#)

Attachments: [Plan Set](#)
[Lighting Set](#)

Commission is asked to review and consider approval for a final plans package for Meadowmont Village. This review includes building elevations and site lighting fixtures.

4. Seat Vacancies, New Applications [\[25-0476\]](#)

Attachments: [Application Packet](#)

Commission is asked to review and consider whether any applicants should be put forward to Council for recommendation to join the board. The Commission currently has (4) of (7) seats filled. Meaning, (3) recommendations could be made to Council.

Adjournment

Next Meeting - Special Meeting on Monday, Nov. 10 @ 5:30

Order of Consideration of Agenda Items:

- 1. Staff Presentation*
- 2. Applicant's Presentation*
- 3. Public Comment*
- 4. Board Discussion*
- 5. Motion*
- 6. Restatement of Motion by Chair*
- 7. Vote*
- 8. Announcement of Vote by Chair*

Public Charge: The Advisory Body pledges its respect to the public. The Body asks the public to conduct themselves in a respectful, courteous manner, both with the Body and with fellow members of the public. Should any member of the Body or any member of the public fail to observe this charge at any time, the Chair will ask the offending person to leave the meeting until that individual regains personal control. Should decorum fail to be restored, the Chair will recess the meeting until a genuine commitment to this public charge is observed.

Unless otherwise noted, please contact the Planning Department at 919-968-2728; planning@townofchapelhill.org for more information on the above referenced applications.

See the Advisory Boards page <http://www.townofchapelhill.org/boards> for background information on this Board.