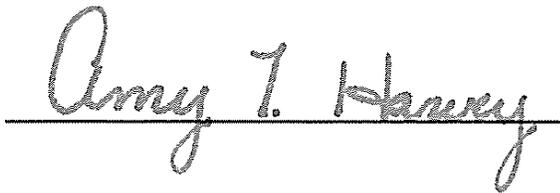


I, Amy T. Harvey, Deputy Town Clerk of the Town of Chapel Hill, North Carolina, hereby certify that the attached is a true and correct copy of (2019-10-30/R-8) adopted as amended by the Chapel Hill Town Council on October 30, 2019.

This the 27th day of December, 2019.

A handwritten signature in cursive script that reads "Amy T. Harvey". The signature is written in black ink and is positioned above a solid horizontal line.

**Amy T. Harvey
Deputy Town Clerk**



A RESOLUTION TO MODIFY THE PROCESS TO INTERVIEW APPLICANTS TO THE BOARDS WITH SEMI-AUTONOMOUS AUTHORITY (2019-10-30/R-8)

WHEREAS, in addition to two autonomous boards, the Council delegates some authorities to the Planning Commission, Community Design Commission, Board of Adjustment and Historic District Commission; and

WHEREAS, on [March 10, 2014](#), the Council decided to interview applicants for the Planning Commission, and Community Design Commission prior to making appointments; and

WHEREAS, these interviews are conducted by the full Council at a special meeting where each applicant is asked several questions in a brief three to five minute period; and

WHEREAS, in 1977 the [Orange Water and Sewer Authority](#) (OWASA) was created as an autonomous board with representatives from the Towns of Chapel Hill and Carrboro, and Orange County; and

WHEREAS, the Council has a subcommittee to interview the applicants to the OWASA Board of Directors. This subcommittee makes recommendations to the Council for the five Town-appointed seats; and

WHEREAS, these are two methods that the Council uses to interview applicants to advisory boards; and

WHEREAS, on June 19, 2019, the Council Committee on Boards and Commissions (Committee) recommended that the full Council consider if and how the Council would interview the applicants to the Board of Adjustment and Historic District Commission.

WHEREAS, on September 23, 2019, the Committee further recommended that the full Council consider modifying the interview process for the semi-autonomous boards; and

WHEREAS, the Committee recognized the interest for all Council members to advocate for applicants based on their perspectives and for a process that is not onerous for the applicant.

NOW, THEREFORE, BE IT RESOLVED by the Council of the Town of Chapel Hill that the Council modifies its interview process to interview applicants to include all four semi-autonomous boards (Board of Adjustment, Community Design Commission, Historic District Commission, and Planning Commission).

BE IT FURTHER RESOLVED that the Council modifies the applicant interview process to add the formation of two Council subcommittees with three to four Council members. The subcommittees will each review applications and interview applicants for two of the four semi-autonomous boards. Using a Council approved rubric to identify the candidates that best meet the Council's interests for that board, the subcommittees will recommend applicants for full Council appointment. In addition to the rubric, the subcommittees will provide minutes of their meetings reflecting the interviews and recommendations.

BE IT FURTHER RESOLVED that the Council asks the Council Committee on Boards and Commissions to draft a rubric that reflects the Council's values for each board for the full Council's approval.

BE IF FURTHER RESOLVED that the Council asks the Town Clerk to amend the Advisory Board Membership Policy to reflect this process.

This the 30th day of October, 2019.