



Advisory Board Membership Policy and Code of Ordinances Changes, and Land Use Management Ordinance Text Amendment

December 5, 2018

Updates Since Public Hearing

Council Question: Attendance policy for boards that do not meet regularly

Council Question: Childcare and transportation reimbursement policy

Human Services Advisory Board feedback

Recommendations

Staff Recommends:

- Adoption of R-15 – Advisory Board Membership Policy Changes
- Enactment of O-2 – Amendment to Code of Ordinances
- Adoption of R-16 – Resolution of Consistency
- Enactment of O-3 – Amendment to the Land Use Management Ordinance

AGENDA

1. Advisory Board Membership Policy (R-15)
2. Code of Ordinances (O-2)
3. Land Use Management Ordinance (O-3)

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1. Advisory Board Membership Policy (R-15)
2. Code of Ordinances (O-2)
3. Land Use Management Ordinance (O-3)

Length of Term Amendment

“Members serve staggered three-year terms which shall expire on June 30. ~~However, members of boards and commissions may serve until their successors have been appointed.~~”

Attendance Clause Amendment

Clarify policy so that a member who misses three consecutive regular meetings or more than half of the regular meetings within in a year shall lose membership status, with exception for excused absences.



Other Amendments

Affected Board	Amendment
Environmental Stewardship Advisory Board	Designate a new seat to be a Stormwater Champion seat
Community Design Commission	Remove Historic District resident designation
	Add “green design” and “place-making” as possible areas of knowledge or experience necessary to meet seat requirements

Staff Recommends: Adoption of R-15 to amend the Advisory Board Membership Policy:

- Attendance Section
- Length of Term Section
- Community Design Commission – remove historic district resident requirement, add “green design, place-making”
- Environmental Stewardship Advisory Board – add Stormwater Advocate seat

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1. Advisory Board Membership Policy (R-15)
2. Code of Ordinances (O-2)
3. Land Use Management Ordinance (O-3)

References to Attendance & Length of Term

- Parks, Greenways, and Recreation Commission
- Stormwater Management Utility Advisory Board
- Chapel Hill Public Library Advisory Board
- Cultural Arts Commission
- Human Services Advisory Board
- Cemeteries Advisory Board



Other Amendments

Affected Board	Amendment
Parks, Greenways, and Recreation Commission	Designate a Cemeteries Champion seat
Human Services Advisory Board	Clarification regarding recusal of board members
Cemeteries Advisory Board	Conclude board effective June 30, 2019

2018-12-05/O-2 – Amend Code of Ordinances

Staff Recommends: Enactment of O-2 to amend the Code of Ordinances:

- Sections 2-121, 2-141, 2-177, 12-21, 23-16, 6-9 – update membership terms and attendance policy
- Section 12-17 - designate a Cemeteries Champion seat to the Parks, Greenways, and Recreation Commission membership
- Sections 2-121 - clarify the recusal policy for the Human Services Advisory Board
- Sections 6-8 through 6-11 – conclude the Cemeteries Advisory Board

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1. Advisory Board Membership Policy (R-15)
2. Code of Ordinances (O-2)
3. Land Use Management Ordinance (O-3)

Text Amendment Background



September 2018: Council Committee on Boards and Commissions met to discuss

October 2018: Council approved the recommendations and called a public hearing

November 6, 2018: Joint Advisory Boards Meeting and Planning Commission review

November 14, 2018: Town Council Public Hearing

Text Amendment Process

**Staff
Review**



**Joint
Advisory
Board
Meeting
11/6/18**



**Planning
Commission
Review
11/6/18**



**Council
Public
Hearing
11/14/18**



**Council
Action
12/5/18**

LUMO Text Amendment Overview

Amendments to the Historic District Commission and Board of Adjustment:

1. Revise attendance clause
2. Revise length of term clause
3. Reduce HDC membership from 10 members to 9 members



2018-12-05/O-3 – Land Use Management Ordinance Text Amendments

Staff Recommends:

- Adoption of R-16 – Resolution of Consistency
- Enactment of O-3 – Land Use Management Ordinance Text Amendment
 - Revise attendance and length of term clauses for BOA and HDC
 - Reduce HDC membership from 10 to 9 members

Recommendations

Staff Recommends:

- Adoption of R-15 – Advisory Board Membership Policy Changes
- Enactment of O-2 – Amendment to Code of Ordinances
- Adoption of R-16 – Resolution of Consistency
- Enactment of O-3 – Amendment to the Land Use Management Ordinance