



# TOWN OF CHAPEL HILL

## Board of Adjustment Meeting Agenda

Town Hall  
405 Martin Luther King Jr.  
Boulevard  
Chapel Hill, NC 27514

Chair Thomas Grasty  
Vice Chair Thomas Wortman  
James Bartow  
Allan Fishkin

Emilio Garza  
Benjamin Mcavoy-Bickford  
Judith Miller  
BJ Warshaw

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**Thursday, September 4, 2025 6:30 PM**

**RM 110 | Council Chamber**

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### Language Access Statement

For interpretation or translation services, call 919-969-5105.

ဘာသာပြန်ဆိုခြင်းနှင့် စကားပြန်ခြင်းအတွက်၊ (၉၁၉) ၉၆၉-၅၁၀၅ ကိုဖုန်းခေါ်ပါ။

Para servicios de interpretación o traducción, llame al 919-969-5105.

လၢတၢ်ကတိၤကျိးထံ မ့တမၢ် လၢတၢ်ကွဲးကျိးထံအတၢ်မၤစၢၤအဂီၢ် ၁ ကိးဘၣ် (၉၁၉)-၉၆၉-၅၁၀၅

如需口头或  
书面翻译服  
务，请拨打  
919-969-5105.

### Roll Call

### Approval of Agenda

### Announcements

### Petitions

### Approval of Minutes

1. Approval of June 5, 2025, Draft Meeting Minutes

[\[25-0395\]](#)

**Attachments:** [June 5, 2025, Draft Meeting Minutes](#)

*The Board is asked to consider and approve the draft minutes of its June 5th meeting.*

### Old Business

2. Dimensional Variance: 7608 Justin Place

[\[25-0396\]](#)

**Attachments:** [Decision Granting the Variance](#)

*Following an evidentiary hearing during its June 5th meeting, the Board directed staff to draft an order GRANTING a variance for the property at 7608 Justin Place. The Board is asked to consider and approve the draft order.*

### New Business

3. After-the-Fact Dimensional Variance: 105 Timberlyne Court

[\[25-0397\]](#)

**Attachments:** [Staff Memo](#)  
[Resolution A - Granting the Variance](#)  
[Resolution B - Denying the Variance](#)  
[Variance Procedures](#)  
[Applicant Materials](#)  
[As-Built Survey](#)

*The Board is asked to hold an evidentiary hearing on the application for an after-the-fact variance.*

*Adjournment*

*Next Meeting - October 2, 2025*

*Order of Consideration of Agenda Items:*

- 1. Staff Presentation*
- 2. Applicant's Presentation*
- 3. Public Comment*
- 4. Board Discussion*
- 5. Motion*
- 6. Restatement of Motion by Chair*
- 7. Vote*
- 8. Announcement of Vote by Chair*

*Public Charge: The Advisory Body pledges its respect to the public. The Body asks the public to conduct themselves in a respectful, courteous manner, both with the Body and with fellow members of the public. Should any member of the Body or any member of the public fail to observe this charge at any time, the Chair will ask the offending person to leave the meeting until that individual regains personal control. Should decorum fail to be restored, the Chair will recess the meeting until a genuine commitment to this public charge is observed.*

*Unless otherwise noted, please contact the Planning Department at 919-968-2728; [planning@townofchapelhill.org](mailto:planning@townofchapelhill.org) for more information on the above referenced applications.*

*See the Advisory Boards page <http://www.townofchapelhill.org/boards> for background information on this Board.*