



# TOWN OF CHAPEL HILL

## Board of Adjustment Meeting Minutes

Town Hall  
405 Martin Luther King Jr.  
Boulevard  
Chapel Hill, NC 27514

Vice Chair Thomas Grasty  
James Bartow  
James Faron  
Allan Fishkin  
Benjamin Mcavoy-Bickford

Judith Miller  
Andrew Strada  
BJ Warshaw  
Thomas Wortman

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**Thursday, November 7, 2024**

**6:30 PM**

**Virtual Meeting**

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### Language Access Statement

For interpretation or translation services, call 919-969-5105.

ဘာသာပြန်ဆိုခြင်းနှင့် စကားပြန်ခြင်းအတွက်၊ (၉၁၉) ၉၆၉-၅၁၀၅ ကိုဖုန်းခေါ်ပါ။

Para servicios de interpretación o traducción, llame al 919-969-5105.

လատာ်ကတိကျိုးထံ မှတမာ် လատာ်ကွဲးကျိုးထံအတတ်မစောအဂီ် ၊ ကိးဘၣ် (၉၁၉)-၉၆၉-၅၁၀၅

如需口头或  
书面翻译服  
务，请拨打  
919-969-5105.

### Virtual Meeting Notification

Board members will attend and participate in this meeting remotely, through internet access, and will not physically attend. The Town will not provide a physical location for viewing the meeting.

The public is invited to attend the Zoom webinar directly online or by phone.

Register for this webinar:

[https://us02web.zoom.us/webinar/register/WN\\_yS001JFzSt6BDObznNrb-Q](https://us02web.zoom.us/webinar/register/WN_yS001JFzSt6BDObznNrb-Q)

After registering, you will receive a confirmation email containing information about joining the webinar in listen-only mode. Phone: 301-715-8592, Meeting ID: 832 7412 4499

### Opening

### Roll Call

Tas Lagoo (Principal Planner) served as the staff liaison to the Board.

**Present**

8 - Vice-Chair Thomas Grasty, James Bartow, Allan Fishkin, Benjamin Mcavoy-Bickford, Judith Miller, Andrew Strada, BJ Warshaw, and Thomas Wortman

**Absent** 1 - James Faron

### **Approval of Agenda**

A motion was made by Wortman, seconded by Strada, to approve the draft agenda. The motion carried by a unanimous vote.

### **Announcements**

### **Petitions**

### **Approval of Minutes**

1. Approval of the June 20, 2024, Draft Meeting Minutes [\[24-0528\]](#)

A motion was made by Wortman, seconded by Miller, to approve the minutes of the June 20, 2024, meeting. The motion carried with a five ayes and three abstentions.

**Aye:** 5 - Vice-Chair Thomas Grasty, Judith Miller, Andrew Strada, BJ Warshaw, and Thomas Wortman

**Absent:** 1 - James Faron

**Abstain:** 3 - James Bartow, Allan Fishkin, and Benjamin Mcavoy-Bickford

### **New Business**

2. Discussion Regarding Board of Adjustment Review of Special Use Permits [\[24-0529\]](#)

Please note that there are no attachments for this agenda item. Tas Lagoos will make a brief presentation to the Board followed by an opportunity for questions and discussion.

Lagoos presented a proposal to assign all new Special Use Permits to the Board of Adjustment. Following questions and discussion, Board members expressed support for the proposal. No official action was taken.

### *Adjournment*

Next Meeting - December 5, 2024

### *Order of Consideration of Agenda Items:*

1. Staff Presentation
  2. Applicant's Presentation
  3. Public Comment
  4. Board Discussion
  5. Motion
  6. Restatement of Motion by Chair
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7. Vote

8. Announcement of Vote by Chair

*Public Charge: The Advisory Body pledges its respect to the public. The Body asks the public to conduct themselves in a respectful, courteous manner, both with the Body and with fellow members of the public. Should any member of the Body or any member of the public fail to observe this charge at any time, the Chair will ask the offending person to leave the meeting until that individual regains personal control. Should decorum fail to be restored, the Chair will recess the meeting until a genuine commitment to this public charge is observed.*

*Unless otherwise noted, please contact the Planning Department at 919-968-2728; [planning@townofchapelhill.org](mailto:planning@townofchapelhill.org) for more information on the above referenced applications.*

*See the Advisory Boards page <http://www.townofchapelhill.org/boards> for background information on this Board.*