



# TOWN OF CHAPEL HILL

## Planning Commission

### Action Minutes

Town Hall  
405 Martin Luther King Jr.  
Boulevard  
Chapel Hill, NC 27514

Chair John Rees  
Vice-Chair Louie Rivers  
Neal Bench  
Michael Everhart  
Melissa McCullough

Whit Rummel  
Amy Ryan  
Elizabeth Webber  
Stephen Whitlow

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**Tuesday, December 3, 2019**

**7:00 PM**

**RM 110 | Council Chamber**

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### Opening

### Roll Call

**Present** 8 - Amy Ryan, Chair John Rees, Vice-Chair Louie Rivers, Neal Bench, Michael Everhart, Melissa McCullough, Whit Rummel, and Elizabeth Webber

**Absent** 1 - Stephen Whitlow

*Secretary reads procedures into the record*

### Approval of Agenda

Chair Rees requested that the second agenda item be moved to first to accommodate the presenter's need for extra preparation time. A motion was made by Webber, seconded by McCullough, that the agenda be approved as amended.

### Announcements

Bench and McCullough invited Ryan to the front of the dais for a thank you speech and presented a gift for her time served. Chair Rees also thanked Ryan, and presented her with a Planning Commission sash.

### Petitions

### Approval of Minutes

1. Planning Commission Action Minutes for November 19, 2019

[\[19-1006\]](#)

A motion was made by Ryan, seconded by Everhart, that the minutes be approved. The motion carried by a unanimous vote.

### Old Business

### New Business

**3. Payment-in-Lieu Petition Discussion** [\[19-1007\]](#)

A discussion was held regarding the payment-in-lieu petition that was drafted by Chair Rees, Whitlow, and Everhart. Chair Rees shared that their efforts may be duplicated, as an intern with the Town is currently working on a similar project, and requested that the intern present their findings at the next Planning Commission meeting.

**2. FLUM Subcommittee Update** [\[19-1008\]](#)

A presentation was made regarding the Future Land Use Map update. The Planning Commission discussed the current draft, including when it will be adopted, the scope of changes, and how existing plans will be incorporated. Chair Rees requested that the item be brought back at the January 7, 2020 meeting for recommendations.

*Adjournment*

Next Meeting - January 7, 2020

McCullough moved to adjourn, then rescinded her motion to allow Vice-Chair Rivers to address the upcoming Planning Commission Retreat. Chair Rees shared that a basic agenda will be assembled and sent out to Commission members. Bench also used this time to thank Councilmember Parker for being the Council liaison to the Planning Commission, and congratulated him on his reelection.

McCullough again made a motion to adjourn; no vote.

*Order of Consideration of Agenda Items:*

- 1. Staff Presentation*
- 2. Applicant's Presentation*
- 3. Public Comment*
- 4. Board Discussion*
- 5. Motion*
- 6. Restatement of Motion by Chair*
- 7. Vote*
- 8. Announcement of Vote by Chair*

*Public Charge: The Advisory Body pledges its respect to the public. The Body asks the public to conduct themselves in a respectful, courteous manner, both with the Body and with fellow members of the public. Should any member of the Body or any member of the public fail to observe this charge at any time, the Chair will ask the offending person to leave the meeting until that individual regains personal control. Should decorum fail to be restored, the Chair will recess the meeting until a genuine commitment to this public charge is observed.*

*Unless otherwise noted, please contact the Planning and Development Services Department at 919-969-5066; [planning@townofchapelhill.org](mailto:planning@townofchapelhill.org) for more information on the above referenced applications.*

*See the Advisory Boards page <http://www.townofchapelhill.org/boards> for background information on this Board.*