



TOWN OF CHAPEL HILL

Housing Advisory Board

Action Minutes

Town Hall
405 Martin Luther King Jr.
Boulevard
Chapel Hill, NC 27514

Chair Dawna Jones
Vice Chair Mary Jean Seyda
Jared Brown-Rabinowitz

Laura Cowan
Letitia Davison
Anne Hoole

Tuesday, June 9, 2020

6:30 PM

RM 102 | First Floor Conf. Rm.

Virtual Meeting Notification

Board members will attend and participate in this meeting remotely, through internet access, and will not physically attend. The Town will not provide a physical location for viewing the meeting.

The public is invited to attend the Zoom webinar directly online or by phone.
Register for this webinar: URL After registering, you will receive a confirmation email containing information about joining the webinar in listen-only mode. Phone: 301-715-8592, Meeting ID: ###-####-####

Opening

Roll Call

Present	4 - Vice-Chair Mary Jean Seyda, Jared Brown-Rabinowitz, Laura Cowan, and Anne Hoole
Absent	2 - Chair Dawna Jones, and Letitia Davison

Approval of Agenda

A motion was made by Brown-Rabinowitz, seconded by Hoole, that the agenda be approved. The motion carried by the following vote:

Aye:	4 - Vice-Chair Mary Jean Seyda, Jared Brown-Rabinowitz, Laura Cowan, and Anne Hoole
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Announcements

Petitions

Approval of Minutes

1. May 21, 2020 Draft Action Minutes

[\[20-0409\]](#)

A motion was made by Hoole, seconded by Brown-Rabinowitz, that the Minutes be amended to reflect the following language in Item 2. Review

Affordable Housing Bond and Development Reserve Applications:

"A motion was made by Hoole, seconded by Brown-Rabinowitz, that the following Outside Agency Affordable Housing Bond and Development Reserve Funding Plan be recommended for Town Council approval.

Outside Agency Affordable Housing Bond and Development Reserve Funding Plan Recommendation:

CASA Merritt Mill Development: \$438,995

Habitat for Humanity of Orange County Weavers Grove Development: \$1,255,692

Pee Wee Homes Mitchell Lane Tinyplex Development: \$55,313

The Housing Advisory Board did not recommend funding Empowerment's request at this time because Empowerment does not have site control for all of the parcels they are planning to develop. If Empowerment anticipates gaining site control prior to the HAB's Affordable Housing Development Reserve funding application consideration in the fall, the HAB invites them to re-submit the application for funding."

The motion carried by a unanimous vote.

A motion was made by Hoole, seconded by Brown-Rabinowitz, that the Minutes be approved as amended. The motion carried by the following vote:

Aye: 4 - Vice-Chair Mary Jean Seyda, Jared Brown-Rabinowitz, Laura Cowan, and Anne Hoole

New Business

2. Introduction to Affordable Housing Developer DHIC and Overview of North Carolina Low-Income Housing Tax Credit Program

[\[20-0410\]](#)

Michael Rodgers, Project Manager at DHIC, provided a presentation and overview of the nonprofit affordable housing development organization DHIC. He also provided an overview of Low-Income Housing Tax Credits and their role in creating affordable housing in North Carolina.

3. Affordable Housing and COVID-19 Updates

[\[20-0411\]](#)

Staff provided updates on the Town's affordable housing and Covid-19 efforts, including:

1. Council's planned review of the Affordable Housing Bond and Development Reserve Recommended Funding Plan

2. The increase in rental and utility assistance requests experienced in the county over the last few months
3. Town efforts to distribute masks to community members
4. Town's continued food distribution efforts

Adjournment

A motion was made by Hoole, seconded by Brown-Rabinowitz, that the meeting be adjourned. The motion carried by the following vote:

Aye: 4 - Vice-Chair Mary Jean Seyda, Jared Brown-Rabinowitz, Laura Cowan, and Anne Hoole

Order of Consideration of Agenda Items:

1. Staff Presentation
2. Applicant's Presentation
3. Public Comment
4. Board Discussion
5. Motion
6. Restatement of Motion by Chair
7. Vote
8. Announcement of Vote by Chair

Public Charge: The Advisory Body pledges its respect to the public. The Body asks the public to conduct themselves in a respectful, courteous manner, both with the Body and with fellow members of the public. Should any member of the Body or any member of the public fail to observe this charge at any time, the Chair will ask the offending person to leave the meeting until that individual regains personal control. Should decorum fail to be restored, the Chair will recess the meeting until a genuine commitment to this public charge is observed.

Unless otherwise noted, please contact the Planning Department at 919-968-2728; planning@townofchapelhill.org for more information on the above referenced applications.

See the Advisory Boards page <http://www.townofchapelhill.org/boards> for background information on this Board.