



TOWN OF CHAPEL HILL

Environmental Stewardship Advisory Board

Meeting Minutes

Town Hall
405 Martin Luther King Jr.
Boulevard
Chapel Hill, NC 27514

Chair E. Thomas Henkel
Ella Feathers
Kunal R Khaware
Stefan Klakovich

Marirosa Molina
Michelle Stewart
Lucy T Vanderkamp
Boone Williams

Wednesday, February 28, 2024

7:00 PM

Virtual Meeting

Language Access Statement

For interpretation or translation services, call 919-969-5105.

ဘာသာပြန်ဆိုခြင်းနှင့် စကားပြန်ခြင်းအတွက်၊ (၉၁၉) ၉၆၉-၅၁၀၅ ကိုဖုန်းခေါ်ပါ။

Para servicios de interpretación o traducción, llame al 919-969-5105.

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如需口头或
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919-969-5105.

RESCHEDULED

1. Virtual Meeting Orientation

The Staff Liaison provided a brief virtual meeting orientation.

2. Opening

Chair called the meeting to order at 7:05 p.m.

3. Roll Call

Present 8 - Chair E. Thomas Henkel, Ella Feathers, Kunal Khaware, Marirosa Molina, Stefan Klakovich, Michelle Stewart, Lucy Vanderkamp, and Boone Williams

4. Approval of Agenda

A motion was made by Member Williams, seconded by Member Molina, that the Board approve the agenda as proposed. The motion carried by the following vote:

Aye: 6 - Chair E. Thomas Henkel, Marirosa Molina, Stefan Klakovich, Michelle Stewart, Lucy Vanderkamp, and Boone Williams

Excused: 2 - Ella Feathers, and Kunal Khaware

5. Announcements

The Staff Liaison asked Board members to think about nominations for Vice-Chair.

6. Petitions

None.

7. Approval of Minutes

approved.

a) Draft Action Minutes

[\[24-0001\]](#)

A motion was made by Member Williams, seconded by Member Klakovich, that the Board approve the October 10, 2023 Action Minutes as written. The motion carried by the following vote:

Aye: 6 - Chair E. Thomas Henkel, Marirosa Molina, Stefan Klakovich, Michelle Stewart, Lucy Vanderkamp, and Boone Williams

Excused: 2 - Ella Feathers, and Kunal Khaware

8. Updates from Chair

The Chair shared about his attendance at a meeting of the chairs of advisory boards, which included an outline of the role of advisory boards.

9. Updates from UNC Student Representative

On behalf of the Student Representative, the Staff Liaison shared the following updates:

- Sustainable Carolina has developed a sustainability training module for freshmen and new students as part of their orientation.
- The Graduate and Professional Student Government is hosting Climate Action Day on March 7th on campus.
- Sustainable Carolina is looking to build membership for the new Campus Resilience Committee
- Students and Chief Sustainability Officer, Dr. Piehler, are working to put together a video for the town as part of an update to Council
- The Clean Tech Summit will be held March 21-22 at the Friday Center
- A new Director for Energy Services is starting April 1st

10. Updates from North South Bus Rapid Transit Policy Committee Representative

No updates. The Staff Liaison promised to reach back out to Transit staff to check on the status of the committee.

11. Old Business

None.

12. New Business

- a) Discuss Advisory Board and Commission Process with Town Staff [\[24-0076\]](#)

Staff provided an update to the board about the Council's process to assess the current work of Boards and Commissions and to provide recommendations to Council.

Members Khaware and Feathers arrived.

Board Members asked questions about the following topics: target membership size (7-9), training and orientation as it aligns with meeting cadence, changes to board membership categories, updates to board powers and duties, who drives new policy, and frequency of meetings.

- b) Appoint New Vice-Chair [\[24-0077\]](#)

A motion was made by Member Williams, seconded by Member Klakovich, that the Board appoint Marirosa Molina as the new Vice-Chair. The motion carried by the following vote:

Aye: 8 - Chair E. Thomas Henkel, Ella Feathers, Kunal Khaware, Marirosa Molina, Stefan Klakovich, Michelle Stewart, Lucy Vanderkamp, and Boone Williams

13. Staff Updates/Reports

- a) Climate Action Plan Implementation Updates [\[24-0002\]](#)

The Staff Liaison provided a summary-level update of the most recent Climate Action Report to Council.

- b) Police Station Property Brownfields Agreement Update [\[24-0003\]](#)

The Staff Liaison provided a brief history of the project and the most recent updates regarding the status of the site. A member asked about the potential for federal grant support and staff noted that the best opportunity for this will come once it's clear what the Town plans to do with the property.

14. Adjournment

A motion was made by Member Williams, seconded by Vice-Chair Molina, that the Board adjourn the meeting. The motion carried by the following vote, and the meeting was adjourned at 9:12 pm:

Aye: 8 - Chair E. Thomas Henkel, Ella Feathers, Kunal Khaware, Marirosa Molina, Stefan Klakovich, Michelle Stewart, Lucy Vanderkamp, and Boone Williams

Order of Consideration of Agenda Items:

- 1. Staff Presentation*
- 2. Applicant's Presentation*
- 3. Public Comment*
- 4. Board Discussion*
- 5. Motion*
- 6. Restatement of Motion by Chair*
- 7. Vote*
- 8. Announcement of Vote by Chair*

Public Charge: The Advisory Body pledges its respect to the public. The Body asks the public to conduct themselves in a respectful, courteous manner, both with the Body and with fellow members of the public. Should any member of the Body or any member of the public fail to observe this charge at any time, the Chair will ask the offending person to leave the meeting until that individual regains personal control. Should decorum fail to be restored, the Chair will recess the meeting until a genuine commitment to this public charge is observed.

Unless otherwise noted, please contact the Planning Department at 919-968-2728; planning@townofchapelhill.org for more information on the above referenced applications.

See the Advisory Boards page <http://www.townofchapelhill.org/boards> for background information on this Board.