



TOWN OF CHAPEL HILL

Community Design Commission

Meeting Minutes

Town Hall
405 Martin Luther King Jr.
Boulevard
Chapel Hill, NC 27514

Chair Dixon Pitt
Vice-Chair Christine Berndt
Susana Dancy
Lucy Davis

Edward Hoskins
Duncan Lascelles
Volker Mueller
Maria Van de Velde

Thursday, March 15, 2018

6:30 PM

RM 110 | Council Chamber

Opening

Roll Call

Council Liaison Jess Anderson, Planning Commission Champion Amy Ryan, Staff
Kay Pearlstein

Present 5 - Chair Dixon Pitt, Vice-Chair Christine Berndt, Susana Dancy,
Edward Hoskins, and Maria Van de Velde

Absent 3 - Lucy Davis, Duncan Lascelles, and Volker Mueller

Secretary reads procedures into the record

Approval of Agenda

Staff added an item under Old Business for Recommendation on Resolution and Ordinance on Wireless Telecommunication initiative

Announcements

Staff reminded Commissioners of the March 16 work session on Wegmans building elevations from 5:00-6:00 p.m.

Petitions

Approval of Minutes

Approval of Minutes to regular monthly meeting, March 27.

Old Business

Wireless Communication Initiative: Master Plan and Ordinance

[\[18-0266\]](#)

A motion was made that this Discussion Item be approved. The motion carried

by the following vote:

Aye: 5 - Chair Pitt, Vice-Chair Berndt, Dancy, Hoskins, and Van de Velde

1. Final Plan: Wegmans, Building Elevations [\[18-0163\]](#)

The Commission Recommended approval of the Resolution and Ordinance for the Wireless Telecommunication Initiative.

referred to the Community Design Commission

New Business

3. Blue Hill Farm District, Tarheel Lodging Redevelopment (Hong Kong Restaurant and Quality Inn demolition) [\[18-0168\]](#)

An overview of the Design Alternatives and project proposed was presented.

referred to the Community Design Commission due back on 4/24/2018

2. Chapel Hill High School Special Use Permit [\[18-0173\]](#)

The Commission approved the project with 2 recommended additions to Resolution A: 1) provide additional plantings for the western property line adjacent to the residential area and 2) identify existing trees to be protected that are on the applicant's Tree Survey and save trees where possible.

This Discussion Item was approved

Reports

4. Design Award Sub-Committee Update [\[18-0170\]](#)

referred to the Community Design Commission due back on 3/27/2018

5. Draft of Administrative Approvals [\[18-0172\]](#)

Staff shared a draft list of potential administrative approvals. The Commission requested further refining language. This will be an on-going project.

referred

6. Checklist for Applicants [\[18-0171\]](#)

Staff suggested creating a list of topics for CDC recommendation of SUPs within the CDC purview.

referred to the Community Design Commission

Adjournment

Next Meeting - DATE

Adjourned at 9:30 p.m.

Order of Consideration of Agenda Items:

- 1. Staff Presentation*
- 2. Applicant's Presentation*
- 3. Public Comment*
- 4. Board Discussion*
- 5. Motion*
- 6. Restatement of Motion by Chair*
- 7. Vote*
- 8. Announcement of Vote by Chair*

Public Charge: The Advisory Body pledges its respect to the public. The Body asks the public to conduct themselves in a respectful, courteous manner, both with the Body and with fellow members of the public. Should any member of the Body or any member of the public fail to observe this charge at any time, the Chair will ask the offending person to leave the meeting until that individual regains personal control. Should decorum fail to be restored, the Chair will recess the meeting until a genuine commitment to this public charge is observed.

Unless otherwise noted, please contact the Planning and Development Services Department at 919-969-5066; planning@townofchapelhill.org for more information on the above referenced applications.

See the Advisory Boards page <http://www.townofchapelhill.org/boards> for background information on this Board.