

**AN ORDINANCE CONCERNING THE ESTABLISHMENT OF THE TOWN BUDGET FOR  
THE FISCAL YEAR BEGINNING JULY 1, 2025 (2025-06-18/O-1)**

BE IT ORDAINED by the Council of the Town of Chapel Hill:

**Section 1. APPROPRIATIONS**

That the following appropriations are hereby made:

<u>GENERAL FUND</u>	<u>Function Total</u>
General Government	\$ 26,002,682
Environment & Development	22,927,421
Public Safety	31,275,697
Leisure	14,677,200
<b>GENERAL FUND TOTAL</b>	<b>\$94,883,000</b>
 <u>OTHER FUNDS</u>	
Transit Fund	\$ 36,481,975
Transit Capital Reserve Fund	0
Debt Service Fund	9,784,100
Vehicle Replacement Fund	1,810,000
Fleet Management Fund	2,215,752
Computer Replacement Fund	139,876
Public Housing Fund	2,882,324
Affordable Housing Funding Program	722,003
Parking Services Fund	6,525,673
Library Gift Fund	220,814
Capital Improvements Fund	2,895,996
Downtown Service District Fund	520,000
Climate Action Fund	804,259
Stormwater Management Fund	3,713,100
Grants Fund	513,614
<b>TOTAL ALL FUNDS</b>	<b>\$164,112,486</b>

## **Section 2. REVENUES**

It is estimated that the following revenues will be available during the fiscal year beginning July 1, 2025 and ending June 30, 2026 to meet the foregoing appropriations. It is determined that where estimated revenues are higher than the previous year, the increases were warranted.

### **GENERAL FUND**

Property Taxes	\$ 50,530,000
Sales Taxes	21,528,427
Occupancy Tax	1,750,000
Other Taxes & Licenses	100,000
State-Shared Revenues	8,927,339
Grants	750,083
Charges for Services	6,173,959
Licenses/Permits/Fines	2,920,230
Interest on Investments	750,000
Other Revenues	407,962
Transfers/Other Sources	45,000
Fund Balance Appropriated	1,000,000
<b>General Fund Total</b>	<b>\$94,883,000</b>

### **OTHER FUNDS**

Transit Fund	\$ 36,481,975
Transit Capital Reserve Fund	0
Debt Service Fund	9,784,100
Vehicle Replacement Fund	1,810,000
Fleet Management Fund	2,215,752
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Grants Fund	513,614
<b>TOTAL ALL FUNDS</b>	<b>\$164,112,486</b>

### **Section 3. LEVY OF TAXES**

There is hereby levied the following tax on each one hundred dollars (\$100) valuation of taxable property, located within the Town of Chapel Hill, as listed for taxes as of January 1, 2025 for the purpose of raising revenue from property tax as set forth in the foregoing estimates of revenues, and in order to finance the foregoing appropriations.

General Fund (for the payment of expenses of the Town of Chapel Hill)	\$0.381/\$100
Debt Service Fund (for the payment of expenses of the Town of Chapel Hill)	\$0.066/\$100
Transit Fund (for the payment of expenses related to transportation approved by referendum)	\$0.053/\$100
TOTAL	\$0.500/\$100

### **Section 4. SPECIAL DISTRICT TAX LEVY**

There is hereby levied the following tax on each one hundred dollars (\$100) valuation of taxable property located in the Downtown Revitalization Municipal Service District established by the Town Council's resolution of June 12, 1989:

Downtown Service District Fund	\$0.055/\$100
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### **Section 5. AUTHORITIES**

The following authorities shall apply to transfers and adjustments within the budget:

- a. The Town Manager may transfer funds between departments within a fund.
- b. The Town Manager may transfer between functions of the operating budget of the same fund and between projects of the Capital Improvement Plan (CIP) with a quarterly report to Town Council.
- c. The Town Manager may approve intradepartmental transfer requests and transfers between line items within capital project budgets.
- d. Transfers between funds may only be authorized by the Town Council.

### **Section 6. CLASSIFICATION AND PAY PLAN**

There is hereby established, for Fiscal Year 2026, a Position and Classification Pay Plan and Longevity Plan for Town Employees as contained in Attachment 1. The Town Manager may make changes to the pay and classification plan within the established number of positions and the approved budget.

### **Section 7. FEES SCHEDULE**

There is hereby established, for Fiscal Year 2026, various fees as contained in Attachment 2.

### **Section 8. STORMWATER FEE**

There is hereby established, for Fiscal Year 2026, a stormwater fee of \$40.27 per equivalent rate unit (ERU).

### **Section 9. REAPPROPRIATION OF FUNDS ENCUMBERED IN FY 2024-25**

Operating funds encumbered on the financial records as of June 30, 2025, are hereby reappropriated to this budget.

**Section 10. PERFORMANCE AGREEMENTS**

The Town Manager is hereby authorized to allocate funds to agencies participating in the Outside Agency Funding Application process for performance agreement funding, in the aggregate amount authorized by Council.

**Section 11. RECYCLING COLLECTION SERVICES**

Pursuant to NCGS 160A-314.1 and 160A-317 the Town of Chapel Hill authorizes Orange County to provide recycling collection services within those areas of the Town situated in Orange County and Durham County and to impose and administer a basic services fee for recycling services and a solid waste convenience center fee for residents within those areas of the Town situated in Orange County and Durham County.

**Section 12. MICRO-PURCHASE THRESHOLD**

In accordance with 2 C.F.R. § 200.320(a)(1)(iv)(A) and the applicable provisions of North Carolina law, the Town of Chapel Hill hereby self-certifies the following micro-purchase thresholds:

- A. \$30,000, for the purchase of "apparatus, supplies, materials, or equipment"; and
- B. \$30,000, for the purchase of "construction or repair work"; and
- C. \$50,000, for the purchase of services not subject to competitive bidding under North Carolina law; and
- D. \$50,000, for the purchase of services subject to the qualifications-based selection process in the Mini-Brooks Act; provided that such threshold shall apply to a contract only if the Unit has exercised an exemption to the Mini-Brooks Act, in writing, for a particular project pursuant to G.S. 143-64.32. If the exemption is not authorized, the micro-purchase threshold shall be \$10,000.

This the 18<sup>th</sup> day of June, 2025.