



TOWN OF CHAPEL HILL

Planning Commission

Action Minutes

Town Hall
405 Martin Luther King Jr.
Boulevard
Chapel Hill, NC 27514

Chair John Rees
Vice-Chair Louie Rivers
Neal Bench
Michael Everhart
Melissa McCullough

Katherine Roberts
Whit Rummel
Amy Ryan
Elizabeth Webber
Stephen Whitlow

Tuesday, December 4, 2018

7:00 PM

RM 110 | Council Chamber

Opening

Roll Call

Present 9 - Amy Ryan, Chair John Rees, Neal Bench, Michael Everhart, Melissa McCullough, Vice-Chair Louie Rivers, Whit Rummel, Elizabeth Webber, and Stephen Whitlow

Absent 1 - Katherine Roberts

Secretary reads procedures into the record

Approval of Agenda

Announcements

Petitions

Approval of Minutes

1. Minutes for November 6, 2018 Planning Commission Meeting

[\[18-0997\]](#)

A typo was corrected in point #2 (add the word "to"). The attendance policy item was corrected with the following: "Months" of meetings; "or missing 50% of all meetings"; in the policy for removing members "Prior communication is required, and board chair in conjunction with staff will initiate removal, and thoughtful discretion should be employed during dismissal of a board member." The Planning Commission also requested that the Board of Adjustment be asked for guidance.

A motion was made by Webber, seconded by Bench, that this Minutes be approved as amended. The motion carried by the following vote:

Aye: 8 - Chair Rees, Bench, Everhart, McCullough, Vice-Chair Rivers, Rummel, Webber, and Whitlow

Nay: 1 - Ryan

New Business

2. Consider an Application for a Minor Subdivision at 8320 and 8340 Rogers Road, PIN 9870-52-9175 (Project #18-116) [\[18-0998\]](#)

A motion was made by Webber, seconded by Rummel, that this Discussion Item be approved. The motion carried by a unanimous vote.

Old Business

3. Review Engineering Design Manual Draft [\[18-0999\]](#)

A motion was made by Bench, seconded by Vice-Chair Rivers, that this Discussion Item be referred to a later Planning Commission date, scheduled for 12/18/2018. The motion carried by a unanimous vote.

Adjournment

Next Meeting - December 18, 2018

A motion was made by Bench, seconded by Rummel, that the meeting be adjourned. The motion carried by a unanimous vote.

Order of Consideration of Agenda Items:

- 1. Staff Presentation*
- 2. Applicant's Presentation*
- 3. Public Comment*
- 4. Board Discussion*
- 5. Motion*
- 6. Restatement of Motion by Chair*
- 7. Vote*
- 8. Announcement of Vote by Chair*

Public Charge: The Advisory Body pledges its respect to the public. The Body asks the public to conduct themselves in a respectful, courteous manner, both with the Body and with fellow members of the public. Should any member of the Body or any member of the public fail to observe this charge at any time, the Chair will ask the offending person to leave the meeting until that individual regains personal control. Should decorum fail to be restored, the Chair will recess the meeting until a genuine commitment to this public charge is observed.

Unless otherwise noted, please contact the Planning and Development Services Department at 919-969-5066; planning@townofchapelhill.org for more information on the above referenced applications.

See the Advisory Boards page <http://www.townofchapelhill.org/boards> for background information on this Board.