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## Profile

Whenever possible, applications should be submitted prior to the scheduled meeting of the affected advisory board so that they can consider all applications prior to making a recommendation to Council.

## Public Records Statement

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**I acknowledge that all information submitted in this application becomes a public record and will be searchable online. The Town is not able to remove information from the public record once it has been posted.**

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I Agree

kimmylevell@exteriordecorating.com

Email Address

Kim

First Name

Levell

Last Name

Middle Initial

510 Hooper Lane

Street Address

Suite or Apt

Chapel Hill

City

NC

State

27514

Postal Code

Home: (813) 810-5469

Primary Phone

Home:

Alternate Phone

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Residency within the Town limits is required for membership on most Council advisory bodies. Memberships of some committees and task forces may be composed of up to forty percent of non-Town residents.

**What district do you live in? \***

Chapel Hill Town limits (Purple)

[Please consult the town maps HERE if you are unsure.](#)

**If you are a Chapel Hill Resident, How long have you lived here?**

4-9 years

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The Council encourages you to visit a meeting of the group that you are interested in serving on. Please choose no more than two groups from the list below to which you would like to apply.

**Which Boards would you like to apply for?**

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Community Design Commission: Eligible

Historic District Commission: Eligible

Question applies to Community Design Commission

**Select a Seat Category for the Community Design Commission \***

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Chapel Hill Resident

**Which Board is your First Choice? \***

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Historic District Commission

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**How did you find out about this opportunity? (select all that apply by holding down the shift key)**

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Other (provide additional information below)

**If you chose "Other" from the advertising opportunity listed above, please specify specify:**

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Jake Lowman Town Senior Planner

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**Interests & Experiences**

**What perspective(s) do you bring to the board(s), commission(s), committee(s) or task force(s) to which you are applying?**

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I am the design principal with Levell Design a recognized high end residential design build firm for interior and exterior homes. I bring 20+ years of residential design knowledge as well as a firm understanding of construction, site planning, and a complete range of exterior design aspects.

Question applies to Historic District Commission

**Do you have special interest, experience, or education in history, architecture, archaeology, or related fields? If yes, please explain.**

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As mentioned in the above the realm in which the historic district plays a role regarding preservation of the historic district has been my career path for over 20 years.

**Please provide a brief summary of any other relevant qualifications (skills, abilities, interests and/or experience) you bring.**

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I am passionate about good design and also maintaining the quality of community development through comprehensive evaluations and good decision making based on factual data regarding construction details. I have successfully negotiated many design projects through the various nuances of construction from beginning to end with all things related in between. After many years of working in the field as a design/build expert I am also very open to communication, education, and discovery in order to make the best and brightest decisions with regards the projects or anything I am working on. I am extremely passionate about all aspects of design and historic preservation.

You may upload a supporting document (e.g., CV or resume). **Please be advised that any information submitted becomes a public record and may be searchable online.**

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## Demographics

In order to consider this application and provide some balance to the various boards, this personal information is required:

### Ethnicity

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Caucasian/Non-Hispanic

### Gender

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Female

If other, please describe:

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Please select your age from the following list. \*

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35-54

Interior/exterior designer

Occupation

Are you a Town of Chapel Hill employee?

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Yes  No

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## Ethics Statement

## ETHICS GUIDELINES FOR TOWN ADVISORY BOARDS AND COMMISSIONS

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Members of advisory boards and commissions shall not discuss, advocate, or vote on any matter in which they have a conflict of interest or an interest which reasonably might appear to be in conflict with the concept of fairness in dealing with public business. A conflict of interest or a potential conflict occurs if a member has a separate, private, or monetary interest, either direct or indirect, in any issue or transaction under consideration. In addition, members of the Historic District Commission and Board of Adjustment, when these boards are hearing cases, serve as quasi-judicial bodies. Pursuant to State Statute 106A-388(e)(2), members of these boards “shall not participate in or vote on any quasi-judicial matter in a manner that would violate affected persons’ constitutional rights to an impartial decision maker. Impermissible violations of due process include, but are not limited to, a member having a fixed opinion prior to hearing the matter that is not susceptible to change, undisclosed ex parte communications, a close familial, business, or other associational relationship with an affected person, or a financial interest in the outcome of the matter.”

Any member who violates these Ethics Guidelines may be subject to removal from the board or commission. If the advisory board or commission member believes he/she has a conflict of interest then that member should ask the advisory board or commission to be recused from voting. The advisory board or commission should then vote on the question on whether or not to excuse the member making the request. In cases where the individual member or the advisory board or commission establishes a conflict of interest, then the advisory board or commission member shall remove themselves from the voting area. Any advisory board or commission member may seek the counsel of the Town Attorney on questions regarding the interpretation of these ethics guidelines or other conflict of interest matters. The interpretation may include a recommendation on whether or not the advisory board or commission member should excuse himself/herself from voting. The advisory board or commission member may request the Town Attorney respond in writing.

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I Agree \*

*Applications will be kept on file from July 1st to June 30th of the same fiscal year. Please reapply each fiscal year if you are still interested in serving on an Advisory Board, Commission, Committee or Task Force and have not yet been appointed.*