



Community Design Commission

Meeting Minutes

April 22, 2025, 5:30 PM

Virtual Meeting

John Weis, Chair

Susan Lyons, Vice Chair

Patrick Brennan

Heather Washburn

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Virtual Meeting Notification

Board members will attend and participate in this meeting remotely, through internet access, and will not physically attend. The Town will not provide a physical location for viewing the meeting.

The public is invited to attend the Zoom webinar directly online or by phone. Register for this webinar:

https://us02web.zoom.us/webinar/register/WN_68yjKMnvTfmBvILcVAywLQ

After registering, you will receive a confirmation email containing information about joining the webinar in listen-only mode. Phone:

301-715-8592, Meeting ID: 850 8946 6427

Opening

Roll Call

Present

4 - Chair John Weis, Vice-Chair Susan Lyons, Patrick Brennan, and Heather Washburn

Approval of Agenda

A motion was made by Vice-Chair Lyons, seconded by Washburn, that the agenda be approved w/ the following modifications. The motion carried by a unanimous vote.

-Atlas Millenium project will be pulled from Consent Agenda for discussion.

-Commissioners would like to add Public Art report to discuss.

Announcements

No announcements were noted at time of agenda release.

No announcements were noted during the meeting.

Petitions

No petitions were noted at time of agenda release.

No petitions were noted during the meeting.

Approval of Minutes

A motion was made by Washburn, seconded by Vice-Chair Lyons, that the March minutes report be approved as presented. The motion carried by a unanimous vote.

1. [March Minutes](#) [25-0188]

The Commission is asked to review and consider approval for the March Minutes report.

Consent Agenda

A motion was made by Vice-Chair Lyons, seconded by Washburn, that the Consent Agenda be approved w/ the mods noted in the Agenda motion. The motion carried by a unanimous vote.

2. [103 Market Street](#) [25-0174]

The Commission is asked to approve this sign permit for Southern Village as part of the Consent Agenda.

3. [Atlas Millenium](#) [25-0189]

The Commission is asked to approve Certificate of Appropriateness modification for a minor lighting change as part of the Consent Agenda.

A motion was made by Washburn, seconded by Brennan, that the project be approved as presented. The motion carried by a unanimous vote.

4. [Finley Golf Course](#) [25-0176]

The Commission is asked to approve elevations/lighting for this Final Plans review as part of the Consent Agenda. This project is a UNC Golf property that will house UNC Golf facilities. This project is interior to the property and not associated w/ any public ROW.

Old Business

5. [200 Perkins](#) [25-0177]

The Commission is asked to review and consider approval for the updated design package. This project was reviewed in February and the applicant has proposed slight modifications to that packet.

A motion was made by Vice-Chair Lyons, seconded by Washburn, that the project be approved as presented. The motion carried by a unanimous vote.

Adjournment

Next Meeting - Tuesday, 27

A motion was made by Washburn, seconded by Brennan, that the meeting be adjourned. The motion carried by a unanimous vote.

The Commission discussed a sub-committee update related to Public Art. Including recent conversations w/ key stakeholders and updates on initiatives going on around the Town and County.

Order of Consideration of Agenda Items:

- 1. Staff Presentation*
- 2. Applicant's Presentation*
- 3. Public Comment*
- 4. Board Discussion*
- 5. Motion*
- 6. Restatement of Motion by Chair*
- 7. Vote*
- 8. Announcement of Vote by Chair*

Public Charge: The Advisory Body pledges its respect to the public. The Body asks the public to conduct themselves in a respectful, courteous manner, both with the Body and with fellow members of the public. Should any member of the Body or any member of the public fail to observe this charge at any time, the Chair will ask the offending person to leave the meeting until that individual regains personal control. Should decorum fail to be restored, the Chair will recess the meeting until a genuine commitment to this public charge is observed.

Unless otherwise noted, please contact the Planning Department at 919-968-2728; planning@townofchapelhill.org for more information on the above referenced applications.

See the Advisory Boards page <http://www.townofchapelhill.org/boards> for background information on this Board.

