



TOWN OF CHAPEL HILL

Board of Adjustment Meeting Minutes

Town Hall
405 Martin Luther King Jr.
Boulevard
Chapel Hill, NC 27514

Chair Daniel Hatley
Vice Chair Thomas Grasty
James Faron

Judith Miller
Andrew Strada
Thomas Wortman

Thursday, October 19, 2023

6:30 PM

Virtual

Language Access Statement

For interpretation or translation services, call 919-969-5105.

ဘာသာပြန်ဆိုခြင်းနှင့် စကားပြန်ခြင်းအတွက်၊ (၉၁၉) ၉၆၉-၅၁၀၅ ကိုဖုန်းခေါ်ပါ။

Para servicios de interpretación o traducción, llame al 919-969-5105.

လၢတၢ်ကတိၤကျိးထံ မ့တမၢ် လၢတၢ်ကွဲးကျိးထံအတၢ်မၤစၢၤအဂီၢ် ၆ ကိးဘၣ် (၉၁၉)-၉၆၉-၅၁၀၅

如需口头或
书面翻译服
务，请拨打
919-969-5105.

Virtual Meeting Notification

Board members will attend and participate in this meeting remotely, through internet access, and will not physically attend. The Town will not provide a physical location for viewing the meeting.

The public is invited to attend the Zoom webinar directly online or by phone.

Register for this webinar:

https://us02web.zoom.us/webinar/register/WN_IY-8mhXpQtq1iW0-5CfNXw

After registering, you will receive a confirmation email containing information about joining the webinar in listen-only mode. Phone: 301-715-8592, Meeting ID: 897 5390 9160

Opening

Roll Call

In addition to the members listed below, Tas Lagoo (BOA Staff Liaison) and James Baker (Assistant Town Attorney) attended the meeting.

Present 6 - Chair Daniel Hatley, Vice-Chair Thomas Grasty, James Faron, Judith Miller, Andrew Strada, and Thomas Wortman

Approval of Agenda

A motion was made by Wortman, seconded by Miller, to approve the agenda. The motion carried by a unanimous vote.

Announcements

New Business

1. Staff Update on Special Use Permits and BOA Membership

[\[23-0749\]](#)

Lagoo provided a presentation regarding a proposed text amendment of the Chapel Hill Land Use Management Ordinance. Lagoo explained that the proposed text amendment would shift responsibility for Special Use Permits to the Board of Adjustment.

A motion was made by Wortman, seconded by Grasty, to recommend approval of the proposed text amendment. The motion carried by a unanimous vote.

2. Refresher on Board of Adjustment Procedures

[\[23-0750\]](#)

Lagoo provided a presentation regarding Board of Adjustment procedures and practices. No action was taken.

Adjournment

Next Meeting - December 7, 2023

Order of Consideration of Agenda Items:

- 1. Staff Presentation*
- 2. Applicant's Presentation*
- 3. Public Comment*
- 4. Board Discussion*
- 5. Motion*
- 6. Restatement of Motion by Chair*
- 7. Vote*
- 8. Announcement of Vote by Chair*

Public Charge: The Advisory Body pledges its respect to the public. The Body asks the public to conduct themselves in a respectful, courteous manner, both with the Body and with fellow members of the public. Should any member of the Body or any member of the public fail to observe this charge at any time, the Chair will ask the offending person to leave the meeting until that individual regains personal control. Should decorum fail to be restored, the Chair will recess the meeting until a genuine commitment to this public charge is observed.

Unless otherwise noted, please contact the Planning Department at 919-968-2728; planning@townofchapelhill.org for more information on the above referenced applications.

See the Advisory Boards page <http://www.townofchapelhill.org/boards> for background information on this Board.